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2001

ANNUAL TOWN REPORT



NEEDHAM, MASSACHUSETTS

RETIREMENTS

	DEPARTMENT	YEARS OF SERVICE
Jean Abbruzzese	School	12
Janette Bannerman	School	14
William J Barry	Hospital	15
Dominic Civitarese	Public Works	10
Janice Dorsey	Town	17
William Dunn	Fire	32
Mark Green	Municipal Bldg Maintenance	1
Elizabeth B Greene	Town	22
Jane Heavey	School	14
Philip Johnson	Public Works	25
Francis Kelly	Public Works	39
Paul J. Kelly	Public Works	35
Charles Mangine	Fire	36
Ann McKeown	School	20
Elizabeth Murray	School	20
Pauline Patterson	School	17
Karen Safford	School	19
David Scahill	Municipal Bldg Maintenance	20
Robert G. Shaw	Fire	30
Sheila Spector	Town	14

IN MEMORIAM

Mildred Austin	School	12
Helen Blew	School	12
Dorothy Brehm	Hospital	10
Dirci Bussell	School	17
Andrew Carson	Police	20
Helen Czarnowski	Housing Authority	25
William Finan	School	35
F. Roberta Gerlach	Library	19
Allen Goranson	Public Works	1
Barbara Griffin	School	22
William Haseltine	Fire	10
Edward Hunt	Public Works	46
Leo Lyons	Public Works	14
David Millar	School	18
Eldon Olson	School	14
Theresa Pennal	School	19
Richard Robinson	Public Works	33
Esther Shields	School	14
James Trudeau	Fire	26
Frances Turner	School	13
Jane Walley	Hospital	15

Town Report Committee..... Jane A. Howard and Kate Fitzpatrick
 Photographer David Rains
 Special: Flags in Needham..... photos by David Rains

Appreciation is extended to Town Clerk, Theodora K. Eaton, her staff, Camilla Broderick and the staff of the Selectmen's Office, the department heads, and committee chairs for their help with both the Reference Section and Yellow Pages. Special thanks to the Exchange Club of Needham for the cover photo.

Cover Photo: *The American Flag: July 4th, Memorial Park, Needham*

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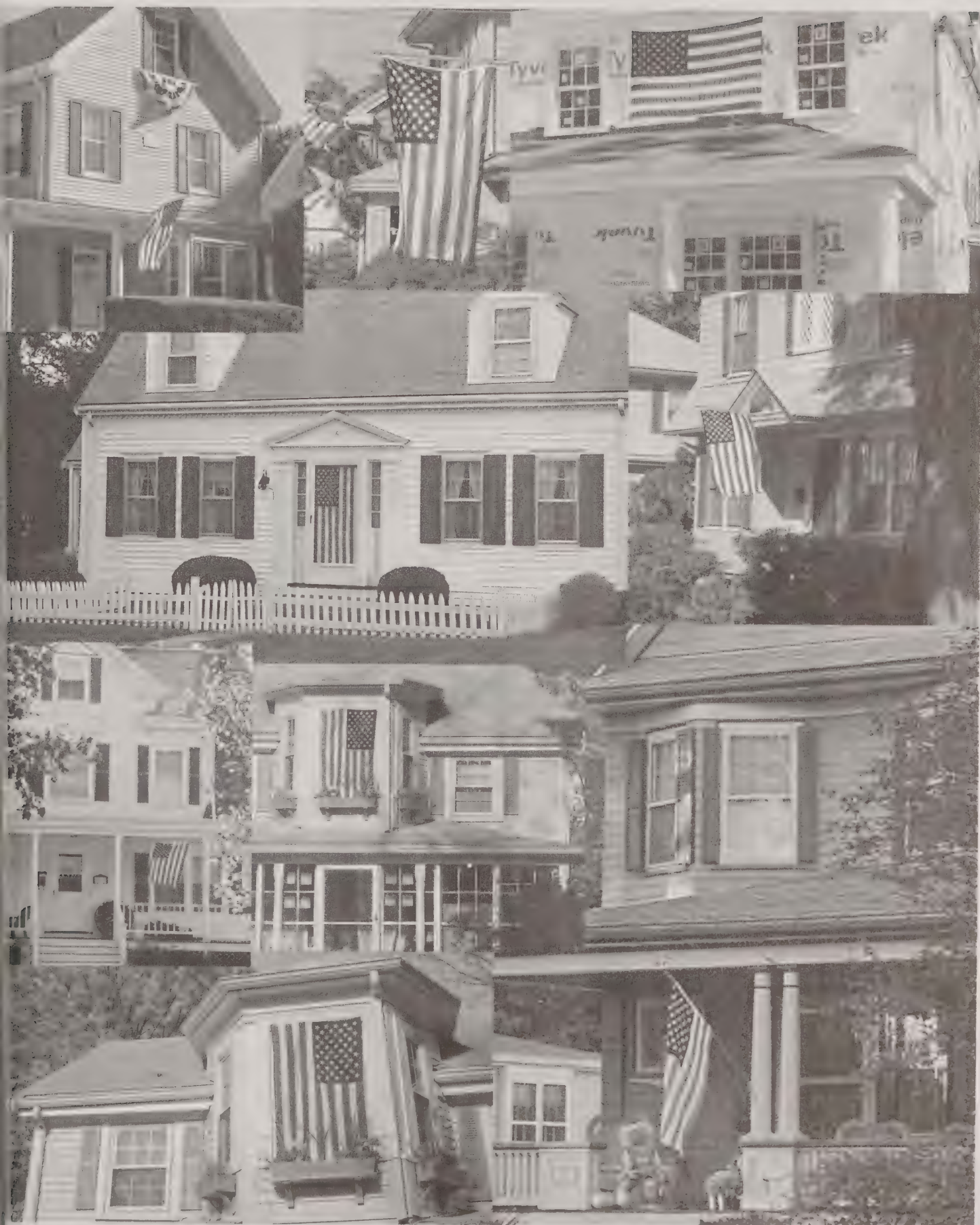
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FLAGS IN NEEDHAM



GENERAL GOVERNMENT BOARD OF SELECTMEN TOWN ADMINISTRATOR/PERSONNEL ADMINISTRATION



John Cogswell, Chairman; Daniel P. Matthews, William Powers, Colleen F. Schaller, Gerald Wasserman, Kate Fitzpatrick, Town Administrator

The Board of Selectmen consists of five individuals elected for staggered three year terms, and serves as one part of the Executive Branch of government for the Town. The Board shares this role with other elected and appointed boards, including the School Committee, Board of Assessors, Park and Recreation Commission, Library Trustees, Youth Commission, Town Clerk, Board of Health, Planning Board, Memorial Park Trustees and Permanent Public Building Committee. In its capacity, the Board oversees the Police Department, Fire Department, Department of Public Works, Building Department, Veteran's Office, Counsel on Aging, Finance Department and Town Administrator's Office. The Board also functions as the Town's Licensing Authority. The Board of Selectmen customarily meets on the second and fourth Tuesdays of the month, except in July and August, when meetings are held on the third Tuesday of the month. Meetings begin at 6:45 p.m. at Town Hall. From 6:45 to 7:00 p.m., residents who wish to informally discuss matters with the Board may do so, with or without calling for an appointment in advance. Other meetings may be scheduled as needed and are posted at Town Hall. All meetings are open to the public.

The Board of Selectmen appoints a Town Administrator and charges that person with the administration of the day-to-day operation of the Town. That includes direct oversight of those departments under the jurisdiction of the Board of Selectmen.

In its capacity as an elected body, the Board of Selectmen is charged by Town Charter, By-law and case law with fulfilling various duties. Paramount among these duties is policy development and approval, and the oversight and approval of the budget for departments under its jurisdiction. Also, in terms of its overall function, the Board is expected to perform a leadership role in the community.

The Assistant Town Administrator/Personnel Director provides human resource and benefit management assistance to all Town

Departments, Boards and Commissions, as well as retirees. In addition, the Assistant Town Administrator, in conjunction with the Town Administrator and Assistant Town Administrator/Finance Director, is part of the Town's senior management team, responsible for negotiations with, and contract administration for the Town's six general government collective bargaining groups.

The Board of Selectmen is responsible for:

- Implementing and administering the decisions of Town Meeting (the Town's Legislative branch of government).
- Establishing policies and procedures for the coordination of Town government operations for those departments under the jurisdiction of the Board of Selectmen.
- Representing the interests of Town residents in business dealings, legal affairs, and intergovernmental cooperation with other municipal, county, state, and federal agencies.
- Preparing the Town's official revenue projections to be used by the Finance Committee and Town Meeting in developing the Town's operating budget.
- Proposing operating budgets to the Finance Committee and Town Meeting for those departments under its jurisdiction.
- Proposing to Town Meeting a five-year capital improvement plan and funding proposal.
- Making appointments to those Town Boards and Commissions under its control.
- Convening the Annual Town Meeting in May and any Special Town Meetings that may be required, and preparing the Warrant (listing of Articles) for Town Meeting consideration.
- Licensing all food establishments and transportation companies; and
- Ensuring that the Town's personnel policies as adopted by the Personnel Board and Town Meeting are appropriately administered, and approving collective bargaining contracts with seven bargaining groups.

BUDGETARY DATA

All Salaries:	\$363,172
Purchase of Service:	\$144,923
Expenses:	\$20,380
Capital Outlay:	\$0
Total:	\$528,475

Number of employees: 6.88

FY'01 HIGHLIGHTS

Selectmen: In April 2001, Daniel P. Matthews was reelected to a three-year term on the Board of Selectmen. Following the annual town election, the Board re-organized with John Cogswell as Chairman, Gerald Wasserman as Vice Chairman, and Colleen Schaller as Clerk of the Board.

Financial: The Town continued to maintain its strong financial position in FY'01. Needham received an upgrade in its bond rating with Standard and Poor's, achieving an AAA rating, the highest possible rating. S&P based this upgrade on Needham's affluent and growing tax base, its above-average and rising wealth and housing values, its strong management with a focus on multi-year planning, and an easily affordable debt position. The Town sold \$8,883,000 in long-term debt in June at an annual interest rate of 4.00 percent, indicative of our strong credit rating. The Board of Selectmen continues to look for non-tax revenue sources to augment tax revenues and for new ways to streamline Town services. Even with the Town's strong financial condition, the Selectmen continually review revenue options, given the property tax constraints of Proposition 2 1/2. With an increasing school population and aging Town buildings, roads, and water and sewer systems, Needham's overall revenue growth of approximately 4 percent per year (due to new growth and revenue sources other than the property tax) is generally not sufficient to maintain existing service levels and capital replacement needs. As a result, the Board of Selectmen placed a Proposition 2 1/2 debt exclusion question on the November, 2000 State election ballot for the purchase of conservation land (Wiswall property). This \$2,000,000 question was approved by the voters.

Capital Planning: In January 2001, the Board of Selectmen and Town Administrator proposed a Capital Improvement Plan (CIP) to the Finance Committee and Town Meeting resulting in the approval of \$3.5 million in capital spending for fiscal year 2002. The CIP is the Town's long-range financial plan with a goal of providing for the upkeep of Town facilities and equipment. The FY2002 CIP approved by Town Meeting included: repairs to various Town buildings, repairs and evaluation of the Rosemary Pool area, School building equipment and furniture, storm drain improvements, computer upgrades, road reconstruction projects, design funds for water and sewer main replacement, rehabilitation and improvement projects, brook and culvert repairs, and a variety of equipment for the Public Works Department.

Services and Operations:

- The Board of Selectmen presented the Finance Committee and Town Meeting with a five year road and intersection reconstruction master plan. Town Meeting approved \$1,252,000 in funding in fiscal year 2002 to continue addressing the substantial deferred maintenance of our roadways.
- The Town, through the Department of Public Works and Finance Department also made substantial progress in implementing a Geographic Information System (GIS). This system will substantially improve the efficiency of a number of Town departments.

- The Board of Selectmen approved a 2% increase in water rates and a 23% increase in sewer rates. The increase was largely driven by the need to offset a significant revenue deficit in the sewer enterprise fund caused by a reduction in consumption in fiscal year 2000.
- The Town Administrator worked with other communities in the Metrowest area to create a regional purchasing cooperative. In the first year of the program, the Town benefited from the consortium's highway bids by saving approximately \$36,000.
- The Town's trial program to expand the Town's downtown snow removal program was also successful.
- Through the CATV Committee, the Board negotiated a new cable license with AT&T.
- Finally, the Board worked with a volunteer committee on improving the Town Common and other public space in the downtown area.

Personnel Administration: The Department conducted and completed contract negotiations with Fire, Police, and NAGE units. The Department coordinated a classification and compensation analysis of administrative and support titles. In conjunction with the Finance Department, the department conducted an evaluation of the Town's unfunded health insurance liability and made a recommendation for funding which was approved at the 2001 Annual Town Meeting.

FY'02 FORECAST

The primary issues and objectives for FY'02 include:

1. The Board of Selectmen continues to devote considerable time to examining ways of balancing the Town's limited growth in revenues with the increasing demands for services. Managing the Town's limited financial resources is complicated in light of education reform, limited increases in State aid, and projected increases in fixed costs, MBTA assessments, and general Town and school operations. The Town's ability to provide for the health, safety and educational needs of residents will be a key issue, given current economic condi-

tions and changes/threats to the Nation's security. The Board will review its debt management policy to consider the incorporation of capital expenditure guidelines as a means of ensuring that the Town's infrastructure is maintained and repaired on a regular basis.

2. A key decision facing the Selectmen and the Town relates to the renovation and expansion of Town Facilities. In 1997, the Board of Selectmen created the Comprehensive Facility Study Committee to evaluate Town facilities and to make recommendations regarding the need to renovate and expand these facilities. \$125,000 was appropriated for this work. The first phase of the Facility Plan has been implemented with the funding of the Broadmeadow School renovation and expansion project, new Eliot School project, and Needham High School repair projects. The Selectmen have begun evaluating the next group of facility projects, including the Library expansion, new Senior Center and Rosemary Pool projects. In future years, the Selectmen will propose to Town Meeting a number of other building projects including the Town Hall, DPW building, School Administration and other school projects. The Town's willingness and ability to fund these critical building projects will be primary issues for the Selectmen during the year.

3. The Board will continue to evaluate options for providing for the safety and the quality of life within the Town of the pedestrian and motoring public, including the creation of a Traffic Management Advisory Committee.

4. The Board will continue to study the adequacy of staffing in those departments under its jurisdiction, and will endeavor to fill senior level management positions with the most qualified candidates.

5. Among the organizational issues being evaluated by the Board is the structure of the Municipal Building Maintenance Board and whether it can be reorganized so that building projects are more closely coordinated with the Permanent Public Building Committee.

6. The Personnel Department will conduct an assessment center for promotion to the rank of Deputy Fire Chief.

7. In cooperation with the Personnel Board, the Assistant Town Administrator/Personnel Director will conduct a classification and compensation analysis of the general government professional and technical employees.

8. Through the Economic Development Advisory Committee, the Board is continuing to study ways to streamline the Town's permitting process.

9. The Board will continue to evaluate ways of improving the Town Common, public space in the downtown and business areas, and open space throughout the Town.

10. The Selectmen will actively participate in the Planning Board's New England Business Center zoning study. The Selectmen will be paying particular attention to traffic mitigation issues and the impact of any proposed zoning changes on the economic future of the Town and quality of life concerns for the community.

11. The Board will begin the process of creating a Town-wide strategic or "master plan" to address land use, zoning, and Town services.

12. The Board will continue to up-date a five-year revenue and expenditure forecast to assist the Board and Finance Committee in long range financial planning.

13. The Board will continue to review opportunities for expanding the amount of appropriate, affordable housing stock in the Town of Needham.

ACKNOWLEDGMENTS

The Board of Selectmen wishes to thank the Town staff and the many citizens, volunteers, committee members and others, whose invaluable contribution of time, energy and talent makes it possible for Needham to maintain a well-managed, civic-minded community. At the end of this Annual Report you will find a list of the many individuals who have served the Town this past year. Residents wishing to volunteer for any board or committee appointed by the Selectmen should send a letter of interest to the Selectmen's Office at Town Hall.

TOWN CLERK



Theodora K. Eaton

The Office of the Town Clerk can be compared to a hub about which the wheel of local government revolves. The spokes of the wheel represent the various boards, departments and com-

mittees within the government to which the Town Clerk relates in a direct way. The rim of the wheel represents the many segments of local, State and Federal Government from which many of the Town Clerk's official duties and responsibilities stem.

The official duties and responsibilities of the Town Clerk are spelled out in over 73 Chapters and 400 sections of the Massachusetts General Laws as well as local Town By-Laws. Those pertaining to Elections and Town Meeting are the most complex with amendments to the

State statutes made yearly. The Town Clerk is the official record keeper for the town and records all official business conducted at Town Meetings and elections, both of which are recorded in the Annual Town Clerk's Records. Planning Board and Board of Appeals decisions, vital statistics, business certificates, federal and state tax liens, Uniform Commercial Code filings, Fish & Game Licenses, gasoline licenses, dog licenses, and passport applications - to name a few - are all recorded in the Town Clerk's Office.

GENERAL GOVERNMENT

During Fiscal Year 2001, the following elections and Town Meetings were held:

State Primary

Tuesday, September 19, 2000

State Election

Tuesday, November 7, 2000

Special Town Meeting

Monday, November 13, 2000

Special Town Meeting

Monday, February 26, 2001

Annual Town Election

Monday, April 9, 2001

Two Precinct Elections:

(To Break Tie Votes for write-in candidates in Precinct D and To Fill a vacancy in Precinct A for Town Meeting Member)

Tuesday, April 24, 2001

Annual Town Meeting

Monday, May 7, 2001

Special Town Meeting

Monday, May 14, 2001

The Special Town Meeting in November disposed of 19 articles in one session, the Special Town Meeting in February disposed of 4 articles in one session, the Annual Town Meeting in May disposed of 76 articles in five sessions, and the Special Town Meeting within the Annual Town Meeting disposed of 7 articles.

Budgetary Data		No. of Employees
Personal Services	\$103,656	Full Time 3
Purchase of Service	5,025.	Part Time 0
Expenses	<u>3,250.</u>	
	\$111,931.	

FY'01 HIGHLIGHTS

A Presidential Election year is always one of the busiest in the Town Clerk's Office and this year was no exception. There were three elections in Fiscal Year 2001 - the State Primary, the State Election, and the Annual Town Election - which kept everyone in the Town Clerk's Office on their toes. The staff processed over 1200 absentee ballot applications for just the November election! The Town Clerk's Office was officially designated as a Passport Application Acceptance Agency by the U. S. Department of State on July 8, 1999 and over 200 applications were processed in FY'01. In addition, the Town Clerk's fees were increased for the first time since 1988 effective April 1, 2001 and the transition went well. This Spring every member of the Town Clerk's Office were designated by the Commonwealth of Massachusetts as Commissioners to Qualify. This means that any commissioned Notary Public or Justice of the Peace in Massachusetts can come to the Needham Clerk's Office to be officially sworn into office. We have received much enthusiasm from many commissioned officials on the ease and convenience of being able to come to Needham. The restoration and preservation project of the Town's public

records dating back to the early 1700's continues with two additional volumes scheduled for completion in the Fall of 2001.

The following statistics were compiled during Fiscal Year 2001:

VITAL STATISTICS

Births to Residents:

7/1/00 - 12/31/00	200
1/1/01 - 6/30/01	186
Total Needham Births	386

Deaths:	Residents	Non-Residents
7/1/00- 12/31/00	145	114
1/1/01 - 6/30/01	153	100
	298	214

Total Deaths Recorded: 512

Marriages:

7/1/00 - 12/31/00	77
1/1/01 - 6/30/01	47
Total Marriages Recorded:	124

FISH AND GAME LICENSES ISSUED:

7/1/00 - 6/30/01

Class F1 - Resident Fishing	158
Class F2 - Resident Fishing Minor (Age 15-17)	4
Class F3 - Resident Fishing (Age 65 - 69)	10
Class F4 - Resident Fishing Handicapped	41
Class F6 - Non-Resident Fishing	4
Class F7 - Non-Resident Fishing (3 Day)	1
Class F8 - Resident Fishing (3 Day)	1
Class F9 - Non-Resident Citizen Minor (Age 15 to 17)	0
Class T1 - Resident Trapping	0
Class T2 - Resident Trapping Minor (Age 12-17)	0
Class T3 - Resident Trapping (Age 65-69)	0
Class DF- Duplicate Fishing	2
Class DT - Duplicate Trapping	0
Class H1 - Resident Citizen Hunting	36
Class H2 - Resident Citizen Hunting (Age 65 - 69)	2
Class H3 - Resident Citizen Hunting, Paraplegic	0
Class H4 - Resident Alien Hunting	0
Class H5 - Non-Resident Hunting, Big Game	0
Class H6 - Non-Resident Hunting, Small Game	0
Class H8 - Resident Citizen Minor Hunting (Age 15-17)	0
Class H9 - Resident Commercial Shooting Preserve (1 day)	0
Class S1 - Resident Sporting	33
Class S2 - Resident Sporting (Age 65 - 69)	4
Class S3 - Resident Citizen Sporting (Age 70 or over)	29
Class DH - Duplicate Hunting	0
Class DS - Duplicate Sporting	0
Class M1 - Archery Stamp	29
Class M2 - Massachusetts Waterfowl Stamps	21
Class M3 - Primitive Firearms Stamp	20

Class W1 - Wildland Conservation Stamp, Resident	248
<i>(Inaugurated 1/1/91)</i>	
Class W2 - Wildland Conservation Stamp, Non-Resident	5
TOTAL	648

Paid to Division of Fish & Game for Licenses:	\$7,570.25
Paid to Town Treasurer in Fees:	388.65

DOG LICENSES ISSUED:

7/1/00 - 6/30/01

Male and Female Dogs @ \$15.	169
Spayed and Neutered Dogs @ \$10.	1874
Kennels @ \$ 25.	24
Kennels @ \$ 50.	10
Kennels @ \$100.	0
Hearing Dogs - No Charge	0
Seeing Eye Dogs - No Charge	4
Transfers @ \$1.00	0
Prior Years' Licenses	9
Replacement Licenses	14
TOTAL	2104

Paid to Town Treasurer for FY'01

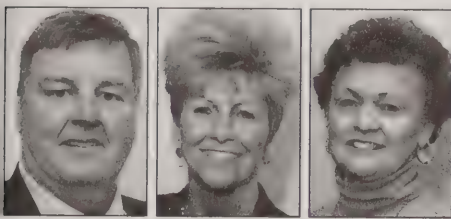
Dog License Fees:	\$22,554.00
Other License Fees:	37,011.00
Miscellaneous Fees:	61,436.56
Passport Application Fees:	3,120.00
Total Receipts for FY'01:	\$132,080.46

The Town Clerk's Office is oriented to serve the public and is open daily from 8:30 A.M. until 5:00 P.M. Monday through Friday and from 7:30 P.M. until 9:00 P.M. on the second and fourth Tuesday evenings except for July and August when the office is open from 7:30 P.M. until 9:00 P.M. on the third Tuesday.

FY'02 FORECAST

This was to be the year to catch up on the computerization of vital records - births, marriages, and deaths - a project that will be ongoing for many years. However, with the passing of Congressman Joseph Moakley, Needham is one of 15 communities that will hold a Special State Primary on September 11, 2001 and a Special State Election on October 16, 2001 to fill the vacancy for Representative for the 9th Congressional District. A Special Town Meeting is planned for November 5, 2001, the Annual Census for January 2002, a possible Special Town Meeting in February, 2002, the Annual Town Election for April 8, 2002, and the Annual Town Meeting begins on May 6, 2002. In addition, upon completion of the Federal Census 2000, the Town Clerk's Office will redistrict the town's ten voting precincts effective December 31, 2001. Last but not least, the restoration and preservation project will continue with the deacidification of the Town's public record volumes dating back to the early 1700s.

BOARD OF REGISTRARS



John W. Day, Barbara Doyle, Mary J. Mc Carthy, Theodora K. Eaton

PURPOSE

The Board of Registrars in a town is the counterpart of an Election Commission in a city and the Elections Division of the Office of the Secretary of the Commonwealth at the state level. The Board of Registrars is composed of four members, not more than two of whom may be members of the same political party.

The Town Clerk, by virtue of the office, is one of the four members of the Board and is responsible for executing the functions of the Board of Registrars including the conduct of elections and recounts, voter registration, compilation of the Annual Listing of Residents (Town Census), publication and circulation of the voting and street lists, certification of signatures on nomination papers and petitions, and recording Town Meeting action and attendance.

Budgetary Data

Personal Services	\$63,886.
Purchase of Service	15,925.
Expenses	1,550.
Canvassers & Tellers	7,901.
	\$ 89,262.

No. of Employees

Full Time	1
Part Time	4

FY'01 HIGHLIGHTS

Voter turnout for the three elections in Fiscal Year 2001 was as follows:

September 19, 2000

State Primary 1,452 (8.20%)

November 7, 2000

State Election 16,280 (84.30%)

April 9, 2001

Annual Town Election 1,618 (8.58%)

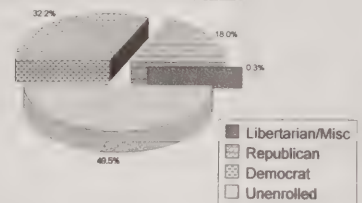
The Annual Listing of Residents was conducted by mail again this year with 83% of the residents responding within the first month. Census follow-up was conducted by telephone and police visitation. For the first time, the Annual Census included a request for Veteran status. Once again this year, the dog license application was included and was well received by dog owners. In accordance with Massachusetts General Laws the Annual Census is used to purge the Town's voting list, provide a listing for use by the Jury Commission, and compile the list of dog owners. It is also used for public safety purposes as well as federal funding.

Upon completion of the local listing, confirmation notices were sent to all those registered voters who were not reported as living in

Needham on January 1st. Those voters who proved residence were reinstated; those voters who responded with notification of a residence outside of Needham were removed from the Voting List; and those voters who did not respond to the confirmation notice were placed on the inactive voting list in compliance with the new Motor Voter Bill. Names were also removed because of death and other changes in voting status. Upon completion of the revision, the total number of registered voters was 18,741 plus 1,111 inactive voters.

TOWN OF NEEDHAM

Registered Voters as of January 2001



FY'02 FORECAST:

Special State Primary	- September 11, 2001
Special State Election	- October 16, 2001
Fall Special Town Meeting	- Proposed November 5, 2001
Annual Town Census	- January 1, 2002
Annual Town Election	- April 8, 2002
Annual Town Meeting	- May 6, 2002

PERSONNEL BOARD



Richard Creem, John Dennis, Patricia Forde, Twian Hsu, Richard Lunetta

PURPOSE

The Personnel Board is made up of five members appointed by the Town Moderator for a term of three years. Under Needham's Consolidated Personnel By-Law, the Board is charged with maintaining the personnel sys-

tem of the Town through annual formulation of a classification and compensation plan, institution of staffing controls, establishment of recruitment standards, and adjudication of personnel grievances. In addition, the Board promulgates administrative orders to further the purposes of the Consolidated Personnel By-Law and monitors administration of the By-Law by the executive branch of the Town's government. As a standing committee of Town Meeting, the Personnel Board advises the executive branch on collective bargaining issues and makes recommendations to Town Meeting relative to By-Law changes and collective bargaining agreements. The Personnel Board continues to strive for personnel policies and compensation plans that are fair and equitable to Town employees and mindful of the financial constraints faced by the Town.

BUDGETARY INFORMATION

a. Salaries	1,820.00
(1 Part-time Recording Secretary)	
b. Merit program pool	4,000.00
c. Purchased services	10,000.00
d. Expenses	0.00
e. Capital outlays	0.00

f. Total	15,820.00
g. Full-time employees	0
h. Part-time employees	1

FY'01 HIGHLIGHTS

- As a result of the focus group sessions held with all management personnel of the town the Board created three task forces: (1) Employee Reward and Recognition, (2) Employee Training & Development, (3) Position Classification & Compensation. Each task force is composed of town management employees with one member from the Personnel Board serving as chairperson. All three task forces continue to be active and will make recommendations to The Personnel Board upon completion of their study.
- Completed the review and update of all Personnel Policies and Procedures.
- Continued the ongoing program of reviewing the classification and compensation of all titles in the Town service at a minimum of five year intervals by: review of the Administrative / Support Titles.

GENERAL GOVERNMENT

- Heard and approved several requests for reclassification of various positions within the Town service.
- Heard and approved several requests to authorize hirings above the minimum step.
- Heard and approved requests for merit bonus and requests for merit step-increase under the Board's merit compensation program.

- Heard testimony and rendered decisions relative to employee grievance appeals.

FY02 FORECAST

- Implement task force recommendations where and when appropriate.
- Review the management pay for performance program and evaluate feasibility of extending the program to non-management employees.

- Review and design a communication protocol to facilitate Board to Board communication.
- Resolve appeals relating to the Administrative / Support classification study conducted in FY 2001.
- Conduct a classification and compensation study of Professional / Technical Titles and make appropriate recommendations thereon to Town Meeting.

LEGAL DEPARTMENT



David S. Tobin

PURPOSE

The Legal Department of the Town of Needham provides Legal advice to the Town Departments, attends all sessions of Town Meetings and Selectmen's Meetings, and meets with other Boards when requested. The Legal Department drafts and approves all contracts when requested, represents the Town in the courts and before administrative agencies, and assists in the drafting of legislation, by-laws and regulations.

BUDGETARY DATA

a. Salaries	\$ 54,715.00
b. Purchased Services	\$175,000.00

c. Expenses	\$ 1,603.50
d. Capital Outlay	\$ 0
e. Total	\$231,318.50
f. Full-Time Employees	0
g. Part-time Employees	1

FY01 HIGHLIGHTS

During Fiscal Year 2001, commencing July 1, 2000 and ending June 30, 2001, in addition to the advice given to Town officials on a daily basis, Town Counsel performed the following services:

Town Counsel represented the Town, its boards and/or officers and employees in court and before various administrative agencies and handled all related litigation matters.

Town Counsel negotiated, drafted, approved, interpreted and/or assisted in resolving conflicts with respect to numerous contracts for the Board of Selectmen, Finance Department, Permanent Public Building Committee,

Municipal Building Maintenance Board, School Department, Department of Public Works, Park and Recreation Commission, Personnel Department, Planning Board, Board of Health, Fire Department, Board of Assessors, Conservation Commission, Sewer Department, and Water Department.

The Legal Department advised the various Town officials, agencies, boards and commissions on legal matters as they arose.

The Legal Department engaged and worked with outside counsel to represent the town in the following matters:

- Labor relations
- Litigation
- Issuance of CATV franchise licenses

FY02 FORECAST

In Fiscal Year 2002, Town Counsel shall continue to provide legal services to town agencies at a reasonable cost.

MODERATOR



Michael Fee

The Town Moderator presides over Needham's representative Town Meeting, a "citizen legislature" which under Massachusetts law and our Town Charter, holds the ultimate authority over all municipal affairs. For example, Town Meeting must decide each year how much money will be spent on all Town services, including schools, public works, public safety as well as how much will be spent on our public facilities. Town Meeting's approval is also required to adopt or amend zoning by-laws and at least two-thirds of the 258-member Town Meeting must approve the issuance of bonds and the corresponding assumption of debt.

During 2001, Town Meeting convened for an unusual Special Town Meeting in February that was limited to three articles relating to

high school renovations, consideration of whether to adopt the Community Preservation Act and an appropriation for the demolition of the former Needham Cinema. At the Annual Town Meeting in May, Town Meeting Members addressed just under 80 warrant articles in four sessions. In November 2001, Town Meeting Members met in another Special Town Meeting which involved several articles involving mid-year issues ranging from budgetary issues to several capital expenditure and planning initiatives.

Town Meeting Members have now had access to the "Needham Town Meeting Handbook" that I authored and distributed with financial assistance of the Richard Patton Melick Foundation for over three years and the Handbook appears to have improved the Town Meeting Members' knowledge of our procedures and rules. The Handbook has also been posted to the "needhamonline" web site. The implementation of a new town government web site that is now in its early stages should further enhance our ability to educate our citizens and our Town Meeting Members not only about the rules and procedures for Town Meeting, but also the substance of the business that comes

before Town Meeting each year. At the request of the Needham League of Women Voters, I have continued presenting a class entitled "Town Meeting 101" through Needham Adult Education. The class has been well received and in conjunction with the LOWV, I have committed to conducting this class annually. In addition, I continued this past year lecturing to students at Needham High School during their program of study on local government and in connection with the LOWV's Annual Town Meeting Warrant Meetings in the Spring, I conducted an orientation session for new Town Meeting Members.

The Moderator receives absolutely no appropriation and thus there are no expenditures of public funds to describe. I encourage town residents to become involved in some aspect of our community government, including running for a position as a Town Meeting Member. In addition, ample opportunities are available for service on one of our numerous volunteer committees. The Moderator appoints all members of the Finance Committee and the Personnel Board and any citizen who wishes to be considered for a position on one of these bodies should feel free to contact me.

PUBLIC SCHOOLS



Paul Denver, Donald M. Gratz, Karren N. Price, Irwin Silverstein, Susan Welby, Stephen Theall, Superintendent. Not pictured: Gary C. Crossen, Jeffrey Simmons

PURPOSE

The School Department services the educational needs of this community, from pre-schoolers to senior citizens. Our primary function is to advance the learning and achievement of students in kindergarten through grade 12 in a comprehensive and sequential program of studies. The School Department continues to enforce the School Committee's Vision Statement that captures the successful working relationship between this Town and its schools.

A community and school partnership that

- creates excited learners
- demands excellence
- fosters integrity.

SAT I SCORES

	Best Verbal	Best Math	Composite
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CLASS of 2001			
(all students)	586	603	1189

SAT II ACHIEVEMENT TESTS

Nationally, only 19 percent of high school students who take SAT I also take SAT II. These students are concentrated in the best public and private schools in the country. At Needham High School, 64 percent of the Class of 2001 took at least one Subject Test.

Needham scored above both the National and the Massachusetts averages in the following Subject Tests: Writing, Literature, Math IC, Math 2C, and American History. Needham scored below the Massachusetts and National averages on the following Subject Tests: World History, Biology M, and Physics. Needham scored above the Massachusetts average, but below the National average on Biology E and Chemistry Subject Tests. On some Subject Tests, where Needham scored below the National or Massachusetts average, or below both, the difference was slight. No results are provided in this report for Subject Tests involving ten or less students.

ADVANCED PLACEMENT TESTS

One hundred forty nine students took 259 AP tests. Ninety-four percent of the scores qualified students for Advanced Placement in colleges and universities.

POST SECONDARY EDUCATIONAL PLANS

CLASS of 2001

Four-year college	88.2%
Two-year college	2.6%
Non-college educational institutes	1.5%
One year work then college	3.3%
Other/No response	4.4%
	100.0%

ENROLLMENT: October 1, 2001

During FY'01, Needham enrolled 4548 students in grades PreK-12 as follows: elementary (2082); middle (1074); high (1283). Early childhood programs, mandated by Special Education, serviced another 59 children. The Needham Public Schools also services the educational needs of adults through an active Adult and Continuing Education program and student needs through a Summer School program. Both programs are fee based and well attended.

BUDGETARY DATA

The Operational Budget for the School Department included:

• Salaries	\$25,266,640
• Purchase of Services	2,982,535
• Expenses	812,777
• Capital Outlay	155,826
Total:	\$29,217,778

This budget does not include the cost of building maintenance or employee benefits which are represented in MBMB and town personnel budgets respectively. Similarly, it does not include capital projects or long-term debt incurred by the Town for facilities renovations.

Salaries comprise 86 percent of the FY'01 budget. The breakdown is as follows:

A. Direct Service to Children

This category includes certified teaching professionals and support staff (nurses, counselors, psychologists, occupational and physical

therapists, and social worker) who are paid on the professional salary scale. It also includes teaching assistants — people in positions that do not require professional credentials and paid on a lesser salary scale. Teaching assistants work under the supervision of a teacher. This differentiated staffing pattern is responsive to Special Education needs and is cost effective.

	FTE (full-time equivalent)
Teaching/Nursing Staffs	351.15
Teaching Assistants	88.54
TOTAL	439.69

B. Indirect Service to Children

This category includes non-teaching staff whose primary function is to supervise staff and manage the business side of the School Department. Support staffs assist the administrative staff in school offices and the central office.

	FTE (full-time equivalent)
Administrators	29.80
Secretaries, Other	
Support Staff	55.96
TOTAL	85.76

2001 MCAS RESULTS - AN OVERVIEW

The Massachusetts Comprehensive Assessment System (MCAS) tests are part of the Commonwealth's Education Reform initiative to improve school performance. These tests are based on state curricular frameworks which set high standards for what students are expected to know and be able to do.

Many changes were made in the testing which took place in the spring of 2001. Grades 3, 6, and 7 students took tests in addition to the 4th, 8th, and 10th graders who have taken the test since 1998. In addition, 5th grade students took new Science and Social Science assessments; however, these tests were for future norming and no scores were generated.

The school system recently received reports for all of these assessments, and this report provides a general overview of the results. Below are questions and answers about these results. In January, a more detailed report will be issued which will provide more in-depth analysis.



EDUCATION

HOW DID NEEDHAM STUDENTS PERFORM?

10TH GRADE

There has been great interest about 10th grade results because the 2001 MCAS tests in English Language Arts and Mathematics will be used to determine students' eligibility for a high school diploma. Students who failed this test will have multiple opportunities to take the test again.

The Board of Education has created four categories to describe student performance. At the 10th grade, they are Advanced, Proficient, Needs Improvement, and Failing. It is important to note that, for the first time, performance level results include students who participated in MCAS through the Alternative Assessment and students in out-of-district special education placements. Below is a comparison of Needham percentages compared with those from previous years.

Four-Year Comparison of High School Performance Level Results (% of students)

Grade 10	Advanced	Proficient	Needs Improvement	Failing
1998 English Language Arts	29	49	19	3
1999 English Language Arts	19	49	18	13
2000 English Language Arts	19	51	21	9
2001 English Language Arts	39	45	14	2
1998 Mathematics	24	36	24	16
1999 Mathematics	27	26	24	23
2000 Mathematics	32	30	23	16
2001 Mathematics	43	37	18	3

These 2001 results are significantly higher than in any of the previous years. There are 20% more students who scored in the Advanced category in English and 11% more in Mathematics than last year. The percentages of failing students also decreased.

10th Grade Competency Determination

	Needham	State
% Passed both English Language Arts and Mathematics	92%	68%
% Passed only English Language Arts	2%	9%
% Passed only Mathematics	1%	4%
% Not yet passed either test	5%	19%

The scores for students are reported as scale scores which range from 200 to 280 according to the following breakdown:

200-219	Failing
220-239	Needs Improvement
240-259	Proficient
260-280	Advanced

Scaled scores from 2001 are not directly comparable to scaled scores in previous years due to changes in the computation of scores below 220 and above 260. However, it is possible to compare Needham scores with State scores.

10th Grade 2001 Scaled Score Results

	Needham	State
English Language Arts	252	239
Mathematics	251	237

The averages for Needham students fall in the Proficient range while the State averages are in the Needs Improvement category.

8TH GRADE

All 8th grade students were tested in three areas (English Language Arts, Mathematics, and History and Social Science); and it is possible to compare Performance Level percentages with previous years.

Comparison of Middle School Performance Level Results with Previous Years (% of students)

Grade 8	Advanced	Proficient	Needs Improvement	Warning
1998 English Language Arts	7	76	15	2
1999 English Language Arts	13	72	112	3
2000 English Language Arts	20	71	7	2
2001 English Language Arts	24	68	6	1
1998 Mathematics	18	35	29	18
1999 Mathematics	14	42	29	15
2000 Mathematics	27	37	20	16
2001 Mathematics	23	39	29	10
1999 History and Social Science	1	25	52	22
2000 History and Social Science	3	26	55	16
2001 History and Social Science	4	21	63	11

In English Language Arts, 92% of all Needham students scored in the top two categories, and only 1% of our students received a Warning. In Mathematics, slightly fewer students scored in the top two categories (62% versus 64% in 2000), but the students in the bottom category declined from 16% to 10%. A large percentage of 8th graders scored in the Needs Improvement range on the History and Social Science test.

Again, it is impossible to compare scaled scores with previous years because of the change in computational formulas, but we can see how Needham students compare to state results.

8th Grade 2001 Scaled Score Averages

	Needham	State
English Language Arts	253	242
Mathematics	244	233
History and Social Science	233	224

Needham 8th grade averages fall in the Proficient category for English Language Arts and Mathematics; however, Social Studies scores are in the Needs Improvement range. The Needham social studies curriculum does not directly align with the state curricular frameworks.

7TH GRADE

The Department of Education instituted 7th grade English Language Arts testing for the first time in 2001; thus, it is impossible to offer comparison with previous years. The average scaled score for Needham is 248, while the State average is 239. The breakdown of Performance Levels is:

Grade 7 Performance Levels

Grade 7	Advanced	Proficient	Needs Improvement	Warning
English Language Arts	15	65	17	3

6TH GRADE

The 6th grade Mathematics test is also new this year. The average for Needham students is 249 as compared to 233 for the State. The Performance Levels are as follows:

Grade 6 Performance Levels

Grade 6	Advanced	Proficient	Needs Improvement	Warning
Mathematics	37	36	19	9

4TH GRADE

It is possible to compare 4th grade Performance Levels with previous years.

Four-Year Comparisons of Elementary Performance Level Results (% of students)

Grade 4	Advanced	Proficient	Needs Improvement	Warning
1998 English Language Arts	4	46	48	3
1999 English Language Arts	1	40	57	2
2000 English Language Arts	3	48	47	2
2001 English Language Arts	14	63	23	1
1998 Mathematics	25	35	33	7
1999 Mathematics	23	36	34	7
2000 Mathematics	33	38	27	2
2001 Mathematics	23	39	34	5

The percentage of students falling into the top two levels in English Language Arts has significantly increased (from 51% to 77%), while there has been a decline in Mathematics (from 71% to 62%).

Like the other tests, it is impossible to compare scaled scores with previous years. The Needham scale score average in English is 247 (Proficient), and the State is 239 (Needs Improvement). In Mathematics, Needham has an average of 245 (Proficient), and the State average is 235 (Needs Improvement).

3RD GRADE

In response to the need for early literacy for all children, the Department of Education introduced a 3rd grade Reading Test to determine the extent to which schools have succeeded in teaching students to become proficient readers by the end of third grade. There are only three Performance Levels for this test (Proficient, Needs Improvement, and Warning).

Grade 3 Reading Performance Levels

	Proficient	Needs Improvement	Warning
Needham	82	16	2
State	62	31	7

By this measure, 82% of Needham students are Proficient, with 2% falling in the Warning range. Needham levels are significantly better than State performance levels.

What do these results tell us?

In most instances, the performance of Needham students is very good. They score significantly better than their peers around the state; and, with few exceptions, more students are in the top two levels than previous years. For 10th graders the scores are much improved, but we should remember that this is the first year that students need to pass the test as a requirement for graduation.

EDUCATION

Any comparisons with prior years should be done with caution. Different students took the tests, and our experience tells us that different classes can vary greatly in ability and achievement. In addition, these tests change yearly, and there are questions about the reliability of the results from year to year. Until we have the opportunity to analyze the results more closely, it is impossible to generalize about results or trends.

What are we doing with the results?

We have been studying item analysis results for 10th grade since the summer. For those students considered in danger of failing, we have developed individual remediation plans and have already begun services. It is possible to take a retest this winter, and it was our goal to provide help for at risk students as soon as possible. Curricular leaders will now begin analyzing the results for all students to identify anyone who may need additional help, as well as to look for changes which we may need to make in our curriculum or instruction.

In January, a full report will be made which will determine reasons for scores and recommend action steps. In addition, the scores will be analyzed to see how various subgroups performed on the tests.

FY'01 HIGHLIGHTS

Systemwide Department Highlights

FINE AND PERFORMING ARTS

- Curriculum Development — The department continued to revise and edit the course essentials and assessments. Staff spent time looking at the state and national standards and constructed a plan to move forward. As of June 2001, course essentials were written and are now in the process of writing/matching an assessment for each essential.
- Student Achievements: A partial list! — The National Association of Recording Arts and Sciences Foundation, Inc. recognized the NHS Music Department as a Signature School for the year 2000-2001; fourth-grade students attended two Youth Concerts by the Boston Symphony Orchestra; Marching Band and Color Guard participated in the annual University of Massachusetts Band Day with 85 other marching bands; Pollard Music staff presented the musical, "You're a Good Man Charlie Brown" in which 120 students participated in the musical or worked on the sets; NHS production of "South Pacific" engaged 140 students; Needham's participation in the Southeast District Festival Performance Group (over 90 schools attended) included seven students in the chorus, seven students on strings and two students in the band; two students were selected for the All-Eastern Chorus sponsored by the Music Educators National Conference; Visual Arts Department participated in the Boston Globe Scholastic Art Awards

and nine students were award winners; seven students successfully auditioned for the Massachusetts State All-State Performing groups and performed in Symphony Hall; NHS Art Gallery exhibited work from the Needham Art Association, student work and first annual NHS alumni show; two juniors were selected to represent NHS for the annual Art-All State program at the Worcester Art Museum; 171 NHS music students traveled to England and Scotland for a performance tour.

- In May 2001, students from both the NHS Visual Arts and Music Departments participated in the College Board's Advanced Placement Test. Students in the Art 3 course sent in a portfolio with both artwork, slides, and written explanations. Music students who participated in the Music Theory class took a traditional test. Five being the highest score, results were:

ART	MUSIC (participating for the first time in AP)
9 students scored a 5	1 student scored a 4
5 students scored a 4	1 student scored a 3
3 students scored a 3	

GUIDANCE

- The school system procured an estimated \$110,000 for the Town through its diligence in billing for appropriate Medicaid Federal reimbursements.
- In collaboration with the Needham Youth Commission, the Guidance Department was granted \$3,500 from the Needham Education Foundation to provide a pilot program called "Transitions," designed to offer support to students in grades 8 and 9 to assist them in their transition.
- In collaboration with the Needham Youth Commission, the Guidance Department wrote a grant and received \$2,250 for a program entitled "Survivor: Keeping Middle School Parents and Their Children from Voting Each Out of Their Lives."
- School Committee agreed to discontinue the calculation of Rank-In-Class, favoring instead the provision of Student Grade Point Average.
- The Needham Public Schools Crisis Response Protocol was updated and revised.
- Two middle school counselors developed and facilitated the first Racial Affinity Group.
- Several counselors developed new programs which included Learning Disabilities Awareness, Character Education, Anti-Racism Unit, Bullying, Remediating the Remediation (SPED

regulations), Changing Families, ALP (Alternative Lunch Program).

- The Guidance Department hosted three full-year interns.
- Two counselors are co-facilitating a two-session gathering of Grade 8 students of color to get feedback on their experiences at the Pollard Middle School to gain input which will prove helpful to students of color in the future.

HEALTH AND PHYSICAL EDUCATION

The following is a summary of the events and accomplishments of the Department of Health and Physical Education for the 2000 - 2001 school year. Three new teachers were welcomed to the department.

Change in the Delivery of Elementary Health Education

At the end of the 1999-2000 school year, a decision was made to take health education out of the fourth and fifth grade elementary classroom. Instead, the expectation was that health would be integrated into the physical education program. An additional 10 minutes was added to the physical education schedule providing a total of 70 minutes a week for health and physical education. The elementary staff spent a significant amount of time planning for this change. The challenge has been to find ways to meet this requirement without jeopardizing either the health curriculum or the physical education curriculum. Each elementary teacher is working closely with his/her building principal to evaluate the impact of this change.

Two schools opted to deliver health differently. Eliot continued to use the previous health program schedule (45 minutes once a week for half a year for fourth and fifth grade students). Newman moved all health education to the fifth grade. Health was taught all year for 45 minutes a week. The Newman curriculum included topics previously covered in both fourth and fifth grade and also includes a study of the systems of the body.

Curriculum Development

The department continues to work on the development of a curriculum document that will guide our K-12 instructional practice. The elementary staff developed curriculum maps. Summer curriculum work will focus on developing assessment instruments that will be used to measure student learning standards. These maps and assessment instruments will be piloted next year. The use of the maps, as guides, will help to ensure a common experience among all elementary students regardless of which school they attend. The assessment will provide students, parents, and teacher with valuable information about student learning in physical education.

The department is currently applying for grant that will help to purchase technology (palm pilots, lap tops, and video cameras to use to develop assessment strategies that are both

effective and efficient. If the grant is received, the department will begin a pilot project using technology to assess students in physical education at Hillside and Mitchell.

The middle school staff computerized its entire physical education curriculum. The process created opportunities for discussions among the middle school staff and led to the development of a carefully planned sequence of motor skill learning. Specific skills have been targeted for student learning at each grade level. The middle school staff will spend time next year developing assessment strategies.

High school staff continue to work to develop assessment strategies that will measure the essentials stated in each unit outline. Summer work will include matching essentials to state frameworks.

Wellness Programming

Health and physical educators worked within their buildings to identify needs to create programs that met those needs and/or promoted well-being among students and staff. This has become part of their "wellness" contributions in the schools. In some cases, health and physical educators took the initiative in these programs. In others, they worked to foster schoolwide initiatives.

Here are some examples:

Introducing a Recess Activities Unit into the Physical Education program/Elementary

Walking Programs for Students and Staff/Elementary

Contributions to the Character Education Efforts/Middle School

Contributions to the ELNA Day of Diversity/Middle School

Smoking Cessation Classes/High School

Our program continues to enjoy an outstanding reputation. Guests from Haverhill, Massachusetts and the Hockaday School in Dallas, Texas visited our schools to learn about our program. A number of staff members were recognized for their expertise and invited to present at a variety of state, regional, and national meetings. In addition, many staff members were honored for their contributions to the Health and Physical Education field.

METCO

Academic

METCO Directors' Youth Annual Fall Conference at Bentley College for middle and high school students; workshops on study skills, racism, peer pressure, college preparations.

Late bus transportation increased to three times per week for middle and high school students, after school coordinator provided supervision and support; commuter rail tickets given to any student staying after school for extra help or to participate in extracurricular activities; also elementary late bus and taxis were provided.

- Mentor program continued at middle school; after school academic support; parent, student and mentor interactive experiences; program coordinated and assisted by middle school staff.

- METCO Directors' Association held a symposium at Bentley College in February; Ron Ferguson spoke on "Fostering High Achievement for All Students."

- Middle school speaker series for boys of color; two workshops for male students of color to examine and discuss academic, as well as gender and social issues; action plan for success formulated.

- Elementary Multicultural Specialist hired to monitor the progress of Boston resident students in grades K-5, as well as to consult with faculty concerning multicultural curriculum and diversity outreach.

- After School Homework Clubs and study groups in operation at grade levels 3-12 with support from METCO staff, teachers, tutors, after school assistants and mentors. Transportation provided to Boston.

Multicultural/Anti-racism

- Anti-racism (building-based) workshops for all new Needham teachers facilitated by EMI graduates and METCO staff to raise awareness and sensitivity.

- EMI "Anti-racism and Effective Classroom Practices Course" for faculty and staff offered.

- 8th Annual MLK Celebration at the Congregational Church; over 350 celebrants attended.

- Kwanzaa Celebrations (classroom based) at Hillside School for all students by METCO staff.

- Early Release Day activities sponsored by the Mitchell School Needham METCO Family Friends; e.g., holiday party, basketball and pizza, video and lunch, and cross-cultural exchange activities.

- Martin Luther King Celebration Choir for students, faculty, parents, and community with performances in Needham and Boston, transportation provided; stipend for Director and musicians.

- Second Annual Needham-Boston Exchange Project to promote understanding, reduce prejudice; NHS resident student followed an itinerary that included the daily experience of a Boston resident student.

- METCO students placed in high school homerooms and middle school clusters with other students of color to reduce isolation.

- Affinity Group Training for Counselors; instruction provided by EMI trained facilitator, guidance counselors received three hours of training.

- Racial/Cultural Affinity Groups implemented in elementary and middle school (grade 7); guidance counselors and multicultural specialist facilitated; METCO elementary

multicultural specialist co-facilitated and METCO provided transportation.

- "Fall Gathering" for middle school families of color organized by the METCO middle school coordinator. A dinner meeting was held in Boston to affirm commitment and planned student-centered support programs. School teachers, administrators, parents, and METCO staff participated.

- Several high school students participated in March EMI student retreat. This was a weekend of workshops and lectures designed to inform, as well as train student leaders to engage in bias and prejudice reduction in the schools.

- A NPS Diversity Job Fair was held in Roxbury, March 3, to reach out to educators and other qualified workers to apply for various positions at all levels in the NPS. METCO provided coordination and consultation for this project.

Parent Outreach/Involvement

- Family Friends continued to match Boston-Needham partners and promote cross-cultural exchange for children and families.

- New students and families welcomed in May by Needham METCO Parents' Council and Family Friends with a potluck supper and orientation to assist them in transition.

- A Franklin Park Family Picnic Day, coordinated by Needham METCO Parents' Council, was held in May. Families from Boston and Needham enjoyed food and fun together.

SPECIAL EDUCATION

- SPED provided a full range of special education services for students, ages 3-22.

- The department continued to build capacity to maintain students with low incidence disabilities within the district by developing programs so that students could remain in their home community with typically developing peers. The inclusion of students with varying degrees of disabilities has been beneficial for the entire school community. Typically developing students have been able to see first hand how their peers are able to overcome varying degrees of difficulties.

- The entire SPED staff has been trained in the implementation of the new Special Education regulations and revised IEP process. The staff has done a commendable job in integrating the training in their everyday responsibilities. The eligibility criteria have been adhered to and students with disabilities are receiving high quality services. Needham's current SPED population is 13.2 percent.

- Under the new regulations, general education classroom teachers have greater responsibilities and the SPED staff has worked collaboratively with the regular education staff to help them meet these responsibilities.

EDUCATION

- A new parent questionnaire has been included in the evaluation process to increase parental involvement.
- The department continued with a study group, meeting on a monthly basis. All SPED staff read and discussed, "No Such Thing as a Bad Kid" by Charlie Appelstein.
- Twenty-six students with disabilities graduated and were accepted to post-secondary educational programs or have enlisted in the military.

TECHNOLOGY

The Five Year Technology Plan, 1996-2001

Year five of the technology plan was primarily funded from a warrant article voted by the annual Town Meeting in May 2000. Town Meeting members funded \$151,000 to purchase ninety-one new and replacement computers for the schools' classrooms, media centers, technology labs, and specialized learning centers. The computer to student ratio of 1:5.3 was maintained through this purchase. School-based technology committees determined the placement of computers within the buildings with priority given to those areas of greatest student access. Other funds that impacted the plan were garnered from grants (NEF, DOE, SPED), PTC funds, and community donations. The district operating budget supported the infrastructure with personnel, software acquisitions, maintenance, network requirements, and consumable supplies.

The district technology plan has been under review by several working committees. Their work has included focus group interviews of students and teachers, an on-line survey of teachers and administrators, and observations of student technology projects. Reports and recommendations will be forthcoming in the 2001-2002 school year.

The schools are well represented on the Technology Advisory Committee appointed by the Board of Selectmen. Budget proposals and recommendations about technology infrastructure, for the schools and the town, are reviewed by this committee on a monthly basis.

Elementary Media and Instructional Technology Programs

Newman, Hillside, and Mitchell elementary schools continue to benefit by the instructional services of the 1.4 Instructional Technology Specialists assigned to their schools. The specialists collaborate with classroom teachers on project-based learning with technology. Broadmeadow and Eliot schools await a new facility to support such a program. In the meantime, the Media Specialists in these schools provide outstanding technology support while implementing their scheduled media center instructional programs. The Newman School made exceptional progress with technology integration through their participation in Project MEET, a DOE competitive grant. Forty-five elementary teachers attended the 2001 TECH Camp training supported by DOE Technology Literacy Funds. Teachers are

highly motivated to integrate technology into their classroom programs. TECH Camp provides an opportunity for teachers to create materials and develop curriculum projects that can be implemented immediately.

Middle School Media and Technology Program

For the second and final year, all grade seven students participated in a technology class for one trimester that closely integrated their classroom curriculum with developing technology skills and understandings. Students developed slide shows, simulations and games that illustrated new understandings in science, social studies, math and language arts. This is a very successful model that will be discontinued due to the increasing size of the Pollard student population and the need to schedule students differently. Another impact of the growing population is the 40% reduction in instructional space in the school media center. Two classrooms will occupy this space for the 2001-2002 school year. Access to the school media center will be decreased for all middle school students. The materials collection development in the school media center reflects the changes in curriculum topics. The summer reading program is a joint venture between the Media Specialist and the English Language Arts Department. The carefully selected book list is available on the web http://www.needham.k12.ma.us/NPS_Web_docs/pollard/media_center/summer.html

Students have the opportunity to provide reviews on-line. A highly successful spring book fair supports Pollard's summer reading program. Media and curriculum partnerships are evident at the Pollard Media Center web site http://www.needham.k12.ma.us/NPS_Web_docs/pollard/media_center/

High School Media and Technology Program

The Needham High School Media Center web site http://www.needham.k12.ma.us/High_School/nhs_media/default.htm demonstrates the depth of on-line resources available to students. The resources on this site support all aspects of the high school curriculum. Students access on-line subscription databases to obtain journal articles and a variety of other academic resources. The emphasis of the media center's instructional program is developing student skills to evaluate a variety of resources and use the work of others responsibly. In the spring months, senior students demonstrated their understanding of research and presentation skills through an individualized senior project. http://www.needham.k12.ma.us/High_School/sr_project/default.htm

Students effectively used several electronic research tools to construct their learning. They mastered a variety of presentation tools (PowerPoint, AVID Cinema, Web Page construction) to successfully demonstrate their new understandings to the high school community. This is a culminating research project that demonstrates student use and under-

standing of technology resources and tools for presentation.

Media and Technology Facilities

The school department has collaborated with the local cable access committee on the new fiber data network that is being installed by RCN, summer 2001. We anticipate that the fiber network among the schools will be completed by early fall. The district media and technology staff at the Educational Technology Center (ETC) continues to work closely with the DiNisco Design Partnership on developing the architectural plans for the Broadmeadow and Eliot media centers and technology facilities. The relocation of the ETC to the Broadmeadow is among the planning components. The Hillside and Mitchell schools continue to house both the media and technology facilities within one instructional space. The Mitchell Media Center requires updated furnishings and equipment to accommodate this expanding program. The school department's capital requests have been unable to fund this request for the past two years.

WORLD LANGUAGES

- At the elementary level, the Spanish program has seen the changeover from an interactive component to site-based videos. Articulation between the elementary and middle school programs has been established and is being monitored and evaluated. By the end of school year 2001-2002, the third and fourth grade curricula will be revised in a standards-based format. A Spanish curriculum description will be included in the new Elementary Parents' Handbook.
- At the middle school, Pollard French students traveled to Quebec. Students also competed in the National French Contest; one student took sixth place in Eastern Massachusetts. Pollard welcomed a group of Guatemalan educators for a morning visit. A study is underway of the results of the 1998-1999 restructuring of the Pollard World Language Program. Over the next few months, grade six language curricula will be revised to a standards-based format and the Spanish curriculum will be rewritten to reflect the articulation which has been established with the elementary school.
- At the high school, a highlight has been the establishment of an exchange between NHS and a high school in Angers, France. The German exchange program continues to bring language and culture alive for students and teachers alike.
- Latin students took a field trip to the Antioch Exhibit at the Worcester Art Museum. Throughout second semester, weekly visits by a native speaker of French have benefited students' pronunciation, grammar, and cultural appreciation. A native speaker of French from Haiti and his wife, currently working in Francophone African countries, joined French 4 classes in a discussion of cross-cultural exploration.

- Students received departmental World Languages awards, as well as prizes earned via high schools on the National Latin and National French Exams. One student was the recipient of a year-long scholarship to Germany.
- In September 2001, the NHS World Languages Department welcomed its first Spanish classes that have studied the target language since elementary school, and the curriculum will be revised accordingly. During 2001-2002, several Spanish and French classes will pilot a new textbook series which is aligned with the current framework.
- NHS French students will travel to France in the spring to continue the new exchange program, and a group of NHS Spanish students will visit Spain during April vacation.
- During the summer, a draft of a Mandarin 1 curriculum will be created, thus moving the department toward the inclusion of East Asian languages, so important for its offerings.

ADULT EDUCATION

While the primary function of the School Department is to serve the needs of children from Pre-kindergarten through grade 12, the Needham Public Schools also maintains a dynamic program to provide the adult community with a wide variety of opportunities to participate in lifelong learning for personal and/or professional growth.

During the past year, 135 courses were offered, ranging from academic subjects, such as World Languages, computers, and financial investment to creative and cultural pursuits, such as wreath making, playing bridge, creative writing, crocheting, and cake decorating, to physical activities, such as dance, tennis, golf, volleyball, and aerobics. Driver Education and SAT-SAT preparation is also offered.

Slightly more than 2200 adults enrolled in courses this past year. The Adult Education program is a fee-based, non-profit arm of the Needham Public Schools.

SCHOOL HIGHLIGHTS

BROADMEADOW SCHOOL

Planned for the renovation and construction of the new Broadmeadow School, to be opened in September 2002. Groundbreaking ceremony with the Permanent Public Building Committee, School Committee, contractor, architect, central office, parents, teachers, and students took place on June 8, 2001. Two exciting projects, "Art in Architecture" and "The Playground Initiative" are well underway.

PTC Creative Arts Programs included: Semenya McCord: History of Jazz; Paul Revere: The Man Behind the Myth; Irene Smalls: Author/Illustrator; Dennis Kobray: "Mozart"; Living Voices: Immigration; Tanglewood Marionettes: "Cinderella"; Paper Magic Poetry.

- Staff Development Programs included: Writer's Workshop with Mary Ellen Giacobbe; Project Read; Reader's Workshop with Lucy Calkins; Instruction in the Standards-Based Classroom with Deb Reed; Primary Source: Asian Studies Project.
- Broadmeadow will continue to plan for the renovation and construction of its new school. Students will continue to work with artist Emil Birch on the "Art in Architecture" project, producing a sculpture for the school. "The Playground Initiative" will move forward, completing the design and beginning the installation of our new playground.
- The PTC Creative Arts has several offerings, integrating the Arts into the curriculum at each grade level, and the Staff Development program will examine Year One of the Needham Public Schools' Math Initiative and the continuation of the Needham Public Schools' Literacy Initiative.

ELIOT SCHOOL

- Eliot's Title I Program made a great impact upon the students in Grades 2-5. In addition to providing assistance to students within the classroom, the school was able to establish a Homework Club that met after school at both the Eliot School and Cook's Bridge Community Room for a total of four days per week.
- Arts enrichment programs included our annual artwork calendar, a traveling circus, visits to the Youth Concert at Symphony Hall, and the Boston Ballet's production of *The Nutcracker*, presentations by the *Brown Bag Opera*, *Beat City*, storytellers Sharon Kennedy and Johanna Sweet, jazz vocalist Semenya McCord, the Needham Retired Men's Glee Club, Afro-American Dancer and Choreographer Fred Hayes, Irish Step Dancers, and in June hosted a *Young Audiences' Showcase* featuring talented performers from far and wide.
- Community involvement included book fairs, the Fall Fest, Parent-Child before school basketball, handball, and volleyball games, a Student Spelling Bee, Lip Synch Night, Cabaret Night, the Eliot Spring Extravaganza — a fundraiser for our Media Center, Babson Skate Night, Check It Out — an evening for families to engage in science experiences and experiments, the annual Art-In, school picnic, Orientation Evening for parents of entering kindergartners, METCO orientation, Parent Coffees at each grade level, the publishing of the annual poetry anthology, *Smoke Signals*, a Teacher Appreciation Luncheon hosted by the PTC, Recycling Bottle and Cans at the Needham Transfer Station, a Wellness Evening, the Monster Dash, Bike Rodeo, and field days. Volunteers maintained the smooth function of the Media Center, served as room parents, etc., and enabled all of Eliot's special events to be the successes they were. The PTC and

School Council met regularly to provide advice, enrichment, and support.

- It was an eventful and exciting school year. Next year will be one of transition as the school prepares to leave the Eliot and transfer to High Rock, anticipating the building of their new school in 2002.

HILLSIDE SCHOOL

- A Mitten Tree was decorated by the kindergartners and the mittens were given to the Needham Community Council. Unneeded winter coats were donated to shelters. A recent book swap allowed students to choose new books for themselves and also donate books to children who need them. Monthly food collections for the Needham Community Council were organized and students delivered these goods and stacked the shelves themselves.
- Counselors from the Needham Youth Commission worked with small groups of Hillside students. Together with the Needham Youth Commission and high school students performing their community service, an after school program continued to help students with homework and research projects. Another after school program to help fourth and fifth graders prepare for the MCAS tests, strengthen their organizational skills, and receive assistance with assigned projects was gratefully funded by the Needham Education Foundation.
- Hillside parents worked very hard this year to improve both playground areas.
- Writing in mathematics continued this year with focus on math journals from K-5. This was a very successful project. Significant progress was observed in student ability to express their mathematical thinking in writing.
- Hillside's sixth edition of Kids' Chronicle was published with a piece of writing from each student. Literature circles continued throughout the school. This level of parent involvement has been very meaningful. The school also received funding to purchase literature which is the foundation of Hillside's literacy program. Another NEF grant allowed Lyn Littlefield Hoopes to be our poet-in-residence and work with students at all grade levels.
- This year, staff members learned more strategies to meet the diverse needs of students in their classrooms in the area of literacy with a focus on teaching the comprehension strategies described in *Mosaic of Thought*. Most of Hillside's early release day meetings focused on literacy. Together, Hillside staff took a course entitled Teaching Reading in the Elementary Grades. This provided a common vocabulary and understanding.
- Teachers also served as formal mentors to new teachers to guide them through their first year of teaching.

EDUCATION

- Special enrichment programs have been brought to our school by the Hillside PTC. Creative Movement, Native American Culture, Author Stephen Krensky, Illustrator Giles LaRoche, and "Sojourner Truth" Kathryn Woods talked to fifth graders about her life. Storytellers, musicians, and actors brought the curriculum to life. Field trips were also possible because of PTC support. Funds raised this year were directed at purchasing equipment for the playgrounds and for updating the library collection.
- Special programs were planned to bring families into Hillside to learn more about the school and to feel welcome. Parents were invited to Curriculum Night and Invitational Coffees, the Sock Hop, Babson Skating Party, Spring Fling, Hillside Spring Concert and Art Show, and Family Picnics. The EASE (Elementary After School Enrichment) program, begun by a Hillside parent, continued to offer exciting after school activities for children. Parents were involved in classrooms and also volunteered for cafeteria and playground supervision.
- Hillside survived fire, flood, pestilence, and an abundance of personnel and personal challenges.
- Next year, teachers and principals will be trained to use *Investigations in Number Data and Space*, and continue work in the area of literacy.
- The Hillside School Council has created a staff survey and a parent survey which will be distributed to parents during conferences. The results of both surveys will be used to develop the School Improvement Plan for 2001-2003. The results of the homework survey will be collated and publicized.
- Hopefully, some in-service training will be designed for interested teachers about standards-based Education. Hillside will be looking into programs which will target specific topics, such as bullying and racial name calling. The school counselor and multicultural specialist are designing and piloting some in-class workshops.

MITCHELL SCHOOL

During the 2000-2001 school year, Mitchell continued to grow in several important areas:

- Literacy — This was a district initiative undertaken to improve literacy instruction for children. Mitchell teachers followed up on previous training by taking a graduate-level course from the University of New England. As a result, we have more and better methods to teach and assess literacy skills.
- EMI (Empowering Multicultural Initiatives) — This is another district initiative which benefited our entire school community. Staff members, through training and experience, continue to discover ways to celebrate diversity and eliminate cultural bias. Multicultural classroom activities included:

Native American perspectives, an original play celebrating folk tales from around the world, the annual *It's a Small World* performance, and creation of an African village. Our METCO Family Friends committee organized after school programs that brought music, magic, and multicultural fun for a diverse group of children.

- Staff Development — Mitchell staff continued to participate in numerous professional development opportunities. Some of the workshops attended were Leading the Learning, Tech Camp, Social Competency, Practical Literacy Centers, and the Mentorship Program.
- Parent Involvement — Mitchell would lose much of its unique character, as well as many of its important programs, without the support and leadership of the PTC Co-Presidents and the chairs of over 20 PTC Committees. Mitchell students enjoyed a multitude of academic and social events that ranged from Fifth Grade Writing Celebration to an Arbor Day Tree Planting Ceremony, from Safety on the Internet to the Spring Dance, from Junior Great Books to a Used Book Fair, and from Bingo Night to Kid Pix Slide Shows.
- Technology — Mitchell's media and technology specialists, in cooperation with classroom teachers and parent volunteers, provide a wealth of computer and technology experience for students. They learn about planets, temperatures around the world, animal habitats, map making, explorers, body systems, insects, and even how to throw overhand from interactive CDs and web sites. In addition to computers, children learn to use scanners and digital cameras. They get hands-on experience with graphics, presentation, spreadsheet, and database programs.
- Enrichment Opportunities — Students are fortunate to participate in memorable and informative field trips. These trips include fascinating destinations, such as: Plimoth Plantation, the Museum of Science, the Lowell mills, the Butterfly Place, Salem's Colonial Village, the Broadmoor Environmental Center, the Museum of Fine Arts, and the Make Way for Ducklings tour on the Boston Common.
- In school year 2001-2002, the Mitchell School will continue to reflect on literacy practices, implement a new math curriculum, collaborate with our elementary multicultural specialist to explore different perspectives in social studies, and benefit from the always fascinating programs made possible by its PTC.

NEWMAN SCHOOL

K/1 program

During the 2000/2001 school year, we successfully implemented our multiage K/1 model. With funding from the Department of Education, 44 children participated in the proj-

ect. Our results are itemized in the K/1 documentation report distributed to School Committee in May, 2001.

Success Indicators:

- Continuation of the model
- Documented growth of students
- Continued high rate of subscription

On-going Effort:

- Continue to design the performance criteria and define expectations
- Welcome the new kindergarten families
- Work with the systemwide School Readiness Committee and secure full-day kindergarten for all children

Performance on MCAS

Newman's success on the MCAS continued with the school ranked in the top ten schools (out of more than 1,000 in the Commonwealth). The gains were seen primarily in the mathematics test sections, this attributable in part to intensive training in Investigations Math undertaken by four of the five current fourth grade teachers. This program is to be implemented systemwide.

Though we met our overall improvement goal set by the Department of Education, we did not see a significant improvement in language arts in grade four. We will look at these results in comparison to the new third grade test administered in spring, 2001.

Success Indicators:

- Reliable results over a three-year period/ranking in the state's "high performing schools" category.

Next Steps:

- Examine results in new third and fifth grade tests
- Correlate/compare results with the Educational Research Board tool
- Look at longitudinal results and compare to TST performance expectations

Implementation of literature-based guided reading program

The Newman faculty worked to implement a "guided reading" approach to literacy this year. Working within the "literacy block," the staff worked in large groups and in small groups to learn new strategies. Grade level literacy teams met once per month to follow-up on literacy activities and to view five videos about "best practice" done by Newman teachers. We partnered activities and in-service opportunities with the staff of the Broadmeadow School. Marcia Uretsky provided on-site "coaching" for grade level teams in grades 3 - 5.

Success Indicators:

- Observable evidence of implementation
- Maintenance of a shared literature collection for all grades
- Strong performance results on the systemwide reading assessment

Next Steps:

- Continue work with grade level teams/Marcia Uretsky
- Address issues of writing and spelling

Replenish literature for grades three through five
 Agree on new, uniform assessment tool

Incorporation of the Early Childhood Center

The Early Childhood Center completed plans to move into the Newman School in the summer of 2001. Renovation activity will return to the building during the summers of 2001 and 2002. This center, which serves the preschool population of Needham, will become a joint program of the Newman School and Special Education Department. The parent community has voted to include the preschool PTC as part of a PK-5 PTC and the staff will be fully part of the Newman faculty. Shared facilities requires some shared staff and some supplemental staff.

Next Steps:

- Completion of a move to classroom spaces by 8/2001
- Completion of on-site modifications (Maroon Construction) with PPBC supervision
- Provision of secretarial, supervisory, and resource support by Central Administration

Integration Technology and the Curriculum/NEON and the Web

The school staff was awarded a grant for \$15,000 by the Department of Education for project MEET (The NEON Project - Newman Elementary On-Line Network, a project to connect Newman web pages to grade level curriculum projects). This award funded a portion of the salary for a technology teacher and expanded hardware and software for the school. The NEON teacher team presented their work at a statewide conference in Worcester in the fall and to the Newman PTC in June. NEON in-service opportunities trained a core team in web page design and created greater capacity to run on-site teacher trainings for Newman staff.

Success Indicators:

- Completion of all grant-related projects and activities
- Presentation of NEON work to the June PTC meeting

Next Steps:

- Creation of a NEON II site-based team to share the training
- Improvements to the NEAT Center to include: air conditioning, shades, a better projector, software and hardware improvements.

Focus on Social Skills

The Newman School was one of two first ever recipients of a Needham Education Foundation Large Grant Award in the amount of \$13,100. This funding, coupled with school department and PTC funds, will provide training for all staff in the techniques of Responsive Classroom. Ten Newman faculty members will attend a week-long summer institute in Greenfield. Training for all staff began in earnest in the Fall of 2001. The training includes a three-year commitment for the fac-

ulty and full staff and the ability to train other interested teachers in Needham's schools after the three years.

Success Indicators:

- Training in Summer, 2001
- Public information sessions and invitations to parents to observe in a classroom.

Next Steps:

- Second summer training for teachers
- Move to "Responsive Leadership" level through intense training for principal, assistant principal, and physical education teacher

POLLARD MIDDLE SCHOOL

- Pollard welcomed 1,055 students to the school in September 2001. This enrollment included one of the largest sixth-grade classes in many years. The increasing school population provided new challenges for teachers and administrators as they attempted to find space to meet the academic and co-curricular needs of students.

- As the school continued to grow, the staff recognized the importance of building community and developing projects that brought students and staff together for a common purpose. Two events in particular, the Grade 8 Charity Night, a talent show whose proceeds benefited "The Hole in the Wall Gang Camp" in Connecticut, and the Students Take Action Day, a day to heighten sensitivity, tolerance, and awareness, were both huge successes. Students from Pollard reached out to help others less fortunate than themselves, while also bringing attention to the need to develop an understanding and appreciation of the many challenges facing society today.

- Through the continued generosity of the Needham Education Foundation, a Character Education Program was launched this year. Focusing on a monthly theme, ranging from responsibility to integrity to patience, teachers used a variety of activities and teaching techniques to immerse these themes into their curriculum. This program will continue into the next school year with a concentrated focus on the theme of Respect.

- The PTC continued to be a strong advocate for students and teachers at Pollard. The Creative Arts Committee brought numerous quality speakers and performers to Pollard. Their work supplemented the curriculum and added greater meaning to the daily classroom program. Their sponsorship of the Poet-In-Residence Program was a major effort that helped our students develop their creativity and poetic expression.

- The Fine and Performing Arts Department was once again major contributors in the lives of students at Pollard. The musical, "You're a Good Man Charlie Brown" entertained sell out audiences. The band and chorus performed both locally and in competitions outside of Needham. They continue to

be recognized as top-rate programs among middle schools in Massachusetts. The Spring Art Exhibit was a display of student work that belied their age and experience.

- The school year ended with a report from the Middle School Task Force that recognized the crowded conditions at Pollard. The Task Force recommended the addition of ten temporary classrooms to the Pollard grounds as a short-term solution to the growing population. A second middle school was the long-term recommendation from the Task Force.

NEEDHAM HIGH SCHOOL

On a beautiful early Monday evening, June 4, 270 Needham High School seniors received their diplomas. Once again, the achievements of this graduation class provide evidence that affirm what was written in the New England Association of Schools and Colleges accreditation report: "By all measures of accountability and student achievement, the students at Needham are demonstrating outstanding and rigorous achievement."

- More students applied and received early acceptance at the college of their choice. These colleges include Harvard, Princeton, Amherst, Cornell, Smith, Middlebury, Brandeis, and Boston College to name just a few.
- Over twenty students received commendations in the National Merit Scholarship competition and seven additional students were finalists.
- The class average SAT math score was the highest ever at NHS.

Other notable achievements by students at the high school during 2000/2001 include:

- National Council of Teachers of English Excellence in Writing Award.
- Mock Trial Team became regional champions and state quarter finalists.
- Participation and recognition in Model Congress Conferences at Harvard, Princeton, and William and Mary.
- Participation and recognition in the 37th Annual Olympiad High School Mathematics Competition.
- Athletic teams won seven different conference championships: golf, women's swimming, men's hockey, men's volleyball, baseball, men's lacrosse, and women's lacrosse.
- Participation in exchange programs with schools in Germany and France.
- Two students won awards for Literature from Artsfirst.
- Art students exhibited work across the community.
- A student received honors as a winner of the Mass-Recycle's first annual calendar competition.

EDUCATION

- Seventeen students were selected for the states Senior District Music Festival.
- Seven students participated in the Massachusetts All-State Music Conference.

These are just some of the highlights; none of which could be accomplished without the dedication and support of an enthusiastic staff. At the same time, the support of our parents and the community is perhaps most visible in the renovated auditorium and gymnasium. The school year opened with the work in these facilities being completed and ended with the beginning of the HVAC renovations. Although Needham High School remains on Warning regarding its accreditation status and will remain so until the facility issues are completely resolved, significant progress is being made. In the meantime, the tradition of excellence at Needham High School continues.

FY'02 FORECAST

As this report is being prepared, the new Broadmeadow School is "rising" with anticipated occupancy in September 2002. Additionally, ten modular classrooms will be added to the Pollard Middle School in September 2002 to

alleviate overcrowding conditions. Work to provide a more appropriate space at the Newman School for our PreSchool will also be finished by September. The Eliot School and Needham High School projects await completion the following year.

We are excited and appreciative of the generous support and assistance we have received from Town Meeting, as well as the coordinated efforts of the Needham School Committee, the Board of Selectmen, the Finance Committee, the Permanent Public Building Committee and our community leaders which were most instrumental in the approval of our construction/renovation plans.

As always, Needham's School Department faces challenges and looks for opportunities. We are fortunate to have dedicated, intelligent, and creative people servicing the educational needs of children and adults in this community. Schools and education are truly one of this town's greatest assets, and an attractive reason why new families choose to locate in Needham. The School Department appreciates this community's support and encouragement, as well as the hours of volunteer service that citizens devote to their public schools.



FUTURE SCHOOL NEEDS COMMITTEE

PURPOSE

The Future School Needs Committee is a town committee that projects future school enrollment, monitors energy usage at each school, and serves in an advisory capacity to Town Meeting to issues affecting the Needham Public Schools.

FY'01 HIGHLIGHTS

- Completed the 2001 enrollment projection and report analysis using town census data, including projections under alternative assumptions.
- Prepared enrollment projections by elementary school.
- Analyzed town census data and private school enrollment trends to project kindergarten enrollment

FY'02 FORECAST

- Complete the 2002 enrollment projections
- Analysis of enrollment projections by elementary school
- Continue to refine annual census analysis.

FUTURE SCHOOL NEEDS COMMITTEE ENROLLMENT PROJECTIONS

YEAR	1994/1995	95/96	96/97	97/98	98/99	99/00	00/01	01/02	02/03	03/04	04/05
BIRTHS*	345	409	377	344	415	368	368	368	368	368	368
SCHOOL YEAR	2000/2001	01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	10/11
GRADE	PROJECTED	ACTUAL									
K	346	346	337	327	339	374	331	331	331	331	331
1	337	346	362	352	342	355	391	346	346	346	346
2	339	325	346	362	352	342	355	391	346	346	346
3	374	374	324	345	361	351	341	354	390	345	345
4	342	339	374	324	345	361	351	341	354	390	345
5	387	379	335	370	321	341	357	347	337	350	386
6	381	376	374	330	365	316	336	352	342	332	345
7	329	337	373	371	327	362	313	333	349	339	329
8	341	338	336	372	370	326	361	313	332	348	338
9	330	327	342	340	376	374	330	365	317	336	352
10	325	329	325	340	338	374	372	328	363	315	334
11	283	275	321	317	331	329	364	362	320	354	307
12	297	283	268	312	309	322	320	354	352	311	345
TOTAL	4,411	4,374	4,417	4,462	4,476	4,527	4,522	4,517	4,479	4,443	4,449
K-5	2,125	2,109	2,078	2,080	2,060	2,124	2,126	2,110	2,104	2,108	2,099
6-8	1,051	1,051	1,083	1,073	1,062	1,004	1,010	998	1,023	1,019	1,012
9-12	1,235	1,214	1,256	1,309	1,354	1,399	1,386	1,409	1,352	1,316	1,338
	4,411	4,374	4,417	4,462	4,476	4,527	4,522	4,517	4,479	4,443	4,449

* REFLECTS JULY 1 TO JUNE 30 BIRTHS

POLICE DEPARTMENT



William G. Slowe, Police Chief

PURPOSE

The police mission is the maintenance of social order within carefully prescribed ethical and constitutional restrictions. This mission contains the following elements:

- Prevention of Criminality
- Repression of Crime
- Apprehension of Offenders
- Recovery of Property
- Regulation of Non-criminal conduct
- Performance of miscellaneous services

Consistent with the above, the department mission is to work with all citizens to preserve life, maintain human rights, protect property and promote individual responsibility.

BUDGETARY DATA

Salaries	\$3,637,242.51	Number of employees
Expenses	17923.18	Full time 58 (49 police; 9 civilians)
Capital outlay	95,438.00	Part time 14
Purchase of services	39,798.26	

FY01 HIGHLIGHTS

The dispatch center handled 28,171 police calls for service, the highest amount ever recorded.

783 hours of bicycle and "walk and talk" activities supplemented regular patrol work.

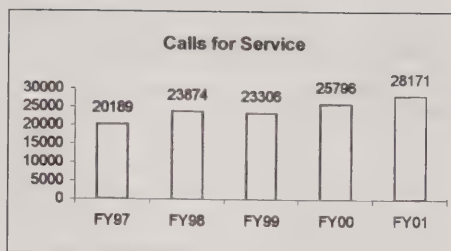
Officers responded to 2299 alarms in the town.

In conjunction with the Human Rights Committee, the department sponsored a "Hate Crimes" training seminar to police officers at nearby Babson College. Approximately 125 officers, representing seven area departments attended this important training.

The Town of NEEDHAM was among the first 15 communities in the state to be designated a "No Place for Hate" community by the Anti-Defamation League.

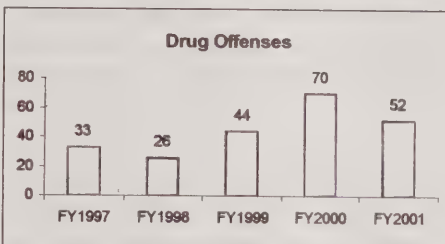
The department instituted a Citizen's Police Academy and ran two classes during the year.

A completely revised edition of the department's rules and regulations was issued to all officers.



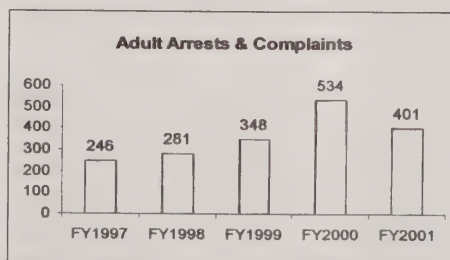
INCIDENT REPORTING

- Incident reporting decreased from 1759 to 1710 reports written.
- Larcenies reported to the department increased from 215 to 246.
- Vandalism incidents decreased from 171 to 147.
- There were 32 Breaking and Entering incidents during the fiscal year, down from 48 last year.



ARRESTS:

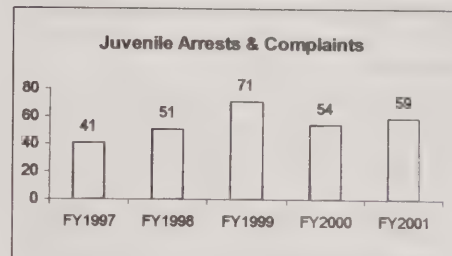
- Overall, adults facing arrest or complaints decreased from 534 to 401 for the fiscal year.
- Juvenile arrests and complaints increased slightly from 54 to 59.
- 60 persons were charged with some type of assault or aggravated (with weapon) assault.
- There were 75 persons charged with drug violations as a result of the 52 reported incidents.
- The arrest of three suspects in April, 2001 resulted in the clearance of a number of violent robberies in eastern Massachusetts communities



JUVENILE:

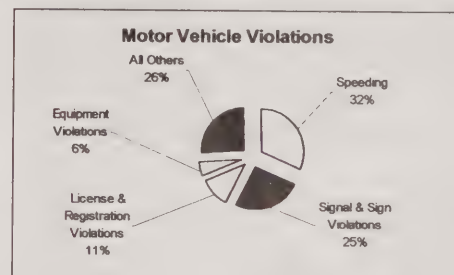
- Drug education was provided through the D.A.R.E. program.
- Positive alternatives to drugs included after school sports programs
- An excellent example of turning a negative situation into a positive one occurred in

November with the annual "Powder Puff" bowl when 150 senior girls from Wellesley and Needham faced off in a flag-football game. Through a collaboration of the police, schools and the community, the historic problems of underage drinking and fighting associated with the game were eliminated and it became a good, healthy social event.



TRAFFIC:

- Traffic accidents reported by officers increased to 534, the highest number in five years.
- 112 persons were injured and over 900 vehicles were damaged in accidents.
- The number of motor vehicle violations recorded on citations was 2320.



FY02 FORECAST

- To continue a community-oriented policing approach to law enforcement problems.
- To address quality of life issues with an orientation towards the needs of the community.
- To continue sponsorship of a citizen's police academy.
- To maintain liaisons with all elements of the community.
- To remain actively involved in the Human Rights Committee and TRIAD.
- To update policies and procedures of the department to meet the needs of the community.
- To provide the community with the public safety services necessary to advance into the new millennium.

PUBLIC SAFETY FIRE DEPARTMENT



Robert A. DiPoli, Fire Chief

MISSION STATEMENT

To provide the Town of Needham with an effective well-trained team of professionals to protect the lives and property of its residents through fire suppression, emergency medical services, emergency disaster preparedness, fire inspections, and fire prevention through education, in the most cost-effective manner possible.

BUDGETARY DATA

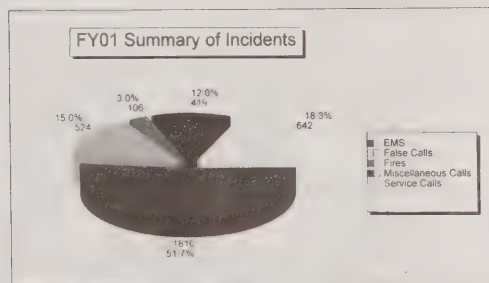
Salaries	\$4,456,303.28
Purchase of Services	\$ 69,951.23
Expenses	\$ 140,212.45
TOTAL	\$4,666,466.96

COST OF FIRE AND EMERGENCY MEDICAL SERVICES (BLS AND ALS)

The cost of fire and emergency medical services, both basic life support and advanced life support, provided by the Fire Department averaged \$154.43 per year, per person or \$.43 per day, per person.

FY'01 SUMMARY OF INCIDENTS

Fires	106
EMS	1,810
Service Calls	642
False Calls	524
Miscellaneous Calls	419
TOTAL	3,501



- Miscellaneous calls include over pressure rupture, hazardous conditions and good intent calls. In addition, fire inspectors responded to 1,340 calls for inspections of buildings and residences in the community.

FY'01 HIGHLIGHTS

- In FY01 the department had three members retire: Firefighter Robert Shaw (30 years of service), Firefighter William Dunn (32 years of service) and Fire Inspector Charles J. Mangine (37 years of service).
- Firefighter Robert H. Papetti was appointed Fire Inspector.

- Two new Firefighter/Paramedics were hired: Michael Filosa and Mark McCullough.
- In January 2001 the department applied for, and was awarded, \$30,899. for a Firefighter Safety and Equipment grant. The department purchased one thermal imaging camera, protective gloves, individual rope rescue bags, and 10 portable radios. The grant was funded through the Commonwealth of Massachusetts, Executive Office of Public Safety, Programs Division.
- The department was, once again, awarded a Student Awareness of Fire Education (S.A.F.E.) grant. Elementary age school children in pre-school, grades K, 2, and 4, as well as special needs children, were educated in recognizing the dangers of fire, what to do in the event of fire, the dangers of smoking, and the hazards associated with smoking and smoking-related materials.
- The Fire Prevention Bureau issued 1,104 permits and collected \$28,186. in revenue.
- Seventeen (17) underground/aboveground tanks were removed under the provisions of M.G.L. Chapter 148 and 527 CMR 9:00.
- The Fire Prevention Bureau continued to inspect for properly placed, working smoke detectors upon the sale or transfer of homes. In addition, they conducted numerous rough and final inspections for new home construction.
- One hundred sixty-six (166) permits were issued for oil burner inspections. Also, twenty (20) oil tank truck safety inspections were conducted.
- The Fire Prevention Bureau inspects all homes and structures to be demolished. Oiltanks, above and underground, as well as oil burners and hazardous materials such as refrigerants, paint, asbestos, etc. must be removed.
- The Fire Prevention Bureau continues to inspect all nursing homes and hospitals quarterly.
- Firefighter/EMT Bryan Campbell continues to represent our department on the MetroFire Haz Mat Team. He has been a team member for 8 years.
- Emergency Medical Services responded to 1,810 calls, transported 1,363 individuals and collected \$453,817.20 in revenue.
- The department currently has 13 certified paramedics, while 1 EMT is awaiting his results on the State paramedic boards.
- In October the department held an EMT refresher course at Deaconess Glover Hospital.
- File of Life kits are available free of charge to residents. The kit consists of a medical information card, which includes emergency contacts, medical data and existing medical conditions/allergies. The card is folded and placed into a red vinyl holder which is magnetic, so that it may be placed on the refrigerator.

- Fire Alarm collected \$60,990. in master box subscriptions and \$2,950. from fire alarm and sprinkler permits.
- Fire Alarm personnel made approximately 586 visits to businesses within Town to check on fire protection systems which had a master fire alarm box installed. Approximately 180 trips were made to businesses without master fire alarm boxes.
- This year, the department trained on the incident command system, as well as toured several of the new industrial complex sites.
- Department personnel continue to take advantage of training courses provided by the Massachusetts Firefighting Academy, as well as at other local fire departments.
- The department continues to provide recertification training for first responders, EMT's and paramedics.
- Emergency Management joined forces with the Needham Police Department, Council on Aging and the Norfolk County Sheriff's Office to form the Needham TRIAD Committee. In response to the fact that seniors are the fastest growing number of citizens in the United States, The American Association of Retired Persons, The International Association of Chief's of Police and The National Sheriff's Association started TRIAD in 1988 to help law enforcement and senior citizens work together to provide a safer community. The Needham Fire Department has joined the Town in actively establishing and promoting the work of this group.
- An open house was held at the Emergency Shelter at the Pollard Middle School at 200 Harris Avenue.
- Comfort care kits are available at the Emergency Operations Center and at the primary care shelter at the Pollard Middle School. These care kits are for residents who need to relocate due to severe weather conditions.

FY'02 FORECAST

- A feasibility study of manpower, equipment and housing for the Fire Department will be undertaken.
- A new ladder truck is scheduled to be ordered.
- Rapid intervention training will be offered.
- A state mandate to update our fire incident reporting system (NFIRS) will be implemented on January 1, 2002. This new electronic reporting system will allow the department to upgrade data collection techniques on haz-mat incidents, EMS runs arson fires, juvenile set fires, while making it easier to report contained fires such as chimney fires, stove fires and wastebasket fires.
- All portable radios will be updated at the Emergency Operations Center at 6 Dedham Avenue - Office of Emergency Management.
- A paramedic refresher training course is scheduled to be held October 2001.

BUILDING DEPARTMENT



Daniel P. Walsh, Building Inspector; Ernest Hohengasser, Wiring Inspector; Andrew Brown, Plumbing Inspector

This department is responsible for reviewing applications and plans to construct, alter and demolish any building or structure, for compliance with applicable Zoning By-Laws, Massachusetts State Building Code, Massachusetts State Fuel, Gas and Plumbing Code, Massachusetts State Electrical Code, Town of Needham Sign By-Law and the enforcement of Massachusetts requirement for Sealer of Weights & Measures.

The Massachusetts State Building code also requires this department to inspect public buildings. There are 14 places of worship, 15 day care sites, several state group homes, 7 nursing home facilities, Deaconess-Glover Hospital, The Charles River Association for Retarded Citizens, 7 public schools, 4 private schools, 982 apartment units and 247 hotel units and approximately 45 other places of assembly that require inspections throughout the year to insure that these structures comply with the Building Code for public safety, ingress and egress.

Responding to inquiries about what one is allowed to do at their property has been a major responsibility of the Inspector of Buildings. It is the Inspector who must determine that all permits for additions and uses of properties, both residential and non-residential, conform to the Town of Needham Zoning By-Laws.

The Building Inspector also advises those residents who are not in conformance with the Zoning By-Laws of that fact and sees that the necessary corrections are made.

Number of employees:

Full-time	4
Permanent part-time	3
Part-time	6

Budgetary Data

Salaries	\$212,976.55
Purchase of Service	\$2,884.89
Expenses	\$6,536.00
Total	\$231,068.83

This Department issued a total of 3429 Permits and collected \$886,164.50 this year in permit fees.

Number of permits issued/Fees collected

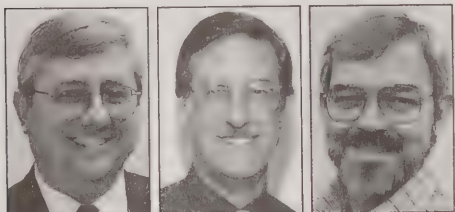
	1997	1998	1999	2000	2001
Building	929/\$362,855.20	947/\$377,109.00	996/\$406,152	1106/\$406,152	1132/\$687,436
Plumbing	748/\$ 24,380.	811/\$ 26,175.00	696/\$ 22,712	817/\$ 29,890	712/\$ 35,965
Gas	281/\$ 6,610.	303/\$ 7,002.00	315/\$ 7,885	378/\$ 8,685	359/\$ 8,955
Wiring	985/\$ 51,758.03	1045/\$ 54,246.00	1002/\$ 56,595	1122/\$ 99,802	1156/\$143,087
Signs	99/\$ 3,380.	50/\$ 1,670.00	71/\$ 2,430	41/\$ 1,450	59/\$ 2,240
Swimming Pools	9/\$ 375	8/\$ 375.00	9/\$ 400	3/\$ 550	11/\$ 475
Weights & Measures	\$ 4,016.	\$ 3,409.85	\$ 3,934.65	\$ 3,536.29	\$ 3,301.50
Miscellaneous Fees	\$ 4,808.65	\$ 3,140	\$ 6,021	\$ 3,332.50	\$ 4,705
Totals	3051/\$458,182.88	3164/\$473,126.85	3,089/\$506,129.65	3476/\$909,588.79	3429/\$886,164.50

	1997	1998	1999	2000	2001
New Single Family Dwellings	56	46	58	67	65
New Two Family Dwellings	4	4	3	3	5
New Non-residential Buildings	6	2	5	11	7
Conversion to Two Family	-	1	2	-	-
Add/Alter Existing Residential Buildings	785	791	473	615	607
Add/Alter Existing Non-residential Buildings	136	108	401	109	95
Demolish or Relocate	41	35	54	58	57
Swimming Pools	9	8	9	12	12
Signs	99	50	71	45	56
Total	1,037	1,045	1,076	920	904



PUBLIC FACILITIES

PUBLIC WORKS DEPARTMENT



Richard P. Merson, Director of Public Works; Lance Remsen, Superintendent Park Division; Steven Hawes, Superintendent Garage Division, Charles J. Laffey, Superintendent Solid Waste and Recycling; Rhainhardt Hoyland, Superintendent Highway Division, Robert A. Lewis, Superintendent Water and Sewer Division; Anthony L. Del Gaizo, Town Engineer

PURPOSE

Public Works includes, in its broadest sense, all endeavors related to the planning, designing, construction, operation, maintenance and management of the physical facilities necessary or desirable to community life. The Needham Public Works Department renders service to all citizens in the areas of highway maintenance and construction, water supply and distribution, sanitary and storm sewer construction and maintenance, solid waste disposal and recycling, traffic control, park maintenance and snow removal. The Department provides its own administration, engineering and equipment maintenance.

BUDGETARY DATA: DPW GENERAL FUND DIVISIONS

Personal Services	\$2,184,440.
Purchase of Services	428,951.
Expenses	279,364.
Capital Expenses	0
Snow & Ice	577,239.
Total	\$3,469,995.

Number of Employees
Full time - 90 Part time - 22

BUDGETARY DATA: ENTERPRISE FUNDS

	WATER DIVISION	SEWER DIVISION	RTS DIVISION
Personal Services	\$ 814,909.	\$ 368,201.	\$ 370,662.
Purchase of Services	269,294.	59,921.	808,168.
Expenses	262,238.	59,921.	125,796.
Capital Expenses	1,610.	5,684.	904.
Emergency Expenses	21,998.	37,325.	0
Debt Expenses	954,322.	953,722.	217,921.
MWRA Expenses	691,798.	4,474,927.	0
Total	\$3,016,169	\$5,994,022	\$1,523,450.

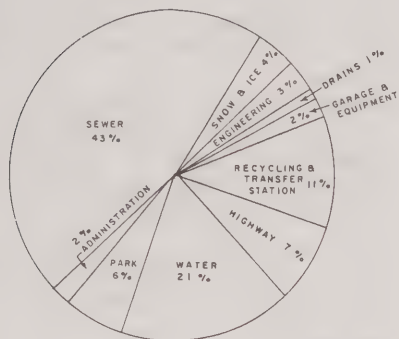
FY'01 HIGHLIGHTS

- Shipped 7,749. tons of rubbish to Wheelabrator Millbury (Waste-to-Energy Plant).
- Recycled 40 percent out of the solid waste stream.
- Recycled 3,135 tons newspaper and mixed paper, including phone books and magazines; 839 tons of commingle, including glass, aluminum and tin cans, milk & juice cartons, plastic food & beverage containers with the recycling symbol #1-#3, and 336 tons of corrugated cardboard.
- Removed 497 tons of metal and 12 tons of tires from the waste stream.
- Removed 18 tons of paint and 13 tons of waste oil from the waste stream.
- Goodwill & Red Cross received 181 tons of textiles.
- Composted 4,041 tons of yard waste.
- 10,985 Disposal Area user stickers were purchased of which 10,887 were residential & 98 were commercial.
- Under the Department of Environmental Protection (DEP) waste ban mandate, collected 29.79 tons of Cathode Ray Tubes (CRT) in computer monitors & televisions, VCR's, rechargeable batteries (lithium & nicad), mercury thermostats & thermometers, and collected 10,860 linear feet of fluorescent light tubes, and performed 59 waste load inspections of vehicles on tipping floor.
- Implemented mercury thermometer exchange program in cooperation with Waster-to Energy Facility.
- Completed the redesign and started the reconstruction of residential RTS drop-off areas and materials processing area.
- Resurfaced 14 lane miles of roadway – Avalon Rd, Bancroft St, Barbara Rd, Barrett St, Bellevue Dr. Berkshire Rd, Bonwood Rd, Brackett St, Churchill N, Deerfield Rd, Dell Ave, Doane Ave, Douglas Rd, Elmwood Rd, Enslin Rd, Frances St, Gay St, Gayland Rd, Gibson St. Gilbert Rd, Hawthorn Ave, Hemlock St, Holmes St, Kenney St, Lancaster Rd, Livingston Cir, Longacre Rd, Melrose Ave, Nichols Rd, Oakhurst Cir, Old Farm Rd, Redington Rd, Robinwood Ave, South Crt, Thurston Ln, Tolman St, Upland Ter, Warren St and Whittier Rd
- Rehabilitated & paved 1.2 lane miles of roadway – Country Way, Scott Rd, Village Ln and Blackman Ter.
- Constructed 24 American Disabilities Act (ADA) handicap ramps, and installed 3,800 ft of granite curb and 1,250 ft of asphalt curb.
- Placed 768 tons of asphalt for road patch, 411 tons of asphalt for trench repairs, and 7,257 gallons of crackseal on 27 roadways.
- Loam and seed 3 1/2 miles of berm at over 100 locations.
- Responded to and completed 650 work order requests, including repair of berms, fences, sidewalks driveway aprons, parking meters and signs replacement.

- Inspected 525 Street Opening Permits.
- Completed reconstruction of Parish Road and a portion of Henderson St for Town acceptance.
- Performed engineering services for the designs of the reconstruction of the intersections of: 7Webster St, High St, West St & Hunnewell St, and Highland Ave, May St & Chapel St.
- Finalized engineering & design for the reconstruction of Chestnut St, from Marsh Rd to the Dover Town-line, & the reconstruction of Webster St, from Central Ave to Greendale Ave.
- Completed engineering & design of Broadmeadow Rd water main replacement project, and Phase I Brook Cleaning.
- Provided engineering support for the layout of pavement markings, crosswalks & handi-cap ramps.
- Park & Forestry Division responded to 210 work requests, removed 150 trees and planted 88 trees.
- For sixth year, Needham recognized as one of the Tree City USA communities.
- Renovated DeFazio #4 and #5 soccer and field hockey fields, and repaired DeFazio #5 field irrigation system.
- Replaced and upgrade Memorial Park Scoreboard and constructed viewing platform.
- Repaired Memorial Park #2 field backstop and fence.
- Renovated Mills baseball field, Claxton #2 softball field, and Dwight, Avery, Perry and Cricket fields diamonds.
- Conducted Arbor Day Celebration at Mitchell School.
- Responded to 123 water emergency calls (after hours) & 1,125 scheduled appointments.
- Repaired 10 water pipe leaks, including 3 water main breaks and 7 water service leaks.
- Responded to 80 water emergency calls (after hours), and 1,290 scheduled appointments.
- Repaired 24 water pipe leaks, including 4 water main breaks and 20 water service leaks.
- Repaired 27 fire hydrants
- Installed 263 second water meters (for outdoor watering).
- Replaced 174 old domestic water meters.
- Responded to 73 sewer & drain emergency calls (after hours), including 41 sewer pump station Alarms/failures.
- Replaced the third pump at the Great Plain Ave. Sewer Pump Station, and replaced two pumps at the Richardson Dr Sewer Pump Station..
- Began construction of sewer main rehabilitation at the Newman School to Carol Rd easement & Wayne Rd to Frank St easement.
- Replaced 3 manholes on Mackintosh Ave to reduce the sewer infiltration.

- Completed rehabilitation of Kendrick St Sewer Pump Station including installation of new emergency stand-by generator.

HOW THE FUNDS WERE EXPENDED



TOTAL \$ 14,003,636

Administration Division	\$ 263,809.
Engineering Division	363,591.
Garage/Equipment Division	321,742.
Highway Division	948,716.
Park Division	821,657.
Drains	173,241.
Snow & Ice	577,239.
Sewer Enterprise	5,994,022.
Water Enterprise	3,016,169.
RTS Enterprise	1,523,450.

FY'02 FORECAST

- Complete the reconstruction of the RTS residential drop-off areas and materials processing area to increase safety and user friendliness.
- Continue to improve visual appearance of Recycling and Transfer Station
- Continue to meet or exceed State mandate to remove all mercury bearing items out of waste stream.
- Continue the repair and preservation of Town roads, sidewalks, curbs & grass berms to improve road and sidewalk infrastructure.
- Develop and implement the scheduled maintenance and repair of traffic signs, traffic markings and parking meters.
- Implement Pavement Management System.
- Repair and update traffic signal equipment.
- Reconstruct 40+ American Disabilities Act (ADA) sidewalk handicap access ramps.
- Continue to improve the Snow & Ice Program to provide the best service to the Town through equipment upgrade, use of biodegradable anti-icing chemical, and employee training.
- Renovation of Cricket Soccer field goal areas.
- Reconstruction of DeFazio #2 soccer and lacrosse fields.
- Redesign fencing of Asa Small baseball field diamond dugouts.

- Rejuvenate Town tree nursery.
- Initiate annual soil testing for athletic fields.
- Installation of altitude valve at the Dunster Rd water storage tank.
- Replacement of 100 year old water main in Broad Meadow Rd, from Great Plain Ave to Greendale Ave, and replacement of 105 year old water main in Dedham Ave, from South St to Great Plain Ave.
- Replacement of non-copper water service pipes from the water main to the individual shut-off gates on the following roadways: Birchwood Rd, Bird St, Paul Revere Rd, Richdale Rd, Dunster Rd, Dartmouth Ave, Fairview Rd, and Sylvan Rd.
- Completion of various small diameter water main looping projects to reduce the number of dead-end water mains.
- Replace 2 pumps at Reservoir A Sewer Pump Station, replace 1 pump at the Reservoir B Sewer Pump Station, and replace 2 pumps at the Alden Rd Sewer Pump Station.
- Finish construction of the sewer main rehabilitation in the Newman School to Carol Road easement and Wayne Road to Frank Street easement.
- Continue to eliminate inflow & infiltration of the Town's sewer system, focusing on Areas #1, 3 & 4 - Dedham Ave, Webster St, and Edgewater Dr areas, where heavy infiltration was detected with the Town's closed-circuit television (CCTV) inspection equipment.

MUNICIPAL BUILDING MAINTENANCE BOARD



Patricia Carey, Ann MacFate, Richard Merson, Stephen Theall, Kate Fitzpatrick, Mark La Fleur, Director

PURPOSE

The Municipal Building Maintenance Board identifies, plans for, coordinates, and executes routine daily maintenance and custodial care of all Town buildings. In addition, it formulates long-range building-related capital needs, including cost estimates and feasibility assessments, for planning purposes.

Buildings cared for and maintained by the Municipal Building Maintenance Board include: Town Hall, Public Safety Building, Highland Avenue Fire Station, Public Library, DPW Main Building, Ridge Hill Reservation (3 buildings), Carleton Pavilion, Stephen Palmer (Council on Aging), Memorial Park Fieldhouse, Needham High School, Pollard Middle School, Newman Elementary School, Mitchell Elementary School, Hillside Elementary School, Broadmeadow Elementary School, Eliot Elementary School, High Rock School Building, Emery Grover School Administration Building, and the Daley Maintenance Building.

BUDGETARY DATA

Salaries	\$2,000,028
Purchase of Services	1,586,378
Expenses	285,338
Capital	55,389
TOTAL	\$3,927,133

Number of Employees

Full time - 51 Part time - 9

FY'01 HIGHLIGHTS

Asbestos containing floor tile was removed at the Needham High School from rooms #116, 117, 121, 200, 202, 204, 206, 207, 303, 513, 601, 800, 801, 803, and all three elevator cabs (total:

10,820 square feet).

At the Hillside Elementary School, the sub-floors and floor tile was replaced in the modular classrooms (total: 3,960 square feet).

Interior painting included: Pollard Middle School; 16 restrooms, one elevator cab, two stairwells, four offices, and portions of 9 classrooms. Mitchell Elementary School; 5 classrooms, the nurse's room, one corridor, and 164 student lockers. Needham Police Station; two stairwells, the main lobby, the interview room, the dispatch room, sergeant's office, one kitchenette, the rotunda, the men's cellblock, the women's cellblock, the booking room, the training room, the conference room, chief's secretary's area, records room, and all hallways. Newman Elementary School; four corridors.

ADA (American's with Disabilities Act) modifications were done at the Memorial Park Fieldhouse. The project included; renovations to the men's and women's restrooms, the snackbar area, and the exterior HP ramp and railings.

At the Mitchell Elementary School, badly settled concrete block interior walls in classrooms #20, 21, 22, and 23 were shored up and reinforced by welding steel posts to the roof deck on both sides of the effected walls and then completely covering the cracked walls and steel

PUBLIC FACILITIES

posts with gypsum wall board. Electrical, plumbing, and extensive carpentry components were part of this project.

The Emergency Generator Rehabilitation and Modification Project at the Needham High School included: the demolition and removal of the 1953 Emergency Generator, the repair and upgrading of the 1967 Emergency Generator, rewiring of all 1953 emergency circuits to the 1967 generator, replacement of the main transfer switch, and the addition of several dozen "battery pack style" emergency generator lighting circuits.

Phase I of the Needham High School parking lot and driveway reconstruction included: reclaiming bituminous pavement from Kingsbury Street to the "A" gymnasium, reconfiguring existing parking areas, adding a forty (40) space parking area in front of the math/science wing, installing granite curb in all driveway and parking areas, installing concrete walkways, adding an HP ramp entrance to the front of the school between the main entrance and the math/science wing, installing railings and guardrail throughout, and redesigning the traffic flow pattern with the addition of a rotary-like circle in front of the school.

Ductless split roof top air conditioning units were installed to serve classrooms #203, 205, 207, and 209 at the Pollard Middle School. A 200 amp electrical sub-panel was installed as part of this project.

At the Needham High School, seven hundred and thirty (730) original two-inch horizontal slat window blinds were replaced with pull chain, clutch roller operated, flame resistant, room darkening window shades.

At the Hillside Elementary School, the eight ceiling-hung 250 watt mercury vapor gymnasium light fixtures were replaced with eight ceiling-hung 400-watt metal halide gymnasium light fixtures.

At the DPW main building, several severely corroded exterior doors (including metal frames, closers, panic hardware, and latches) were replaced.

Building "vehicle exhaust removal systems" were installed in Fire Station #1 and in the Highland Avenue fire station. These systems connect directly to the fire engines' exhaust pipes to capture diesel exhaust fumes before they enter and contaminate the buildings.

At the Needham High School, the four year old telephone system was modified and expanded with the addition and installation of telephones in all classrooms as well as the installation of a new voice mail system.

At the Needham High School the fire alarm system was modified with the installation and programming of "fire service recall" on all three elevators.

The electrical service, serving the water/sewer shed located behind the Dedham Avenue pump station as well as the exterior lighting for the skating pond also located behind the Dedham Avenue pump station, was replaced.

At the Pollard Middle School, the #2 boiler, in the front of the building, was rebuilt with one section and all gaskets being replaced.

FY'02 FORECAST

In accordance with Commonwealth of Massachusetts statutes, the Municipal Building maintenance Board will be drafting and implementing IPM (Integrative Pest Management) plans for all school buildings.

PERMANENT PUBLIC BUILDING COMMITTEE



John Connelly, Chairman, Ted Crowell, George Kent, Steven Popper, Steven Stewart, Manager. Not pictured: John Carroll, Greg Petrini

PURPOSE

The Permanent Public Building Committee ("PPBC") members were appointed in June, 1996 to be responsible for the construction, reconstruction, enlargement or alteration to buildings owned by the Town or on Town property. The PPBC is responsible for working with the individual user agencies as the need for a project, and/or a feasibility study, becomes established.

BUDGETARY DATA

Number of Employees; Full time - 1;
Part time - 1

Salaries	\$45,382
Purchase of Services	\$316
Expenses	\$1,391
Capital Outlay	\$0
Total	\$47,089

FY'01 HIGHLIGHTS

The following is a summary of completed or ongoing projects the PPBC has supervised during the 2001 fiscal year (July 2000 to June 2001). Most of these projects were initiated during the 2000 fiscal year.

Name	Project Status
Water Treatment Facility	Complete
Authorization	Budget Status
\$6,635,000	\$121,000 under
Contractor	Project Mgr.
Harding & Smith	CDM

This project involved the construction of a well-water treatment facility to filter the drinking water served the Town of Needham from the 3 groundwater wells located on site. This project began in the spring of 1998 and went into production in August 1999. During the last year, final adjustments were made to incorporate certain requirements of the State Department of Environmental Protection, the PPBC and the DPW, to optimize the performance of the facility.

Name	Project Status
West Street Pump Station	Complete
Authorization	Budget Status
\$2,600,000	\$263,000 under

Contractor	Project Mgr.
Waterline Industries	PPBC 6/98-1/99 CDM 2-9/99

This project involved the construction of a new sewage pumping station on West Street and the demolition of the existing one. The project began in the summer of 1998, and went on line in December 1999. During the last year final adjustments were made to optimize the use of the station.

Name	Project Status
Pollard HVAC Modification	Complete
Authorization	Budget Status
\$360,000	on budget
Contractor	Project Mgr.
Preferred Contractors	PPBC

This project was completed during fiscal year 1999, but air conditioning was added to the music room during the summer of 2000.

Name	Project Status
High School Gym/Auditorium Renov.	Complete
Authorization	Budget Status
\$1,474,500	on budget
Contractor	Project Mgr.
Maron Construction	PPBC

This project involved general upgrades to the High School Gym and Auditorium including new finishes and ventilation. This project began in the summer of 2000 and was completed during the fall of 2000.

<i>Name</i> High Rock Renovation	<i>Project Status</i> Complete
<i>Authorization</i> \$207,000	<i>Budget Status</i> on budget
<i>Contractor</i> Maron Construction	<i>Project Mgr.</i> PPBC

This project involved new finishes, and upgrades to the ventilation, plumbing and fire alarm systems at the school to accommodate the relocation of students from the Broadmeadow Elementary School. This work began in the summer of 2000 and was underway as fiscal year 2002 began.

<i>Name</i> Newman Pre-School – Phase I	<i>Project Status</i> Complete
<i>Authorization</i> \$400,000	<i>Budget Status</i> under budget
<i>Contractor</i> Maron Construction	<i>Project Mgr.</i> PPBC

This project involved plumbing upgrades, and select renovations of certain rooms in order to accommodate the relocation of the Integrated Pre-school program from the High Rock Elementary School to the Newman Elementary School. This work began in the summer of 2000 and was underway as fiscal year 2002 began.

<i>Name</i> High School HVAC Design – Phase I	<i>Project Status</i> Complete
<i>Authorization</i> \$225,000	<i>Budget Status</i> under
<i>Engineer</i> Thompson Consultants	<i>Project Mgr.</i> PPBC

This design work encompassed the scope of converting the existing steam heating system in the 'A' Building to hot water heat, and addressing other heating and ventilation concerns at the school. This design work was completed in the fall of 2000, and went out to bid in the winter of 2001.

<i>Name</i> High School HVAC Renovation – Phase I	<i>Project Status</i> Complete
<i>Authorization</i> \$4,130,000	<i>Budget Status</i> on budget
<i>Contractor</i> EA Colangeli Construction	<i>Project Mgr.</i> PPBC

This work began in the spring of 2001 and grew to include the repair of several existing conditions at the school. This work was underway as fiscal year 2002 began.

<i>Name</i> Broadmeadow Design	<i>Project Status</i> Complete
<i>Authorization</i> \$400,000	<i>Budget Status</i> on budget

<i>Architect</i> DiNisco Design	<i>Project Mgr.</i> Gilbane Bldg. Co.
This design work was completed in the winter of 2001 and the project went out to bid in the spring of 2001.	

<i>Name</i> Eliot School Design	<i>Project Status</i> Complete
<i>Authorization</i> \$400,000	<i>Budget Status</i> \$29,000 under
<i>Architect</i> DiNisco Design	<i>Project Mgr.</i> Gilbane Bldg. Co.

This design work began in the fall of 2000, and was underway when fiscal year 2002 began.

FY'02 FORECAST

The following is a summary of ongoing projects the PPBC is currently supervising. These projects are all expected to be completed within the 2002 fiscal year (July 2001 to June 2002).

<i>Name</i> High Rock Renovation	<i>Project Status</i> Complete
<i>Authorization</i> \$207,000	<i>Budget Status</i> on budget
<i>Contractor</i> Maron Construction	<i>Project Mgr.</i> PPBC

This work began in June of 2001, and was completed in September 2001.

<i>Name</i> Newman Pre-School – Phase I	<i>Project Status</i> Complete
<i>Authorization</i> \$400,000	<i>Budget Status</i> under budget
<i>Contractor</i> Maron Construction	<i>Project Mgr.</i> PPBC

This work began in June of 2001, and was completed in September 2001.

<i>Name</i> Newman Pre-School – Phase II	<i>Project Status</i> underway
<i>Authorization</i> \$400,000	<i>Budget Status</i> on budget
<i>Architect</i> DiNisco Design	<i>Project Mgr.</i> PPBC

This project involves further renovations of the Newman Elementary School in order to further accommodate the needs of the Integrated Pre-school program. This design should be complete by winter when it will then go out to bid.

<i>Name</i> High School HVAC Renovation – Phase I	<i>Project Status</i> Complete
<i>Authorization</i> \$4,130,000	<i>Budget Status</i> on budget

<i>Contractor</i> EA Colangeli Construction	<i>Project Mgr.</i> PPBC
This work began in May of 2001, and was completed in September 2001.	

<i>Name</i> Broadmeadow School Expansion	<i>Project Status</i> underway
<i>Authorization</i> \$15,550,000	<i>Budget Status</i> under budget
<i>Contractor</i> J. Slotnik Company	<i>Project Mgr.</i> PPBC

This project involves the renovation and expansion of the Broadmeadow Elementary School and this work is currently underway.

<i>Name</i> Eliot School Construction	<i>Project Status</i> To go to bid in January 2002
<i>Authorization</i> \$14,500,000	<i>Budget Status</i> n/a
<i>Contractor</i> None yet	<i>Project Mgr.</i> PPBC

This project involves the demolition of the existing Eliot Elementary School and construction of a new Eliot Elementary School.

<i>Name</i> Rosemary Pool Feasibility Study	<i>Project Status</i> underway
<i>Authorization</i> \$100,000	<i>Budget Status</i> under budget
<i>Architect</i> Bargmann Hendrie	<i>Project Mgr.</i> PPBC

This project involves the site assessment and schematic planning with viable options for the Rosemary pool site to optimize site access, parking and space for various Town agencies/programs. This study should be complete by the fall of 2001.

<i>Name</i> Pollard Modular Feasibility Study	<i>Project Status</i> complete
<i>Authorization</i> \$20,000	<i>Budget Status</i> on budget
<i>Architect</i> Fulchino Management	<i>Project Mgr.</i> PPBC

This project involved the site assessment and provision of various options to help accommodate the student enrollment at the Pollard Middle School. This project began in the spring in 2001, and was completed in August 2001.

It has been another challenging year for the PPBC. Successes in bringing projects in on time and within budget have been achieved through the hard work of all PPBC members and the cooperation of the user agencies.

HUMAN SERVICES

BOARD OF HEALTH



Peter Stephen Connolly, Edward Cosgrove, Alan K. Stern, Fredric Cantor, Director

Elected by the citizens of Needham, the Board of Health is empowered by the Massachusetts General Laws to enforce state and local public health and environmental regulations. The mission of the Board of Health is to preserve, protect and improve the public health and social well-being of the citizens of Needham by promoting health and preventing disease and environmental pollution.

BUDGETARY DATA

Salary	\$260,104
Expenses	8,790
Total	\$268,894

	Number of Employees	Grant-Funded Employees	TOTAL
Full-time	4	1	5
Part-time	3	3	6

MENTAL HEALTH/ MENTAL RETARDATION/ EMERGENCY SHELTER

Mental Health Agencies	\$25,661
Charles River Industries	4,580
Total	\$30,241

RECEIPTS

Clinics	\$ 8,081
Miscellaneous	\$ 46
Permits	\$39,234
Traveling Meals	\$39,071
TOTAL RECEIPTS	\$86,432

HEALTH CARE AND HUMAN SERVICES

PUBLIC HEALTH/NURSING/ HUMAN SERVICES

The Public Health Nurses represent the Board of Health on 13 Needham committees/coalitions that include co-chairing the Domestic Violence Action Committee, chairing the Salvation Army Needham Unit, the Community Wellness Collaborative, and the Early Childhood Council.

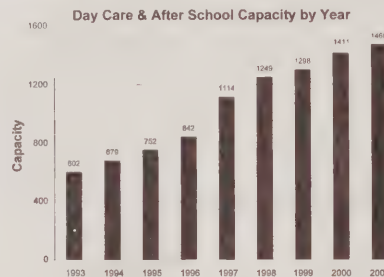
The Public Health Nurses continue with disease investigation and surveillance within the community, offer advocacy, consultation, counseling, outreach, case finding, health promotion, screening and immunizations. Health education/provider education is a major focus

of the nurses with 11 newspaper articles and 9 presentations made to the community.

The public health nurses license and conduct health and safety evaluations of the nursery schools, day care programs, after-school programs, summer camps and tanning parlors within the community. They coordinate human service programs such as the Federal Fuel Assistance program, the Good Neighbor Programs, the Salvation Army Local Unit and coordinate assistance with other local agencies and churches. The public health nurses also administer the food stamp program for the elderly and the disabled in the community.

SENIOR S.A.F.T.E.

The Public Health Nurses coordinate the Senior Safety and Food Training and Education Program (Senior S.A.F.T.E.) with the Traveling Meals program coordinator. In the past two years of the program, over 155 home visits were conducted to review nutrition, medication management and safety issues with this high-risk population. Senior SAFTE's goal is to keep Needham's elders living safely in their homes.



The following communicable disease statistics represent those reported during the last three years, along with some of the screening programs and activities that the nurses performed during the year:

Communicable

Disease	FY'99	FY'00	FY'01
Campylobacter	5	5	7
Cryptosporidia	0	1	0
E-Coli	1	0	0
Giardiasis	6	5	4
Group A Strep	1	0	0
Hepatitis A	0	0	1
Hepatitis B	1	6	2
Hepatitis C	1	3	4
Hus			1
Kawasaski	0	1	0
Legionellosis	1	0	0
Listeria	1	0	0
Lyme Disease	3	5	18
Malaria			1
Meningitis	1	1	1
	(viral)	(bacterial)	(viral)
Pertussis	10	5	4
Rabies (animals)	2	0	1
Salmonellosis	6	10	0
Shigellosis	3	0	0
Tuberculosis	1	1	1
	(pulmonary)	(pul(non-pulmonary))	(pulmonary)

Animal Bites	FY'99	FY'00	FY'01
Cats	11	6	10
Dogs	9	15	7
Other	2	3	8

Animals Quarantine for Exposure to Potentially Rabid Animals

Cats (45 day quarantine)	58	50
Cats (6-month quarantine)	10	12
Dogs (45 day quarantine)	5	10
Pig (6-month quarantine)		1

Screening Programs:

Colo-Rectal Cancer	65	76	53
Employee Visits to Nurses	387	461	389
Glaucoma	36	30	50
Hearing	159	160	161
Mantoux Testing	291	360	212
Pb(lead) Blood Test	7	4	3
Pediculosis Screening	72	5	0
Police Weight Screening	38	47	34
Skin Cancer Screening	71	53	51
Vision	159	160	160
Wellness Office Visits to Nurses	1609	1720	1884
Health Telephone Consults	1579	2295	3227
Elderly "Keep Well" Clinic - Visits	214	218	266

Immunizations:

Hepatitis B	157	115	62
Influenza (doses administered and distributed)	3400	4000	4000
Other Immunizations administered	76	99	142
Local Area Vaccine Distribution Doses	20,278	24,061	22,386

Licensed Facilities:

Day Camps	6	6	7
Inspections	24	18	14
After School Day-Care	9	10	10
Day Care Facilities	14	15	16
Total Enrollment	1345	1517	1668
Inspections	91	110	85
Tanning Parlors	5	3	3
Inspections	11	8	6

Assistance and Human Service Programs:

Coordinate Local Assistance (families)*	143	137	98
Federal Energy Assistance (families)	87	82	118
Health Guidance Home Visits	83	138	114
Salvation Army/ Good Neighbor (families)	25	28	42

*(with funds contributed by local human services agencies, churches and synagogues)

MENTAL HEALTH AND SUBSTANCE ABUSE

The Town of Needham and surrounding communities support funding to Riverside Community Care for both children and adults

NEEDHAM TOWN SERVICES

SITUATION

About 10 miles southwest of Boston
Geodetic position of Town Hall:
Latitude 42° 16' 51.567" North
Longitude 71° 14' 13.048 West

COUNTY: NORFOLK

POPULATION

28,949 (2001 Annual Town Census)

AREA

Approximately 12.75 square miles

ELEVATION

85 Feet above sea level at Rosemary Meadows.
180 feet at Needham Square, 300 feet at Birds Hill.

ASSESSED VALUATION

Residential	3,875,647,822
Commercial, Industrial, Personal	679,061,278

TAX RATE

For the period from 7/ 1/ 01 - 6 /30/02
(per \$1,000 of value)

\$10.58 - Residential

\$19.07 - Commercial / Industrial / Personal

TAX BILLS

Tax bills are issued quarterly. Payments are due on August 1, November 1, February 1, and May 1. If unpaid by due date, interest will be added according to law from the date due to the date payment is made. Motor Vehicle Excise is due thirty days from date of issuance. Water Bills are issued quarterly and are due thirty days from date of issuance.

TOWN HALL

Built in 1902

TOWN MEETING

Representative Town Meeting;
Meets First Monday in May



TOWN CLERK

- Notary Public
- Justice of the Peace
- Passport Applications

Monday - Friday - 8:30 am - 5:00 pm

Office open evenings - 2nd & 4th Tuesdays except
July and August - 3rd Tuesday 7:30 pm -9:00 pm

ABSENTEE VOTING - All elections

Town Election: Second Monday in April

QUALIFICATIONS FOR REGISTRATION AS VOTERS

Must be 18 years of age and a United States Citizen. Registration at Town Clerk's Office, Monday through Friday, 8:30 am - 5:00 pm and second and fourth Tuesday evenings 7:30 - 9:00 pm. Special evening registrations of Registrars held preceding elections. Mail in applications are also available.

DOG LICENSES

All Dogs must be licensed annually by April 30th
A dog should be licensed when 6 months old
Proof of rabies vaccination is required.

Fee:	Spay/Neutered Dogs:	\$10.00
	Un-altered Dogs	\$15.00

RABIES IMMUNIZATIONS

All dogs and cats must be vaccinated for rabies.

SENATORS IN CONGRESS

Edward Kennedy:	Phone:	(617) 565-3170
	Fax:	(617) 565-3183
	Email:	Senator@Kennedy.senate.gov
John Kerry:	Phone:	(617) 565-8519
	Fax:	(617) 248-3870
	Email:	John_kerry@kerry.senate.gov

REPRESENTATIVE IN CONGRESS

Stephen F. Lynch:	Phone:	(617) 428-2000
	Fax:	(617) 428-2011
	Email:	www.house.gov/lynch/

STATE SENATOR

Cheryl Jacques:	Phone:	(617) 722-1555
	Fax:	(617) 722-1054
	Email:	CJacques@senate.state.ma.us

REPRESENTATIVE IN GENERAL COURT

Lida E. Harkins:	Phone:	(617) 722-2883
	Fax:	(617) 722-2750
	Email:	Rep.LidaHarkins@hou.state.ma.us

EMERGENCY 911

POLICE 911
FIRE / AMBULANCE 911
Abused Women Hotline 617-471-1234
Poison Center Hotline 617-232-2120
Suicide Prevention Hotline..... 617-247-0220
Child Abuse Hotline 781-843-7010
Rape Hotline..... 781-326-1111

POLICE TTY 781-444-5434
HOSPITAL 781-433-3000
Gas Leak 1-800-572-9337
Power Outages 1-800-592-2000
Sewer Line Backups Consult Yellow Pages
Street Light Outages..... 1-800-785-4837
Tree Limbs on Wires..... 617-262-4700

TOWN OF NEEDHAM WEBSITE

www.town.needham.ma.us

TOWN FACILITIES

FIRE DEPARTMENT

88 Chestnut Street

Emergency: 911

Phone: 781-455-7580
Fax: 781-444-2174
Hours: 24 hours a day

POLICE DEPARTMENT

99 School Street

Emergency: 911

Phone: 781-455-7570
TDD 781-444-5434
Fax: 781-444-3460
Hours: 24 hours a day

PUBLIC LIBRARY

1139 Highland Avenue

Phone: 781-455-7559
Fax: 781-455-7591
Hours: M-Th: 10 am - 9 pm
Fri: 10 am - 5:30 pm
Sat: 9 am - 5 pm
Sun: 1-5 pm (Sept-May)

PUBLIC WORKS

470 Dedham Avenue

Phone: 781-455-7534
Fax: 781-449-9023
Hours: Mon-Fri 8:30 am -5:00 pm

SENIOR CENTER

83 Pickering Street

Phone: 781-455-7555
Fax: 781-455-7599
Hours: Mon-Fri 9 am -4 pm
Sunday: 11:30 am - 3:30 pm

TOWN HALL

1471 Highland Avenue

Phone: 781-455-7500
Fax: 781-449-4569
TDD: 781-455-7558
Hours: Mon-Fri 8:30 am- 5 pm

Town Clerk - Evening Hours

2nd and 4th Tues: 7:30 - 9 pm

SCHOOL ADMINISTRATION

1330 Highland Avenue

Phone: 781-455-0400
Fax: 781-455-0417
TTY: 781-455-0424
Hours: Mon-Fri 8:00 am-4:00 pm

Needham High School

609 Webster Street

Pollard Middle School

200 Harris Avenue

Broadmeadow School

120 Broadmeadow Road

Eliot School

135 Wellesley Avenue

High Rock School

77 Ferndale Road

Hillside School

28 Glen Gary Road

Mitchell School

187 Brookline Street

Newman School

1155 Central Avenue

BOARD/COMMITTEE MEETINGS

Board of Assessors.....	Mondays.....	7:00 pm.....	Town Hall
Board of Health.....	3 rd Friday.....	7:00 am.....	Town Hall
Board of Selectmen.....	2 nd and 4 th Tuesdays.....	6:45 pm.....	Town Hall
Conservation Commission.....	2 nd and 4 th Thursdays.....	7:30 pm.....	DPW Conference Room
Council on Aging.....	1 st Thursday.....	7:30 pm.....	Senior Center
Library Trustees.....	2 nd Tuesday.....	7:30 pm.....	Library
Memorial Park Trustees.....	4 th Tuesday.....	7:30 pm.....	Memorial Park Building
Park and Recreation.....	2 nd and 4 th Mondays.....	7:00 pm.....	Town Hall
Planning Board.....	1 st and 3 rd Tuesdays.....	7:30 pm.....	Town Hall
School Committee.....	1 st and 3 rd Tuesdays.....	7:00 pm.....	Newman School
Youth Commission.....	2 nd Wednesday.....	5:30 pm.....	Town Hall

SCHOOL CLOSINGS: When weather conditions cause schools to be closed or delayed in opening
PLEASE DO NOT CALL THE SCHOOL DEPARTMENT, POLICE DEPARTMENT, OR FIRE DEPARTMENT.

Announcements are made on the local cable channels, local television stations, and local radio stations.

ASSESSORS 781-455-7507
Town Hall, Main Floor
Exemption Applications
Motor Vehicle Excise Questions
Property Assessments
Tax Rate Information

BOARD OF HEALTH 781-455-7523
Town Hall, Second Floor
Communicable Disease
Info / Surveillance
Camp Licensing & Inspections
Day care Center: Inspections,
Licenses and Health Evaluations
Domestic Animal Permit
Domestic Violence Issues
Environmental Health Concerns
Food Establishment
Permits / Complaints
Food Sanitation Training Programs
Food Stamps: for the Elderly & Disabled
Fuel Assistance Program
Health Screening: Blood Pressure, TB,
Lead, Glaucoma, Skin / Colo-rectal
Cancer
Home Visits: Health Counseling by
Nurse / Nutritionist
Housing: Requirements for Safe and
Sanitary Housing
Immunizations & Influenza Clinics
Lead Paint Determinations
Maternal and Child Health Services
Mental Health Services / Referrals
Mental Retardation Services
Nuisance and Sanitation Complaints
Rabies Vaccination Clinics: dogs/cats
S.A.F.T.E. (Senior Safety and Food
Training and Education Program)
Subsurface Sewage Disposal: Permits
And Information on Location
Tanning Establishment Inspecting
Tobacco Control Program
Traveling Meals Program
Vaccine Depot

BOARD OF APPEALS 781-455-7526
General Information x291

BUILDING DEPARTMENT 781-455-7542
470 Dedham Avenue
Building Permits
Building Information
Demolition Permits
Gas Permits
Occupancy Permits for Business
Plumbing Permits
Relocating Structure Permits
Roofing Permit
Sealer of Weights and Measures
Sign Permits
State Inspections
Swimming Pool Permits
Tent Permits
Vinyl Siding Permits
Second Water Meters
(outside metering)
Wiring Permits

Woodstove Permits
Zoning By-law Enforcement/Questions

COMMISSION ON DISABILITIES 781-455-7512
American with Disabilities
Act Coordinator
Handicapped Parking Signs

CONSERVATION COMM. 781-455-7589
470 Dedham Avenue
Wetlands Information

COUNCIL ON AGING 781-455-7555
83 Pickering Street / Senior Center
Drop-in Center, Sun – Fri.
Friends of Needham Elderly
Newsletter: Senior COMPASS
Senior Crisis Intervention
Senior Health Benefits (SHINE)
Senior Information / Referral
Senior Lunch Program
Senior Transportation: COA
Limousine, The RIDE service, Taxis,
Saturday DIAL-A-RIDE Service
Sunday Program
Programs & Activities Mon - Friday
Volunteer Opportunities

EMERGENCY MANAGEMENT SERVICES 781-455-7565
Emergency Shelter: Pollard School

EMERGENCY MEDICAL SERVICES 911

FIRE DEPARTMENT 911
88 Chestnut Street

Emergency Medical Services 911
Non Emergency 781-444-0142
or 781-455-7580

Burning Permits (1/15 - 5/1)
Fire Prevention
Fire Inspection - Smoke Detectors
Sprinkler Installation
Underground Fuel Tank Permits

HOUSING AUTHORITY 781-444-3011
28 Captain Robert Cook Drive

HUMAN RIGHTS COMMITTEE 781-455-7500
General Information

LIBRARY 781-455-7559
1139 Highland Avenue
Assistive Equipment for Physically
Challenged People
Books
Book Discussion Series
Books-on-Tape and CD
Books by Mail to the Homebound
Business Room
Cassettes, CDs
CD-ROM Products
Community Room
Community Information and
Referral Databases
DVD's
Exhibits
Friends of Needham Public Library

Friends' Book Sales
Genealogy and Local History
Guest Lecturers
Handicapped Accessible
Information and Reference Services
Inter-Library Loan
Internet Connection
Language Tapes and CD's
Large Print Books
Magazines and Newspapers
Minuteman Library Network Member
On-Line Catalog Instruction
Photocopy Machine
Puzzles
Remote Access
Story Hours/Children's Programs
Tax Forms
Town Archives
Videocassettes
World Wide Web Classes

MUNICIPAL BUILDING MAINT. BOARD 781-455-0442
1330 Highland Avenue

PARK AND RECREATION 781-455-7521
Town Hall, Second Floor
Recorded Information 781-444-7212
Arts in the Parks / Children's Theater
Field / Park Administration
Field / Playground Permits
Mountain Biking Information
Outdoor Skating Information
Parent Guide to Children's Resources
Playground Areas
Program Information/Registration
Rosemary Pool Passes
Seasonal Employment
Sports Kit Rental
Sports Organization Information
Tennis Court Passes
Trail Maps
Volunteer Opportunities
Walking Information

PARKING CLERK INFORMATION 781-455-7500
*Parking Ticket Hearings are held
at Town Hall*
Tuesdays 8:00 am - 10:00 pm
6:00 pm - 8:00 pm

PERMANENT PUBLIC BLDG COMM 781-453-8040
470 Dedham Avenue

PERSONNEL 781-455-7530
Town Hall, Second Floor
Civil Service Exam Information
Town Employment Opportunities

PLANNING BOARD 781-455-7526
Town Hall, Second Floor
Flood Maps
Planning Board Meeting Agendas
Site Plan Permits
Subdivision Plans
Zoning By-Law Information
Zoning Map Information

POLICE DEPARTMENT 781-455-7570*99 School Street***Emergency 911****Animal Control 781-455-7570**

Bicycle Registration

Firearm Permits

Town Emergencies (non business hours)

School Safety Questions

PUBLIC WORKS**DEPARTMENT 781-455-7534***470 Dedham Avenue***Emergency (non office hours) 781-455-7570**

Field/Park Maintenance

Garbage Collection Information

(food waste only)

Household Hazardous/Waste Collection

Parking Regulations

Pothole Repairs

Public Tree Maintenance

Recycling/Transfer Station

Second Water Meters (outside metering)

Sewer Connections

Sewer Main Blockages

Snow Removal Regulations

Street/Sidewalk Resurfacing

Information

Surplus Paint Collection

Traffic/Parking

Water Connections

Water Leaks

Water Main Replacement

Water Quality

RIDGE HILL**RESERVATION 781-449-4923/4834***463 Charles River Street*

Facility Rental Information

Fit Trail and other trails/Picnic Areas

Rangers

SCHOOL**ADMINISTRATION 781-455-0400***1330 Highland Avenue***PROGRAM OFFERINGS INCLUDE:**

Accelerated and advanced placement

courses in Biology, Chemistry, English,

Foreign Languages, Mathematics,

Physics, Science and Social Studies.

Plus...

Art: K-12

Athletics

Community Classroom Program

Computers: K-12

Elementary After School World

Language Program

Elementary Interactive Spanish Program

English as a Second Language (ESL)

Guidance: K-12

Kindergarten After School Enrichment

Literary Publications

Media Centers in all schools

Member: Minuteman Regional

Vocational Technical

High School

781-861-6500

METCO (Metropolitan Council for
Educational Opportunity)

Music: K-12

Physical Education: K-12

Remedial Reading

Science Center (nationally recognized)

Special Education: Preschool-12

Student Exchange Programs

and...

Adult and Continuing Education

Summer School

SELECTMEN'S OFFICE**TOWN ADMINISTRATOR 781-455-7512***Town Hall, Main Floor***General Information 781-455-7500**

Alcoholic Beverage License

Appointments to Boards/Committees

Automatic Amusement Device License

Block Party Permits

Bowling Alley/Billiards/Pool License

Class I - Dealer License

Class II - Used Cars License

Common Victualer License

Entertainment License

Public Hearings / Utilities/ Fuel Storage

Second-Hand License

Selectmen's Meeting Agendas

Town Meeting Information

TOWN CLERK / BOARD**OF REGISTRARS 781-455-7510***Town Hall, Main Floor*

Absentee Ballots

Auctioneer's Licenses

Board of Appeals Application/Decisions

Business Certificates

Census Information / Jury List /

Street List

Certification of Petitions/Nominations

Commissioners to Qualify Oath of Office

Dog Licenses

Elected Official /

Town Meeting Member Listing

Election Official

Fishing and Hunting Licenses

Justice of the Peace

MA Income Tax Forms

Notary Public

Passport Applications

Planning Board Decisions

Raffle Permits

Sale of General and Zoning By-laws

Town Agency / Committee Listing

Town Meeting Records

Vital Statistics/Records

Birth Certificates

Marriage Licenses/Certificates

Death Certificates

Voter Registration

PRECINCT VOTER LOCATIONS

A map is available at the

Town Clerk's Office.

PRECINCT LOCATION OF POLLS**A & B** Hillside School

28 Glen Gary Road

C Newman School

1155 Central Avenue

D High Rock School

77 Ferndale Road

E Pollard Middle School

200 Harris Avenue

F Stephen Palmer Senior Center

83 Pickering Street

G & H Library Community Room

1139 Highland Avenue

I & J Mitchell School

187 Brookline Street

TREASURER/**TAX COLLECTOR 781-455-7504***Town Hall, Main Floor*

Ambulance Bill Payments

Betterments

Garbage Collection Registration/Payments

RTS / Disposal Area Stickers

Motor Vehicle Excise Tax Payments

Municipal Lien Certificates

Parking Ticket Payments

Real Estate Information/Payments

Water/Sewer Bill Payments

VETERANS SERVICES 781-455-7532*Town Hall, Second Floor*

All Veteran Benefits

Discharge Papers Recorded

Flags and Holders for Graves

Headstones and Grave Markers

Veterans Assistance

YOUTH COMMISSION 781-455-7518*Town Hall, Lower Level*

Active Parenting of Teens Program

Babysitter Training Seminars

Books and Bridges

Community / Service Restitution/

Diversion Program

Counseling: Individual,

Group and Family

Extreme Looks Groups

Harassment / Bullying Workshops

LINCS Program / Loss

Information / Support

Needham-Olin Technology Exchange

Parenting Education and Information

Peer Tutoring Program

Picture Perfect Program

Project Van - Volunteer Program

Ray of Hope Program

SAVE Seminars

Speakers Bureau

Students Against Destructive Decisions

Substance Abuse Awareness Program

Teen Dating Violence Seminars

Transitions Program

Youth Employment: Residential/Business

Youth Source - Newsletter

Workshops on Adolescent &

Family Issues

as a payer of last resort for mental health and related services. Many of Riverside's programs and services are located and delivered within the Town of Needham. The range of services provided in FY01 include:

- The Needham Outpatient Center provided individual, group, and/or family counseling and medication services to 162 Needham residents last year for problems such as depression, domestic violence, child abuse, substance abuse, and other issues.
- New Multi serves teens and their families who are facing crises with alcohol and drug abuse, escalating family conflict, eating disorders or serious emotional problems. New Multi intensively served seven Needham adolescents last year who were at risk of hospitalization or residential placement. New Multi is fully supported by the Towns of Needham, Newton, Wellesley and Weston, and is currently housed at Riverside Community Care's offices at 460 Hillside Avenue.
- The Life Skills Center provided intensive day services to five Needham adolescents last year temporarily unable to function in a school setting due to severe emotional problems.
- The Riverside Emergency Service continues to provide 24 hour, seven days a week mobile support to Needham residents with mental health or substance abuse emergencies.

The Riverside Early Advantage provides intensive home-based therapeutic services for children, from birth to age three, who are diagnosed with Autism Spectrum Disorders. Last year, ten Needham children received services.

The Riverside Early Intervention Program provided service to 91 developmentally at-risk Needham children, age birth to three years.

The Riverside Family Partnership offers short-term therapeutic treatment options for youth residing at home, in residential programs, and in hospitals. Last year, three Needham families received services through the Family Partnership.

MENTAL RETARDATION/ DEVELOPMENTAL DISABILITIES

The Charles River Association for Retarded Citizens, Inc. provides the following services for people with mental retardation and/or developmental disabilities and their families in the Town of Needham and many surrounding towns.

Residential Placement – Group Homes; Supported Apartments

Family Support Social Services and Advocacy
Recreational and Respite Care Services

Vocational Training, Job Placement and Support

Therapeutic Day Services and Senior Citizen Day Supports

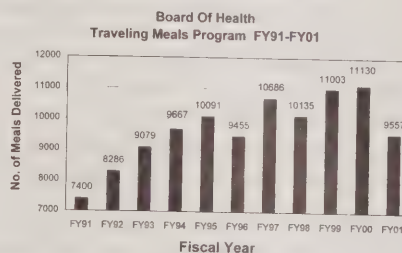
For a complete Annual Report contact:
Charles River ARC, P.O. Box 920169,
Needham, MA 02492 (781) 444-4347
or visit our website at www.carc.org

TRAVELING MEALS PROGRAM

The Board of Health is responsible for coordinating the Traveling Meals Program that provides a 2-meal package for anyone who cannot shop or prepare meals for themselves. This home-delivered meal program is now in its 30th year and is available to Needham residents regardless of age or income. Over 9,500 meals were packed and delivered by 80 volunteers this past year!

The Deaconess-Glover Hospital prepares nutritionally balanced meals that are enjoyed by the participants. The program coordinator, chef and nutritionist plan a 2-week cycle menu that changes with the seasons.

Traveling Meals Program



AIDS COMMITTEE

The Town Wide HIV/AIDS Committee, formed in 1993, consists of 14 voting members and other volunteers, and represents many town boards and community groups. The mission of the town wide HIV/AIDS Committee is to educate the community about HIV/AIDS.

Activities have included:

- World AIDS Day Candle Lighting Ceremony;
- Organizing a Team for the AIDS Pledge Walk;
- Hosting the Names Quilt;
- Volunteer commitment to the Boston Living Center;
- Dissemination of educational information and displays;
- Speakers, panels, adult education seminars;
- Liaison to Town boards.

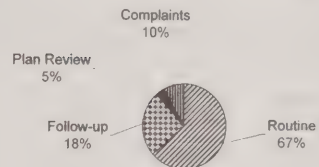
The AIDS Committee welcomes new members and volunteers. Call the Board of Health at 781-455-7523 for information.

ENVIRONMENTAL HEALTH

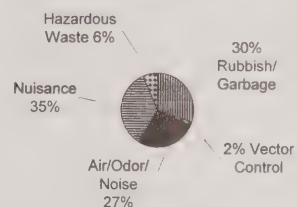
Environmental health activities are determined by public demand, legal mandate, complaints, licensure, permit requirements, inquiries, and regulatory enforcement of Board of Health, State Sanitary Code, Department of Environmental Protection, Right-to-Know, and other State and Federal regulations. Below is a listing of environmental health permits and

field inspections performed by the Board of Health environmental health agent in FY01.

Board of Health - FY 01 Food Service Inspections (Total = 356)



Board of Health - FY 01 Nuisance Complaints (Total = 63)



	FY99	FY00	FY01
Carbonated beverage inspections	1	1	1
Food services-initial and follow-up inspections, plan review and complaints	303	234	356
Chapter II housing inspections	9	27	27
General nuisance inspections	48	35	63
Rabies Clinics	3	3	3
Title V system inspections	28	54	68
Title V System installed	5	9	5
Subdivision field inspections	4	2	10
Swimming pool inspections	31	18	13
Suspect Foodborne Illness Reports submitted to state			2
Licenses & Permit:			
Animal Permits	4	4	5
Bottling Plant Licenses	1	1	1
Burial Permits	367	381	451
Funeral Directors Licenses	3	3	3
Food Establishment Licenses	107	118	109
Food Establishment Licenses – Temporary	4	4	3
Mobile		9	5
Massage Licenses	16	12	10
Semi-Public/Public Swimming Pool Permits	5	5	13
Septic Haulers Permits	8	9	9
Subsurface Sewage Installers	7	5	8
Tobacco Permits	21	21	21

TOBACCO CONTROL PROGRAM

The Needham Board of Health, serving as the lead agency in a tobacco control collaborative

HUMAN SERVICES

for the Boards of Health of Dover, Medfield, Needham, and Westwood, received a \$72,000 award from the Massachusetts Department of Public Health for a four-town tobacco control program. The Program is supported by the Health Protection Fund established upon passage of voter referendum Question 1 (Tobacco Excise Tax) in November, 1992.

Key elements of the Tobacco Control Program include:

- Policy promotion and enforcement of regulations governing environmental tobacco smoke
- Policy promotion and enforcement of youth access to tobacco regulations
- Referral to tobacco treatment services
- Tobacco use education and prevention
- Technical assistance to worksites regarding policy development and enforcement:

Other program functions include:

- Issuance of permits to sell tobacco
- Inspection of restaurants for compliance
- Inspection of tobacco vendors (tobacco displays and signage)
- Compliance Checks (sales to minors)
- Workplace secondhand smoke complaint inspections
- Issuance of fines for violation of tobacco regulations

GRANTS AWARDED/DONATIONS RECEIVED

\$72,000 Tobacco Control Program Grant from the MA Department of Public Health. Needham is the lead community in a four-town tobacco control collaborative.

\$14,125 Human Services: grants and donations from local churches, synagogues and other community organizations to assist needy residents in obtaining fuel, medical, food stamps and other emergency assistance as needed.

\$11,000 West Suburban Elder Services grant for individuals in the Traveling Meals Program who are unable to pay cost of their meal.

\$4,900 West Suburban Elder Services to continue the senior safety home visiting program for elder participants on the Traveling Meals Program. The Senior Safety And Food Training and Education Program (Senior SAFTE).

\$1,000 FRIENDS of the Needham Board of Health and Traveling Meals Program, Inc. The FRIENDS group was formed by Needham residents to assist the Board of Health in raising and obtaining funds for programs no longer fully supported by federal, state and local government programs. Funds are used to assist Traveling Meals clients pay for meals, and to assist residents with fuel, electrical and medical expenses. Participants must meet federal eligibility requirements or have other demonstrated need.

FY'01 HIGHLIGHTS

For FY'01, the Board of Health reports the following highlights: 1) the Needham health director was recognized by MA Health Officer Association with the John D. Crowley and the Michael D. Saraco Award for excellence in and dedication to public health. 2) 2,000 persons participated in the flu immunization clinics and over 1,600 doses were distributed to local nursing homes; and pediatric practices. 3) Capacity in nursery school, day care and before and after school programs licensed by the Board of Health increased by 4% to 1,468; 4) The Board of Health continued to Co-chair and provide primary support for Domestic Violence Action Committee (DVAC); 5) More than 5,000 persons visited or consulted the Board of Health for wellness and blood pressure checks, or health information; 6) The Traveling meals Program delivered over 9,500 meals in FY'01, 7) One rabid skunk was identified in

Needham; 8) 60 pets were placed under a 45-day quarantine and 13 were placed under a 6-month quarantine because of wounds of unknown origin or exposures to suspect rabid animals; 9) 17 pets were quarantined by the animal inspector for 10 days after biting humans or other animals to rule out rabies exposure.

- Recipient of \$72,000 grant for Tobacco Control Program
- Health director recognized by the MA Health Officers Association for excellence in public health
- Recipient of \$20,000 in grants and community donations for BOH human service programs
- 4,000 influenza vaccinations administered and distributed
- 9,500 meals delivered by Traveling Meals Program to home bound residents
- Enforced new MA Department of Public Health food protection and safety regulations
- 1 rabid skunk identified
- 73 pets quarantined for wounds of unknown origin and for exposure to potentially rabid wild animals

FY'02 FORECAST

New environmental regulations and increasing concern for emergent and re-emergent diseases continue to require that the board sustain and increase its environmental oversight, emergency response and broad-based training programs. Emergent and re-emergent infectious diseases, such as: West Nile virus, Lyme disease, rabies, tuberculosis, E. coli 0157-H7, and the potential for outbreaks, reaffirm the need for strong oversight by the Board of Health and prompt investigation of all disease reports. The threat of West Nile virus required greatly increased coordination between town departments and local communities. Because of the threat of bio-terrorism, the Board will increasingly be called upon to support police and fire departments in planning for incidents and addressing community concerns.

DEPARTMENT OF VETERANS SERVICES



John J. Logan, Jr., Director

PURPOSE:

- To carry out functions assigned to the office by Chapter 115 of the General Laws of Massachusetts for the towns of Needham and Dover.
- To keep a depository of discharges and records of veterans

- To oversee the disbursements of veteran's benefits to veterans and their families
- To see that all veterans' graves have a flag on them for Memorial Day
- To see that all veterans' graves in Needham are kept and cared for
- To help veteran's families in completing VA forms to acquire pensions, insurance and other benefits to which they are entitled
- To insure that veterans who die without funds are properly interred.

BUDGETARY DATA

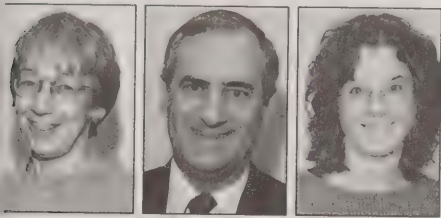
Salaries: \$ 44,298
Expenses: 3,500

Veterans' Benefits: 30,000
Purchase of Services: 300
Total \$ 78,094

FY'01 HIGHLIGHTS

- The Memorial Day Parade
- Veterans' Day Ceremonies at Memorial Park
- Decorating 1500 veterans' graves at St. Mary's and Needham Cemeteries for Memorial Day
- Sponsored, coordinated, and participated in the 50th Memorial service which was held on the USS Massachusetts in honor of those Needham veterans killed in Korea.

YOUTH COMMISSION



Connie Barr, John Romeo, Deborah Winnick, Jon Mattleman, Director.
Not pictured: Tom Lambert, Barbara Popper, Lorene M. Whyte

PURPOSE

The mission of the Needham Youth Commission is to provide leadership and a community focus on youth and family issues and to promote community wellness by: identifying and addressing youth and family needs; Advocating for youth and family interests; Partnering with other youth and family serving agencies; Developing and implementing quality programs and services; and Educating and communicating with the public regarding youth and family issues.

The Needham Youth Commission operates as a mental health resource offering a wide array of confidential clinical and programmatic services to children, adolescents, and families. While the Youth Commission's services are reaching more people and having a greater impact, it is clear that the need for such services far outstrips the department's resources; thus, many in Needham are not receiving support. The Youth Commission has worked diligently to construct meaningful services designed to meet the increasing and ever-changing needs of the Needham community.

BUDGETARY DATA

Salaries	\$ 160,340
Purchase of Service	\$ 2,800
Expenses	\$ 1,990
Capital Outlay	\$ 2,100
Total Department Budget	\$ 167,230
Staffing: 3 full-time, 1 part-time, 1 intern (paid), volunteers	

2001 HIGHLIGHTS

Anger Management Program: (Seminars on Anger and Violence Education) The issues of "Anger" and "Violence" are not new to youth; teens live in a culture where these topics are on constant parade. Prior to graduation from elementary school, a young person will witness 100,000 acts of violence on television alone. The SAVE Program, funded by the Tolman Trust Fund, worked with elementary school students teaching anger/violence prevention and intervention techniques. SAVE utilized the visual model of "Escalator" as students charted how anger can "escalate" from a benign situation to one which can spiral out of control. Over the course

of the past year, the SAVE Program worked with more than 125 elementary school students.

LINCS Program: The LINCS Program (Loss Information and Community Support) was designed in collaboration with the Needham Public Schools and was funded by the Tolman Trust Fund. LINCS' mission was to assist youth in addressing the frequently upsetting, overwhelming, and confusing issue of "loss." This included, for example, the death of a parent or grandparent, the separation/divorce of parents, the loss of a cherished pet or possession, or the break-up with a boyfriend/girlfriend. Loss is a topic youth will be dealing with more and more as they get older, and it is critical to understand the impact loss can have upon a young person's academic, physical, social, and emotional well-being. The LINCS program engaged more than 300 youth in FY 2001.

Teen Dating Violence Program: In conjunction with the Needham Domestic Violence Action Committee and the Norfolk County Sheriff's Office, the Youth Commission provided seminars on Teen Dating Violence for all 9th graders at Needham High School. The seminars were designed to teach the unique aspects of Teen Dating Violence, how to recognize the warning signs, and ways to access community supports. Over 300 youth were involved in this program over the past year.

Parenting Program: This program was created to encourage parents to continue to develop their parenting skills. Over the course of the past four years more than 500 parents have attended presentations by Dr. Robert Brooks on a variety of child-rearing issues. In addition approximately 300 parents have completed the Youth Commission's 12-hour "Active Parenting of Teens" groups.

Employment and Volunteer Programs: The Employment Program consists of two primary services: 1) Youth are linked with residents and provided around-the-home support in the form of babysitting, yard-work, and snow removal; and 2) Youth investigated employment opportunities in local businesses such as offices and restaurants. Additionally, the Volunteer Resource Directory was created to inform youth of area volunteer opportunities. In FY 2001 these programs fielded 425 inquiries.

Individual/Family Counseling: The Masters level clinicians on staff are skilled at working with youth and their families experiencing difficulties with issues such as family discord, loss, drugs, alcohol, stress, and other mental health concerns. Who uses these counseling services? They are neighbors, cousins, children, and friends; they are people with no health insurance or expired health insurance; they are people who are grappling with either a short or long-term problem; and mostly, they are people who have the hope and determination that life can bring greater satisfaction and reward. Perhaps the most frightening area of concern is that young people are encountering more complex issues at a younger age. It is not unusual to work with an elementary age youth coping with a significant loss, a middle school

student coping with parental alcohol use, or a high school student with a serious drug problem. In the past year 631 hours of counseling hours were provided to Needham youth and their families.

Counseling/Psycho-Education Groups: Group counseling/psycho-education is a practical and effective mode of treatment and allows the staff the opportunity to interact with greater numbers of people. Group interventions offers a unique opportunity for young people to learn about issues which effect their peers and to receive feedback from their peers regarding issues such as: divorce, stress, self-esteem, abuse, depression, social skills, loss, drugs/alcohol, and violence/anger. Of special note in FY 2001 was the "Extreme Looks" program, a four-day mind/body/spirit group for girls. In FY 2001, 233 hours of group counseling/psycho-education services were provided.

Substance Abuse Awareness Program: The Youth Commission continued to offer a structured 15-hour Substance Abuse Awareness Program (SAAP) for drug/alcohol-involved youth. This service provides an assessment of current substance use, intervention, education for youth and their families, and counseling services to support healthy lifestyles. All participants and their parents must attend an Alcoholic Anonymous (AA) or Narcotics Anonymous (NA) meeting to assist in transmitting the message that drugs and alcohol can impact any person without regard to age, gender, or status. In FY 2001, more than 150 hours of SAAP services were provided to youth.

RAY of Hope Program: RAY (Recognize A Youth) was established by the Needham Youth Commission in an effort to acknowledge the outstanding service and positive contributions that young people are making to the Needham community. Working in collaboration with the Needham Business Association, each month a young person is selected as the RAY of Hope recipient and is awarded a certificate from the Youth Commission and a check from a member of the Needham Business Association. The RAY of Hope program validates youth and recognizes their role in making the Needham community a special place to live.

Diversion/Restitution Program: In conjunction with the Needham Police Department and the Dedham District Court, the Youth Commission continued to offer those who have committed minor violations of the law the opportunity to participate in community service work in lieu of further court action. The Youth Commission's role is to work with offenders and their families to identify the motivations for their behavior, to provide support as required, and to oversee the placement and completion of community service. In the past year, participating youth have completed assignments at the following sites: Needham Public Library, Needham Police Department, Needham Fire Department, and Council on Aging. In Fiscal Year 2001, the Youth Commission monitored 335 hours of community service to the Town of Needham.

HUMAN SERVICES

Peer Tutor Program: The Youth Commission's Peer Tutor Program represents a progressive youth-to-youth collaboration. This program matches high school students with middle and elementary school students in need of academic or organizational/study skills assistance. The Youth Commission's role consisted of outreach to potential participants, training of high school volunteers, monitoring weekly tutoring sessions, providing support if problems occur, and facilitating communication between volunteers and participant families. Over the past year, Peer Tutor Program volunteers provided 1,100 hours of support to younger students.

Students Against Destructive Decisions (SADD): This collaboration with students at Needham High School focused on a range of issues that impact youth. SADD members devoted their energies this year toward a "Sober Night" and a survey of youth regarding what activities/programs they would like to see instituted at the Needham Teen Center.

Books and Bridges - The Mother/Daughter Book Club: Using literature as a "bridge" between generations, this program was created to provide girls and their mothers an opportunity to share a common experience and to address issues of mutual concern. In FY 2001, 72 girls and mothers participated in this program.

Project VAN: Project VAN (V)olunteers (A)round (N)eedham offers youth ages 13 to 17 the opportunity to work as part of a team providing valuable community service to non-profit organizations in Needham. Sites included Charles River ARC, Avery Crossings, Needham Public Library, Wingate at Needham, and Briarwood Health Care. VAN participants provided more than 328 person hours of free volunteers services over the past summer.

Transitions Program: The distance between Pollard Middle School and Needham High School is less than a mile, but for the majority of students the leap from 8th grade to 9th grade is a challenge that looms larger than a galaxy. The Transitions Program worked with 8th graders at the conclusion of their year to prepare them for high school, and with 9th graders in the fall to better acclimate them to their new building and to the social, academic, and emotional road ahead. Funded by the Needham Education Foundation, Transitions worked with over 400 students in the past year.

Graduate/Undergraduate Internship Program: In FY 2001, the Youth Commission welcomed a clinical Graduate School Intern from Northeastern to provide individual, family, and group counseling services as well as extensive work on the Substance Abuse Awareness Program. In FY 01 this intern provided over 600 hours of free service to the Needham community.

Seminars/Workshops/Presentations: The Youth Commission designed and facilitated numerous trainings in the past year including a training for new Needham Public School Staff, Babysitter Training Seminars, PEEPS (Positive Education for Experiencing Peer

Stress), Picture Perfect, Active Parenting of Teens, and many others. In FY 2001 the Youth Commission worked 2,000 children, 2,141 youth, parents, and professionals in seminars and/or workshops.

Networks Book: With funding from the Tolman Trust Fund and the Exchange Club, the Youth Commission researched and published "Networks: A Directory of Mental Health Supports and Services." This document lists twenty categories of services (over 300 pages in length) and was distributed extensively within the Needham Public Schools, town departments, and non-profit organizations in town.

E-Mail Sign Up: In an effort to inform youth and families of the services of the Needham Youth Commission, e-mail addresses from residents were accepted and information sent regarding programs. By the end of FY 01 hundreds had registered for this free service. To register, residents may send an e-mail complete with their name and the age(s) of their children to: Needhamyouthcommissison@town.needham.ma.us.

Partnerships: The Youth Commission devotes considerable time to assisting youth and family-related groups advance their message and impact. In the past year the Youth Commission collaborated with groups such as:

- Domestic Violence Action Committee (DVAC)
- Deaconess Glover Hospital
- Needham Community Wellness Collaborative
- Needham Public Library
- Needham Park and Recreation
- Massachusetts Prevention Center
- Needham Teen Center
- Community Health Network Area
- YMCA
- Needham Business Association
- School Crisis Response Protocol
- Needham Board of Health
- Riverside Community Care
- Needham AIDS Committee
- Needham Public Schools
- Olin College

Perhaps the "partnership" highlight of the year was the establishment of the Needham Teen Center. The Youth Commission was instrumental in raising funds and leading the charge to make this concept a reality. Opening in the winter of 2001, the Teen Center provided a safe and healthy environment for Needham youth on Friday nights.

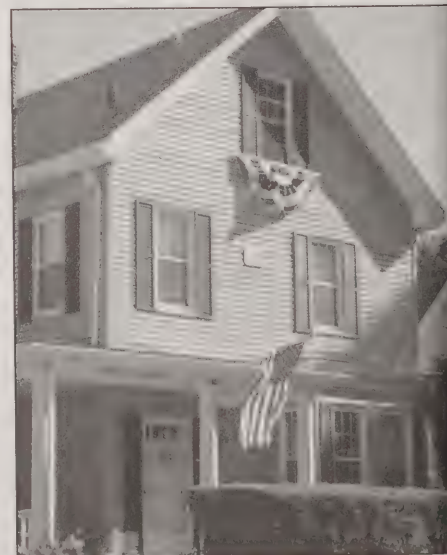
The Youth Commission received grants and/or donations from the following organizations: Westwood Pembroke Health System; Deaconess Glover Hospital; Needham Police Union; Exchange Club of Needham; Friends of Needham Youth; Tolman Trust Fund; and many others.

Publications: The Youth Commission created and/or distributed the following original publications in FY 2000:

- Needham Youth Card (updated)
- Suicide Education Kit
- Parent Guide to Teen Parties (updated)
- Ask the Youth Commission (bimonthly news paper column)
- Youth Source (newsletter)
- Parenting Literature (developed in collaboration with the Community Wellness Collaborative)

FY02 FORECAST

- The coming year holds enormous promise and challenge for the Youth Commission:
- The Youth Commission will welcome back Deborah Winnick as Chair and Lorene Whyte as Vice-Chair of the Board of Directors. They will be joined by returning members Connie Barr, Tom Lambert John Romeo, Rebecca Sherman as well as new member Joey Nowd.
- Deaconess Glover Hospital will again underwrite "Active Parenting of Teens" seminars.
- The Youth Commission was a recipient of a grant from the Needham Education Foundation to establish the "Survivor" program.
- Thanks to the partnership of the Data Processing Department, the Youth Commission will establish an extensive web site as part of the town's website. Visit the site at: www.town.needham.ma.us/youth.htm.
- In collaboration with Olin College and the Needham Public Schools, the Youth Commission will launch the NOTE Program in FY 2002.
- A new community effort entitled "Needham Unplugged" will be launch in FY 2002



COUNCIL ON AGING



Judi J. Farnham, Chair, Roma Jean Brown, Robert Batchelder, Morris Dettman, Helen Hicks, Eleanor Jacques, Vivian D. McIver, George Shannon, Nina Silverstein, Betsy Tedoldi, Sharon Lally, Director; Not pictured: Ruth Moy

MISSION

The mission of the Needham Council on Aging is to advocate for and provide a supportive, respectful environment for the older residents of Needham with opportunities for socialization, programmed activities and services and to maximize fiscal, human, environmental and physical resources utilizing the strength of our citizens.

PURPOSE

The Needham Council on Aging was established by Town Meeting in 1957, and continues to fulfill the original purpose which is to:

- Identify the needs and concerns of Needham's elderly and retired persons and those approaching retirement age;

- Design, promote coordinate and implement services and programs to meet those needs and concerns;

- Inform the community and enlist support and participation of all citizens in this effort.

The Council on Aging is directed by a 12 member board appointed by the Selectmen. The Board of Health, Park and Recreation Commission, Needham Housing Authority, Police Department, and the Library each nominate one member. The Board is responsible for determining the policies of the Council on Aging in response to the expressed needs of citizens in the Town through annual surveys, a careful analysis of local needs as well as local and national standards of health care, recreation, education, and service needs.

The Stephen Palmer Senior Center is located at 33 Pickering Street where the professional staff of the Council on Aging oversees services and programs. Staff provide information, referrals, and assistance to elders and their families. The Center hours are Monday-Friday, 9:00-11:00 a.m. and 11:30-3:30 p.m. on Sunday. The Council on Aging office, located at the Stephen Palmer Center, is staffed 8:30 a.m.-5:00 p.m. Monday-Friday throughout the year.

BUDGETARY DATA

A. Salaries	\$ 190,209
B. Purchased Services	3,305
C. Expenses	4,575
D. Capital Outlay	0
E. Total	\$ 198,089
F. Number of Full-Time Employees:	3
G. Number of Part-Time Employees:	10
H. Number of Volunteers:	342
= 6 full-time equivalents. Volunteers contributed 9,140 hours of service = \$57,125 at minimum wage	
I. Other Sources of Support:	
Friends of the Needham Elderly, Inc.	\$15,000
Executive Office of Elder Affairs	
COA Formula Grant	30,445
Service Incentive Grant	1,500
SHINE Consortium Grant	27,000
West Suburban Elder Services	
Title III F Grant	1,000
Mass Bay Transit Authority (MBTA)	13,000
Roche Bros. Shopper Bus Grant	3,000
Cultural Council Grant	400
Other Monetary Donations:	1,752
TOTAL	\$ 93,784

The Needham Council on Aging estimates that an additional value of \$141,560 was donated in kind services (speakers, instructors, maintenance, entertainment, luncheon assistance,

overhead building expenses), equipment, and materials

FY01 HIGHLIGHTS

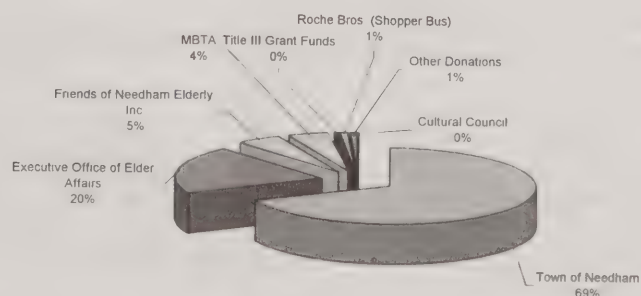
The COA Board continued with its search for a new space for the senior center in order to better meet the needs and interests of the Needham Senior Community. The parcel of land at Rosemary Pool was identified as a possible location for the new senior center. The annual Town meeting in May allocated \$75,000 for a feasibility study to determine if this parcel is adequate to accommodate a building that would meet our needs. Further, the study was to include the capacity of the parcel for a larger facility, namely a community center/senior center.

The SHINE (serving Health information needs of elders) program was continually busy again this year due to the ongoing changes in HMO insurance coverages, changes in Hospital services and insurance contracts, and the Commonwealth's implementation of the Prescription Advantage insurance program, while phasing out the Senior Pharmacy prescription program. Prescription drug coverage continues to be a major concern for our seniors.

In conjunction with the Community Wellness Collaborative of the Deaconess Glover Hospital, the Council on Aging spearheaded a successful Town-wide effort, "It Takes A Town", which brought together a total of 150 seniors, local officials, and senior service related agencies in a day-long event to identify available and needed resources for Needham's senior population. Funded in part by the Executive Office of Elder Affairs, Deaconess-Glover Hospital, the Needham Council on Aging, and the Needham Mental Health Coalition, the efforts spun off working sub-committees, one of which is creating a comprehensive senior resource manual to be completed in Spring of 2002.

The Council on Aging served over 6,300 meals at the Senior Center in conjunction with West Suburban Elder Services, Inc. We answered over 7,000 inquiries of a general information nature for seniors and their families this year. Over 80 people per day came to the Senior Center for programs, services, or socialization. The limousine provided over 2,500 rides to the Senior Center in FY01. Another 110 rides to and from the Center were provided by taxi. "The RIDE", funded in part by the MBTA, pro-

Financial Support for the Needham Council on Aging
Fiscal Year 2001



HUMAN SERVICES

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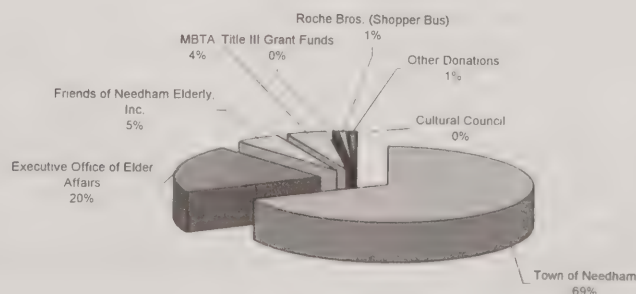
The COA Board continued with its search for a new space for the senior center in order to better meet the needs and interests of the Needham Senior Community. The parcel of land at Rosemary Pool was identified as a possible location for the new senior center. The annual Town meeting in May allocated \$75,000 for a feasibility study to determine if this parcel is adequate to accommodate a building that would meet our needs. Further, the study was to include the capacity of the parcel for a larger facility, namely a community center/senior center.

The SHINE (serving Health information needs of elders) program was continually busy again this year due to the ongoing changes in HMO insurance coverages, changes in Hospital services and insurance contracts, and the Commonwealth's implementation of the Prescription Advantage insurance program, while phasing out the Senior Pharmacy prescription program. Prescription drug coverage continues to be a major concern for our seniors.

In conjunction with the Community Wellness Collaborative of the Deaconess Glover Hospital, the Council on Aging spearheaded a successful Town-wide effort, "It Takes A Town", which brought together a total of 150 seniors, local officials, and senior service related agencies in a day-long event to identify available and needed resources for Needham's senior population. Funded in part by the Executive Office of Elder Affairs, Deaconess-Glover Hospital, the Needham Council on Aging, and the Needham Mental Health Coalition, the efforts spun off working sub-committees, one of which is creating a comprehensive senior resource manual to be completed in Spring of 2002.

The Council on Aging served over 6,300 meals at the Senior Center in conjunction with West Suburban Elder Services, Inc. We answered over 7,000 inquiries of a general information nature for seniors and their families this year. Over 80 people per day came to the Senior Center for programs, services, or socialization. The limousine provided over 2,500 rides to the Senior Center in FY01. Another 110 rides to and from the Center were provided by taxi. "The RIDE", funded in part by the MBTA, pro-

Financial Support for the Needham Council on Aging
Fiscal Year 2001



HUMAN SERVICES

vided another 3,170 rides to and from the senior center for persons unable to use our other transportation due to physical or mental handicaps. Volunteer monitors from the Needham Retired Men's Club who rode on the Shopper Bus, and Roche Bros. and the MBTA who funded the bus, provided 1,820 rides to Needham residents to do their grocery shopping. Overall, 7,600 rides were offered to Needham's 135 unduplicated seniors under the auspices of COA transportation services in FY01.

More than 3,100 unduplicated seniors, of the 6,089 according to the 1990 census, attended at least one or more programs throughout the year at the Senior Center. Many others enjoyed socializing in the drop-in area. The bus trips offered by the Council on Aging, in conjunction with the "Friends of the Needham Elderly, Inc.," were enjoyed by 526 Seniors. The increasingly popular program "Seniors on the Net", held once a week at Pollard, allowed 71 unduplicated seniors the opportunity to have internet access and some instruction on computer and internet use. The Council on Aging held the second annual Wellness Expo in March. Over 50 community agencies and busi-

nesses were present to distribute information, provide counseling, or to speak on senior related issues. Over 200 Needham seniors attended the event.

FY'02 FORECAST

The Council on Aging is looking forward in the coming year to securing a location for a new Senior Center, and to continued work on the plans to make this a reality. We receive continual requests for senior programs for which there is not sufficient space to hold them. Although exercise programs are held 4 times a week, there is a large waiting list for exercise classes, due to the lack of space. Programs such as line dancing, wellness programs, craft and art programs, and computer access are constant requests which we are unable to meet due to space limitations. Additionally, the need for centrally located rest room facilities, and more of them, is growing, due to the growing frailty of many of our seniors who continue to visit the senior center.

The Council continues to find the means to address the unmet needs of seniors in this community. An ongoing effort, some of these

unmet needs that we are aware of and trying to address include: provision of Adult Day Care services for those frail seniors who are "aging in place" and for whom the Senior Center, as it is, is no longer an appropriate setting. In FY01, the COA responded to 90 telephone inquiries, made 72 referrals to other communities, actually served 52 unduplicated seniors all on the subject of adult day care. Also, the need for more home-makers for frail seniors needing homecare services due to the shortage of employees in this area for this type of work; and keeping abreast of changes in healthcare and insurance coverage, particularly with prescription drugs, and disseminating this information as necessary.

As people live longer and try to maintain their independence in the community, it is necessary for the Council on Aging to respond to the need for assistance not only from the seniors themselves, but also from middle-aged people who find themselves responsible for caring for their aging parents and/or other relatives. All are turning to the Council on Aging for information and assistance.

COMMISSION ON DISABILITIES



Frank Der Sarkisian, Trudi J. Farnham, Maureen T. Gallagher, Jeanie Martin, James A. Mayo, Elaine Saunders. Not pictured: Dale Wise

The Needham Commission on Disabilities (NCOD) meets on the third Tuesday of the month with the following membership: 9 members; a majority of whom are disabled; one of whom must be a family member of a person with a disability; and one of whom must be an appointed municipal official, and other interested Needham residents.

PURPOSE

- to advise municipal officials, public and private agencies, and other individuals to ensure compliance with federal, state and local disability laws.
- to promote full integration of persons with disabilities into the community.

- to provide information, referrals, and technical assistance to individuals, businesses and organizations in all matters pertaining to disability issues.
- to participate in a variety of forums and media events to develop public awareness of persons with disabilities, and compliance with the Americans with Disabilities Act (ADA).
- to provide funding to community based organizations so that persons with disabilities can participate more fully in programs and activities in Needham.

BUDGETARY DATA

Expenses: \$423

FY'01 HIGHLIGHTS

- Worked in conjunction with the Metro West Center for Independent Living in Framingham on all legal and technical matters pertaining to the disabled.
- Advised town officials and local businesses regarding the number and dimensions of of handicapped parking spaces in order to ensure compliance with ADA and the Architectural Access Board (AAB) regulations.
- Provided handicapped parking signs that comply with state regulations and town by-laws at a reduced cost to Needham businesses and town departments.
- Maintained a force of three trained volunteers that assist the Needham Police by taking photographs of violators of handicapped parking regulations.
- Continued to work with local officials to ensure compliance with state and federal laws

regarding placement and number of properly engineered curb cuts within the town.

- Worked with the Superintendent of Schools, other school officials, representatives from the Massachusetts Office on Disability, and a liaison from the School Committee to ensure accessibility at the High Rock school for the temporary placement of elementary school students.
- Continued to monitor renovations at the Needham YMCA and advise them about compliance with AAB and ADA regulations in terms of accessibility of internal and external building areas.
- Presented grants to the Needham Public Library, Charles River Association for Retarded Citizens, the Hillside and Mitchell schools for materials and programs relating to people with disabilities. (Funds made available from handicapped parking fines.)
- Worked with town and school representatives in an advisory capacity to ensure the accessibility of playground surfaces and equipment.
- Provided guidelines to the community regarding the filing of health care complaints at nursing home facilities.
- Remained informed about regulations and issues concerning people with disabilities through meetings with the Needham Housing Authority, subscriptions to publication newsletters and through the public media.
- Served in an advisory role to the Needham Human Rights Commission on matters pertaining to the rights of the disabled.

Worked with local public and private organizations, businesses and individuals to ensure accessibility, especially in terms of building entrances and restroom facilities.

Encouraged the Needham Cable Commission to continue programming of Radio Reading service on its local channel.

Continued to promote the registration of persons with disabilities in the Enhanced 911 program, an automatic location identification system.

Submitted articles for publication in the Needham newspapers with highlights of monthly NCOD meetings.

Y'02 FORECAST

To continue to work with the Town of Needham to ensure that renovations to municipal buildings are in compliance with

federal and state accessibility codes (ADA and AAB).

- To continue to work with the Superintendent of Schools, other school officials, the liaison to the School Committee and the Park and Recreation department in an advisory capacity to ensure compliance with AAB and ADA building codes at schools and playgrounds as they are renovated.
- To continue to offer properly worded handicapped parking signs to public and private organizations and businesses at a reduced cost.
- To enforce proper usage of handicapped parking spaces through a program that tickets violators, in conjunction with the Needham Police.
- To utilize funds accrued from handicapped parking fines for the specific benefit of the disabled community through the issuing of grants.

- To continue to work with town officials to bring the Town of Needham into compliance with state and federal regulations regarding curb cuts.
- To dispense information and to serve as a resource to individuals in the Town of Needham on issues relating to the disabled.
- To continue to facilitate registration of persons with disabilities in the Enhanced 911 program, an automatic location identification system, in conjunction with Needham Town Hall and the Needham Police.
- To encourage Needham citizens to participate in NCOD meetings and encourage full membership in our 9-member commission.

For further information about the Needham Commission on Disabilities, and in particular about serving on the commission, please call NCOD at (781) 455-7500.

CULTURAL AND LEISURE SERVICES

PARK AND RECREATION COMMISSION



Thomas J. Conroy, Jeffrey I. Meropol, Philip V. Sargent, James Sargent, Richard Weitzen, Patricia Weitzen, Director

The five members of the Commission are elected to three-year terms. The Commission meets on the second and fourth Mondays of each month.

	BUDGETARY FY'01 DATA	NUMBER OF EMPLOYEES
Salaries	\$341,956	Full Time 4.0
Expenses	\$ 23,861	Part Time 85
Purchase of Services	\$ 46,182	
SUB TOTAL	\$411,999	
Operating Capital	\$ 11,519	
TOTAL	\$423,518	
REVENUE	\$240,338	

FY'01 HIGHLIGHTS

The benefits of Park and Recreation in communities across the country are endless, and the Needham Park and Recreation Commission is proud of the partnerships it has developed with many in the community to enhance the lives of all Needham residents.

ENVIRONMENTAL BENEFITS

- Effort to keep Walker Pond clear continued.
- Worked with neighbors of Coulton Park to clean and improve conditions at the park; consulted with a garden specialist.
- Worked with Greendale Avenue neighborhood group to make improvements along the greenway belt.
- Began to design improvements to landscaping at Rosemary Pool Complex, to alleviate run-off problems.
- Continued to work on the preparation of the Open Space Master Plan with the Conservation Commission and Planning Board.
- Department cooperated with West Nile Virus committee.
- Renovations were done at Cricket Diamond,

Avery Diamond, Dwight Diamond, and Perry Diamond.

ECONOMIC BENEFITS

- Cooperates with Community Preservation Act study committee in bringing forward a proposal to Town Meeting.
- Received funding at Town Meeting to begin renovations at Rosemary Pool, to keep the facility operational until a feasibility study is completed on parking lot area.
- Needham Girl Scouts donated time and effort for major clean-up at Camp Property on Rosemary Lake.
- Little League donates funds to renovate Mills Diamond.
- Women's Club donated full financial support for Summer Children's Theatre.
- Needham Cultural Council, Louise Condon Realty, Needham Exchange Club, Roy Nutile Insurance and Needham Business Association donated funds in support of the Summer Arts in the Parks Concert Series.
- Neighbors of Riverside Park continued to raise funds for other improvements at the park.
- The Needham Soccer Club donated funds from their spring and fall seasons to be used for maintenance of several multi-purpose fields.

COMMUNITY BENEFITS

- Commission, appointed by Board of Selectmen, continued to serve as the Landfill Reuse Study Committee. As part of the study, tours of the landfill were offered to residents in the fall and an access study was begun.
- School Committee created Nike Site Task Force, chaired by Director, to study possibility of creating athletic fields at the Nike Site.

PROPOSE

Empowered by Chapter 45 of the General Laws of the Commonwealth of Massachusetts, the Park and Recreation Commission:

Provides balanced, year-round recreation programming and leisure services for all ages.

Serves as steward of over 300 acres of public park land and Town Forest and schedules recreation and athletic facilities.

Manages Rosemary Lake and Pool as the principal aquatic recreation facility.

Provides long-range open space and recreation planning.

Coordinates and provides support service for many organizations.

Provides youth leadership training and volunteer resource development.

CULTURAL AND LEISURE SERVICES

- Eagle Scout project completed at Camp Property, adjacent to Rosemary Lake. Eagle Scout projects were in planning stages for Town Forest and Greendale Avenue parkland.
- Began planning the revitalization of Perry Park Playground with Parent Talk.
- Members of the Commission and the Administrative Staff participated in the following committees: Nike Site Task Force; Townwide Facilities Study Committee; Community Wellness Collaborative; Early Childhood Council; Skate Park Study Committee; Teen Center Oversight Committee; Permanent Public Building Committee Appointment Board; Permanent Public Building Committee representatives for specific projects; Hillside Playground Renovation Committee; Broadmeadow Playground Committee; Personnel Board's Training Committee.
- Department was active partner with Wellness Collaborative to encourage participation in Healthy Needham 2000, and creation of quarterly newsletter.
- DeFazio Park was rest stop site for Tanqueray's Aids Ride from New York to Boston.
- Department staff participated in "It Takes a Town" event for senior citizens.
- New programs added include Fishing Derby with DPW; Puddlestompers; Youth Ski Lessons at Blue Hills and at Wachusett Mountain; Baton Twirling.
- Senior Golf League and Junior Golf League had successful seasons at Needham Golf Club.
- Department continued to work with the Community Center Study Committee.
- Department worked with other town departments to continue monthly newspaper articles explaining how town government operates.

INDIVIDUAL BENEFITS

- Director was New England chair for professional group study exchange program with Victoria, Australia and made presentations to national board and national conference on the exchange program.
- Department developed epi-pen policy and staff training with Board of Health.
- Department provided \$ 15,258 worth of fee assistance/scholarships to Summer of 2000 programs and Rosemary Pool memberships and programs.
- Department participated in orientation session for new school staff members.
- Director presented the Book of Golden Deeds Award by the Needham Exchange Club.
- Director was a presenter at several meetings of local organizations.
- Assistant Director was representative on Massachusetts Recreation and Park Executive Board State Conference Committee.
- Assistant Director was member of Needham Teen Center Oversight Committee.
- Administrative Specialist edited quarterly newsletter for Community Wellness Collaborative.
- Department continued effort to share information on playground safety with schools and residents.
- Director and Assistant Director presented Massachusetts Recreation and Parks Association's Special Commendation to DPW Parks Superintendent John Cusick.

FY'02 FORECAST

- Study access to landfill site, and continue with Landfill Reuse Study;

- Renovate interior landscape at Rosemary Pool Complex;
- Participate in feasibility study of Rosemary Complex parking area as a possible site for a municipal building and parking garage;
- Continue to work on creation of Open Space Plan with Planning Board and Conservation Commission; and work with groups with space needs including organizations seeking additional athletic fields; organizations seeking land for affordable housing; town departments seeking space for additional building space;
- Restore building lost to fire at camp property on Rosemary Lake;
- Continue to work with Community Center Study Committee;
- Create a Cricket Field Playground Rehabilitation Committee and Eliot School Playground Committee;
- Cooperate with other town departments on collaborative projects and grant applications;
- Share the benefits of parks, recreation, and leisure with community;
- Continue study of possible skate park;
- Study the possibility of creating a Farmer's Market in town;
- Work with Riverside neighbors and Coulton Park neighbors to continue park improvements;
- Continue efforts to share information on playground safety; and to bring all playgrounds up to national codes;
- Support state, regional, and national initiatives of the National Recreation and Park Association;
- Work with other town departments and organizations to create better access to public lands and the Charles River.

MEMORIAL PARK



William
Dermody, John
S. Gallelo,
John J. Logan,
Jr., Charles J.
Mangine,
Edward
McCallum



PURPOSE

- To provide a multiple use central gathering location dedicated to community use, in a safe and pleasant environment, honoring our Veterans.

- The 13.5 acre grounds, building, and scheduled use and operation of the facilities, is governed by (5) elected Memorial Park Trustees.
- Memorial Park is the site for many community activities such as, baseball, football, and the use of the track. Town civic organizations use the grounds for multiple uses and the Park and Recreation's use for family entertainment series during the summer. It is used organizations such as Legion Baseball, Little League, Pop Warner, and the Needham Track Club.
- A large number of organizations utilize the Memorial Park building to conduct meetings and house special events such as the Exchange Club's annual fruit sale.
- To provide a visible, attractive board for organizations to post and advertise up coming events.
- To provide an eye catching pleasant environment to sit and enjoy. The grounds are maintained by the Park and Forestry Department.

BUDGETARY DATA

Salaries:	\$0
Expenses:	0
Purchase of Services:	500
Total	\$ 500

FY'01 HIGHLIGHTS

- Needham High School Graduation exercise for the class of 2000
- The Exchange Clubs Fourth of July Festivities and fire works display
- The Eli Bloom Special Olympics for Retarded Citizens
- Arts in the Park sponsored by the Park and Recreation Department
- The American Cancer Foundation fundraiser all night walk around the track.

FREE PUBLIC LIBRARY



is C. Bacon, Thomas M. Harkins, Gail B. Hedges,
ully B. Powers, Emily Salaun, Gregory J. Shesko,
ary Lou Twickler, Ann MacFate, Director

PURPOSE

ie Board of Library Trustees has adopted the
llowing Vision and Mission Statements.

MISSION STATEMENT

everyone will have access to the materials and
formation needed to satisfy educational,
creational, and cultural needs.

everyone will have the opportunity to develop
e skills needed to locate, evaluate, and effec-
ely use information in a changing technolog-
l world.

everyone will have access to programs that
ll help to develop reading/viewing/ listening
a recreational pleasure and to view the
rary as more than an information outlet.

MISSION STATEMENT

e Needham Free Public Library provides a
gh-demand, high-interest collection of print,
n-print, and electronic materials to satisfy
nmunity needs for current titles and for
ormation that will fulfill general require-
nts, formal education support, lifelong
rning, and business and career needs. The
rary also maintains a Town Archives
llection and a Local History and Genealogy
llection. The library provides the necessary
istance to access all collections of materials.

e Board of Trustees supports the American
rary Association's *Library Bill of Rights*.

BUDGETARY DATA

Personnel	\$697,031
Purchased Services	37,189
Supplies	12,314
Books, Periodicals, Audio-Visual	143,414
Capital	889,948

Number of Employees

Full-time	12
Part-time	34

DEPARTMENTAL STATISTICS

Adult Department

Circulation (books, videos, CD's, cassettes, periodicals)	219,730
Books loaned to other libraries	9,912
Books borrowed from other libraries	10,209
Overdue notices and bills sent	2,310
Reserves placed	13,147
Total money returned to Town from fines, fees, lost books, etc.	\$51,875.56

Reference Department

Reference questions answered	22,548
Directional questions answered	2,419
Reference books checked out overnight	207
Number of people using Genealogy Room	179
Training workshops for using computerized catalog and Internet	100
Remote Access	13,750

Children's Department

Circulation (books, videos, records, CD's, cassettes, periodicals)	167,966
Reference questions answered	7,246
Overdue notices and bills sent	1,416
Reserves placed	689
Story times and other programs	175
Attendance at programs	2,882

Catalog Department

Adult books added to collection	5,460
Adult books withdrawn	5,154
Children's books added to collection	2,320
Children's books withdrawn	2,242
Records, CD's, and audio cassettes added	466
Records, CD's, and audio cassettes withdrawn	167
Videocassettes and DVDs added	573
Videocassettes and DVDs withdrawn	105
Total Collection	137,654

MISCELLANEOUS STATISTICS

Number of registered borrowers	19,135
Total hours open	3,084
Attendance	235,685

FY'01 HIGHLIGHTS

July/August--The library's Fourth of July Parade float featured drawings of the proposed library addition. Seventeen young people from the Youth Commission's Project VAN (Volunteers Around Needham) worked at the library on two different days straightening book shelves, writing barcode numbers in books, cleaning computer keyboards, and assisting in the reorganization of the Business Room Annual Reports File. The N.C. Wyeth painting, *America's Greatest Wealth is in her Healthy Children*, was transported to the Farnsworth Museum in Rockland, Maine, to become a part of a traveling exhibit, *One Nation: Patriots and Pirates Portrayed by N.C. Wyeth and James Wyeth*. The Minuteman

Library Network added the database *Novelist* to the collection of databases available for the public to use. The Massachusetts Board of Library Commissioners announced the start of a Library Construction Grant Round. Needham's Arnie Harris conducted a family sing-a-long to open the Children's Room summer reading program activities. 106 parents and children attended the opening event. 101 children registered for the "Read-To-Me" program and had 2,796 books read to them. 169 children registered for the "Readers" program and read 2,688 books. Puppeteer Sparky Davis entertained 47 parents and children at the end-of-program Family Picnic. 106 bears and their owners attended the annual "Teddy Bear Story Time." The Board of Library Trustees voted to hire Richard R. Blain and Associates to conduct a fund-raising feasibility study.

September--The library filed a "Letter of Intent" to apply for a State Library Construction Grant.

October--Andy Wyeth, grandson of N.C. Wyeth, sent the library a CD that included voice recordings of N.C. Wyeth. The Friends of the Library fall book sale was well-attended and most successful.

November--The Massachusetts Board of Library Commissioners certified the Needham Public Library and awarded the library a State Aid Grant of \$35,957.22. Town Meeting gave its approval in "concept" for the library to proceed with its construction plans and to file a Construction Grant Application with the Massachusetts Board of Library Commissioners.

December--Minuteman Library Network Central Site staff conducted an instructional workshop for library staff members. The U.S. Census Bureau presented a Certificate of Recognition to the library for providing training space for census-takers, a place for census workers to assist people fill in their census forms, and space for publicity materials. The Paul & Phyllis Fireman Charitable Foundation donated \$8,000 to the library for the purchase of computers, printers, and related equipment.

January--The library filed a Library Construction Grant Application with the Massachusetts Board of Library Commissioners.

February--The Reference Department began the task of transferring the library's Needham Newspaper Index from typed cards to a computer database. A PC was added to the Business Room. The Friends of the Library Winter Book Sale set a sales record. The Needham Commission on Disabilities awarded the library a \$1500 grant for the purchase of large print books, closed-captioned DVDs, closed-captioned videocassettes, and descriptive videocassettes.

March--Building Maintenance Carpenter Jim Landry built additional shelving for the Children's Room Picture Book Collection.

April--The U.S. Postal Service held a "Wyeth Postal Event" at the library. In addition to

LIBRARY

hosting an official unveiling, the library was presented a framed enlargement of the recently issued N.C. Wyeth American Illustrator stamp. Food donations for the Needham Community Council's Food Pantry from the "Food Not Fines" celebration of National Library Week filled two pick-up trucks. Gail Hedges, Lynne Stern, and Gay Ellen Dennett represented the library at the NEF Spelling Bee. More than forty children constructed rain forest terrariums and learned about the environment at the Massachusetts Horticultural Society's Plantmobile visit the library, which was arranged by the Needham Garden Club. Volunteers serving as participants in the Congregational Church's Servathon 2001 raked and cleaned library grounds, filling twenty-six bags with debris. The Children's Room began circulating DVDs.

May--The Minuteman Library Network members voted to allow people to renew Minuteman Library materials at any Minuteman Library, either in person or by phone. The nonfiction videocassette collection was interfiled with the nonfiction books.

June--The Massachusetts Board of Library Commissioners announced that the Needham Free Public Library had been approved for a \$3,043,503 Library Construction Grant. The library's volunteers were celebrated at a reception that featured the books, CDs, and videocassettes that the volunteers selected to be purchased in their honor. Library circulation increased by 9,756 for FY01.

DONATIONS TO THE LIBRARY

In FY01 forty people volunteered 1,522 hours of service to the library. Volunteers mended the library's books, dusted and straightened the library's shelves, washed tables and chairs, and raked and cleaned up the grounds. In addition, the Library Trustees and Friends of the Library worked many hours presenting programs, book sales, and other special events. The Friends of the Library donated more than \$16,000 to the library during the fiscal year. This includes both cash gifts and direct payments for items. Friends donations paid for books, books-on-CD, videocassettes, children's programs, subscriptions to international magazines, museum passes. The Needham Garden Club continued to contribute to the beauty of the library building by maintaining the outside flower gardens and other plantings, providing weekly plant and floral arrangements, purchasing the pass to the Garden in the Woods, and arranging for the visit of the Plantmobile. Other clubs, groups, organizations, companies, and individuals who made significant donations to the library in FY01 include:

The Needham Lions Club
The Lebensfeld Foundation
Present Charitable Trust
John Dewey
Needham Rotary Club
Paul & Phyllis Fireman Charitable Foundation
Parent Talk

Knights of Columbus

New Beginnings

Project VAN (Volunteers Around Needham)

Servathon 2001 Volunteers

Needham High School Community Classroom Program

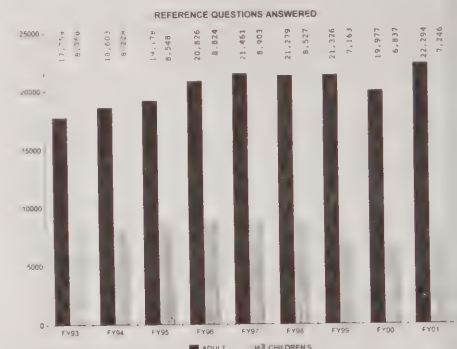
Thank you also to the many individuals who made memorial and honoring donations to the library during FY01. The Trustees and staff are grateful to everyone who made a donation to the library. You enrich the library's collections, as well as the lives of the people of Needham.

FY01 Memorials and Cash Donations

\$31,807

FY02 FORECAST

The Trustees will move forward with the library construction project, requesting design funding at Town Meeting.



DEVELOPMENT PLANNING BOARD



Devra G. Bails, Maurice Handel, Paul Killeen, Robert T. Smart, Jr., Lee Newman, Director. Not pictured: Bruce Eisenhut

PURPOSE

The Planning Board is charged with broad statutory responsibilities to guide the physical growth and development of Needham in a coordinated and comprehensive manner. Specifically, the Planning Board is legally mandated to carry out certain provisions of the Subdivision Control Law (M.G.L., Chapter 41, Section 81-K to 81-GG) and of the Zoning Act (M.G.L., Chapter 40A). These legal responsibilities are reflected locally in the Subdivision Rules and Regulations and Procedural Rules of the Planning Board and in the Town's Zoning By-Law. The specific services that the Planning Board provides are as follows:

Review and Approval/Disapproval of:

- Approval-Not-Required (ANR) Plans
- Preliminary Subdivision Plans
- Definitive Subdivision Plans, including ongoing administration
- Site Plans of certain larger developments (major projects)*
- Residential Compounds (RC's)*
- Scenic Road Applications

*includes Special Permit Decisions, with legal notices, public hearings, and writ-

ten decisions; similar statutory procedures for Definitive Subdivision Plans

Review and Advisory Reports on:

- Site Plans of certain smaller developments (minor projects)
- Applications to Board of Appeals for variances and special permits
- Petitions for acceptance/discontinuance of public ways

Initiation, Development, and Presentation of Proposed Zoning Amendments to Town Meeting

Preparation and Maintenance of a Master Plan and related planning studies to guide future physical growth and development of Needham (including studies referred to the Board by Town Meeting)

Revisions to "Subdivision Regulations and Procedural Rules of the Planning Board" and printing of the same

Reprinting of Town Zoning By-Laws and Zoning Map

Provision of Information on Planning Zoning and Development matters to the

public (including residents, developers, and other government agencies)

It is important to note that if these services were not performed, the Town of Needham would be without the administration of land use planning and zoning regulations, and may be subject to lawsuits from private developers and citizens alike.

BUDGETARY DATA

Salaries	\$ 102,004
Purchase of Services	\$ 21,584
Expenses	\$ 834
Total	\$ 124,422

Number of Employees: 2 Full-time,
1 Part-time

FY01 HIGHLIGHTS

Fiscal 2001 saw a continuation of the pressures for growth, change, and development in Needham. Commercial development in the form of new and enlarged office buildings, industrial additions, and new retail space were more prominent than residential development. At least as far as applications to the Planning Board were concerned. In its capacity as a special permit granting authority, the Planning Board processed 15 applications as "Major projects" and 1 application as a "Minor project" under the Site Plan Review By-Law.

The Board processed 3 Definitive Subdivision plans for a total of 25 new residential buildings. In addition, a total of 10 plans were endorsed "Approval-Not-Required (ANR)" under the Subdivision Control Law, meaning that the lots created or altered on such plans met minimum frontage requirements.

The Board of Appeals referred 37 applications for variances, special permits, and administrative appeals to the Planning Board last year; and as required by the Zoning By-Law, the Board reviewed each application and submitted its recommendations in writing to the Appeals Board.

In fiscal 2001, the Planning Board appointed a 21-member citizens' study committee, consisting of business people, residents, and various civic groups to conduct an in-depth study of the zoning status of the Needham Business Center and adjacent Highland Avenue Corridor. The Needham Business Center and adjacent Highland Avenue corridor have recently become subject to development and redevelopment pressures as the convenience and attractiveness of these areas have been rediscovered. While continuation of the renewed interest in the Center is desirable, it is important to assure that it continues to reflect the needs of both the Town and business community.

In response to these issues, the Town issued in January 2000 a request for proposals for a land use, zoning and traffic study to plan the future of the area. With financial support from local businesses and property owners, the Town commissioned a consultant team led by Goody, Clancy & Associates to complete the study. Since March 2000, the consultant team and Planning Board have worked with a 21-member study committee, to develop a master plan for the area. Numerous public workshops have been convened by the consultants to solicit community input. A final report with policy recommendations for land-use regulations was issued in June 2001. Revisions to the Zoning By-Law implementing the plan's recommendations are expected to be presented to the March 2002 Special Town Meeting.

Lastly, the Three Rivers Interlocal Council, a regional planning organization, provided the Planning Board and the Planning Director with assistance on issues of traffic, land use and planning, and state policies and programs. Through its alliance with other members of the Council, Needham was able to influence development decisions affecting the future of the region.

FY02 FORECAST

In recognition of the growing need for affordable housing and the diminishing supply due to

an overheated market, the Planning Board will be undertaking a comprehensive review of the Town's Zoning By-Laws to explore changes that would help promote affordable housing, including, inclusionary zoning mandates and accessory apartment provisions. Additionally, the Board will be pursuing membership in the Newton Home Consortium which includes the towns of Watertown, Brookline, Waltham, Newton and Belmont. This year approximately \$1 million was allocated to the consortium by HUD for the development of low and moderate income housing. Participation in the consortium will provide Needham with \$150,000 in annual funds for affordable housing purposes.

Other projects on the Planning Board's agenda include the preparation of a community development plan as authorized under Executive Order 418 and a re-codification of the Town's Zoning Bylaw. It is expected that both studies will include recommendations for zoning changes to be brought before the 2002 Annual Town Meeting.

Planning Board member Devra Bailin is serving as the Board's representative to the Affordable Housing Committee. The committee is assessing local housing conditions and projected future housing needs for affordable housing, in order to assure that a wide variety of housing is available for the community's existing residents who may be under served by the choices available to them, such as the need for rental units for large families, the disabled or for those who may be paying a disproportionate amount of their income in rent. Having a sufficient supply of housing in Needham available for a broad variety of income groups continues to be a major goal of the Board and Town.

In closing, the Planning Board welcomes your participation in any of its meetings and, in particular, your expression of agreement or disagreement on positions the Board has chosen to take regarding the development of the Town.

CONSERVATION COMMISSION

A. Cramer, Chairman, Alan Brand, William John D. Marr, Jr., Carl Shapiro. Not pictured: Shasha Salett, Lisa Standley

PURPOSE

The main purpose of the Needham Conservation Commission is to protect and preserve the Town's wetlands and resource areas, to acquire and preserve open space in Needham, and to educate Town citizens about the importance of wetlands' integrity. Other functions of the Commission include advising the Town on matters pertaining to use, management and protection of the Town's natural resources and open space, and management of conservation land, including the 362 acres at Ridge Hill Reservation. The Commission seeks to increase the open space resources of the Town through purchase, gift, or granting of conservation restrictions on property.

BUDGETARY DATA

The Commission is staffed by one part-time employee. The balance of the Commission's budget is allocated to purchasing of services (consultants, title examiners, etc.), travel, memberships, and office expenses.

Personnel	23,205
Purchase of Services	798
Expenses	1,367
Total	25,370

FY01 HIGHLIGHTS

The Commission protects wetlands and resource areas by enforcing the State Wetlands Protection Act (Mass. G.L. Chapter 131, Section 40) and the Needham Wetlands Protection Bylaw. All alterations of land in wetlands or within 100 feet of a wetland require

DEVELOPMENT

the filing of a Notice of Intent with the Commission and the obtaining of a Permit after a public hearing. This process allows the Commission to review proposed projects and condition the work in a way that will not have an adverse impact on the wetlands and its many functions.

During FY01, the Commission met formally 23 times and conducted 35 Public Hearings of which 20 were Notices of Intent, 9 were Requests for Determination of Applicability, 1 was for an Abbreviated Notice of Resource Area Delineation, and 5 were requests for Amendments to existing Orders of Conditions. In addition, the Commission issued 6 Certificates of Compliance for Orders of Conditions and addressed several violations of state and local rules and regulations by issuing Enforcement Orders. This level of filings reflects a continuing aggressive effort by developers to develop undeveloped parcels. Each project site is visited at least once by the

Commission before an Order of Conditions is issued; projects are monitored during construction by Commissioners or the conservation administrator; and before issuing a Certificate of Compliance the Commission requires proof that the project has been built in conformance with the Order of Conditions.

In FY01, the Commission reviewed and monitored projects ranging from the restoration/replacement of sewers, the construction of Olin College of Engineering, improvements to drainage at Babson College, improvements at St. Sebastian's School, on-going development of subdivisions on South Street, Central Avenue, and Bridle Trail Road, installation of a reactive barrier in Central Avenue to treat the MDL/Rosemary Meadow contamination.

In FY01, two parcels were added to Ridge Hill Reservation, a 19 acre portion of the 290 Grove Street subdivision and 17.7 acre Wiswall property.

FY02 FORECAST

The coming year will continue to be a complex and busy one due to the anticipated number of proposals to develop land adjacent to wetlands as well as the application of the River Protection regulations that established a protected resource area (200 feet from any perennial river or stream) with new performance standards. The Commission plans to increase its efforts to educate the public on the value of open space, passive recreation, and conservation. In particular, the Commission looks forward to implementing the trail maintenance and improvement plan on Commission administered lands.

The Commission encourages the involvement of all interested Needham residents in helping to preserve and expand the natural resources of the Town. The Commission meets twice monthly on Thursday evenings at 7:30pm, and all Needham citizens are invited to attend.

HOUSING AUTHORITY



Richard W. Gatto, Chairman, Christine H. Miara, Sharon O'Brien, Paulette J. Turner. Not pictured: Gerald O'Keefe, Cynthia Howe, Director

BUDGETARY DATA

The Needham Housing Authority maintains separate budgets for each program it administers and is not part of the Town's budget. The majority of the Authority's funding is derived from rent collected from its tenants. The Authority's annual budget is public record and is available for review in its office.

The Authority's annual income is approximately \$1,372,254 including a \$125,882 subsidy from the Department of Housing and Urban Development. It has annual expenditures totaling approximately \$1,280,507 and it retains reserves of approximately \$517,163. The Authority employs five (5) full-time and

one (1) part-time administrative staff and six (6) full-time and one (1) part-time maintenance staff. The annual salary expense is approximately \$360,000.

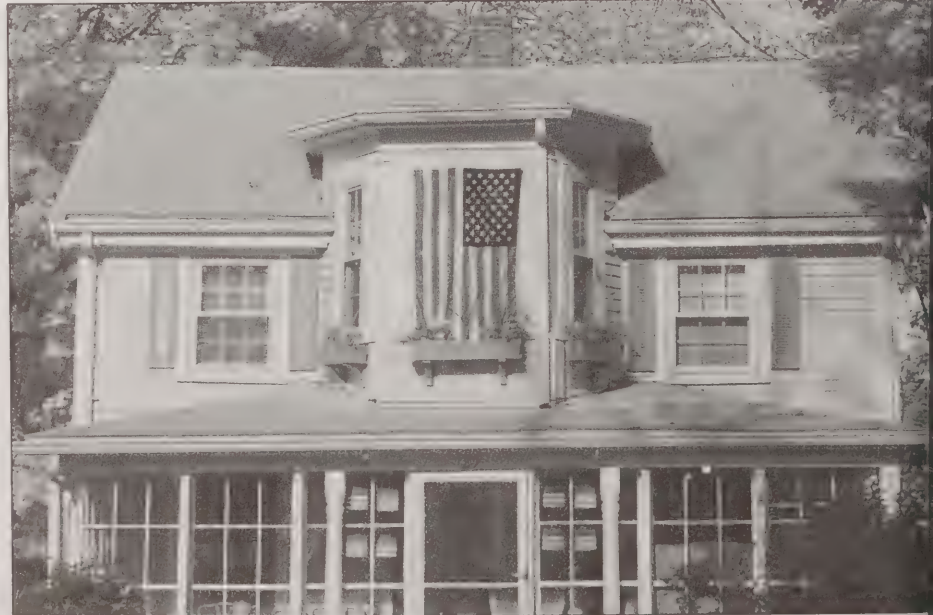
FY01 HIGHLIGHTS

The most significant change in 2001 was the introduction of the Care Connections program at the Linden-Chambers senior housing complex. The program is a partnership between West Suburban Elder Services and the Needham Housing Authority to provide coordinated services for residents. There is 24-hour on-site personnel for urgent care and a full-time care coordinator who works with individual residents to set up services such as travel

PURPOSE

The Needham Housing Authority provides income-based rental units to the elderly, disabled, and families. The Authority administers a number of federal and state housing programs under the oversight of a five-member Board of Commissioners all of whom are residents of Needham. Four Commissioners are elected by the Town and one Commissioner is appointed by the Governor.

The Authority operates 436 units of affordable housing for the elderly, disabled, and families including 152 one-bedroom apartments under state programs and forty-six one-bedroom apartments under federal programs for senior citizens and disabled individuals of any age, eighty units of Veterans' family housing, and thirty units of federal family housing. The Authority also maintains two staffed apartments under the State's Chapter 689 program serving eight individuals with special needs and is assigned 120 Section 8 vouchers and certificates.



ing meals, homemaking services, medication minders, and other services to allow residents to live well and healthy in their own apartments. Services are available for free or on a sliding scale depending on need and income. Additional community activities and a daily, catered meal are expected to begin early in 2002. This is an exciting option for Needham residents who can live independently but rely on others for certain tasks.

so of note in 2001 is the addition of Gerald Keefe to the Board of Commissioners. Jerry the State Appointee and replaced Bahi Reda, who moved from Needham after many years of excellent service on the Needham Housing Authority Board. Jerry's experience and enthusiasm have been a welcome addition. New to the staff in 2001 are John Pladsen and Joe Vito. John joined the maintenance staff as full-time employee in February and Joe joined the maintenance staff as a part-time employee in May. Both have proven themselves to be extremely talented and bring significant experience to the job.

The Needham Housing Authority is continuing its commitment to residents by encouraging ongoing tenant representation and striving to improve communication between residents and staff. In support of this goal, the Authority has worked throughout the year with a professional consultant to strengthen its communities and to develop a sense of teamwork.

FY'02 FORECAST

In recognition of the need to increase the availability of affordable housing in Needham and in an effort to preserve and redevelop the existing affordable housing stock, the Needham Housing Authority recently revitalized a non-profit organization, Needham Opportunities, Inc. In addition to developing, redeveloping, and preserving affordable housing, Needham Opportunities, Inc. will also work toward promoting home ownership options and job training and education opportunities in Needham and the surrounding communities.

The Needham Housing Authority and its non-profit expect to realize the success of their first cooperative project when the Hamilton House opens its doors for senior citizen apartments early in 2002. The Authority worked to support a private developer in his attempts to redevelop the former nursing home into apartments and to provide subsidy for at least six of the twenty-eight units, which will be set-aside for low-income seniors for a minimum of twenty years. We hope this will be only the first of many successful projects.

The Needham Housing Authority is pleased to be involved with representatives from many other Town Boards and Committees and community groups on a Comprehensive Housing Committee to preserve, increase, and diversify affordable housing opportunities in Needham. The Committee has drafted a plan including

several possible ways to increase affordable and moderately priced housing in Needham, mostly through small-scale, scattered site development. The Needham Housing Authority and the Comprehensive Housing Committee were successful in taking a major first step by seeking Town Meeting approval to change the zoning of the High Rock neighborhood to General Residence. This will allow the Needham Housing Authority and its affiliated non-profit organization to redevelop some of the single-family homes already owned by the Authority into duplexes for rental and sale to low- and moderate-income families. These duplexes will improve the overall appearance of the neighborhood, increase stability of residents' income, and promote home ownership.

The Needham Housing Authority and Needham Opportunities, Inc. look forward to working with the Town, local developers and businesses, and individual residents to continue to increase opportunities in education, employment, and housing for low- and moderate income families, senior citizens, and disabled individuals.

Anyone interested in obtaining an application or additional information about the Needham Housing Authority is encouraged to stop by the office at 28 Captain Robert Cook Drive or to call (781) 444-3011.

BOARD OF APPEALS



William Tedoldi, Chairman,
Michael Crowe, Susan Glazer,
Jon Schneider. Not pictured:
Gregory J. Condon

Variances; 2 were approved, 1 was denied and 3 withdrawn. There were no appeals from the decision of the Building Inspector.

Costs for the year included:

Salaries	\$6655
Expenses	3826
Total	\$10,481

FY'02 FORECAST

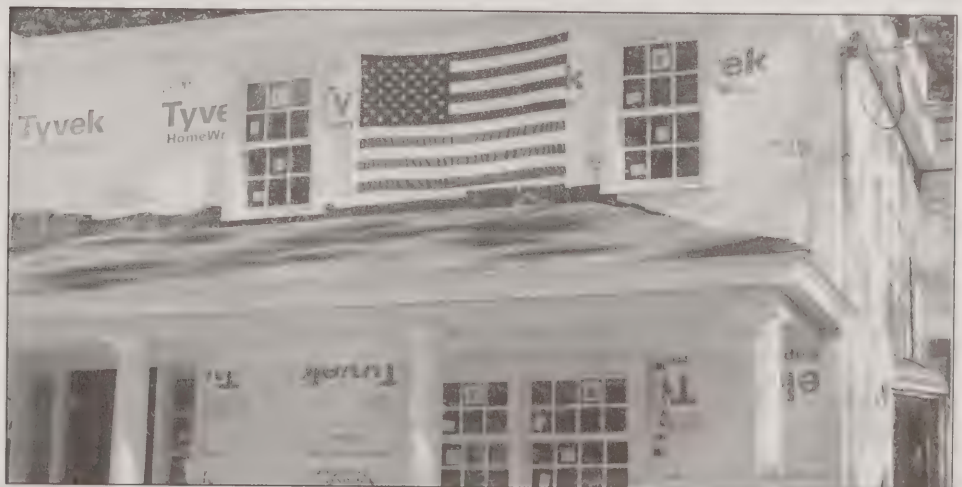
Two applications for Comprehensive Permits under Ch. 40B (development providing an

affordable housing component) have been filed for hearings, with more anticipated. Recommendations and input from other boards, town departments and interested persons are a vital part of the Board of Appeals decisions. Notices for hearings are published in the Legal Advertisements and posted at the Town Hall. Applications for permits are available in the Town Clerk's office, where all Board decisions are filed, and are a matter of public record.

The Board of Appeals consists of three regular members and two associate members appointed by the Board of Selectmen, as authorized by established by General Laws, Ch. 40A, the Home Rule Charter Act and Article VIII of the Town By-laws.

2001 HIGHLIGHTS

The Board met eleven times this fiscal year to review 35 applications for Special permits; 31 were approved, 2 were denied and 2 withdrawn. Six applications were heard for



FINANCE

DEPARTMENT OF FINANCE



Evelyn Poness, Acting Director of Finance/Treasurer and Tax Collector, Robert W. Burke, Director of Management Information Services. Not pictured: Melissa Mitrook, Comptroller

In Fiscal Year 2001 the Department of Finance consisted of the offices of the Finance Director, the Comptroller, the Treasurer/Collector, Information Technology and the Parking Clerk. The Department is responsible for the overall financial management of the Town, including: advising the Town Administrator of the Town's financial condition, assisting the Town Administrator in preparing the five-year Capital Improvement Plan, cash management, debt management, tax and utility billing, and miscellaneous billings for Town service. The department of Finance is also very involved in risk management, audit review and internal financial controls. Minority Business Enterprises and Contract Compliance are areas of responsibility under their jurisdiction. All aspects of the Town's data processing operations and parking ticket hearings are part of the Department of Finance operations.

Employees Per Division

Director of Finance	1.0
Treasurer/Collector	5.8
Comptroller	3.8
Information Technology	6.2
Parking Clerk	.1
Total Staff	16.9

BUDGETARY DATA

Salaries	\$ 727,418
Purchase of Services	279,910
Expenses	86,178
Capital Outlay	52,875
Total	\$1,146,381

FY'01 HIGHLIGHTS

It is the responsibility of the Treasurer to issue General Obligation Bonds as needed. To assure the best interest rate available, Needham submits all financial data to Standard and Poor's credit rating agency. In June, 2001, as a result of this review by Standard and Poor's the Town of Needham received an upgrade from a AA+ to a AAA. Needham joins only 10 other communities within Massachusetts. This enhanced rating provides investors the assurance that Needham is a stable community and a strong investment. As a result the Town is able to borrow at the lowest possible interest rate the market has to offer.

Much of the activity of the Department of Finance involves the day to day management of the Town's finances including \$65 million in budgeted operating expenses, 2.3 million in

special revenue, \$12.5 million in capital project expenditures, 12.0 million in enterprise funds (water, wastewater and solid waste) and \$1.8 million in trust funds. Further, the department processes 300 to 600 payroll checks per week, 400 biweekly school administration and teaching staff checks and 400 weekly expense checks. The collection of revenue is provided through the processing of 10,000 water and wastewater bills and real estate bills on a quarterly basis as well as 29,000 motor vehicle excise tax bills. The solid waste disposal area, recycling and transfer station is supported via the sale of approximately 12,000 landfill stickers and Town of Needham specific trash bags, all of which are sold through the Collector's department.

In addition to maintaining the automated financial systems for the Town and the hardware that supports them, the Information Technology department assists the Town Clerk's Office with all elections and the Local, State and Federal Census. Also, it provides support for all personal computer users in general government. The IT department provides the school department with the reports necessary to provide the information necessary to comply with the requirements of the State and Federal Government as well as Town reporting.

The offices of the Treasurer/Collector and the Comptroller are responsible for complying with a myriad of Municipal Finance Laws and regulations as well as meeting the financial requirements of the State and Federal Government. These financial controls are essential in order to properly safeguard taxpayer dollars.

Thanks to the homeowners of Needham, 98 percent of all real property taxes are paid timely. This along with aggressive cash management provided investment income of \$ 1.5 million across all funds in Fiscal Year 2001 of which \$ 1.1 million was credited to the General Fund.

In addition to the daily activities of maintaining the Town's data processing needs, accounting for all financial transactions, administering the property tax billing, utility billing and collections and all miscellaneous collection functions and assisting in the development of the annual capital and operating budgets, other Finance Department activities in FY 2001 included the expanded use of the Town's financial management software, the administration of the Town's insurance program; participating in the annual water and wastewater rate setting process the issuance of \$8.9 million in long term capital debt, \$16.4 million in short term notes; and, providing assistance to Town departments in order to comply with the State's local government procurement laws.

FY'02 FORECAST

An important objective for the Department of Finance in FY 2002 will be the preparation for the implementation of the Governmental Accounting Standards Board Statement No. 34 reporting requirement. Compliance will

require the implement of fixed asset accounting within our financial data base along with changes to the format for providing financial information to the State and Federal Government as well as the general public on an annual basis.

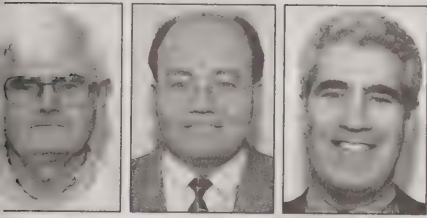
Also during FY 2002, the Finance Department will

1. Continue to expand the installation of the local area/wide area to all departments of the town.
2. Continue the implementation of the geographic information system.
3. Update the five year capital improvement plan.
4. Continue aggressive collections of delinquent taxes, motor vehicle excise and water and waste water charges.
5. Continue to train staff on the use of computer hardware and the various computer software applications.
6. Prepare a multi year forecast of revenue and expenditures to facilitate long-range planning.
7. Issue additional long term debt in the spring of 2002

It is the goal of the Department of Finance to serve the financial management requirements of all Town departments. In addition, it is the obligation of the Finance staff to safeguard the tax dollars and funds received from the residents and taxpayers of the community. The department is always looking for new ways to improve the efficiency of Town services and welcomes the comments of residents in this regard.



FINANCE COMMITTEE



Peter Adams, Michael Crawford, John Masterman, Ronald W. Ruth, Peter Walsh, Theodore Weiner, Gerard Sullivan, Executive Secretary. Not pictured: Susan Herman, Paul Milligan, Edward Nickles

The Town Report is a snapshot of a point in time, in this case the conclusion of Fiscal Year 2001 on June 30, 2001. Departments, Boards, Committees have an opportunity to present themselves, list their activities and relate their efforts and achievements. At the time this is being written we are in Fiscal Year 2002, but it still is Calendar year 2001. When you read this report it is the second half of Fiscal Year 2002. At Town Meeting will soon vote on the Fiscal Year 2003 Budget. We are two Finance Committee Chairmen later than the Report.

What's this have to do with the Finance Committee? Well at this point, there still is not a State Budget. There is to be a February Special Town Meeting. The Operating and Enterprise Fund budget requests will not be reviewed to the Finance Committee until September 1. The Capital Request Budget will be a month later. September 11 is still fresh in our

minds, fighting is continuing in Afghanistan, the economy is queasy and so forth

So where's the report? The Finance Committee strongly encourages you to read the accompanying Town Warrant. At the front is the current Chairman's letter to Town Meeting about Fiscal Year 2003. Also remember that he is writing his letter in March because of printer requirements. The Finance Committee will hardly be through their deliberations. If they are, I'll be very concerned. Check the Revenue. As you know, the Finance Committee must present a budget within the limit of available revenue.

However there are certain basic financial realities that must be understood before any discussion about priorities. Consider the following points regarding the Town Budget process:

- Eighty per cent of the Operating Budget is for salaries. More than 10% is for Townie Expenses. The Town has certain **fixed costs** such as debt service payments, retirement, state assessments, etc. that must be paid, no matter what.
- There are State and Federal **mandates** which must be funded, even if it means cutting other services. While mandated Special Education services have by far the largest budgetary impact, every department must meet certain statutory standards which impose costs on local taxpayers.
- There are very real **fiscal constraints** which limit expansion of budgets and services. Proposition 2 1/2% limits the total that can be collected in property taxes. The health of the overall economy will affect how much can be expected from fees, other taxes, and State Aid. The spigot of aid from the State is gradually being tightened while unfunded mandates increase.
- The Town has **responsibilities**. Taxes must be assessed, collected, and properly accounted for. Town owned buildings must be cleaned and maintained. Town and School employees must have the proper equipment and appropriate facilities to safely do their

jobs. Citizens depend on local government for very basic services which they cannot get anywhere else such as police and fire protection, schools, solid waste disposal, snow removal, drinking water, sewers and building code enforcement. Budgets must also provide for wage and salary increases negotiated with the various Town and School bargaining units.

- Each advocate for funding for operating budget funds or Capital Projects such as a new senior center, library, school, fire station, roads and sidewalks, and so on will be arguing that it is all a matter of priorities. Within the Town budget we should be able to accommodate his or her urgent need. The Finance Committee, however, must recommend a balanced budget. Our job is to help voters understand the financial implications of their decision, not just the effects on this year's tax bill, but also how this year's decisions affect budgets and tax bills in the future. The Committee does not try to micro-manage. The role is more of an advisor, informing Town Meeting of the financial implications of a project, not the merits. The choice then belongs to Town Meeting or the Voter.
- Yet we are aware there are many life quality items that cannot be ignored. Although health and safety and education are major priorities, library resources, seniors and youth needs, playing fields and other recreational programs must be considered.

We know there will be very little for new, discretionary spending within the Fiscal Year 2003 budget because of the aforementioned revenue restrictions. The Warrant will show a list of Capital Requests. Some to be funded from the tax levy, others being proposed for an override. New construction also has ancillary costs, staffing, furniture, increased maintenance, higher energy costs and so forth. With that in mind, and the need for timely projects, the Finance Committee the Finance Committee strongly encourages disciplining ourselves to strategically schedule our bonded Capital Program.

BOARD OF ASSESSORS



Thomas Mulhern, David Suny, James Zeiger, James Weidenfeller, Administrative Assessor

The Board of Assessors is responsible for the administration of a wide range of state laws pertaining to the estimation of value of real estate, personal property, motor vehicle excise, and boat excise in the community. Data pertaining to each property is maintained and constantly reviewed for accuracy. This data and data from sales of the previous calendar year form the basis for the *ad valorem* valuation placed on property. Upon completion of the town meeting process and receipt of warrants from state and county sources, the Assessors set the tax rate based on the classification shift selected by the Board of Selectmen.

FY'01 HIGHLIGHTS

The real estate market in Needham remained extremely active. Sales prices continued to climb. New home construction continued at a rate not seen since the '50's. The "tear down" phenomenon continues to be a major factor in redefining the real estate market. New "high end" subdivisions appeared in the residential sector. The Needham Industrial Park became the Needham Business Center. Several world class companies have made the center home to headquarters or major operations portions of their business. The 3 former Poloroid warehouses have been replaced by Class A office buildings. The value increases will phase in as the projects complete.

FINANCE

Continuing making interim adjustments to values have resulted in reduced abatement applications and Appellate Tax Board cases to an all time low.

SOME STATS

Staff:

1 Administrator
1 Assistant Administrator
1 Administrative Assistant
1 Deed Review & Betterment Specialist
1 Mapping Specialist
1 Motor Vehicle Specialist

Numbers from the Revaluation:

Single Family Residential:	8,264
Condominium:	485
Two Family:	356
Three Family:	21
Four Plus Family:	25
Vacant Land:	189
Misc. Residential:	15
Mixed Use:	27

Commercial:	379
Industrial:	53
Personal Property:	927
Total	10,737

Budget:

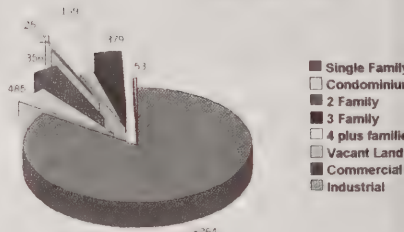
Salaries	\$252,540
Purchase of Service	6,500
Expenses	12,000
Capital Outlay	1,600
Total:	\$272,640

Value Distribution

Groups include all subclasses within group



Distribution by Use Real Estate Only



COMMISSIONERS OF TRUST FUNDS



Patrick Forde, Robert Hall, Karl Schofield

The challenges for fiscal year 2001 provided the Commissioners of Trust Funds a set of unique and interesting challenges. Not only did they see unprecedented market volatility and interest rate action by the Federal Reserve, but were also confronted with a change in members on the Commission.

Michael Monahan, a dedicated commissioner for many years, unfortunately moved out of Needham. To our benefit, though, Robert Hall has joined the team. Bob is a long-time Needham resident, very active in town and state government, and a welcome addition for us.

As of June 30, 2001, Needham's trust assets totaled \$2,197,000. During FY 2001, the Commissioner's disbursed approximately \$199,462 in benefits back to the community. There are 70 separate trusts divided into three main categories: Schools (41), Libraries (14) and Civic (15). In FY 2001, two scholarship accounts were added, The Leo F. Richards, Jr. Scholarship Fund and the Edward Keady Memorial Scholarship Fund. The school trust funds provide for academic scholarships as well as athletic scholarships. The library trust

funds are for the continued improvement of our library through the purchase of books, media equipment and renovations. The civic trust funds are for community projects such as Park and Recreation and the Conservation Commission.

The Commissioners of Trust Funds ("Commissioners") have the responsibility of overseeing the prudent investment of the trust assets and the proper disbursement of trust payments. The Commissioners overriding principle is asset safety over investment yield. The investment philosophy of the Commissioners is to generate current income in order to support the underlying wishes of the trusts with a primary focus on the preservation of capital. Most of the trust's investments are in high quality bond issues (27%) and equity instruments (63%) with a small portion in money market type investments (10%). The investment guidelines are designed to influence the major structure of the portfolio during times of normal investment activity, ever vigilant to those times that general mar-

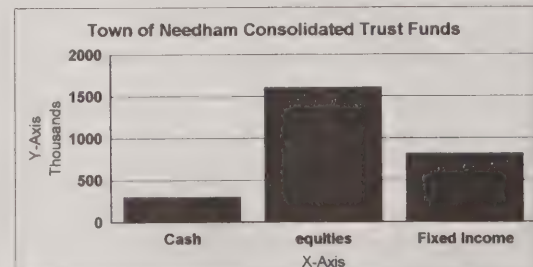
ket investment activity deviates substantially from the expected trends.

The disbursement of trust payments requires the Commissioners to strictly follow trust directives. This responsibility is not taken lightly by the Commissioners who hold themselves to the "prudent expert" rule of investment management. The prudent man rule demands the Commissioners to act as careful, professional, experienced and educated fiduciaries in trust and financial matters. "Prudence" is a design standard, not a performance standard. What this means is that the Commissioners are process oriented and not result oriented. Although the primary goal is preservation of principal, the latest investment models are used to generate the maximum current income and long-term capital growth through adequate diversification and minimization of unsystematic risk.

Looking ahead to FY2002, the Trust Funds will generate approximately \$30,000 in college scholarships which will be awarded to qualified students of Needham schools.

Assets Trust funds

Cash	307,088
equities	1,607,691
Fixed Income	816,676



TOWN OF NEEDHAM
GENERAL FUND
STATEMENT OF
APPROPRIATIONS AND
EXPENDITURES
YEAR ENDED JUNE 30, 2001

	FY00 Continued Appropriations	Annual Town Meeting Appropriation	Special Town Meeting Amendments	Reserve Fund Transfers	Total Available for Expenditure	Disbursements to Date	FY01 Encumbrances	Total Expenditures	Unexpended Returned to Surplus
Summary:									
Townwide Expenses	\$ -	\$ 11,899,673	(5,051)	-	11,894,622	11,377,146	600	11,377,746	516,876
General Government	-	969,418	-	25,000	994,418	928,661	6,659	935,320	59,098
Finance	-	2,318,151	(63,975)	(672,081)	1,582,095	1,448,391	69,863	1,518,254	63,841
Education	-	29,397,718	15,142	7,002	29,419,862	28,825,235	455,199	29,280,434	245,703
Public Safety	-	8,670,273	178,288	87,728	8,936,289	8,816,753	5,577	8,822,330	113,959
Public Facilities	-	6,813,761	335,006	428,681	7,577,448	7,421,748	43,954	7,465,702	111,747
Human Services	-	780,007	-	8,500	788,507	728,916	5,280	734,196	54,311
Development	-	163,872	400	2,170	166,442	152,060	8,250	160,310	6,132
Cultural and Leisure	-	1,321,213	-	13,000	1,334,213	1,303,104	10,263	1,313,366	20,847
Grand Total	-	\$ 62,334,086	459,810	(100,000)	62,693,896	61,002,013	605,646	61,607,658	1,192,513
Townwide Expenses									
010 Street Lighting	\$	370,000	-	-	370,000	367,155	-	367,155	2,845
011 Garbage Collection		97,000	-	-	97,000	93,660	-	93,660	3,340
012 General Insurance		283,000	-	-	283,000	129,641	-	129,641	153,359
013 Health Insurance		4,975,285	-	-	4,975,285	4,972,893	-	4,972,893	2,392
014 Workers' Compensation		385,000	-	-	385,000	154,382	-	154,382	230,618
015 Self Insurance		20,000	-	-	20,000	13,130	-	13,130	6,870
016 Unemployment Compensation		35,000	-	-	35,000	20,122	600	20,722	14,278
017 Maturing Bonds		1,751,125	44,435	-	1,795,560	1,795,560	-	1,795,560	-
018 Interest		411,563	(52,246)	-	359,317	322,331	-	322,331	36,986
019 Contributory Retirement		2,754,000	-	-	2,754,000	2,715,409	-	2,715,409	38,591
020 Chapter 32 Retirement		145,200	-	-	145,200	142,697	-	142,697	2,503
021 Minuteman Assessment		495,000	2,760	-	497,760	497,760	-	497,760	-
22 MBTA Commuter Parking		107,500	-	-	107,500	82,711	-	82,711	24,789
23 Glover Hospital Accrued Liability		70,000	-	-	70,000	69,696	-	69,696	304
Subtotal	\$	11,899,673	(5,051)	-	11,894,622	11,377,146	600	11,377,746	516,876
Board of Selectmen									
101 Salaries	\$	348,672	-	-	348,672	330,269	-	330,269	18,403
Merit Pay		14,500	-	-	14,500	14,249	-	14,249	251
102 Purchase of Service		144,923	(750)	-	144,173	114,299	989	115,288	28,886
103 Expenses		20,380	750	-	21,130	18,341	1,000	19,341	1,789
104 Capital Outlay		0	-	-	-	-	-	-	-
	\$	528,475	-	-	528,475	477,158	1,989	479,147	49,328
Town Clerk									
Board of Registrars									
05 Salaries	\$	186,162	-	-	186,162	185,954	-	185,954	208
06 Purchase of Service		24,000	-	-	24,000	18,523	3,380	21,903	2,097
07 Expenses		5,200	-	-	5,200	3,148	-	3,148	2,052
08 Capital Outlay		0	-	-	-	-	-	-	-
09 Tellers/Canvassers/Details		0	-	-	-	-	-	-	-
	\$	215,362	-	-	215,362	207,625	3,380	211,005	4,357
Legal									
10 Salaries	\$	54,715	-	-	54,715	54,649	-	54,649	66
11 Special Fees		150,000	-	25,000	175,000	175,000	-	175,000	-
12 Expenses		5,000	-	-	5,000	1,604	-	1,604	3,397
	\$	209,715	-	25,000	234,715	231,253	-	231,253	3,462
Personnel Board									
13 Salaries	\$	1,866	-	-	1,866	415	-	415	1,451
14 Purchase of Service		10,000	-	-	10,000	8,710	1,290	10,000	-
15 Merit Bonus		4,000	-	-	4,000	3,500	-	3,500	500
	\$	15,866	-	-	15,866	12,625	1,290	13,915	1,951
Assessors									
01 Salaries	\$	251,678	-	-	251,678	250,166	-	250,166	1,512
02 Purchase of Service		31,500	-	-	31,500	15,862	11,000	26,862	4,638
03 Expenses		12,000	-	-	12,000	9,100	-	9,100	2,900
04 Capital Outlay		1,600	-	-	1,600	1,138	462	1,600	-
	\$	296,778	-	-	296,778	276,266	11,462	287,728	9,050

FINANCE

Finance Department									
205	Salaries	\$ 793,888	(41,700)		752,188	727,418		727,418	24,770
206	Purchase of Service	309,741	19,000	-	328,741	279,910	33,500	313,410	15,331
207	Expenses	100,845	-		100,845	86,178	751	86,929	13,916
208	Capital Outlay	54,360	22,700		77,060	52,875	24,150	77,025	35
		\$ 1,258,834	-	-	1,258,834	1,146,382	58,401	1,204,783	54,051
Finance Committee									
209	Salaries	\$ 25,483	-	-	25,483	25,483	-	25,483	0
209A	Purchase of Service	500	-	-	500	-	-	-	500
210	Expenses	500	-	-	500	260	-	260	240
211	Reserve Fund	736,056	(63,975)	(672,081)	-	-	-	-	-
		\$ 762,539	(63,975)	(672,081)	26,483	25,743	-	25,743	740
School Department									
301	Salaries	\$ 25,226,640	12,585		25,239,225	24,482,983	-	24,482,983	756,242
302	Purchase of Service	2,982,535	-	7,002	3,095,812	3,350,905	231,985	3,582,891	(487,079)
303	Expenses	1,032,717	2,557		1,035,274	806,647	164,357	971,005	64,269
304	Capital Outlay	155,826	-		155,826	184,699	58,857	243,555	(87,729)
		\$ 29,397,718	15,142	7,002	29,526,137	28,825,235	455,199	29,280,434	245,703
Police									
401	Salaries	\$ 3,477,627	71,888	87,728	3,637,243	3,637,243		3,637,243	0
402	Purchase of Service	59,492	-		59,492	40,158		40,158	19,334
403	Expenses	125,082	-		125,082	117,923	395	118,318	6,764
404	Capital Outlay	118,195	-		118,195	95,438		95,438	22,757
		\$ 3,780,396	71,888	87,728	3,940,012	3,890,762	395	3,891,157	48,855
Fire									
405	Salaries	\$ 4,350,023	118,300		4,468,323	4,456,303		4,456,303	12,020
406	Purchase of Service	97,400	(11,575)		85,825	66,657	3,294	69,951	15,874
407	Expenses	147,750	(1,425)		146,325	138,324	1,888	140,212	6,113
408	Capital Outlay	0	-		-	-		-	-
		\$ 4,595,173	105,300	-	4,700,473	4,661,285	5,182	4,666,467	34,006
Building									
409	Salaries	\$ 286,947	(600)	-	286,347	256,321		256,321	30,026
410	Purchase of Service	1,650	1,700		3,350	2,532	-	2,532	818
411	Expenses	6,107	-		6,107	5,853	-	5,853	254
412	Capital Outlay	0	-		-	-		-	-
		\$ 294,704	1,100	-	295,804	264,706	-	264,706	31,098
Public Works									
501	Salaries	\$ 2,209,282	40,800	-	2,250,082	2,185,553		2,185,553	64,529
502	Purchase of Service	454,281	3,080	-	457,361	414,788	20,789	435,577	21,784
503	Expenses	272,050	8,400	-	280,450	279,364	620	279,984	466
504	Capital Outlay	0	-		-	-		-	-
505	Snow & Ice	150,000	15,000	360,500	525,500	577,239		577,239	(51,739)
		\$ 3,085,613	67,280	360,500	3,513,393	3,456,945	21,409	3,478,354	35,040
Building Maintenance									
506	Salaries	\$ 1,995,021	31,479		2,026,500	2,000,027		2,000,027	26,473
507	Purchase of Service	1,326,088	213,986	48,181	1,588,255	1,581,440	4,934	1,586,374	1,881
508	Expenses	298,235	(5,301)		292,934	282,724	2,611	285,336	7,598
509	Capital Outlay	28,950	27,562		56,512	55,388		55,388	1,124
		\$ 3,648,294	267,726	48,181	3,964,201	3,919,579	7,545	3,927,124	37,077
PPBC									
510	Salaries	\$ 75,554			75,554	43,517		43,517	32,037
510A	Purchase of Service	1,500		20,000	21,500	316	15,000	15,316	6,184
511	Expenses	2,800			2,800	1,391		1,391	1,409
512	Capital Outlay	0			-	-		-	-
		\$ 79,854	-	20,000	99,854	45,224	15,000	60,224	39,630
Board of Health									
601	Salaries	\$ 251,929	5,000	3,500	260,429	260,104		260,104	325
602	Purchase of Service	73,991	(5,000)	5,000	73,991	67,009	5,166	72,175	1,816
603	Expenses	9,050			9,050	8,790		8,790	260
604	Capital Outlay	0			-	-		-	-
		\$ 334,970	-	8,500	343,470	335,903	5,166	341,068	2,402

FINANCE

	Veterans' Services								
605	Salaries	\$	45,405	-		45,405	45,085	45,085	320
606	Purchase of Service		300			300	193	193	107
607	Expenses		3,500	-		3,500	3,246	3,246	254
607A	Benefits		30,000			30,000	-	-	30,000
		\$	79,205	-	-	79,205	48,524	48,524	30,681
	Youth Commission								
608	Salaries	\$	160,340			160,340	145,599	145,599	14,741
609	Purchase of Service		2,800			2,800	2,769	2,769	31
610	Expenses		1,990			1,990	1,976	1,976	14
611	Capital Outlay		2,100			2,100	2,094	2,094	6
		\$	167,230	-	-	167,230	152,439	152,439	14,79
	Council on Aging								
612	Salaries	\$	190,209			190,209	184,201	184,201	6,008
613	Purchase of Service		3,305	-		3,305	3,305	3,305	(0)
614	Expenses		4,575			4,575	4,225	4,225	350
615	Capital Outlay		0			-	-	-	-
		\$	198,089	-	-	198,089	191,731	191,731	6,358
	Commission on Disabilities								
616	Expenses	\$	513			513	319	114	433
		\$0	\$	513	-	513	319	114	433
	Planning Board								
701	Salaries	\$	114,095	(12,500)	600	102,195	102,004	102,004	191
702	Purchase of Service		10,160	12,500		22,660	13,334	8,250	21,584
703	Expenses		1,150			1,150	834	-	834
704	Capital Outlay		0			-	-	-	-
		\$	125,405	-	600	126,005	116,172	8,250	124,422
	Conservation Commission								
705	Salaries	\$	23,443	400		23,843	23,205	23,205	638
706	Purchase of Service		3,569			3,569	798	798	2,771
707	Expenses		1,488			1,488	1,367	1,367	121
708	Capital Outlay		0			-	-	-	-
		\$	28,500	400	-	28,900	25,371	-	25,371
	Board of Appeals								
709	Salaries	\$	6,094		570	6,664	6,655	6,655	9
710	Purchase of Service		3,090		1,000	4,090	3,604	3,604	486
711	Expenses		270			270	222	222	48
		\$	9,454	-	1,570	11,024	10,481	-	10,481
	Historical Commission								
712	Expenses	\$	513			513	36	36	477
		\$	513	-	-	513	36	-	36
	Library								
713	Salaries	\$	710,857			710,857	697,031	697,031	13,826
714	Purchase of Service		40,967			40,967	37,189	37,189	3,778
715	Books & Periodicals		143,502			143,502	142,947	446	143,393
716	Expenses		12,431			12,431	12,314	-	12,314
717	Capital Outlay		0			-	-	-	-
		\$	907,757	-	-	907,757	889,481	446	889,926
	Park & Recreation								
718	Salaries	\$	330,331		13,000	343,331	341,956	341,956	1,375
719	Purchase of Service		46,278			46,278	39,808	6,455	46,263
720	Expenses		24,347			24,347	23,693	75	23,768
721	Capital Outlay		12,000			12,000	8,166	3,287	11,453
		\$	412,956	-	13,000	425,956	413,623	9,817	423,440
	Memorial Park								
722	Expenses	\$	500			500	-	-	50

FINANCE

TOWN OF NEEDHAM
WATER ENTERPRISE FUND
STATEMENT OF APPROPRIATIONS
AND EXPENDITURES
YEAR ENDED JUNE 30, 2001

	FY00 Continued Appropriations	Annual Town Meeting Appropriation	Special Town Meeting Amendments	Reserve Fund Transfers	Total Available for Expenditure	Disbursements to Date	FY01 Encumbrances	Total Expenditures	Unexpended Returned to Surplus
Water Department									
901 Salaries	\$	704,781	126,900		831,681	814,909		814,909	16,772
902 Purchase of Service		242,200	-		242,200	269,294	-	269,294	(27,094)
903 Expenses		266,627	2,200		268,827	253,240	8,997	262,238	6,589
904 Capital Outlay		20,000	-		20,000	1,610	11,950	13,560	6,440
905 MWRA Assessment		356,384	335,414		691,798	600,582		600,582	91,216
906 Emergency Repairs		50,000	-		50,000	21,998		21,998	28,002
907 Debt Service		964,000	(4,000)		960,000	954,322		954,322	5,678
	\$	2,603,992	460,514	-	3,064,506	2,915,956	20,947	2,936,903	127,603

TOWN OF NEEDHAM
WASTEWATER ENTERPRISE FUND
STATEMENT OF APPROPRIATIONS
AND EXPENDITURES
YEAR ENDED JUNE 30, 2001

	FY00 Continued Appropriations	Annual Town Meeting Appropriation	Special Town Meeting Amendments	Reserve Fund Transfers	Total Available for Expenditure	Disbursements to Date	FY01 Encumbrances	Total Expenditures	Unexpended Returned to Surplus
Wastewater Department									
908 Salaries	\$	395,328	(16,103)	-	379,225	368,201	-	368,201	11,024
909 Purchase of Service		101,400	2,800		104,200	81,542	12,700	94,242	9,958
910 Expenses		61,070	2,400		63,470	48,422	11,500	59,922	3,548
911 Capital Outlay		7,500	-		7,500	5,684	-	5,684	1,816
912 MWRA Assessment		4,519,711	(44,784)		4,474,927	4,474,927		4,474,927	-
913 Emergency Repairs		20,000	25,000		45,000	37,325		37,325	7,675
914 Debt Service		957,000	-		964,000	953,722		953,722	10,278
	\$	6,062,009	(30,687)	-	6,031,322	5,969,823	24,200	5,994,023	44,299

TOWN OF NEEDHAM
RTS ENTERPRISE FUND
STATEMENT OF APPROPRIATIONS
AND EXPENDITURES
YEAR ENDED JUNE 30, 2001

	FY00 Continued Appropriations	Annual Town Meeting Appropriation	Special Town Meeting Amendments	Reserve Fund Transfers	Total Available for Expenditure	Disbursements to Date	FY01 Encumbrances	Total Expenditures	Unexpended Returned to Surplus
RTS Department									
915 Salaries	\$	390,402	16,169		406,571	370,662		370,662	35,909
916 Purchase of Service		673,700	133,000		806,700	787,233	-	787,233	19,467
917 Expenses		103,600	22,680		126,280	124,991		124,991	1,289
918 Capital Outlay		1,000	-		1,000	904		904	96
919 Emergency Repairs		0	-		-	-		-	-
920 Debt Service		232,000	(2,000)		230,000	217,921		217,921	12,080
	\$	1,400,702	169,849	-	1,570,551	1,501,710	-	1,501,710	68,841

TOWN OF NEEDHAM BALANCE SHEET GENERAL FUND JUNE 30, 2001

ASSETS

CASH AND CASH EQUIVALENTS	\$13,943,656.19
RECEIVABLES:	
Property Taxes	1,362,698.10
Excises	346,760.40
Departmental	551,912.18
TOTAL ASSETS:	<u>\$16,205,026.87</u>

LIABILITIES AND FUND EQUITY

Liabilities:

Warrants and Accounts Payable	\$3,810,619.72
Allowance for Uncollected	1,289,491.58
Deferred Revenue	228,742.87
Reserve for Tax Refunds	32,339.00
Other Liabilities	643,912.11

TOTAL LIABILITIES **\$6,005,105.28**

Equities:

Reserved for Expenditures	\$3,879,030.57
Reserved for Encumbrances	1,283,076.49
Unreserved/Undesignated	5,037,814.53

TOTAL EQUITIES **\$10,199,921.59**

TOTAL LIABILITIES AND FUND EQUITY **\$16,205,026.87**

TOWN OFFICIALS SELECTED

Assessors

Thomas J. Mulhern '02
David R. Suny '03
James M. Zeiger '04

Board of Health

Edward V. Cosgrove '02
David K. Stern '03
Robert Stephen Connolly '04

Commissioners of Trust Funds

Michael C. Forde '04
Robert Hall '02
John Schofield '03

Deputies

William F. Hines '02
Charles G. Wright '02

Planning Authority

Edward W. Gatto '03
Christine H. Miara '04
Ronald C. O'Brien '06
Debbie J. Turner '05
David O'Keefe '06

Director

Israel K. Fee '02

Park and Recreation Commission

Thomas J. Conroy '03
Jeffrey I. Meropol '04
Philip Robey '02
James F. Sargent '04
Richard P. Weitzen '03

Planning Board

Devra G. Bailen '03
Bruce Eisenhut '06
Maurice P. Handel '05
Paul Killeen '04
Robert T. Smart, Jr. '02

School Committee

Paul F. Denver '03
Donald B. Gratz '03
Michael F. Hourigan '03
Karen N. Price '02
Irwin Silverstein '04
Jeffrey J. Simmons '04
Susan Welby '02

Selectmen

John H. Cogswell '02
Daniel P. Matthews '04
William M. Powers '03
Colleen F. Schaller '03
Gerald A. Wasserman '02

Town Clerk

Theodora K. Eaton '04

Trustees of Public Library

Lois C. Bacon '04
Thomas M. Harkins '02
Gail B. Hedges '04
Sally B. Powers '02
Emily Salaun '03
Gregory J. Shesko '03
Mary Lou Twickler '02

Trustees of Memorial Park

William R. Dermody '04
John S. Gallelo '02
John J. Logan, Jr. '03
Charles J. Mangine '04
Edward L. McCallum '03

APPOINTED BY THE SELECTMEN

Animal Control Officer

Harry Greenlaw

Director of Emergency Management

Charles J. Rizzo

Director of MIS

Robert A. Burke

REFERENCE

Director of Public Works

Richard P Merson

District Director of Veterans' Services/Veterans' Burial Agent/Veterans' Graves Officer

John J. Logan, Jr

Fire Chief and Superintendent of Fire Alarm/ Forest Warden

Robert A. DiPoli

Inspector of Buildings

Daniel P. Walsh

David Berg (sub)

Leo Muldoon (sub)

Inspector of Plumbing and Gas

Andrew Brown

Robert Hauptman (sub)

Cyril Kavanagh (sub)

Tim Sullivan (sub)

Inspector of Wiring

Ernest J. Hohengasser

James Trudeau (sub)

Richard Greaves (sub)

John Anzivino (sub)

Scott Chisholm (sub)

Police Chief and Keeper of the Lockup

William G. Slowe

Sealer of Weights and Measures

John Horgan

Superintendent, Garage

Stephen J. Hawes

Superintendent, Highway

Rhainhardt Hoyland

Superintendent, Parks/Forestry

Lance Remsen

Superintendent, Water/Sewer

Robert A. Lewis

Town Administrator

Kate Fitzpatrick

Town Comptroller

Melissa Mitrook

Town Counsel

David S. Tobin

Town Engineer

Anthony DelGaizo

Treasurer and Tax Collector

Evelyn M. Poness

Ad Hoc Insurance Advisory Committee

Albert H. Shapiro, Chairman

Richard Davis

Niels H. Fischer

Paul Winnick

Annual Town Report Committee

Jane A. Howard

Kate Fitzpatrick

Board of Appeals

Michael A. Crowe

Jon P. Schneider

William J. Tedoldi

Susan Glazer, Associate

Gregory Condon, Associate

Cable Television Advisory Committee

Jon Tamkin, Chairman

Siben Dasgupta

John Fountain

Arnold M. Goldstein

Michael Greis

Tanvir Khan

James Modena

Walter F. McDonough

Commission on Disabilities

Elaine Saunders, Co-Chair

Maureen T. Gallagher, Co-Chair

Frank Der Sarkisian

Gertrude Farnham

Jeanne Martin

Susan Crowell

Karen Pierce

Colin T. Wise

Conservation Commission

Roy A. Cramer, Chairman

Alan Brand

William C. Ely

John D. Marr, Jr.

Marsha Salett

Carl Shapiro

Lisa A. Standley

Council on Aging

Robert Batchelder

Roma Jean Brown

Morris Dettman

Janice Dorsey

Trudi J. Farnham

Helen Hicks

Vivian D. McIver

Ruth Moy

George Shannon

Derek Shulman

Nina Silverstein

Betsy Tedoldi

Cultural Council

Annette Der Sarkisian

Emily Dreifus

Michelle French

John A. Jensen

Carolyn Spiros

Economic Development Advisory Committee

John Cogswell

Gregory Condon

Louise Condon

Richard Davis

William Dermody

John Edgar

Bruce Eisenhut

Richard Epstein

Bernard Ford

Jeffrey Friedman

George Giunta

Maurice Handel

Lee Newman

Mary Lou Twickler

Gerald A. Wasserman

Glover Enterprise Fund Committee

David Devine, Chairman

Paul Attridge

Cynthia Chaston

Francesco DeVito

George H. Hoffmeister

Ronald Ruth

Kate Fitzpatrick (ex-officio)

Historical Commission

Carol J. Boulris

Norman A. Homsy

Louis Hutchins

Vicky Lynne Levy Krupp

Elizabeth Rich

Human Rights Committee

Bobbie Alicen

Allan Cave

Carolyn Edge

Trudi Farnham

Edith Garrison

James Glickman

Helen Hicks

Karen Hoffman

John Kraemer

A. Fay Remnitz

Gordon Riedell

Michael Vaughn

Barbara Weidlich

New England Business Center - Economic Development Advisory Committee

George Berejik

John H. Cogswell

Jerry Derenzo

Jay Doherty

Michael Eisenstadt

Kenneth Epstein

Richard Epstein

Maurice Handel

Tony Hatoun

Brian Hunt

Carmelo Iriti

Joseph Joyce

Helen Krawiecki

Joe Norton

Rick Peraino

Tom Powers

Melanie Prescott

Alexander Prohodski

Jim Rosenfeld

Thomas Sanborn

Paul Salemi

Will Smith

Matt Talcoff

John Terrazzino

Mary Lou Twickler

Alan Waltzman

Physical and Biological Sciences Committee

Mary Dilys Anderson

David Bellinger

Andrew Bogdan

Thomas Fuller

John D. Genova

Jeffrey Kleiman

Eric D. Leskowitz

Robert T. Smart, Jr.

Irwin Silverstein

Peter Valberg

Registrars of Voters

John W. Day, Chairman

Barbara Doyle

ary J. McCarthy
eodora K. Eaton, ex-officio

School Safety Committee

thur Bloom
illiam Concannon
nthia Conturie
bert Everts
arge Flanders
hn Griffin
ary Quirk
illiam Powers, ex-officio

Solid Waste Recycling Committee

ul Adams
hn Bulian
e Fox
ffrey Heller
ith Saxon
chel Spector
hn H. Cogswell (ex-officio)
rald A. Wasserman (ex-officio)

Stephen Palmer Rent Review and Tenant Election Committee

ry Petrini
lliam Okerman
bert T. Heald

Technology Advisory Board

lliam Dugan
vid Escalante
even B. Handler
rl Rubin
chael Greis, CATV Rep
bert Burke, ex-officio
da Conneely, ex-officio
ry Ellen Dunn, ex-officio
anne Kossuth, non-voting technical advisor

Water and Sewer Rate Structure Committee

in Cogswell, ex-officio
in P. Cosgrove, Jr
in D. Marr, Jr
rald Rovner
inley Stanzin

APPOINTED BY THE MODERATOR

Finance Committee

er Adams
chael Crawford
an R. Herman
nes Masterman
ward Nickles
ald Ruth
er T. Walsh
odore Weiner
ard G. Sullivan, Executive Director

Personnel Board

Richard Creem
Patricia A. Forde
Gerard Frawley
Vivian Hsu
Richard Lunetta

APPOINTED BY THE ELECTED AND APPOINTED BOARDS

Administrative Assessor

James C. Weidenfeller

Assistant Town Clerk

Helen Atkinson

Building Construction and Renovation Manager

Steven Stewart

Director of Municipal Building Maintenance

Mark LaFleur

Director of Public Health

Fredric L. Cantor

Director of Youth Commission

Jon Mattleman

Environment Health Agent

Tara Gurge

Executive Director, Council on Aging

Sharon Lally

Executive Director, Needham Housing Authority

Cynthia Howe

Library Director

Ann MacFate

Planning Director

Lee Newman

Park and Recreation Director

Patricia M. Carey

Superintendent of Schools

Stephen Theall

Committee to Study Town Meeting Dates

Ted Owens

Community Center Study Committee

Patricia M. Carey
William Dermody
Helen Jursek
Thomas Harkins
Keith McClelland
Catherine Parnell
Betsy Tedoldi
Susan Welby

Contributory Retirement Board (under vote of Town 11/3/36)

Thomas A. Welch, II, by vote of employees and retirees
John P. Krawiecki, by vote of employees and retirees
Robert Mearls, by members of the Retirement Board

Design Review Board

Eugene R. Bolinger
Mark Gluesing
Dori B. Mock
Jeffrey M. Sackowitz
Fred Sklar
Stephen Tanner
Timothy Tierney
Enrique Bellido (alternate)
Alexander Prohodoski (alternate)

Future School Needs Committee

James Lamenzo, by Moderator Chairman
Ann DerMarderosian, by Finance Committee
Mary Riddell, by League of Women Voters
Marjorie Margolis, by Moderator
Loretta O'Grady, by PTC President's Council
Jeff Simmons, by School Committee
Roger Toran, by Planning Board
Kate Westcott, by Moderator

Municipal Building Maintenance Board

Patricia Carey
Kate Fitzpatrick
Ann MacFate
Richard P. Merson
Stephen Theall

Permanent Public Building Committee

Joseph Carroll
John Connelly
Theodore Crowell
George Kent
Gary Petrini
Steven Popper

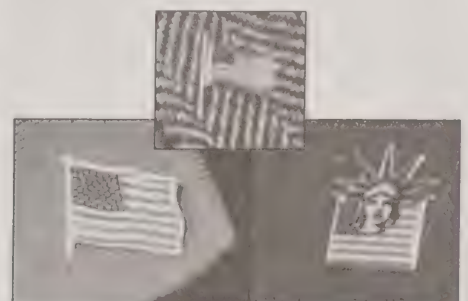
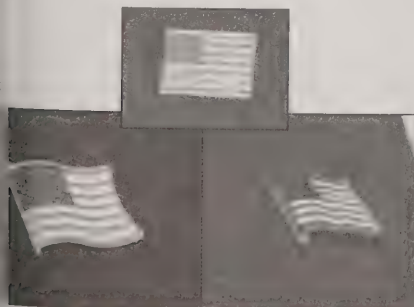
Transportation Committee

Duncan Allen, by Selectmen
Richard Creem, by Selectmen
Linda Hoard, by Planning Board
Jane A. Howard, by Moderator
Stephen McKnight, by Planning Board

Youth Commission

Deborah Winnick, Chairman, by Selectmen
John Romeo, by Moderator, Chairman
Thomas Lambert, by Police Chief
Lorene Whyte, by School Committee
Connie Barr, by Park and Recreation
Barbara Popper, by Finance Committee

effective 12/1/01



REFERENCE

TOWN MEETING MEMBERS

AT LARGE 2001

Colleen F. Schaller 24 Avon Circle
Edward V. Cosgrove 17 Laurel Drive
John H. Cogswell 1479 Great Plain Avenue
Daniel P. Matthews 31 Rosemary Street
Gerald A. Wasserman 80 Rolling Lane
William M. Powers 47 Scott Road
Thomas J. Mulhern 70 Webster Street
Gail B. Hedges 75 High Rock Street
Philip V. Robey 12 Fletcher Road
Devra G. Bailin 3 Brentwood Circle
Karen N. Price (Pre. A) 386 Central Avenue
Theodora K. Eaton 51 Bonwood Road
Michael K. Fee 137 Fox Hill Road
John S. Gallelo 30 Howland Street

PRECINCT A 2004

Michael A. Cerundolo 58 Taylor Street
Maureen E. Dimeo 442 Central Avenue
Alan S. Fanger 81 Gary Road
Richard S. Luskin 53 Wayne Road
Stanley E. Piltch 44 Hunnewell Street
Karen N. Price 386 Central Avenue
Sydney Randall 62 Noanett Road
Blanche D. Randall 62 Noanett Road
Karen S. Tiberi 3 Reservoir Avenue

2003

Alan J. Davidson 29 Elder Road
Donald B. Gratz 330 Central Avenue
Richard D. Lempitski 23 River Park Street
Beverly E. Luskin 53 Wayne Road
Herbert Robinson 127 Noanett Road
Sylvia Shuman 29 Yale Road
Louise P. Swanson 20 Lakin Street
George Tarallo 76 Ardmore Road

2002

Kathleen Boothby 26 Seabeds Way #16
Richard S. Creem 12 Gary Road
Stuart J. Farkas 17 Wayne Road
John D. Genova 11 Jennifer Circle
David R. Johnson 87 Taylor Street
Paul V. Kelly 77 William Street
Elsie Robinson 127 Noanett Road
Morton S. Parker 3 Wayne Road
Irwin Silverstein 44 Reservoir Avenue
Peter J. VanAmson 127 Ardmore Road

PRECINCT B 2004

Deborah H. Anastas 165 Brookside Road
Julio Farulla 60 Tiltotson Road #3
Elisabeth A. Harris 82 Cynthia Road
Sandra E. Jaszek 18 Crescent Road
Irene D. Jenkins 132 Forest Street
Amy L. MacAvery 10 Hollow Ridge Road
Meredith P. Page 19 Glendale Road
Donald R. Steinberg 64 Damon Road
Corine Wong 30 Dale Street

2003

Jolene Marie Birmingham 3 Sunset Road
Stephen L. Dornbusch 51 Damon Road
Dawn B. Dow 81 Cynthia Road
John J. Frankenthaler 33 Brookside Road
George Giunta, Jr. 604 B Central Avenue
Albert E. Mills 177 Jarvis Circle
Richard B. Moody 22 Parish Road
John F. Whalen, Jr. 297 West Street

2002

George Baierlein 50 Nardone Road
Robert D. Friedman 20 Glendale Road
Michael J. Graham 150 Brookside Road
Susan M. Glazer 64 Booth Street
Andrew James Maynard 299 Rosemary Street
Elizabeth Ann Mills 177 Jarvis Circle
Paul Theodore Owens 32 Perrault Road #1
Steven Rosenstock 44 Bess Road
Harriett D. Tippet 78 Clarke Circle
Eliot M. Weinstein 48 Damon Road

PRECINCT C 2004

Stanton H. Davis 54 Mackintosh Avenue
William H. Dugan, Jr. 29 Pine Street
Christine M. Harvey 80 Mackintosh Avenue
Carl J. Lueders 34 Whitman Road
James D. Masterman 53 Canavan Circle
Steven C. Sharaf 93 Standish Road
Derrek Lane Shulman 11 Mary Chilton Road
Jeffrey W. Stulin 362 Cartwright Road
Jonathan D. Tamkin 60 Bonwood Road

2003

Peter A. Alpert 108 Locust Lane
Jan D. Campbell 461 Charles River Street
Mark J. Gluesing 48 Macintosh Avenue
Lyn Robbins-Jekowsky 530 High Rock Street
Eric D. Leskowitz 23 Tolman Street
Daniel L. Lintz 71 Fuller Brook Avenue
David W. Lombard 44 Colonial Road
Daniel P. Messing 1725 Great Plain Avenue
Sandra Balzer Tobin 59 Winding River Road

2002

Paul S. Alpert 116 Pine Street
Susan A. Barber 74 Stockdale Road
Laurence G. Eaton 51 Bonwood Road
John W. Lebourveau 865 Central Ave. #G303
Barry S. Levine 32 Carol Road
Ruth Z. Nadol 640 Charles River Street
Sheila G. Pransky 100 Mayflower Road
Charles A. Thompson 865 Central Avenue
A406

Sarah Ann Toran 945 Central Avenue

PRECINCT D 2004

Joan E. Adams 1206 Great Plain Avenue
Saul Adams 1206 Great Plain Avenue
Mark S. Driscoll 33 Murphy Rd
Albert C. Dore 215 Fisher Street
Elizabeth B. Kloss 1200 Great Plain Avenue
Kathleen M. Lewis 99 Linden Street
Maura Brady Steeves 1361 South Street
Sharon C. O'Brien 237 Linden Street
Alexander V. Zaleski 248 Marked Tree Road

2003

Karl H. Clauset, Jr. 69 Sylvan Road
Christopher J. Condon 19 Overlook Road
Cynthia Centurie 96 Robinwood Avenue
Bruce T. Eisenhut 106 Marked Tree Road
Roger B. Hunt 969 South Street
Julene E. Schultz 51 Gilbert Road
Thomas F. Soisson 128 Maple Street
Claudia B. Wallace 51 Yurick Road
Serge J. Zdanovich 32 Oak Street

2002

Lois C. Bacon 29 Harding Road
Cris A. Blackstone 71 Cranberry Lane
Carol Johnson Boulris 203 Country Way
Kathryn L. D'Addesio 110 Linden Street
Janice G. Hunt 969 South Street
Paul Killeen 66 Henderson Street
Antonio M. Manzon 53 Henderson Street
Christine H. Miara 36 Marked Tree Road
Sally B. Powers 47 Scott Road

PRECINCT E 2004

Lawrence R. Cummings 27 South Street
William J. Supple 75 Redington Road
Jean C. Martin 139 Plymouth Road
James G. Healy 767 South Street
Linda J. George 110 South Street
Ann Dermarderosian 130 Fox Hill Road
Roma Jean Brown 30 Edgewater Lane
Ann M. Cosgrove 17 Laurel Drive

2003

Michelle S. Ardini 86 Sutton Road
Theodore L. Baker 914 Webster Street
Cynthia J. Chaston 119 Fox Hill Road
Thomas M. Harkins 41 Laurel Drive
Jeffrey A. Kleiman 103 Lawton Road
Ronald L. Morrison 1208 Greendale Avenue
#2

Linda J. Novak 20 Old Farm Road
Paul A. Siegenthaler 1049 Webster Street

2002

Roy A. Cramer 137 Bradford Street
Mark P. Fachetti 187 South Street
Jane A. Howard 119 Green Street
Ford H. Peckham 26 Lawton Road
Maryruth Perras 42 Oakhurst Circle
Philip V. Robey 12 Fletcher Road
Carol A. Tracy 1087 Webster Street
Martin L.B. Walter 271 Edgewater Drive

PRECINCT F 2004

Richard W. Davis 233 Nehoiden Street
Bernard H. Ford 108 Garden Street
Maurice P. Handel 3 Rosemary Street
Douglas L. Landry 155 Marked Tree Road
Carolyn R. McIver 70 Pickering Street
Jennifer S. Sexton 62 Newell Avenue
Gregory John Shesko 70 May Street
Michele K. Wolfman 31 Paine Road

2003

Erin E. Bradley 30 Winfield Street
Phyllis S. Fanger 21 Oakland Avenue
Vincent J. Fabiani 27 Lewis Street
Richard W. Gatto 17 Rosemary Street
Jeffrey D. Heller 1092 Central Avenue
Elizabeth M. Keil 43 Kingsbury Street
Deborah S. Winnick 12 Mallard Road

2002

David R. Cox 9 Morton Street
Gilbert W. Cox, Jr. 49 Colonial Road
Gail E. Davis 233 Nehoiden Street
John F. Milligan 25 Blacksmith Drive
James Hugh Powers 263 Nehoiden Street
Ellen T. Sherman 145 Meadowbrook Road

W. Suydam 35 Carey Road
 rk Andrew Weiss 68 Meetinghouse Circle
 hleen D. Whitney 75 Kingsbury Street

PRECINCT G 2004

an W. Abbott 60 Otis Street
 ert T. Heald 86 Eaton Road
 Ann Miles 96 Grant Street
 liam J. Miles 96 Grant Street
 bara K. Popper 31 Wilshire Park
 ert T. Smart, Jr. 25 Mayo Avenue
 othy P. Tierney 34 Bradford Street
 cia B. Young 76 Stevens Road

2003

ard DeMeis 126 Powers Street
 hael P. Hourigan 267 Warren Street
 en Jursek 45 Grant Street
 n J. Romeo 22 Woodlawn Avenue
 sha C. Salett 21 Eaton Road
 y Lou Twickler 22 Ingleside Road
 an Welby 857 Webster Street
 ard B. Weitzen 66 Eaton Road

2002

icia B. Buckley 155 Fair Oaks Park
 iam F. Connors 146 Melrose Avenue
 y S. Kenslea 76 Wilshire Park
 olina D. Murray 156 Fair Oaks Park
 l O'Connor 108 Wilshire Park
 leen O'Keeffe 49 Coolidge Avenue
 E. Owens 98 Wilshire Park
 odore Weiner 88 Pleasant Street

PRECINCT H 2004

John E. Comando 54 Norwich Road
 Lee K. Fox 27 Richard Road
 Elizabeth P. Handler 317 Great Plain Avenue
 A. Marie Holland 19 Norwich Road
 Nancy E. McCarthy 29 Sterling Road
 LeRoy J. Nutile 60 Tudor Road
 Arthur P. Phillips 37 Appleton Road
 Barbara R. Wilmot 103 Hillcrest Road

2003

William H. Bromstedt 10 Fuller Street
 John A. Bulian 86 Peacedale Road
 Julia Satti Cosentino 265 Great Plain Avenue
 Peter Friedenberg 42 Douglas Road
 Ellen M. Grady 34 Whittier Road
 Thomas H. Hannigan Jr. 28 Lancaster Road
 Gregory P. Igo 22 Sterling Road
 Daniel J. Kumin 50 Highgate Street

2002

Therese A. Buckley 42 Broad Meadow Road
 Michael A. Diener 30 Kenney Street
 Jeffrey Kristeller 138 Elmwood Road
 Robert Y. Larsen 150 Tudor Road
 Marjorie M. Margolis 20 Mann Avenue
 Mark McDonough 173 Fairfield Street
 Peter J. Meade 1085 Greendale Avenue
 Richard J. Savage 15 Evans Road

PRECINCT I 2004

Peter W. Adams 134 Hillcrest Road
 John W. Day 35 Morley Street
 Paul F. Denver 7 Beaufort Avenue
 David J. Escalante 103 Woodledge Road
 Peter J. Pingitore 146 Hillcrest Road
 Michele M. McQuillen 9 Holland Terrace
 Leslie Ann Renzulli 77 Edwardel Road
 Nicholas S. Renzulli 77 Edwardel Road

2003

Alan D. Burt 67 Washington Avenue
 Gary C. Crossen 298 Manning Street
 Patrick C. Forde 66 Washington Avenue
 Keith M. McClelland 110 Brookline Street
 Lorraine M. Murphy 59 Beaufort Avenue
 Michael T. Vaughn 130 Lindbergh Avenue
 Maura O. Walsh 49 Colby Street
 Jonathan S. Weistrop 132 Washington Avenue

2002

Paul H. Attridge 59 Powers Street
 William C. Ely 214 Hillcrest Road
 Elizabeth A. Giles 188 Highgate Street
 Susanne D. Hughes 6 Morningside Road
 Harry F. Kearins 85 Morningside Road
 Jill C. Kahn-Boesel 44 Brookline Street
 Maureen T. McCaffrey 285 Manning Street
 David L. Tannozzini 57 Melrose Avenue

PRECINCT J 2004

Laura A. Brooks 9 Concord Street
 John P. Connelly 41 LaSalle Road
 William R. Dermody 12 Concord Street
 Michael J. Greis 384 Webster Street
 Marcia C. Mather 179 Paul Revere Road
 Jane B. Murphy 12 Mark Lee Road
 Emily M. Salaun 101 Tower Avenue
 Frank H. Schaller 24 Avon Circle

2003

Robert A. Downs 51 Virginia Road
 Catherine J. Barker 13 West Street
 Judith Lee Campbell 36 Richdale Road
 Barbara J. Downs 51 Virginia Road
 Elton J. Delaune 36 Richdale Road
 William M. Hynes 5 Manning Street
 John D. Marr, Jr. 70 Greendale Avenue
 Margaret A. Tucker 419 Webster Street

2002

Charles H. Cahill Jr. 111 Hoover road
 Gregory M. Casey 309 Greendale Avenue
 Bradley M. Christenson 10 Mercer Road
 Deborah A. Coyle 16 Lexington Avenue
 Leigh M. Doukas 51 Concord Street
 Brian J. Hallahan 134 Richdale Road
 George F. Skinner 118 Manning Street
 Betsy M. Tedoldi 68 High Street





SPECIAL TOWN MEETING

WARRANT



TOWN OF NEEDHAM

MONDAY, NOVEMBER 13, 2000

7:30 P. M.

POLLARD MIDDLE SCHOOL

HARRIS AVENUE

NEEDHAM

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Pollard Middle School in said Town on

MONDAY, THE THIRTEENTH OF NOVEMBER , 2000

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

**ARTICLE 1: FUND COLLECTIVE BARGAINING AGREEMENT - POLICE:
 UNITS A AND B**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, Units A and B, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget under Article 5 to fund same; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 1 Explanation: A summary of this collective bargaining agreement will be provided at Town Meeting if agreement is reached with this Union.

**ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENT - POLICE
 SUPERIOR OFFICERS**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Superior Officers Association, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget under Article 5 to fund same; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 2 Explanation: A summary of this collective bargaining agreement will be provided at Town Meeting if agreement is reached with the Union.

ARTICLE 3: **FUND COLLECTIVE BARGAINING AGREEMENT - FIRE: UNITS A, B, AND C**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, Units A, B, and C, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget under Article 5 to fund same; or take any other action relative thereto.

4-INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 3 Explanation: A summary of this collective bargaining agreement will be provided at Town Meeting if agreement is reached with this Union.

ARTICLE 4: **FUND COLLECTIVE BARGAINING AGREEMENT - DPW NAGE**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham DPW / NAGE, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget under Articles 5 - 8 to fund same; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 4 Explanation: A summary of this collective bargaining agreement will be provided at Town Meeting if agreement is reached with this Union.

ARTICLE 5: **AMEND FY2001 OPERATING BUDGET**

To see if the Town will vote to amend and supersede certain parts of the FY2001 Operating Budget adopted under Article 24 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

<u>Line</u> <u>Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
017	Maturing bonds	\$1,751,125	\$1,795,560
018	Interest	411,563	359,317
021	Minuteman Voc. Assessment	495,000	497,760
211	Finance Committee, Reserve	736,056	808,721
302	Schools, purchase of service	2,982,535	2,982,535
401	Police, salaries	3,477,627	3,480,872
405	Fire, salaries	4,350,023	4,350,023

406	Fire, purchase of service	97,400	98,825
407	Fire, Expenses	147,750	146,325
410	Building, purchase of service	1,650	2,750
501	Public Works, salaries	2,209,282	2,209,282
502	Public Works, purchase of service	454,281	457,361
503	Public Works, expenses	272,050	280,450
504	Public Works, capital outlay	0	0
505	Public Works, snow and ice	150,000	165,000
506	Building Maintenance, salaries	1,995,021	1,998,159
507	Building Maintenance, purchase of serv.	1,326,088	1,561,368
508	Building Maintenance, expenses	298,235	302,934
509	Building Maintenance, capital outlay	28,950	46,512
601	Board of Health, salaries	251,929	256,929
602	Board of Health, purchase of service	73,991	68,991
701	Planning, salaries	114,095	110,595
702	Planning, purchase of service	10,160	13,660
705	Conservation, salaries	23,443	23,843

and that an additional \$15,000 be transferred from the Parking Meter fund in order to partially fund line-item 505, snow and ice.

Or take any other action relative thereto.

INSERTED BY Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

ARTICLE 6: AMEND FY 2001 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the FY2001 Water Enterprise Fund Budget adopted under Article 25 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F ½ ;

<u>Line</u> <u>Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
901	Salaries	\$ 704,781	814,781
903	Expenses	266,627	268,827
905	MWRA Assessment	356,384	691,798
907	Debt Service	964,000	960,000

with \$261,735 to be raised from retained earnings.

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen/Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 6 Explanation: The budget adjustment in salaries is to reflect Department of Environmental Protection staffing requirement at the new water treatment facility during its "testing" phase. It is anticipated that the salary line item will be amended at Town Meeting to reflect collective bargaining increases. The increase in expenses is for an increase in vehicle fuel. The \$335,414 increase in the MWRA Assessment is due to the additional water the Town purchased from the MWRA during the construction of the Water Treatment Facility and rehabilitation of the Town's wells. The appropriation of retained earning is to allow for the reduction of water rates in FY2001. The June 30, 2000 estimate of retained earnings is \$542,000 (prior to the use of the \$261,735).

ARTICLE 7: AMEND FY2001 WASTEWATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the FY2001 Wastewater Enterprise Fund Budget adopted under Article 26 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F½ ;

<u>Line</u>		<u>Changing From</u>	<u>Changing To</u>
<u>Item</u>	<u>Appropriation</u>		
908	Salaries	\$ 395,328	395,328
909	Purchase of Service	101,400	104,200
910	Expenses	61,070	63,470
912	MWRA Assessment	4,519,711	4,474,927
914	Debt Service	957,000	964,000

with \$444,000 to be raised from retained earnings.

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen/Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting.

Article 7 Explanation: It is anticipated that the salary line item will be amended at Town Meeting to reflect collective bargaining increases. The purchase of service increase is for meter calibration services. The expense increase is for an increase in vehicle fuel. The appropriation of retained earning is to indirectly offset a "revenue deficit" in this fund from FY2000. The June 30, 2000 estimate of retained earnings is \$720,000 (prior to the use of the \$444,000).

**ARTICLE 8: AMEND FY 2001 SOLID WASTE / RECYCLING ENTERPRISE
FUND BUDGET**

To see if the Town will vote to amend and supersede certain parts of the FY2001 Solid Waste/ Recycling Enterprise Fund Budget adopted under Article 27 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F1/2;

<u>Line</u>			
<u>Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
915	Salaries	\$390,402	\$397,041
916	Purchase of service	673,700	806,700
917	Expenses	103,600	126,280
920	Debt Service	232,000	230,000

with \$72,000 to be raised from retained earnings.

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen/Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 8 Explanation: *It is anticipated that the salary line item will be amended at Town Meeting to reflect collective bargaining increases. The increase in purchase of services is for increased tonnage and revised tipping and hauling fees for the Town's solid waste. The increase in expenses is for vehicle fuel and the purchase of additional pay per throw bags. The use of retained earnings is to allow the Town to maintain sticker and bag fees at their current levels. The June 30, 2000 estimated of retained earnings is \$252,000 (prior to the use of \$72,000).*

ARTICLE 9: APPROPRIATE FOR RTS TRANSFER TRAILER

To see if the Town will vote to raise and appropriate the sum of \$38,500 for the purchase of a solid waste transfer trailer, to be spent under the direction of the Board of Selectmen and raised from Solid Waste / Recycling retained earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 9 Explanation: The estimated useful life of a transfer trailer under the present operating conditions at the Recycling Transfer Station is six years. Three years hauling solid waste and three years of less strenuous duty hauling recyclables. Two transfer trailers were requested at the May 2000 Annual Town Meeting, of which funding was approved for one. The transfer trailer that would be replaced if this Article is approved is six years old. It has suffered repeated hydraulic failures at the disposal site.

ARTICLE 10: APPROPRIATE FOR EMERGENCY GENERATOR

To see if the Town will vote to raise and appropriate the sum of \$100,000 for a sewer pumping station emergency generator, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 10 Explanation: *As part of the 140 Kendrick Street project, the developer was required to expand and renovate the Town's Kendrick Street sewer pumping station (in addition to other traffic mitigation requirements). The Town is providing an emergency generator to this newly renovated pumping station to keep the station from flooding during power outages and damaging the pumps and electrical equipment. An emergency preamble will be requested for this Article.*

ARTICLE 11: APPROPRIATE FOR COMPUTER NETWORK

To see if the Town will vote to raise and appropriate the sum of \$100,000 for computer network equipment, to be spent under the direction of the School Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen/School Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 11 Explanation: *This equipment is for "switches" that will allow the School Department's computer network to connect to the new RCN fiber optic institutional loop. This will allow all town and School computers in various buildings to connect to one another.*

ARTICLE 12: APPROPRIATE FOR FIRE DEPARTMENT BUILDING EXHAUST SYSTEM

To see if the Town will vote to raise and appropriate the sum of \$75,000 for a Fire Department building exhaust system; to be spent under the direction of the Municipal Building Maintenance Board and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 12 Explanation: *A recent report by the State's Division of Occupational Safety found unsatisfactory levels of carbon monoxide, oxides of nitrogen and diesel exhaust contaminants in the office and living quarters of both fire stations. This appropriation will provide for the installation*

of a venting system that will directly exhaust fumes from fire vehicles.

ARTICLE 13: APPROPRIATE BROAD MEADOW ROAD WATER MAIN REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$400,000 for Broad Meadow Road Water Main Replacement , to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$400,000 for a period of up to 40 years, under M.G.L., Chapter 44, Section 8; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 13 Explanation: Town Meeting approved \$60,000 for design costs at the May 2000 Annual Town Meeting. This funding is for the construction, which needs to occur and be coordinated with the Broad Meadow Road reconstruction and School reconstruction projects.

ARTICLE 14: APPROPRIATE FOR NEWMAN SCHOOL / CAROL ROAD AND FRANK STREET WASTEWATER REHABILITATION

To see if the Town will vote to raise and appropriate the sum of \$880,000 for sewer main repair and replacement, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with approval of the Board of Selectmen, is authorized to borrow up to \$880,000 for a period of up to 30 years, under M.G.L., Chapter 44, Section 7; and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Resources (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA with respect to such loan; and that the Selectmen be authorized to contract for and expend any federal, state or other aid available for the project, including any grant related to such project from the MWRA; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 14 Explanation: At the May 1999 Annual Town Meeting, \$125,000 was approved for the engineering / design of the Newman School / Carol Road and Frank Street sewer mains. Since these two sewer mains are in wetlands area, work needs to be done during the winter months when it will have less of an impact on the environment.

ARTICLE 15: APPROVE LIBRARY RENOVATION AND EXPANSION CONCEPT PLAN

To see if the Town will vote to approve the concept of renovating and expanding of the Needham Free Public Library; or take any other action relative thereto.

INSERTED BY: Board of Library Trustees
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 15 Explanation: State Regulations require that a library construction project must be "approved by a majority vote of the town at a town meeting" (605 CMR 6:03) before a library can qualify for a construction grant. Approval of this article does not obligate the Town to expend funds to renovate and expand the library. That funding request will be presented at a future Town Meeting.

ARTICLE 16: AUTHORIZE SELECTMEN, LIBRARY TRUSTEES, AND LIBRARY BUILDING COMMITTEE TO APPLY FOR CONSTRUCTION GRANTS

To see if the Town will vote to authorize the Board of Selectmen, the Board of Library Trustees, and/or the Building Committee to apply for, accept, and expend any state or federal grants which may be available for the renovation and expansion of the Needham Public Library; or take any other action relative thereto.

INSERTED BY: Board of Library Trustees
FINANCE COMMITTEE RECOMMENDS: Article be Adopted

Article 16 Explanation: State Regulations require that Town Meeting approve in concept a library construction project (Article 15) and also grant authorization for the various boards and committees involved to apply for, accept, and expend any state or federal grants that may be available.

ARTICLE 17: APPROPRIATE FOR CONSERVATION LAND - WISWALL PROPERTY

To see if the Town will vote to raise and appropriate the sum of \$2,000,000 for the purchase of approximately 17.74 acres of land located off Cartwright Road and Lehigh Road and known as the Wiswall Property, to be spent under the direction of the Conservation Commission, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$2,000,000 for a period of up to 20 years for the bonds under M.G. L. Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 17 Explanation: This Article is also the subject of a Proposition 2 ½ Debt Exclusion question on the November 7 ballot. If that vote passes, Town Meeting will be asked to approve this bonding authorization.

**ARTICLE 18: HOME RULE PETITION - WINE AND MALT ALCOHOLIC
BEVERAGE LICENSES TO RESTAURANTS WITH A SEATING
CAPACITY OF LESS THAN 100 SEATS**

To see if the Town will authorize the Board of Selectmen to petition the General Court, in compliance with clause (1), Section 8 of Article LXXXIX of the amendments of the Constitution, for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled:

**AN ACT TO ALLOW THE VOTERS IN THE TOWN OF NEEDHAM
TO DECIDE IF THE TOWN OF NEEDHAM SHOULD HAVE THE
AUTHORITY TO ISSUE WINE AND MALT ALCOHOLIC BEVERAGE LICENSES TO
RESTAURANTS WITH A SEATING CAPACITY OF LESS
THAN 100 PERSONS.**

SECTION 1. The following ballot question shall be placed on the ballot in the Town of Needham in the first general election following the enactment of this act:

“Shall licenses be granted in the Town of Needham for the sale therein of wine and malt beverages by restaurants with a seating capacity of less than one hundred persons?”

Yes	
No	

SECTION 2. If a majority of the votes cast in answer to the question is in the affirmative, the Town of Needham shall be authorized to issue such licenses to restaurants having a seating capacity of less than one hundred persons in accordance with Massachusetts General Laws, Chapter 138, Sections 12 through 14, in addition to such other licenses it is already authorized to issue.

SECTION 3. This act shall take effect upon enactment.”

Or any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 18 Explanation: *The Economic Development Advisory Committee has recommended to the Board of Selectmen that the Town be able to issue beer and wine licenses to restaurants with fewer than 100 seats. This Home Rule Petition, if approved by Town Meeting, will allow the Selectmen to petition the Legislature for permission to place such a question on a ballot, for approval by the voters.*

**ARTICLE 19: HOME RULE PETITION - AN ACT TO AMEND THE CHARTER OF
THE TOWN OF NEEDHAM**

To see if the Town will authorize the Board of Selectmen to petition the General Court in compliance with clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law in the following form of the proposed act printed below, as part of this article without any substantive change and entitled "AN ACT AMENDING PROVISIONS OF THE SPECIAL HOME RULE CHARTER ACT OF THE TOWN OF NEEDHAM RELATING TO THE SIZE OF THE REPRESENTATIVE TOWN MEETING THEREOF AND TO THE ESTABLISHMENT AND REVISION OF PRECINCTS IN SAID TOWN."

Be it enacted by the Senate and House of Representatives in the General Court assembled and by the authority of same, as follows:

SECTION 1. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby amended by striking out in the second sentence of the first paragraph thereof the following words "not less than five hundred voters."

SECTION 2. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by striking by striking out the second paragraph and inserting in place thereof the following paragraph:

The precincts shall be established so as to consist of compact and contiguous territory and bounded, so far as possible, by the center line of known streets and ways or by other well defined limits. Their boundaries shall be reviewed and, if need be, revised by the Board of Selectmen, based on the most recent federal census, in the second January following the taking of said census, conformable to the requirements of sections one through ten of chapter fifty-four of the general laws. In any year when so directed by a vote of the town meeting, their boundaries shall be reviewed and if need be, revised by the Board of Selectmen in conformity to said sections one through ten of chapter fifty-four.

SECTION 3. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by striking out in the first sentence of the third paragraph the words "January twentieth of the succeeding year" and inserting in place thereof the following words "January thirty-first of that year."

SECTION 4. Section six of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby amended by striking out in the first paragraph the words "not more than two hundred and fifty-two as may be." and inserting in place thereof the words "not more than two hundred and forty as may be."

SECTION 5. Section six of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by inserting after the first paragraph thereof the following new paragraph:

“ In any year in which a revision of the precincts in the town may not be done because of the restrictions imposed by chapter fifty-four of the general laws, the Board of Selectmen may reapportion the seats of the town meeting members elected from precincts in proportion to the number of inhabitants residing therein in order to reflect significant population changes as estimated by the town clerk using the annual street listings and the annual school census.

Section 6. This act shall take effect upon its passage.

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 19 Explanation: The purpose of this proposed Charter change is to make the State law and Town Charter consistent with respect to the timing of redistricting of voting precincts and change the number of elected town meeting members from 252 to 240.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this Twenty-fourth day of October 2000.

Daniel P. Matthews, Chairman
John H. Cogswell, Vice Chairman
Gerald A. Wasserman
William M. Powers
Colleen F. Schaller
Selectmen of Needham

A TRUE COPY

Attest:

Constable:

11132000.wpd

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Pollard Middle School:

MONDAY, THE TWENTY SIXTH OF FEBRUARY, 2001

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: APPROPRIATE FOR HIGH SCHOOL REPAIRS

To see if the Town will vote to raise and appropriate the sum of \$300,000 for extraordinary repairs at the High School, to be spent under the direction of the Permanent Public Building Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$300,000 for a period of up to 20 years under M.G.L. Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Permanent Public Building Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 1 Explanation: At the May 2000 Annual Town Meeting, \$3,050,000 was approved for improvements to the High School HVAC system. Following the design and engineering of this work, it now appears that the cost will be substantially higher. The \$300,000 requested here will, in addition to the funds already appropriated, allow the PBBC to complete Phase I of this project. The PPBC will request at a future Town Meeting funds to complete Phases 2 and 3. Bids for the Phase 1 work are due prior to the Special Town Meeting. The amount requested here, therefore, may be amended based on these bids.

ARTICLE 2: APPROPRIATE FOR NEEDHAM CINEMA BUILDING CODE ENFORCEMENT

To see if the Town will vote to raise and appropriate the sum of \$450,000 to enforce the General Laws and the State Building Code concerning an unsafe structure located at 916 Great Plain Avenue, to be spent under the direction of the Board of Selectmen and raised from the Stabilization Fund; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 2 Explanation: Following a public safety concern raised by the Fire Chief, the Town determined that the former Needham Cinema building is an unsafe structure. As provided by State Law and the Building Code, the owners have been ordered to make the building safe. They have refused to respond to this order. The Town, therefore, is exercising its authority to make the building safe. Because of the condition of the building, the Town will most likely demolish the structure. A lien will then be placed on the property so that the Town can recover its costs.

ARTICLE 3: ACCEPT MGL CHAPTER 44, SECTIONS 3 - 7 - COMMUNITY PRESERVATION ACT

To see if the Town will vote to accept Massachusetts General Law Chapter 44, Sections 3 through 7, known as the Community Preservation Act, which establishes a special "Community Preservation Fund" that may be appropriated and spent for certain open space, historic resources and affordable housing purposes, and to approve a property tax surcharge of one percent of the taxes assessed annually on real property which shall be dedicated to the fund, such surcharge to be imposed on taxes assessed for fiscal years beginning on or after July 1, 2001, and to exempt from the surcharge the following: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the community, and (2) \$100,000 of the assessed valuation of Class One, Residential, parcels; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 3 Explanation: This act allows a city or town to establish a "Community Preservation Fund" that may be appropriated and spent for certain open space, historic resource and affordable housing purposes. To establish the fund, a community must accept G.L. Ch. 44B §§3-7. Acceptance requires majority approval of both Town Meeting and voters at the next regular municipal or state election.

The primary source of revenue for the local Community Preservation Fund is a property tax surcharge of up to three percent that will be assessed on each parcel of taxable real estate within the community. Amounts generated by the surcharge are not subject to the levy limitations of Proposition 2 ½. A second source of revenue for the fund will be annual distributions received from the state "Massachusetts Community Preservation Trust Fund," also created under the act. Monies distributed from the state trust fund will come primarily from surcharges on fees charged for recording various documents with the Registry of Deeds or Land Court.

A community accepting the act must also establish a Community Preservation Committee to make annual recommendations to Town Meeting regarding expenditures from its Community Preservation Fund. For each fiscal year, the community must spend or reserve at least 10 percent of the annual revenues in the fund for each of the act's community preservation purposes: open space, historic resources and affordable housing. The remaining 70 percent may be spent for any of these purposes as well as land for recreational use. If Town Meeting approves this Article, it will then appear on the April 2001 Town ballot for voter approval.

ARTICLE 4:

POLLARD SCHOOL PORTABLE CLASSROOMS

To see if the Town will vote to raise and appropriate the sum of \$ 50,000 for engineering and architectural services for portable classrooms at the Pollard Middle School, to be spent under the direction of the Permanent Public Building Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow up to \$ 50,000 for a period of up to five years under M.G.L. Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: School Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 4 Explanation: The Pollard Middle School Task Force has recommended that temporary portable classrooms be added to alleviate serious overcrowding at the Pollard School. The current enrollment exceeds its designed capacity by 17.5 percent or 160 students. The Feasibility Study will determine the site preparation, installation, and operating costs, as well as the merits of leasing or purchasing the units. With the results of this analysis, the School Committee may present an article to the Town Meeting in May or November concerning the short-term resolution of the overcrowding problem.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this Thirtieth day of January 2001.

Daniel P. Matthews, Chairman
John H. Cogswell, Vice Chairman
Gerald A. Wasserman
William M. Powers
Colleen F. Schaller
Selectmen of Needham

A TRUE COPY

Attest:

Constable:

**Town Clerk's Office
Needham, MA 02492**

**First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224**

ATTN: SPECIAL TOWN MEETING WARRANT

TOWN OF NEEDHAM

MASSACHUSETTS

2001 Annual Town Meeting Warrant



ELECTION.....Monday, April 9, 2001

Business Meeting at 7:30 P.M. on Monday, May 7, 2001

at the Newman School

Dear Town Meeting Members and Town Residents:

Here is your Annual Town Meeting Warrant for the year 2001. This year there are 76 Articles dealing with the Town's business. The format of this year's Warrant is the same as last year. Following each Warrant Article is a brief narrative explaining the intent or background of the Article. We hope you find this format helpful.

This year's Town Meeting will be at the Newman Elementary School on Central Avenue. Town Meeting begins on May 7, 2001 at 7:30 p.m.

Lastly, on Monday, April 30, 2001 the League of Women Voters will sponsor it's annual Warrant Meeting at 7:00 p.m. at the Pollard Middle School. This meeting, open to all residents, provides an opportunity to informally discuss and ask questions about any of the Articles that will come before Town Meeting. We hope that you can attend this informative meeting.

Board of Selectmen

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90th REPORT OF THE FINANCE COMMITTEE (MARCH 2001)

Each year the Finance Committee is required by law to prepare a budget that balances expenditures with projected revenues. This year, for the fifth consecutive year, projected revenues are sufficient to fund all department operating budgets on a "level funded" basis, as well as additional funds to provide a portion of the "level service" requests and "additional" requests. Once again, the Finance Committee faced difficult choices regarding the allocation of available projected revenue against competing operational needs and capital needs of the Town. As always, it is a sensitive balance to support and nurture the services of the town provided by funding the operating budget, while at the same time not allowing the infrastructure and capital needs (roads, town buildings, vehicles and facilities) to suffer. The Finance Committee has disapproved several requests this year, which, while deserving, are unable to be recommended due to budgetary constraints.

Revenue

As of this writing, the total projected revenue available for appropriation to fund FY02 operating budgets is \$67,293,173. This amount represents a \$3,530,387 (5.5%) increase from FY01 projected revenues, centered mainly in a 4.2% growth from the property tax levy (\$2,074,233), a 9.4% increase in state aid (\$763,800) and a 36.5% growth in our undesignated fund balance (free cash) of \$1,004,260. The growth from the property tax levy is caused primarily by the growth of new residential construction in Town. The projected increase in state aid is primarily due to an anticipated increase in Chapter 70 aid of \$150 per pupil, or \$645,000, plus an increase in lottery receipt distributions of \$120,000. (However, it is important to note that Governor Celluci's proposed budget – "House One" – is calling for a smaller increase in state aid to \$90 per student, which, at this time, would decrease our FY02 projected revenue by over \$250,000). "Free cash" is derived from the actual revenues in excess of estimates from the last completed fiscal year plus unexpended appropriations from that year. From FY97 to FY01 the "free cash" figure has ranged from \$1.9Million to \$2.74Million each year. FY02's figure of \$3,749,945 results from approximately \$2.6Million from FY00 actual revenues (primarily motor vehicle excise taxes and building permits) and approximately \$1.15Million from unexpended appropriations.

FY02 Operating Budget Overview

The Town's total operating budget is divided into two areas: Town wide Expenses and Departmental Budgets. Town wide Expenses (20% of the total operating budget) are costs not attributable to one specific department, and include Health and General Insurance, Contributory and Non-Contributory Retirement, Workmen's Compensation, Debt Service, Street Lighting, MBTA Commuter Parking, Glover Hospital Liability and the assessment for the Minuteman Regional High School. Departmental Budgets can be segmented into five categories: (1) Schools (47% of the Town's total operating budget); (2) Administration and Finance (4%); (3) Public Safety (14%); (4) Public Facilities (11%); and, (5) Reserve Funds and Other Departments (5%). The total recommended level fund operating budget for FY02 is \$64,817,378, a \$2,221,439 (3.5%) increase from FY01, derived from an increase in Town wide Expenses of \$519,127 and an increase in the Department Budgets of \$1,702,312.

The increase in Town wide Expenses is centered mainly in an increase of \$783,715 (15.7%) in the cost of Health Insurance for Town employees, plus a \$250,000 increase in accrued liabilities relating to Glover Hospital balanced by a decrease of \$534,000 in Contributory Retirement. Notably, Town wide Expenses have increased 18.3% (\$1,919,319) since FY00 derived mainly from increases in the cost of Health Insurance (\$1.25Million), maturing bonds and interest (\$477,000), and Glover Hospital accrued liability (\$320,000). The increase of 18.3% over two years is noteworthy since the revenues over the same period are projected to increase only 5.7% (\$3,621,688). Thus, fifty-three percent of the growth of General Fund Revenues since FY00 has been required to fund the increase in Town wide Expenses, a category which comprises only 20% of the total operating budget. Those figures change to a 21.8% increase over two years and 63% of the revenue growth if Article 19 is approved by Town Meeting.

2001 ANNUAL TOWN MEETING WARRANT

As for the Department Budgets, as in past years, the Finance Committee requested that all departments submit a "level funded" budget request in addition to amounts necessary for "level service" and a prioritized list of "additional" requests. "Level fund" is defined as the prior year's appropriated budget plus additional contractual salary increases and mandates imposed by federal and state laws or regulations. This year, the level funded budget increase of \$1,702,312, cited above, was comprised mainly of an increase in the school budget of \$1,340,605. Of the \$1.3Million increase in the school budget, \$1,132,253 (84%) was due to salary increases and \$196,972 (15%) due to increases related to special education.

The projected revenues of \$67,293,173 cover the \$12,413,749 of Town wide Expenses and the \$52,403,629 level funded Departmental expenses, with \$2,475,795 remaining for allocation among the following: (1) department operating budgets; (2) the financial warrant articles; (3) capital purchases to be made with cash, and, (4) debt articles. As of this writing, the Finance Committee recommends funding \$371,419 of increases to the department operating budgets, including, but not limited to the following:

1.	\$29,500	New replacement of 1987 dump truck for MBMB;
2.	\$6,800	Phone maintenance contract for the Board of Selectmen/Town Administrator;
3.	\$27,500	Increases in software/technology maintenance contracts for the Finance Department;
4.	\$189,200	Addition of 4.4 teachers at the Middle School;
5.	\$8,500	Five new computers and a laser printer for Treasurer's Office, Youth Commission, Park and Recreation and Selectmen;
6.	\$8,000	Additional support for Meals on Wheels and Riverside Community Care programs for Board of Health;
7.	\$4,500	Increased hours for Outreach Worker at Council for Aging;
8.	\$15,000	New books for the Library;
9.	\$12,000	Ground resurfacing for playgrounds for Park and Recreation; and
10.	\$23,000	Part time plumbing/gas and electrical inspectors for Building Department.

Debt Service and Capital

Included in the warrant is a breakdown of the Town's debt service into four categories: (1) hospital debt; (2) levy supported debt; (3) fee funded (transfer station and water/sewer enterprise funds); and (4) override debt. Since 1991, the Finance Committee has applied the following guidelines to form its recommendations to Town Meeting:

1. Debt service on levy funded debt projects should be kept within a fixed percentage of the tax levy (originally 2%, raised to 3% in FY99; debt level for FY01 = 3.29%);
2. Total debt service should not exceed 10% of the total revenue; and
3. When possible, the Town should fund some projects each year with cash, not debt, especially those of a shorter life span or involving maintenance/repair.

The Finance Committee believes the Town should continue to adhere closely to the above guidelines. The number of capital projects which would require debt financing, either approved or which may soon be presented for consideration, is unprecedented: 1) Broadmeadow and Eliot Schools (Projected for \$30Million); 2) High School HVAC (\$7.8Million); 3) Library (\$10Million); 4) Park & Rec/Senior/Community Center (Up to \$25Million); 5) Pollard Modular Classrooms

(Up to \$1.5Million); 6) Water System Rehab Program (\$2.7Million); 7) Automated Water Meter Reading (\$3Million); 8) Fire Department Ladder Truck (\$675,000); 9) over 65 additional deferred and future projects scheduled for completion over the next five years (\$59Million); and, 10) remaining projects in the Comprehensive Facility Master Plan. As the requirement for funds to pay levy-supported debt service increases, the available monies to fund departmental operating budgets decrease. A 1.00% increase in our levy-supported debt service results in approximately \$700,000 less to fund departmental operating budgets. No one desires a decrease in Town services, nor do we look forward to the burden of an operational override. However, since 81% of the Town's operating budget is comprised of employee salaries, there is little flexibility if revenues from the tax levy flatten out or state aid decreases. We must continue to maintain our Town by repairing roads, fields, sidewalks and buildings. However, careful scrutiny and planning is required before incurring new debt and jeopardizing the current level of services.

With that in mind, the Finance Committee is recommending the following capital items to be funded with cash: Article 33, High School Communication System - \$50,000; Article 38, School Department Mini Bus - \$50,000; Article 50, DPW Base Radio Replacement - \$25,000; Article 51, Storm water Discharge Permit - \$55,000; Article 53, Sidewalk Repair and Resurfacing - \$60,000. The total of proposed cash funded capital items, as of this date, is \$322,000.

At this time, only Article 43, Local Roads and Intersection Reconstruction - \$1,000,000, has been recommended to be funded with debt. The Finance Committee is continuing with its deliberations regarding further cash capital and debt, and is presently deferring its recommendation with regard to additional warrant articles until Town Meeting.

Closing Thoughts

Since 1994, the Massachusetts economy has enjoyed an economic growth curve unduplicated in its history. Needham has benefitted from this growth, exhibited through the significant rise in the Town's property tax levy and revenues from motor vehicle excise taxes. As past Chairpersons have indicated to Town Meeting, unless the Town can keep the rate of increased expenses well within the rate of revenue increases, deficits – and thus a decrease in services or an operational override – are the inevitable product of Proposition 2 ½. As explained above, Town wide Expenses have increased at 4X the percentage increase of revenues since FY00. Last year, FY00, the Town was fortunate to have \$629,000 available for appropriation in May from the Reserve Fund to fund capital requests. No funds are expected to be available from the Reserve Fund for appropriation this May.

The Finance Committee strives to maintain a balance between the operating budget and debt. We look forward to presenting a more complete picture at the Annual Town Meeting as the scope and timing of several capital projects and our final revenue figures come into clearer focus.

The Finance Committee thanks the Board of Selectmen, the Town Administrator, Department Heads, town officials, employees and committee liaisons with whom we have worked this past year. In addition, I would like to acknowledge the invaluable contribution, counsel and support from our Executive Secretary, Gerry Sullivan, now in his 15th year of service to the Finance Committee.

Michael J. Crawford, Chairman
Ronald W. Ruth, Vice Chairman
Paul T. Milligan, Past Chairman
Peter W. Adams
Susan R. Herman

James D. Masterman
Edward C. Nickles
Peter T. Walsh
Theodore Weiner
Executive Secretary, Gerard G. Sullivan

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2001 ANNUAL TOWN MEETING WARRANT

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GENERAL BY-LAW ARTICLES / HOME RULE PETITIONS			
68.	57	Amend General By-Law - Noise By-Law	Board of Selectmen
69.	59	Amend General By-Law - Handicapped Parking Fines	Board of Selectmen
70.	59	Amend General By-Law - Transient Vendors	Board of Selectmen
71.	59	Petition General Court -Retiree Health Care Liability Trust Fund	Board of Selectmen
TOWN MEETING COMMITTEES			
72.	60	Continue Community Center Study Committee	Community Center Study Committee
73.	60	Continue School Safety Study Committee	School Safety Study Committee
74.	61	Continue Solid Waste Disposal / Recycling Advisory Committee	Solid Waste Disposal/ Recyc Advisory Committee
75.	61	Continue Needham Governmental Review Study Committee	Government Review Study Committee
76.	61	Omnibus Article	Board of Selectmen

REVENUE SUMMARY: FY 00 - 2002 (As Approved by the Board of Selectmen)

General Fund Only

	ACTUAL RECEIPTS FY2000	ESTIMATED RECEIPTS FY2001	PROJECTED RECEIPTS FY2002
RECEIPTS:			
Motor Vehicle Excise	3,919,017	2,930,000	3,169,440
Transfer from Water Enterprise Fund	645,917	624,204	624,204
Transfer from Wastewater Enterprise Fund	420,276	444,743	444,743
Licenses & Permits	1,011,258	580,000	580,000
Fines & Forfeits	159,899	145,000	145,000
Recreation	245,690	250,000	246,000
Special Assessments	0	3,700	3,000
Hotel Tax	387,820	325,000	325,000
Investment Income	775,589	725,000	750,000
Transfer from Glover Ent. Fund	462,000	154,000	0
MBTA Commuter Parking	160,750	140,000	160,000
Penalties and Interest	267,740	150,000	160,000
In Lieu of Taxes	275,746	280,000	288,000
Charges for Services	462,652	370,000	425,000
Fees	190,156	175,000	175,000
Library Charges	53,133	45,000	48,000
Rentals	26,965	28,000	26,000
Transfer from Chapter 90 State Highway Funds	0	16,000	0
Other Receipts	407,073	90,006	90,000
Supplemental Lottery Aid	<u>174,893</u>	<u>174,694</u>	<u>0</u>
SUB-TOTAL	10,046,974	7,650,347	7,659,387
REVENUE:			
Real & Personal Property Tax Levy	48,892,400	48,968,915	51,043,138
State Aid	<u>6,879,858</u>	<u>8,110,094</u>	<u>8,873,894</u>
SUB-TOTAL	55,772,258	57,079,009	59,917,032
RESERVES:			
Undesignated Fund Balance (Free Cash)	2,900,719	2,745,685	3,749,945
Overlay Surplus	730,941	625,000	400,000
Reserved for Appropriation - Parking	55,000	70,000	119,000
Supplemental Chapter 70	<u>0</u>	<u>105,555</u>	<u>0</u>
SUB-TOTAL	3,686,660	3,546,235	4,268,945
TOTAL REVENUE	69,505,892	68,275,591	71,845,364
LESS-REDUCTIONS IN REVENUE:			
Cherry Sheet Assessments	1,075,083	1,122,569	1,150,643
Cherry Sheet Offsets	445,656	671,314	671,314
Overlay (reserve for abatements)	940,000	972,000	750,000
School Building Reimbursements	1,022,769	1,022,769	1,022,769
Transfer to Solid Waste Enterprise Fund	<u>512,200</u>	<u>810,135</u>	<u>957,465</u>
SUB-TOTAL	3,995,708	4,737,805	4,552,191
AVAILABLE FOR APPROPRIATION:	65,510,184	63,537,786	67,293,173
OTHER RESERVES APPROPRIATED	<u>0</u>	<u>225,000</u>	<u>0</u>
TOTAL	65,510,184	63,762,786	67,293,173

SUMMARY: FY 00 - 2002 OPERATING BUDGET (General Fund Only)

	EXPENDED FY 00	APPROPRIATED FY2001	RECOMMENDED FY2002
<u>TOWN WIDE EXPENSES</u>	10,494,432	11,894,622	12,413,749
<u>DEPARTMENT BUDGETS:</u>			
Board Of Selectmen	467,868	528,475	571,082
Town Clerk	191,584	215,362	197,877
Legal	215,351	209,715	209,715
Personnel Board	10,252	15,866	15,866
Assessors	283,770	296,778	305,360
Finance	1,178,685	1,258,834	1,264,566
Finance Committee	25,672	665,104	1,081,483
Education	27,531,448	29,397,718	30,853,858
Police	3,853,617	3,783,641	3,893,195
Fire	4,433,101	4,700,473	4,960,152
Building	229,715	295,804	260,202
Department of Public Works	3,064,016	3,152,893	3,238,165
Building Maintenance	3,573,475	3,908,973	3,962,227
Permanent Public Bldg Committee	43,520	79,854	80,565
Board of Health	316,614	334,970	346,437
Veterans Services	49,988	79,205	80,133
Youth Commission	144,584	167,230	160,796
Council On Aging	179,055	198,089	207,918
Commission on Disabilities	45	513	513
Planning Board	103,279	125,405	125,087
Conservation Commission	25,916	28,900	29,134
Board of Appeals	10,239	9,454	10,304
Historical Commission	0	513	513
Library	833,872	907,757	930,712
Park & Recreation	380,867	412,956	418,687
Memorial Park	500	500	500
DEPARTMENT BUDGETS SUB TOTAL	57,641,465	62,669,604	65,618,797
Financial Warrant Articles	40,500	55,500	535,500
Appropriate to Stabilization Fund	228,595	0	0
New Debt Service	32,038	25,450	66,415
Warrant Articles - Capital	1,228,970	1,012,411	280,000
TOTAL OPERATING BUDGET:	59,171,068	63,762,786	66,500,712

2001 ANNUAL TOWN MEETING WARRANT

OPERATING BUDGET RECOMMENDATIONS FOR FISCAL YEAR ENDING JUNE 30, 2002

Submitted by the Finance Committee

	<u>EXPENDED FY00</u>	<u>APPRO- PRIATED FY2001</u>	<u>RECOM- MENDED FY2002</u>	<u>AMENDMENT</u>
<u>TOWN WIDE EXPENSES</u>				
(24.78% of Budget Total)				
010 Street lighting	344,136	370,000	370,000	
011 Garbage collection	93,660	97,000	97,000	
012 Insurance, general	236,094	283,000	309,300	
013 Health insurance	4,505,000	4,975,285	5,759,000	
014 Worker's compensation	385,000	385,000	385,000	
015 Prop. self insurance (Ch.40, s13)	20,000	20,000	20,000	
016 Unemployment compensation	33,577	35,000	35,000	
017 Maturing bonds	1,380,039	1,795,560	1,795,129	
018 Interest	315,066	359,317	376,837	
019 Contributory retirement	2,613,552	2,754,000	2,315,000	
020 Chapter 32 retirement	144,564	145,200	152,000	
021 Minuteman Voc. assessment	336,249	497,760	371,983	
022 MBTA Commuter Parking	87,495	107,500	107,500	
023 Glover Hosp. Accrued Liab.	0	70,000	320,000	
TOTAL: TOWN WIDE EXP.	10,494,432	11,894,622	12,413,749	
<u>GENERAL GOVERNMENT</u>				
(1.47% of Budget Total)				
BOARD OF SELECTMEN:				
01 Salaries	321,039	348,672	354,423	
02 Merit Pay	7,559	14,500	30,800	
03 Purchase of service	117,110	144,923	152,498	
04 Expenses	18,584	20,380	22,361	
05 Capital outlay	3,576	0	11,000	
TOTAL	467,868	528,475	571,082	
TOWN CLERK/BOARD OF REGISTRARS:				
06 Salaries	153,733	164,712	164,427	
07 Purchase of service	19,664	24,000	20,950	
08 Expenses	3,605	5,200	4,800	
09 Capital outlay	2,500	0	0	
10 Tellers / Canvassers / Details	10,095	21,450	7,700	
TOTAL	191,584	215,362	197,877	

2001 ANNUAL TOWN MEETING WARRANT

GENERAL GOVERNMENT (Continued)

		EXPENDED	APPRO-	RECOM-	
		FY00	PRIATED	MENDED	AMENDMENT
			FY2001	FY2002	
LEGAL:					
111	Salaries	53,380	54,715	54,715	_____
112	Special fees	159,387	150,000	150,000	_____
113	Expenses	<u>2,584</u>	<u>5,000</u>	<u>5,000</u>	_____
	TOTAL	215,351	209,715	209,715	_____
PERSONNEL BOARD:					
114	Salaries	487	1,866	1,866	_____
115	Purchase of service	9,765	10,000	10,000	_____
116	Merit bonus	<u>0</u>	<u>4,000</u>	<u>4,000</u>	_____
	TOTAL	10,252	15,866	15,866	_____
TOTAL: GENERAL GOVERNMENT		885,055	969,418	994,540	_____

FINANCE

(4.22% of Budget Total)

ASSESSORS:

201	Salaries	238,081	251,678	259,060	_____
202	Purchase of service	30,341	31,500	34,550	_____
203	Expenses	7,348	12,000	11,750	_____
204	Capital outlay	<u>8,000</u>	<u>1,600</u>	<u>0</u>	_____
	TOTAL	283,770	296,778	305,360	_____

FINANCE DEPARTMENT:

205	Salaries	690,721	793,888	809,265	_____
206	Purchase of service	342,331	309,741	340,831	_____
207	Expenses	99,893	100,845	91,570	_____
208	Capital outlay	<u>45,740</u>	<u>54,360</u>	<u>22,900</u>	_____
	TOTAL	1,178,685	1,258,834	1,264,566	_____

FINANCE COMMITTEE:

209	Salaries	24,861	25,483	25,483	_____
210	Purchase of Service	311	500	500	_____
211	Expenses	500	500	500	_____
212	Reserve fund	<u>See page 66</u>	<u>638,621</u>	<u>1,055,000</u>	_____
	TOTAL	25,672	665,104	1,081,483	_____

TOTAL: FINANCE	1,488,127	2,220,216	2,651,409	_____
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2001 ANNUAL TOWN MEETING WARRANT

	EXPENDED FY00	APPRO- PRIATED FY2001	RECOM- MENDED FY 2002	AMENDMENT
<u>EDUCATION</u>				
(58.54% of Budget Total)				
SCHOOL DEPARTMENT:				
301 Salaries	23,597,269	25,226,640	26,594,024	_____
302 Purchase of service	3,004,425	2,982,535	3,316,188	_____
303 Expenses	749,068	1,032,717	787,820	_____
304 Capital outlay	<u>180,686</u>	<u>155,826</u>	<u>155,826</u>	_____
TOTAL EDUCATION:	27,531,448	29,397,718	30,853,858	_____
<u>PUBLIC SAFETY</u>				
(17.37% of Budget Total)				
POLICE:				
Salaries-regular	3,025,145	3,038,815	3,108,750	_____
Salaries-overtime	528,008	442,057	465,852	_____
401 Total salaries	3,553,153	3,480,872	3,574,602	_____
402 Purchase of service	43,788	59,492	64,300	_____
403 Expenses	131,016	125,082	130,935	_____
404 Capital outlay	<u>125,660</u>	<u>118,195</u>	<u>123,358</u>	_____
TOTAL	3,853,617	3,783,641	3,893,195	_____
FIRE:				
Salaries-regular	3,547,453	3,688,027	4,252,890	_____
Salaries-overtime	646,657	445,000	445,000	_____
Salaries o/t alarm div.	10,000	10,000	10,000	_____
405 Total salaries	4,204,110	4,455,323	4,707,890	_____
406 Purchase of service	93,812	98,825	103,789	_____
407 Expenses	135,179	146,325	147,773	_____
408 Capital outlay	<u>0</u>	<u>0</u>	<u>700</u>	_____
TOTAL	4,433,101	4,700,473	4,960,152	_____
BUILDING:				
409 Salaries	222,978	286,947	250,192	_____
410 Purchase of service	1,202	2,750	2,562	_____
411 Expenses	5,535	6,107	7,448	_____
412 Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>	_____
TOTAL	229,715	295,805	260,202	_____
TOTAL: PUBLIC SAFETY	8,516,433	8,779,918	9,113,549	_____

2001 ANNUAL TOWN MEETING WARRANT

		EXPENDED	APPRO-	RECOM-	
		<u>FY00</u>	<u>PRIATED</u>	<u>MENDED</u>	<u>AMENDMENT</u>
			<u>FY2001</u>	<u>FY2002</u>	
<u>PUBLIC FACILITIES</u>					
(13.70% of Budget Total)					
PUBLIC WORKS:					
501	Salaries	2,035,532	2,250,082	2,323,474	_____
502	Purchase of service	476,252	457,361	457,361	_____
503	Expenses	287,709	280,450	282,930	_____
504	Capital outlay	44,257	0	9,000	_____
505	Snow & Ice	<u>220,266</u>	<u>165,000</u>	<u>165,000</u>	_____
	TOTAL	3,064,016	3,152,893	3,238,165	_____
BUILDING MAINTENANCE:					
506	Salaries	1,890,175	1,998,159	2,030,149	_____
507	Purchase of service	1,410,015	1,561,308	1,610,343	_____
508	Expenses	265,373	302,934	292,235	_____
509	Capital outlay	<u>7,912</u>	<u>46,512</u>	<u>29,500</u>	_____
	TOTAL	3,573,475	3,908,973	3,962,277	_____
PERMANENT PUBLIC BUILDING COMMITTEE:					
510	Salaries	42,002	75,554	76,265	_____
511	Purchase of service	1,088	1,500	1,500	_____
512	Expenses	430	2,800	2,800	_____
513	Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>	_____
	TOTAL	43,520	79,854	80,565	_____
TOTAL: PUBLIC FACILITIES		6,681,011	7,141,720	7,280,957	
<u>HUMAN SERVICES</u>					
(1.48% of Budget Total)					
BOARD OF HEALTH:					
601	Salaries	235,131	256,929	260,146	_____
602	Purchase of service	73,797	68,991	77,241	_____
603	Expenses	7,686	9,050	8,550	_____
604	Capital outlay	<u>0</u>	<u>0</u>	<u>500</u>	_____
	TOTAL	316,614	334,970	346,437	_____
VETERANS' SERVICES:					
605	Salaries	42,002	45,405	46,333	_____
606	Purchase of service	1,088	300	300	_____
607	Expenses	2,776	3,500	3,500	_____
608	Veteran's benefits	<u>4,074</u>	<u>30,000</u>	<u>30,000</u>	_____
	TOTAL	49,998	79,205	80,133	_____

2001 ANNUAL TOWN MEETING WARRANT

	EXPENDED FY 00	APPRO- PRIATED FY 2001	RECOM- MENDED FY 2002	AMENDMENT
HUMAN SERVICES (Continued)				
YOUTH COMMISSION:				
609 Salaries	140,014	160,340	154,871	
610 Purchase of service	2,637	2,800	2,800	
611 Expenses	1,933	1,990	1,990	
612 Capital outlay	<u>0</u>	<u>2,100</u>	<u>1,135</u>	
TOTAL	144,584	167,230	160,796	
COUNCIL ON AGING:				
613 Salaries	170,849	190,209	199,439	
614 Purchase of service	3,119	3,305	3,305	
615 Expenses	4,087	4,575	5,175	
616 Capital outlay	<u>1,000</u>	<u>0</u>	<u>0</u>	
TOTAL	179,055	198,089	207,919	
COMMISSION ON DISABILITIES:				
617 Expenses	<u>45</u>	<u>513</u>	<u>513</u>	
TOTAL	45	513	513	
TOTAL: HUMAN SERVICES	690,286	780,007	795,798	
DEVELOPMENT				
(0.31% of Budget Total)				
PLANNING BOARD:				
701 Salaries	96,477	110,595	113,777	
702 Purchase of service	5,160	13,660	9,000	
703 Expenses	1,642	1,150	2,310	
704 Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL	103,279	125,405	125,087	
CONSERVATION COMMISSION:				
705 Salaries	21,696	23,843	24,077	
706 Purchase of service	3,087	3,569	3,569	
707 Expenses	1,133	1,488	1,488	
708 Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL	25,916	28,900	29,134	
BOARD OF APPEALS:				
709 Salaries	5,945	6,094	6,094	
710 Purchase of service	4,235	3,090	4,040	
711 Expenses	<u>59</u>	<u>270</u>	<u>170</u>	
TOTAL	10,239	9,454	10,304	
HISTORICAL COMMISSION:				
712 Expenses	<u>0</u>	<u>513</u>	<u>513</u>	
TOTAL	0	513	513	
TOTAL: DEVELOPMENT	139,434	164,272	165,038	

2001 ANNUAL TOWN MEETING WARRANT

		EXPENDED FY00	APPRO- PRIATED FY2001	RECOM- MENDED FY2002	AMENDMENT
<u>CULTURAL AND LEISURE SERVICES</u>					
(2.50% of Budget Total)					
LIBRARY					
801	Salaries	660,547	710,857	719,390	_____
802	Purchase of service	37,439	40,967	40,389	_____
803	Books & Periodicals	123,500	143,502	158,502	_____
804	Expenses	12,386	12,431	12,431	_____
805	Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>	_____
	TOTAL	833,872	907,757	930,712	_____
PARK & RECREATION:					
806	Salaries	309,831	330,331	336,062	_____
807	Purchase of service	37,216	46,278	46,278	_____
808	Expenses	23,820	24,347	24,347	_____
809	Capital outlay	<u>10,000</u>	<u>12,000</u>	<u>12,000</u>	_____
	TOTAL	380,867	412,956	418,687	_____
MEMORIAL PARK:					
810	Expenses	500	500	500	_____
811	Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>	_____
	TOTAL	500	500	500	_____
TOTAL: LEISURE/CULTURAL SERV.		1,215,239	1,321,213	1,349,899	_____
GRAND TOTAL:					
DEPARTMENT BUDGETS		57,641,465	62,669,104	65,618,797	_____

2001 ANNUAL TOWN MEETING WARRANT

WARRANT FOR THE ANNUAL TOWN MEETING
MONDAY, APRIL 9, 2001
TOWN OF NEEDHAM
COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the constables in the Town of Needham in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet in their respective voting places in said Town namely:

Precinct A	-	Hillside School - Gymnasium
Precinct B	-	Hillside School - Gymnasium
Precinct C	-	Newman School - Gymnasium
Precinct D	-	High Rock School - Gymnasium
Precinct E	-	Pollard Middle School - Room 226
Precinct F	-	Stephen Palmer Community Room
Precinct G	-	Broadmeadow School - Gymnasium
Precinct H	-	Broadmeadow School - Gymnasium
Precinct I	-	William Mitchell School - Gymnasium
Precinct J	-	William Mitchell School - Gymnasium

on MONDAY, THE NINTH DAY OF APRIL, 2001

from forty-five minutes after six o'clock in the forenoon, until eight o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;
One Selectmen for Three Years;
One Town Clerk for Three Years;
One Assessor for Three Years;
Three Members of School Committee for Three Years;
Two Trustees of Memorial Park for Three Years;
Two Trustees of Needham Public Library for Three Years;
One Member of Board of Health for Three Years;
One Member of Planning Board for Five Years;
One Member of the Needham Housing Authority for Five Years;
One Commissioner of Trust Funds for Three Years;
Two Members of Park and Recreation Commission for Three Years;
Nine Town Meeting Members from Precinct A for Three Years;
Nine Town Meeting Members from Precinct B for Three Years;
One Town Meeting Member from Precinct B for Two Years;
Nine Town Meeting Members from Precinct C for Three Years;

2001 ANNUAL TOWN MEETING WARRANT

Nine Town Meeting Members from Precinct D for Three Years;
One Town Meeting Member from Precinct D for One Year;
Eight Town Meeting Members from Precinct E for Three Years;
Eight Town Meeting Members from Precinct F for Three Years;
Eight Town Meeting Members from Precinct G for Three Years;
Eight Town Meeting Members from Precinct H for Three Years;
One Town Meeting Member from Precinct H for Two Years;
Eight Town Meeting Members from Precinct I for Three Years;
One Town Meeting Member from Precinct I for One Year;
Eight Town Meeting Members from Precinct J for Three Years;
One Town Meeting Member from Precinct J for One Year.

Warrant for the Annual Town Meeting

MONDAY, MAY 7, 2001 AT 7:30 P.M. AT NEWMAN SCHOOL

ARTICLE 2: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

INSERTED BY: Board of Selectmen

ZONING/LAND USE ARTICLES

ARTICLE 3: ESTABLISHMENT OF NEW ENGLAND BUSINESS CENTER DISTRICT, HIGHLAND COMMERCIAL-128 DISTRICT, AND MIXED USE-128 DISTRICT

To see if the Town of Needham will vote to amend the Zoning By-Law by establishing the New England Business Center District, the Highland Commercial-128 District, and the Mixed Use-128 District consistent with the New England Business Center, Highland Avenue Corridor, and Wexford/Charles Street Industrial District Plan, and more specifically as follows:

1. In Section 1.3 Definitions add the following after the term "Trailer".

Uninterrupted Facade Length. As may be required by certain sections of this by-law, the term "uninterrupted facade length" shall mean the maximum length of any structure or building facade, measured in feet.

2. In Section 2.1 Classes of Districts under the heading Industrial, add the term "NEBC - New England Business Center".

3. In Section 3.2.1, Uses in the Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, Apartment A-1, Apartment A-2, Apartment A-3, Institutional, Industrial, Industrial-1, and Industrial Park Districts, add the term "New England Business Center" after the term Industrial-1. Further, in the sentence before the table immediately following Section 3.2.1 add the term "NEBC" after the term IND-1.

4. In Section 3.2.1 Change the column heading IND-P* to IND-P (1) and change the footnote * to footnote (1) and the items under subheading (b) from (1) through (4) to a. b. c. d.

Further, within the table of uses following Section 3.2.1 add a new column i.e. NEBC (2&3) after the current column IND-P*. Indicate the uses allowed, as follows:

- Same as IND-P for Agricultural, and Public/Semi-public/Institutional uses

2001 ANNUAL TOWN MEETING WARRANT

- Offices and Banks -Y
- Hotel or Motel -Y
- Wholesale distribution facilities or storage in an enclosed structure, excluding the storage of flammable liquids, gas or explosives - Y
- Laboratory or place where scientific experimental research is conducted not including genetic or biological research laboratory -Y
- Genetic biological research - Y
- Radio or television studio -Y
- Medical reference laboratories other than accessory to a medical office -Y
- Dental prosthesis laboratories other than accessory to a dental office - Y
- Light non-nuisance manufacturing providing that all resulting cinders, dust, flashing, fumes, gases, odors, smoke, noise, vibration, refuse matter, vapor, and heat are effectively confined in a building or are disposed in a manner so as not to create a nuisance or hazard to safety or health - Y
- Telecommunication Facilities - Y
- Café or lecture room associated with a private school - SP
- Research laboratory or statistical office associated with a private school, including printing, binding and electrotyping as incidental uses -SP
- Indoor athletic and exercise facilities - SP
- More than one non-residential building or use on a lot where such buildings or uses are not detrimental to each other and are in compliance with all other requirements of the by-law - SP
- Off street parking for vehicles associated with a principal use, located on a separate lot owned or leased by the owner of the land on which the principal use is located, within a zoning district in which the principal use is located -Y
- Other customary and proper accessory uses, such as but not limited to, garages, tool sheds, greenhouses and cabanas -Y
- For all other uses noted in the table - N

Add new footnotes after the table of uses as follows:

- (2) Projects that seek a development intensity beyond what is permitted by right shall require a special permit and shall be subject to Section 6.8 Special Permit Conditions in the NEBC and MU-128 Districts.
- (3) In the NEBC District, restaurants, business service centers, coffee shops, recreation/health facilities, and day care uses shall be permitted as of right in all buildings if said uses do not occupy more than 20% of the total ground floor area of said building or 10,000 sq. ft. per building, whichever is less. In instances where there are multiple buildings on one lot, e.g. a corporate campus, the total allowable area for the uses noted above shall be permitted in up to two free standing structures or combined into one of the principal buildings.

5. Add a new Section 6.8 as follows:

Section 6.8. Intensity of Use Special Permit Criteria for the NEBC, HC-128, and MU-128 Districts.

6.8.1. Applicability

Development in the NEBC, HC-128, and MU-128 requiring a special permit for an increase in the intensity of use over what is permitted by right shall be subject to the following additional special permit provisions.

- a. Special permits shall be granted by the Planning Board (Board) only if the Board determines that the project is consistent with the New England Business Center, Highland Avenue Corridor, and Wexford/Charles Street Industrial District Plan (District Plan), as adopted by the Planning Board.
- b. The Board, at a minimum, shall also examine the following factors:
 - The ability of existing public infrastructure to adequately service the proposed facility without negatively impacting existing uses, including but not limited to, water supply, drainage, sewage, natural gas, and electric services.

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- Impact on traffic conditions at the site, on adjacent streets and in nearby neighborhoods, including the adequacy of roads and major intersections to safely and effectively provide access to and from the areas included in the District Plan and the areas immediately adjacent to said areas.
 - The environmental implications of the proposal and the relationship of the proposal to open space and conservation plans adopted by the Town.
 - The short and long term fiscal implications of the proposal to the Town of Needham.
- c. The Board shall consider all the factors noted in item b. above, and any proposed mitigation measures proposed by the applicant. The Board shall make findings as to whether the benefits, if any, of the proposed project outweigh the costs and adverse impacts, if any, to the Town. If the Board, after considering all factors noted above, finds that the proposal would benefit the Town and is consistent with the District Plan, the Board may grant a special permit with or without specific conditions.
- d. Consistent with Massachusetts General Laws, the Board may require the applicant to provide financial assistance so that the Board may hire professionals to assist it in the review of any factors noted in items b. and c. above.
- e. **Traffic Improvement Fee.** The Board shall determine how many additional square feet of development, above those allowed by right, will be created by the grant of the special permit under this Section 6.8. Applying the Needham Zoning Bylaw Section 5.1.2. Required Parking, the Board shall determine the appropriate number of off-street parking spaces required to service that portion of the development which exceed that permitted by right. The Board shall then require a Traffic Improvement Fee (Fee) of \$1,500 for each such parking space. Said fee shall be paid by the applicant or the applicant's designee into a Traffic Mitigation Fund, which shall be established as a revolving fund under the provisions of MGL, Chapter 44, Section 53E1/2, for the purpose of addressing long term traffic improvements clearly related to and directly benefitting the uses within the area covered by the District Plan. Said use area shall be limited to the intersections of Kendrick Street and Hunting Road, all portions of the existing intersection of Interstate Route 95 (Route 128) and Highland Avenue, the intersection of Highland Avenue and Needham Street, Highland Avenue between 128 and the Newton line, Kendrick Street from the intersection with Hunting Road to the Newton line, and any planned or proposed intersection on Interstate Route 95 (Route 128) directly servicing the business zoning districts included in the District Plan.
- f. **Payment of Traffic Improvement Fee (Fee).** The applicant may pay the entire Traffic Improvement Fee prior to receipt of the building permit for the project. In the alternative, the applicant may pay in two installments: half prior to receipt of the building permit for the project, and the other half prior to receipt of the occupancy permit for the project, provided, however, that interest on the second installment will accrue at 12% per annum from the date of payment of the first installment and must be paid with the second installment.
- g. **Site mitigation.** The payment of the Fee shall not exempt developers from any on-site or access-related traffic improvements required by the special permit, or the site plan review process, and any conditions resulting from said process. Further, payment of the Fee shall not exempt any developer from any costs associated with providing other forms of infrastructure improvements, such as water, sewer, or drainage improvements, in order to provide safe and efficient use of the site.
- h. The Planning Board shall have the discretion to require at least one or more Transportation Demand Management (TDM) programs to reduce AM peak hour volumes, as listed below:
- Provide staggered work hours (one hour increments) for at least 10% of the non-management work force.
 - Provide preferential parking locations for all employees arriving in a car pool comprised of at least two licensed drivers.
 - Provide a cash incentive for all car pools of two or more licensed drivers. Said incentive shall be at least 40 dollars per month per car pool.
 - Provide a shuttle or van service to and from public transportation terminals. Said service must have the capacity to accommodate at least 10% of the employees on the largest shift.
 - Provide a work at home option for at least one day per week for at least 10% of the total work force.
 - Provide subsidized public transportation passes of at least 20% of the monthly pass cost.

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- Other programs designed by the applicant and approved by the Planning Board in lieu of those listed above.

All TDM plans shall be submitted to the Planning Board as part of the special permit review process relative to this section i.e., section 6.8. All TDM plans shall be subject to review by the Planning Department every two (2) years. At said time the applicant may revise TDM programs, and the Planning Board may make revisions to maintain or improve their effectiveness. However, to meet the requirements of the special permit all projects must maintain the minimum number of TDM programs as long as the development in question is operating under a special permit.

6. Add a new Section 4.8 as follows:

4.8 Dimensional Regulations for NEBC

Minimum Lot Area (Sq. Ft.)	Minimum Lot Frontage (Ft)	Front Set-back (4) (5)	Side Set-backs (3) (5)	Rear Setback (3)(5)	Maximum Height (Feet and Stories) (1)	Maximum Lot Coverage (2)	Floor Area Ratio (6) (7)
40,000	100	20	20	20	5 stories	50%	0.40

- (1) No buildings shall exceed 5 stories and a height of 65 feet, unless within 350 feet of Route 128 where 6 stories and a height of 78 feet shall be allowed. However, all buildings attaining a height of six stories shall be required to provide minimum front and side-yard setbacks of 30 feet. Further, all buildings within 350 feet of a river or a lake shall be limited to 4 stories and a height of 52 feet. In no instance shall any building exceed 3 stories and forty (40) feet in height unless it is more than three hundred and fifty (350) feet from a General Residence zoning district boundary. Structures erected on a building and not used for human occupancy, such as chimneys, heating-ventilating or air conditioning equipment, solar or photovoltaic panels, elevator housings, skylights, cupolas, spires and the like may exceed the maximum building height provided that no part of such structure shall project more than 15 feet above the maximum allowable building height, the total horizontal coverage of all of such structures on the building does not exceed 25 percent, and all of such structures are set back from the roof edge by a distance no less than their height.
- (2) Maximum lot coverage shall be 50% for all projects. However, if a project is designed such that at least 65% of the required landscaped area immediately abuts at least 65% of the required landscaped area of an adjoining project the maximum lot coverage may be increased to 60%.
- (3) No side or rear setback is required for shared parking structures between adjoining properties.
- (4) A 50-foot front yard setback must be maintained for structured parking.
- (5) A 50-foot setback must be maintained from any General Residence zoning district line. However, the Planning Board may grant a special permit to reduce said setback, but not to less than 20 feet.
- (6) A floor area ratio of up to 1.1 may be allowed by a special permit from the Planning Board. See Section 6.8. Further, the Planning Board may allow a floor area ratio of up to 1.5, by special permit, where the applicant demonstrates, to the Board's satisfaction, that the proposed use will not generate peak hour trips in excess of 0.6 trips per 1,000 square feet of total development area.
- (7) The calculation of floor to area ratio shall not include parking areas or parking structures.

4.8.1 Supplemental Dimensional Regulations for New England Business Center.

- (1) Parking structures and surface lots may not be located on street corners or fronting on public parks.
- (2) Surface parking shall not be located directly fronting a public street. However, the Planning Board may permit a limited number of parking spaces (not more than 2% of total off-street parking required or not more than 6 spaces, whichever is less) for short term drop-off parking purposes at the main entrance of the building, if the Planning Board finds that the overall facade design, site plan, and operational characteristics of the facility will be improved.

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- (3) If a separate structure, any parking structure must be located a minimum of 20 feet from adjacent buildings. However, parking structures may be attached to the primary building they are servicing if all fire and safety regulations are met.
- (4) A minimum of 40% of total lot area must be pervious surface, and a minimum of 30% of total lot area must be landscaped.
- (5) Street facing facades must have at least one public entrance.
- (6) Maximum uninterrupted facade length shall be 300 feet, or 200 feet if within 350 feet of a General Residence district zoning boundary, a river, or a lake.

4.8.2 Floor Area Ratio, Incentives

In the New England Business Center District the maximum floor to area ratio permitted by right shall be 0.4. However, for projects providing open space and/or new roadways that are deemed by the Planning Board to be consistent with the goals and objectives of the New England Business Center, Highland Avenue Corridor, and Wexford /Charles Street Industrial District Plan (District Plan) a developer shall be allowed one and one-half (1.5) additional square feet of development by right for every square foot of land used for the aforementioned purposes, up to a maximum of 15,000 additional square feet of development. Any additional roadway area provided by the developer, consistent with this section, shall be deemed as part of total lot area for FAR calculation purposes and said areas shall also be considered as impervious surfaces for the purpose of calculating maximum lot coverage. Open Space areas, consistent with this section, shall also be deemed part of total lot area for FAR calculation purposes and said areas shall be considered as landscaped areas for the purpose of calculating lot coverage.

7. Add new language to Section 7.4.2 Definitions (Site Plan Review) by adding the following paragraph after the paragraph starting with the term "In the Medical Overlay District..." as follows:

In the New England Business Center, Highland Commercial-128, and Mixed Use-128 Districts a MAJOR PROJECT is any construction project that involves: the construction of 10,000 or more square feet gross floor area, an increase in gross floor area of 5,000 or more square feet, or any project that results in the creation of 25 or more new off-street parking spaces. A MINOR PROJECT is any construction project that involves an increase of at least 2,500 square feet but not more than 5,000 square feet, and the project cannot be defined as a Major Project. Further, projects that require a building permit under the Massachusetts State Building Code, but which are not related to construction projects previously reviewed by the Design Review Board as "Major" or "Minor Projects" under Section 7.4 site plan review, shall be reviewed by the Design Review Board.

8. Add a new sentence to Section 7.7.2.2 Authority and Specific Powers as follows: In the second paragraph after the term Neighborhood Business District add the following terms, New England Business Center, Highland Commercial-128 and Mixed Use-128.

9. Add the following in Section 7.6.1 Special Permit Granting Authority; add the term 6.8 after the term 6.6 in the first sentence.

10. In Section 2.1 Classes of Districts add the term "HC-128 - Highland Commercial-128" after the phrase NB-Neighborhood Business under the heading Commercial.

11. In Section 3.2.2, Uses in Business, Chestnut Street Business, Center Business, Avery Square Business and Hillside Avenue Business Districts, add the term Highland Commercial-128 after the term Hillside Avenue Business; further add the term HC-128 after the term HAB in the sentence immediately prior to the Table below.

Further, within the table of uses add a new column i.e. HC-128 (1) after the column HAB. Indicate the uses allowed, as follows:

- Same as for HAB relative to Agriculture
- Same as for CB relative to Public Semi-Public and Institutional
- For all Residential categories - N

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- Same as CSB for all Business categories except that the following uses shall not be permitted. Grocery stores with more than 10,000 gross sq. ft., theaters and indoor moving picture shows, pool and billiard rooms, and Medical clinic. Further, the following additional uses are permitted by special permit: "Indoor athletic and exercise facilities."
- Same as CSB for Manufacturing
- Same as CSB for Accessory

Add a new footnote after the table of uses as follows:

- (1) Projects that seek a development intensity beyond what is permitted by right shall require a special permit and shall be subject to Section 6.8 Special Permit Conditions in the HC-128 District.

12. Re-number the current 4.5 Dimensional Requirements for Industrial and Industrial Park Districts to 4.6; further re-number 4.6, Special Conditions to 4.7, re-number 4.7 Dimensional Regulations for Industrial-1 District to 4.10, and make all appropriate changes to the subsections.

13. Add a new Section 4.5 as follows:

4.5 Dimensional Regulations for Highland Commercial-128

Minimum Lot Area (Sq. Ft.)	Minimum Lot Frontage (Ft)	Front Setback	Side Setbacks (1)(6)	Rear Setback (1)(6)	Maximum Height (Feet and Stories) (3)	Maximum Lot Coverage (2)	Floor Area Ratio (4)(5)
15,000	100	5	10	10	3 stories	80%	0.30

- (1) No side or rear setback required for shared parking structures between properties.
- (2) Minimum of 10% of total lot area must be a pervious surface, and a minimum 10% of total lot area must be landscaped.
- (3) No buildings shall exceed 3 stories and a height of 40 feet, with two exceptions. First, buildings within 350 feet of Route 128 may reach 5 stories and a height of 65 feet. Second, buildings within 150 feet of the Charles River may reach 4 stories and a height of 52 feet. Provided, however, that no building shall exceed 3 stories and 40 feet in height unless it is more than 150 feet from a General Residence zoning district boundary. Structures erected on a building and not used for human occupancy, such as chimneys, heating-ventilating or air conditioning equipment, solar or photovoltaic panels, elevator housings, skylights, cupolas, spires and the like may exceed the maximum building height provided that no part of such structure shall project more than 15 feet above the maximum allowable building height, the total horizontal coverage of all of such structures on the building does not exceed 25 percent, and all of such structures are set back from the roof edge by a distance no less than their height.
- (4) A floor area ratio up to 1.5 may be permitted subject to a special permit from the Planning Board. See Section 6.8.
- (5) The calculation of floor area ratio shall not include parking areas or structures.
- (6) A 50-foot setback shall be required from a General Residence zoning district line. However, the Planning Board may grant a special permit to reduce said setback, but not to less than 20 feet.

4.5.1 Supplemental Dimensional Regulations

- (1) Parking structures must have an active ground floor use, such as retail, office, institutional, or display, on sides facing a public way. This requirement may be waived by the Planning Board if the developer can provide a suitable alternative that enhances pedestrian or open space use of the site. Parking structures must be located at least 20 feet from adjacent buildings, but may be attached to the building they are serving if all fire and safety regulations can be met.

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- (2) Surface parking may not be located directly fronting a public street that is used to calculate minimum street frontage.
- (3) Street facing facades must have at least one public entrance.
- (4) Maximum uninterrupted facade length shall be 300 feet; if within 350 feet of a General Residence zoning district or river the uninterrupted facade length may not exceed 200 feet.

4.5.2 Floor Area Ratio, Incentives

In the Highland Commercial-128 District the maximum floor to area ratio permitted by right shall be 0.3. However, for projects providing new roadways that are deemed by the Planning Board to be consistent with the goals and objectives of the New England Business Center, Highland Avenue Corridor, and Wexford/Charles Street Industrial District Plan, a developer shall be allowed 2 additional square feet of development by right for every square foot of land used for roadway right of way purposes, up to a maximum of 15,000 additional square feet. Any additional roadway areas provided by the developer shall be deemed as part of total lot area for FAR calculation purposes. Said areas shall also be considered as impervious surfaces for the purpose of calculating maximum lot coverage.

14. In Section 2.1 Classification of Districts, add the term "MU-128 - Mixed Use-128" after the phrase NEBC- New England Business Center under the heading Industrial.

15. In Section 3.2.1 Uses in the Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, Apartment A-1, Apartment A-2, Apartment A-3, Institutional, Industrial, Industrial-1, and Industrial Park District, add the term Mixed Use-128 after the New England Business Center, further add the term MU-128 after the term NEBC in the sentence immediately prior to the Table of Uses.

Further, within the table of uses add a new column i.e. MU-128 (2) after the column NEBC. Indicate the uses allowed, as follows:

- Same as NEBC relative to Agriculture
- Same as NEBC relative to Public Semi-Public and Institutional
- All Business categories are permitted by right or special permit as provided in IND-1 except that the following uses are not permitted: "Gasoline and oil filling station, trucking terminal, truck rental, truck rental agency and similar material hauling enterprise: the parking of vehicles involved in rubbish disposal and oil delivery and the private parking of vehicles for compensation"; "Laundry; coin operated or self service laundry or dry cleaning establishment; car wash"; "Lumber or fuel establishment; contractor's, stone mason's, junk or salvage yard"; "airport, heliport, landing strip for any type of air-craft"; "Outdoor parking in conjunction with the sale or lease of new or used vehicles on applications filed after September 28, 1978." Further, the following additional uses are permitted by special permit: "Indoor athletic and exercise facilities."
- Same as NEBC for Manufacturing except that the following uses are permitted by special permit: "Autobody or auto paint shop, provided all work is carried out inside the building."
- Same as NEBC for Accessory
- Residential; no residential uses permitted

16. Add a new section 4.9 as follows:

4.9 Dimensional Regulations for Mixed-Use 128

Minimum Lot Area (Sq. Ft.)	Minimum Lot Frontage (Ft)	Front Set-back	Side Set-backs (3)	Rear setback (3)	Maximum Height (Feet and Stories) (1)	Maximum Lot Coverage (2) (4)	Floor Area Ratio (5) (6)
20,000	100	5	10	10	4 stories	60%	0.30

- (1) All buildings shall be limited to 4 stories and a height of 52 feet, except that, buildings within 350 feet of Route 128 shall be permitted to be 5 stories and 65 feet, if front and side setbacks are increased to 20 feet. Structures erected on a building and not used for human occupancy, such as chimneys, heating-ventilating or air conditioning equipment, solar or photovoltaic panels, elevator housings, skylights, cupolas, spires and the like may exceed the maximum

building height provided that no part of such structure shall project more than 15 feet above the maximum allowable building height, the total horizontal coverage of all of such structures on the building does not exceed 25 percent, and all of such structures are set back from the roof edge by a distance no less than their height.

- (2) Maximum lot coverage shall be 60% for all projects. However, if a project is designed such that at least 65% of the required pervious surface area immediately abuts at least 65% of the required pervious area of an adjoining project the maximum lot coverage by right shall be increased to 70%.
- (3) No side or rear yard is required for shared parking structures between adjoining properties.
- (4) A minimum 20% of the lot area must be pervious surface and a minimum 10% must be landscaped.
- (5) A floor area ratio up to 1.5 may be allowed by special permit from the Planning Board. See Section 6.8.
- (6) The calculation of floor area ratio shall not include parking areas or structures.

4.9.1 Supplemental Dimensional Regulations

- (1) Parking structures and surface parking lots may not be located such that they front on public parks.
- (2) Parking structures must have an active ground floor use, such as retail, office, institutional, or display, on sides facing a public way. This requirement may be waived by the Planning Board if the developer can provide a suitable alternative that enhances pedestrian or open space use of the site. Structured parking must be located at least 20 feet from adjacent buildings, but may be attached to the building it is servicing if all fire and safety requirements can be met.
- (3) Street facing facades must have at least one public entrance.
- (4) Maximum uninterrupted facade length shall be 300 feet. However, for buildings within 350 feet of a General Residence district zoning line or river, the uninterrupted facade length shall not exceed 200 feet.

4.9.2 Floor Area Ratio, Incentives

In the Mixed Use-128 District the maximum floor to area ratio permitted by right shall be 0.4. However, for projects providing open space and or new roadways that are deemed by the Planning Board to be consistent with the goals and objectives of the New England Business Center, Highland Avenue Corridor, and Wexford/Charles Street Industrial District Plan (District Plan) a developer shall be allowed one and one half (1.5) additional square feet of development by right for every square foot of land used for the aforementioned purposes, up to a maximum of 15,000 additional square feet. Any additional roadway area provided by the developer, consistent with this section, shall be deemed as part of total lot area for FAR calculation purposes, and shall be considered as impervious surfaces for the purpose of calculating maximum lot coverage. Open Space areas, consistent with this section, shall be deemed part of total lot area for FAR calculation purposes and said areas shall be considered as landscaped areas for purposes of calculating lot coverage.

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 3 Explanation: Article 3, in combination with Article 4, proposes three new zoning districts designed to address the specific needs and objectives of the New England Business Center, Highland Avenue Corridor and Wexford/Charles Street Industrial areas. Article 3 lays out the regulatory framework for each of the proposed new districts while Article 4 describes the geographical boundaries for each new district. Under the proposed new zoning, the Board proposes to allow developers to build less, as a matter of right, than they can now build.

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The proposed zoning amendments will result in more attractive buildings, far more open and green space than currently exists, significant environmental benefits, revenues to pay for roadway system improvements, and increased tax revenue for the Town.

The proposed zoning amendments should be viewed as part of a long-term plan for the business center. The pace of development will be gradual. With each new development proposal, the Planning Board will hold public hearings, and conduct its special permit review taking into consideration existing and projected traffic conditions. The Board will not grant special permits if the roadway system cannot handle the projected usage.

Under the current zoning by-law the Planning Board cannot deny a site plan special permit simply because the project will generate additional traffic on nearby roadways and residential streets. In addition, our authority to impose off-site mitigation measures which are not directly linked to the project's impact is quite limited.

The special permit provisions contained in the proposed zoning amendments will give the Planning Board and the Town far more control over development than presently exists. The Board will review construction proposals for consistency with the business center plan and will weigh benefits against adverse impacts, including traffic and will have the authority to deny special permits if appropriate.

Originally designed as a model industrial park, the New England Business Center, Highland Avenue Corridor and Wexford/Charles Street Industrial areas have attracted significant new office development in recent years due to their proximity and access to Route 128. In an era when corporate offices and research facilities seek attractively landscaped sites with a variety of amenities and services, the current zoning encourages large, low buildings with extensive surface parking and very little open space. In addition, the small parcel sizes in the Wexford/Charles Street area make it difficult to create significant new development under the existing zoning. This mismatch between zoning regulations and market conditions has resulted in piecemeal redevelopment on a parcel-by-parcel basis. In sum, the current zoning has prevented the New England Business Center from achieving its full potential as a high-quality mixed-use office park that responds to current real estate market opportunities. In order to encourage higher-density development that maintains acceptable levels of traffic, maximizes fiscal benefits to the town, and creates a more attractive public environment, the existing zoning is proposed to be updated to reflect public aspirations for the area and current economic conditions.

Current zoning does not provide any mechanism for linking new development to traffic and site improvements. Under current zoning, the Town has very little authority to deny permits for new as of right development. If the current zoning is not amended, approximately 600,000 square feet of new development may occur over the next five to ten years. The Town will not be able to prevent this development in spite of the additional traffic impact that would occur. At the same time, the Town does not have sufficient financial resources to pay for necessary traffic improvements. In order to address these problems, including the large volume of regional traffic affecting the site and adjacent neighborhoods, new development must be linked to funding for traffic improvements. In particular, dedicated funding is required to expedite the construction of the Route 128 Add-a-lane project in Needham, which would include a new interchange at Kendrick Street. This project, which will not be completed in the near term without additional funding from new development, is the single most important measure that can be taken to improve local traffic conditions, keep commuter traffic off neighborhood streets, and unlock additional development capacity on the site.

The articles have six key components, described in greater detail below, that are designed to achieve the public vision for the area.

Zoning District Designation

Three new zoning districts designed to address the specific needs of the New England Business Center, Highland Avenue Corridor and Wexford/Charles Street Industrial areas are proposed. Each district has unique character and market potential based on the existing land use mix, lot sizes and property ownership patterns. The proposed new districts are as follows:

New England Business Center (NEBC): This district is bounded by Route 128 to the west, Cutler Lake to the south, the Charles River to the east, and the rear lot line of properties on Highland Avenue to the north. The NEBC district has the same zoning boundaries as the previous Industrial Park district.

Highland Commercial-128 (HC-128): This district includes all properties fronting on Highland Avenue between Route 128 and the Charles River. The district boundary typically follows the rear lot lines of properties along Highland Avenue, to a depth of 100 to 200 feet on either side of the public right-of-way. The HC-128 district has the same zoning boundaries as the previous Business district.

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Mixed Use-128 (MU-128): This district is bounded by Route 128 to the west, the rear lot line of properties on Highland Avenue to the south, the Charles River to the east, and the elevated rail line to the north. The MU-128 district has the same zoning boundaries as the previous Industrial district.

Permitted Uses

The permitted uses for each district are summarized below.

NEBC: The overall objective for this area is to create a high-quality office park with a campus-like character. The district is primarily zoned for office development, with supporting restaurant, retail and service uses permitted to serve nearby businesses. Large-scale destination retail is not allowed in the NEBC district. Permitted uses as of right include offices and banks, research and development facilities, telecommunication facilities, and hotels. Retail uses permitted as of right include restaurants, business service centers, coffee shops, recreation/health facilities, day care, and similar uses, if these uses do not occupy more than 20 percent of the total ground floor area or 10,000 square feet per building (whichever is less). In instances where there are multiple buildings on one lot, such as a corporate campus, the total allowable area for retail uses can be provided in up to two freestanding structures. One of the benefits of providing retail and services on site is a reduction in the number of daily vehicle trips, as employees can go to lunch and run errands without leaving the immediate area.

HC-128: The overall objective for this area is to create an attractive commercial street serving local employees and residents. The HC-128 district is zoned for commercial uses, including offices, research and development facilities, retail, restaurants and services. All business uses are permitted as of right except for garages and similar auto-oriented facilities; however, gasoline filling stations are permitted by special permit.

MU-128: The overall objective for this area is to create a lively mixed-use center that encourages pedestrian activity. The MU-128 district is zoned for a broad mix of uses, including offices, research and development facilities, retail, restaurants and services, and light industrial use.

Density and Dimensional Requirements

Each district has different density and dimensional requirements, based on the desired scale and character of future development. Within each district, the specific requirements vary according to location and proximity to features such as the Charles River, Cutler Lake, Route 128, and the General Residence District off Highland Avenue.

New England Business Center (NEBC): The density and dimensional regulations for the NEBC district are designed to accommodate office development, with greater height and more open space than current zoning allows. Increasing the height limit will make it more feasible to develop structured parking, thereby reducing the amount of paved surface and increasing the amount of green space. In addition to creating a more attractive site, the additional green space associated with taller buildings will contribute to reducing storm water runoff.

Height

The standard height limit for the NEBC district is 5 stories. Buildings within 350 feet of a General Residence zoning district boundary are limited to three stories, to mediate the transition in scale from smaller dwellings to larger commercial structures. Within 350 feet of the river and/or lake, buildings may not be more than four stories. Within 350 feet of Route 128, six stories are permitted consistent with the larger scale of the highway. Front and side yard setbacks are required to be 30 feet. This will create a substantial gap between buildings and open up views into the site.

Lot Coverage

The maximum lot coverage in the NEBC district is 50 percent. A minimum of 40 percent of the lot area must consist of pervious surfaces, such as grass or other material through which water can easily drain. In addition, 30 percent of the lot area must be landscaped with ground cover such as grass or shrubs.

Floor Area Ratio

One additional tool to regulate density is Floor Area Ratio (FAR), which is defined as the total floor area of the building (excluding parking structures) divided by the total lot area. For the NEBC district, the maximum as of right FAR is 0.4. For projects receiving a special permit, the FAR may be no more than 1.1. However, to encourage low traffic generation uses, the Planning Board may allow a floor area ratio of up to 1.5, by special permit, where the applicant demonstrates, to the Board's satisfaction, that the proposed use will not generate peak hour trips in excess of 0.6 trips per 1,000 square feet of total development area. Many of the lots in this district could not be built to the maximum FAR, however, because of the

accompanying height and lot coverage restrictions (see above). Part of the reason for this is that parking structures count towards lot coverage, effectively reducing the ground area that is available for the main building. As a general rule, parking structures for office development need a footprint of approximately the same size as the building itself. Thus, if the maximum lot coverage is 50 percent, approximately 25 percent will likely be dedicated to a parking structure.

Minimum Lot Size

To encourage the assembly of sufficiently large parcels for redevelopment, the minimum lot size is 40,000 square feet (slightly less than one acre).

Setbacks

Front, rear, and side yard setbacks in the NEBC district are 20 feet. For six-story buildings along Route 128, the front and side yard setbacks are 30 feet (see description above). A 50-foot setback is required from General Residence zoning district boundaries. However, the Planning Board may grant a special permit to reduce the setback from a General Residence zoning district line, provided the resulting setback is not less than 20 feet.

Parking

The proposed zoning includes specific regulations designed to mitigate the visual impact of parking structures. In the NEBC district, parking structures are subject to a 50-foot front yard setback. To encourage the development of shared parking, no side or rear setbacks are required for shared parking structures between adjacent lots. In addition, parking structures may not be located on corners or fronting on public parks. Surface parking may not be located directly fronting a public street except that up to six spaces for short-term drop-off parking purposes at the main entrance of the building may be permitted by special permit from the Planning Board. Parking structures may be attached to the primary building they are servicing if they meet all fire and safety regulations.

Facades

As commercial floor plates have increased in size, building facades have become correspondingly longer. These long facades are often visually monotonous, and prevent good visual and pedestrian connections across the site. The new Parametric buildings on Kendrick Street, for example, have 500 and 700-foot long facades, longer than many city blocks. To prevent this type of development pattern in the future, the proposed zoning requires a maximum uninterrupted facade length of 300 feet. Within 350 feet of a General Residence zoning district boundary, the lake, and the river, the maximum uninterrupted facade length is 200 feet.

Entrances

To support the creation of active public streets, all street-facing facades must have at least one public entrance.

Highland Commercial-128 (HC-128): The density and dimensional regulations for the HC-128 district are designed to accommodate a range of commercial office, retail, restaurant, and service uses. To encourage the redevelopment of smaller lots, the zoning permits greater density and lot coverage than in the NEBC district.

Height

The standard height limit for the HC-128 district is 3 stories. Buildings within 150 feet of a General Residence zoning district boundary are limited to three stories, to mediate the transition in scale from smaller dwellings to larger commercial structures. Within 150 feet of the Charles River, buildings may be four stories. Within 350 feet of Route 128, five stories are also permitted. The increased height limit in these locations will encourage the development of significant new gateway buildings at the major entrances to the site and the Town.

Lot Coverage

The maximum lot coverage in the HC-128 district is 80 percent. A minimum of 10 percent of the lot area must consist of pervious surfaces, such as grass or other materials through which water can easily drain. In addition, 10 percent of the lot area must be landscaped with ground cover such as grass or shrubs.

Floor Area Ratio

One additional tool to regulate density is Floor Area Ratio (FAR), which is defined as the total floor area of the building (excluding parking structures) divided by the total lot area. For the HC-128 district, the maximum as of right FAR is 0.3. For

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projects receiving a special permit, the FAR may be no more than 1.5. Many of the lots in this district could not be built to the maximum FAR, however, because of the accompanying height and lot coverage restrictions (see above).

Minimum Lot Size

To encourage the assembly of sufficiently large parcels for redevelopment, the minimum lot size is 15,000 square feet (approximately one-third of an acre).

Setbacks

The front setback in the HC-128 district is five feet, and the rear and side yard setbacks are 10 feet. The front setback is designed to encourage lively and active street frontage by bringing buildings closer to the sidewalk. A 50-foot setback is required from General Residence zoning district lines. However, the Planning Board may grant a special permit to reduce the setback from a General Residence zoning district line, provided the resulting setback is not less than 20 feet.

Parking

In the HC-128 district, all parking structures fronting on a public street are required to have active ground floor uses such as shops, restaurants, or cafés. In addition, surface parking may not be located directly fronting a public street. To encourage the development of shared parking, no side or rear setbacks are required for shared parking structures between adjacent lots. Parking structures may be attached to the primary building they are servicing if they meet all fire and safety regulations.

Facades

In the HC-128 district, the maximum uninterrupted facade length is 300 feet. Within 350 feet of a General Residence zoning district boundary, the lake, and the river, the maximum uninterrupted facade length is 200 feet.

Entrances

To support the creation of active public streets, all street-facing facades must have at least one public entrance.

Mixed Use- 128 (MU-128): The density and dimensional regulations for the MU-128 district are designed to accommodate a mix of commercial uses and create a lively pedestrian environment. To encourage the redevelopment of smaller lots, the zoning permits greater density and lot coverage than in the NEBC district.

Height

The standard height limit for the MU-128 district is four stories. Within 350 feet of Route 128, five stories are permitted consistent with the larger scale of the highway. Front and side yard setbacks are required to be 20 feet. This will create a substantial gap between buildings and open up views into the site. To encourage the creation of new housing along the river, residential development is permitted up to six stories in the Residential Overlay MU-128 district (see Articles 6 and 7).

Lot Coverage

The maximum lot coverage in the MU-128 district is 60 percent. A minimum of 20 percent of the lot area must consist of pervious surfaces, such as grass or other materials through which water can easily drain. In addition, 10 percent of the lot area must be landscaped with ground cover such as grass or shrubs.

Floor Area Ratio

One additional tool to regulate density is the Floor Area Ratio (FAR), which is defined as the total floor area of the building (excluding parking structures) divided by the total lot area. For the MU-128 district, the maximum as of right FAR is 0.3. For projects receiving a special permit, the FAR may be no more than 1.5. Many of the lots in this district could not be built to the maximum FAR, however, because of the accompanying height and lot coverage restrictions (see above).

Minimum Lot Size

To encourage the assembly of sufficiently large parcels, the minimum lot size is 20,000 square feet (slightly less than half an acre).

Setbacks

The front setback in the MU-128 district is five feet, and the rear and side yard setbacks are 10 feet. The front setback is designed to encourage lively and active street frontage by bringing buildings closer to the sidewalk.

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Parking

In the MU-128 district, parking structures and surface lots may not be located fronting on public parks. All parking structures fronting on a public street are required to have active ground floor uses such as shops, restaurants, or cafés. To encourage the development of shared parking, no side or rear setbacks are required for shared parking structures between adjacent lots. Parking structures may be attached to the primary building they are servicing if they meet all fire and safety regulations.

Facades

In the MU-128 district, the maximum uninterrupted facade length is 300 feet. Within 350 feet of a General Residence zoning district boundary, the lake, and the river, the maximum uninterrupted facade length is 200 feet.

Entrances

To support the creation of active public streets, all street-facing facades must have at least one public entrance.

Incentives to Create Public Benefits

The proposed zoning includes a variety of incentives for business owners to create public benefits such as new roads and open space. Since most of the area is under private ownership, these improvements will only occur if property owners choose to take advantage of these incentives. At the same time, there is a common recognition that new roads and open space would benefit all businesses in the park, and significantly increase value for adjacent sites. The specific incentives to create new roads and open space in each of the three districts are described below.

NEBC: In this district, property owners would receive a FAR bonus of 1.5 square feet by right for every one foot dedicated to public open space or roads, up to a maximum of 15,000 square feet of development. Any easement providing for open space or additional roadways would be counted as part of the total lot area for purposes of calculating FAR. Any easement provided for open space would be counted as pervious surface for purposes of calculating lot coverage. In addition, if a project is designed so that at least 65 percent of the required landscaped area immediately abuts at least 65 percent of the required landscaped area of an adjoining project, the maximum lot coverage may be increased to 60 percent.

HC-128: In this district, property owners would receive an FAR bonus of two square feet by right for every one foot dedicated to public roads, up to a maximum of 15,000 square feet of development. Any easement providing for roadways would be counted as part of the total lot area for purposes of calculating FAR.

MU-128: In this district, property owners would receive an FAR bonus of 1.5 square feet by right for every one foot dedicated to public open space or roads, up to a maximum of 15,000 square feet of development. Any easement providing for open space or additional roadways would be counted as part of the total lot area for purposes of calculating FAR. Any easement provided for open space would be counted as pervious surface for purposes of calculating lot coverage. In addition, if a project is designed so that at least 65 percent of the required landscaped area immediately abuts at least 65 percent of the required landscaped area of an adjoining project, the maximum lot coverage may be increased to 70 percent.

Special Permit Fees

In order to create a direct link between new development and traffic improvements, the proposed zoning includes a special permit fee to be assessed for all new development above the as of right FAR. For every parking space above those that are associated with the as of right portion of the development, the Town will assess a special permit fee of \$1,500. What follows is an example of how the fee is calculated:

In the NEBC district, the as of right FAR is 0.4. For a proposed development of 110,000 square feet on a 100,000 square foot lot, the FAR would be 1.1. The difference between the as of right FAR of 0.4 and the special permit FAR of 1.1 is 70,000 square feet. For most types of commercial development, the Needham Zoning Bylaw requires a minimum of one parking space for every 300 square feet. Thus the additional square footage above the as of right FAR would require approximately 233 parking spaces. The special permit fee would therefore be \$349,500.

The special permit fee is paid into a Traffic Mitigation Fund, to be used by the Town to implement long-term traffic improvements in the study area. Payment of the fee does not exempt developers from on-site, off-site or access-related traffic improvements required as a condition of the special permit. In addition, payment of the fee does not exempt developers from costs associated with other infrastructure improvements, such as water, sewer, and drainage.

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The developer may choose to pay the entire fee upon receiving the building permit, or may choose to make two equal payments as follows: payment one upon receiving the building permit, payment two upon receiving the occupancy permit. A developer may also choose to pre-pay the entire fee at any time.

Traffic Mitigation Fund

The Traffic Mitigation Fund, to be established as part of this zoning proposal, would create a dedicated funding source for traffic improvements in the study area. The fund would primarily be supported by special permit fees associated with new development, as described above. Expenditures from the Fund require a vote of Town Meeting, after receiving recommendations from the Board of Selectmen. Private individuals or groups may also donate money to the Fund to be used for the same purposes and under the same restrictions as the special permit fees. The Town of Needham may also transfer public monies into the Fund to expedite traffic improvements. The Town Treasurer will be the custodian of the Fund, and may deposit the proceeds in a bank or invest all or part of the Fund.

All special permit fees deposited into the Fund will remain in the Fund for a period not to exceed 15 years. If the fee has not been expended and is not contracted to be expended within this time, the money will be refunded to the appropriate parties with all accrued interest.

ARTICLE 4: MAP CHANGE TO NEW ENGLAND BUSINESS CENTER DISTRICT, HIGHLAND COMMERCIAL-128 DISTRICT, AND MIXED USE-128 DISTRICT

To see if the Town will vote to revise the Zoning Map as follows:

1. Place in the New England Business Center District (NEBC) all that land now zoned Industrial Park and lying between the Circumferential Highway, known as Route 128, and the centerline of the Charles River north of Cutler Lake and south of the present district boundaries along Highland Avenue. The NEBC district follows the same zoning boundaries as the previous Industrial Park District and is bounded and described as follows:

Beginning at the point of intersection of the easterly sideline of the Circumferential State Highway known as Route 128 (Interstate Route 95) and a line 200 ft. southerly of and parallel to the southerly sideline of Highland Avenue, thence running easterly by said parallel line to the point of intersection with the centerline of Second Avenue, thence running northwesterly by the centerline of Second Avenue to the point of intersection of a line radial to northerly lot corner of Lot 4 as shown on Land Court Plan 24606A, thence turning and running by said radial line to the easterly sideline of Second Avenue, thence running by the northerly lot line of said Lot 4 on three courses, thence turning and running southeasterly and easterly on the easterly most lot lines of Lots 29 & 30, as shown on Land Court Plan 24606E, to its point of intersection with the centerline of a 40 ft. way, thence turning and running northeasterly by said centerline to a point of intersection with a line being the end of the 1951 acceptance of Highland Terrace; thence turning and running easterly by the end of Highland Terrace to the point intersection with northeasterly lot line of Lot 6 as shown on a plan recorded in the Norfolk County Registry of Deeds as Plan 468 of 1994, thence turning and running southeasterly a distance of 78.11 ft. to a point, thence turning and running easterly a distance of 84.93 ft. to a point the last two courses being by said Plan 468 of 1994, then continuing and running easterly 79.35 ft., northerly 548.80 ft., easterly 123.33 ft., southerly 1053.17 ft. and southwesterly 157.19 ft., all as shown on Lot 5 of Land Court Plan 29185 A-2, to a point of curvature at the end of the westerly sideline of the 1962 acceptance plan of Fourth Avenue, thence turning easterly and perpendicular to the last course and running to the centerline of said Fourth Avenue, thence turning and running southerly and southeasterly by said centerline to the point of intersection of the centerline of Kendrick Street, thence turning and running easterly by the centerline of said Kendrick Street to a point of intersection with the northerly projection of the easterly lot line of Lot 2 as shown on Land Court Plan 29360A, thence turning and running to the southerly sideline of Kendrick by said projection and continuing running by the easterly lot line of said Lot 2 to a point, thence turning and running westerly, by the southerly lot lines of Lots 2, 4, 1 and 3 to a point of intersection with the easterly sideline of the Circumferential State Highway, thence turning and running by said easterly sideline northerly to the point of beginning.

2. Place in the Mixed Use-128 District (MU-128) all that land now zoned Industrial and lying between the Circumferential Highway, known as Route 128, and the centerline of the Charles River southeast of the MBTA right-of-way centerline and northwest of the present district boundaries along Highland Avenue. The MU-128 district follows the same zoning boundaries as the previous Industrial District located east of Route 128 and southeast of the MBTA right-of-way and is bounded and described as follows:

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Beginning at the point of intersection of the easterly sideline of the Circumferential State Highway Layout of 1953, and the centerline of the MBTA right-of-way thence running northeasterly by said centerline to a point with its intersection with the centerline of the Charles River, thence turning and running southeasterly by the centerline of the Charles River to its intersection with a line 100 ft. northerly and parallel to the northerly sideline of Highland Avenue, thence turning and running westerly by said parallel line to its intersection with the westerly most sideline of Highland Circle, thence turning and running by said centerline northwesterly and westerly to the point of intersection with a line 200 ft. northerly from and parallel to the northerly sideline of Highland Avenue, thence running westerly by said parallel line to a point of intersection with the easterly lot line of Lot 2, as shown on a plan recorded in the Norfolk County Registry of Deeds as Plan 1364 of 1988, thence running southerly by said lot line to a point, thence turning and running westerly by the southerly lot line of Lot 2 to the point of intersection with the easterly sideline of Brook Road thence continuing in the same direction of said lot line to the intersection of the line of the end of Brook Road at the easterly sideline of the Circumferential Highway Layout of 1953, thence northerly by said Highway Layout to the point of beginning.

3. Place in the Highland Commercial-128 District (HC-128) all that land now zoned Business District and lying between the Circumferential Highway, known as Route 128, and the centerline of the Charles River north of Highland Avenue and south of the present Industrial District boundary running parallel to Highland Avenue. The HC-128 District follows the same boundaries as the previous Business District located between Route 128 and the Charles River on the north side of Highland Avenue and is bounded and described as follows:

Beginning at the point of intersection of the centerline of Highland Avenue and the easterly sideline of the Circumferential State Highway Layout of 1953, known as Route 128 (Interstate Route 95); thence running northerly along said sideline of the Circumferential State Highway to the point of intersection of said Circumferential Highway and the westerly projection of the southerly lot line at the end line of Brook Road of Lot 2 as shown on a plan recorded in the Norfolk County Registry of Deeds as Plan 1364 of 1988, thence running easterly by said projection and said southerly lot line of Lot 2 to a point, thence turning and running northerly by the easterly lot line of Lot 2 to a point of intersection with a line 200 ft. from a parallel to the northerly sideline of Highland Avenue, thence running easterly by said line 200 ft. from and parallel to the northerly sideline of Highland Avenue to the point of intersection of the southerly most centerline of Highland Circle, thence running easterly and southeasterly by said centerline of Highland Circle to the intersection with a line 100 ft. northerly from and parallel to the northerly sideline of Highland Avenue, thence running by said parallel line easterly to the centerline of the Charles River, thence running easterly by said centerline of the Charles River to the northerly centerline of Highland Avenue, thence running westerly by said centerline to the point of beginning.

4. Place in the Highland Commercial-District (HC-128) all that land now zoned Business District and lying between the Circumferential Highway, known as Route 128, and the centerline of the Charles River south of Highland Avenue and north of the present Industrial Park District boundary running parallel to Highland Avenue. The HC-128 District follows the same boundaries as the previous Business District located between Route 128 and the Charles River on the south side of Highland Avenue and is bounded and described as follows:

Beginning at the point of intersection of a line running parallel to and 200 feet southerly of the southerly sideline of Highland Avenue and the easterly sideline of the Circumferential State highway Layout of 1953, known as Route 128 (Interstate Route 95); thence running northerly along said sideline of the Circumferential State Highway to the point of intersection of the centerline of Highland Avenue, thence running easterly by said centerline of Highland Avenue to the centerline of the Charles River, thence running south by said centerline of the Charles River to the intersection of a line 100 ft. southerly of and parallel to the southerly sideline of Highland Avenue, thence running westerly by said parallel line to the intersection of the centerline of Highland Terrace, thence running southeasterly by the centerline of Highland Terrace to the point of intersection of the projection of a line being the easterly most course of the northerly line of Lot 4 as shown on Land Court Plan 24606A, thence turning and running by said line and the remaining courses of said Lot 4 to its intersection with the easterly sideline of Second Avenue, thence turning and running radially to the point of intersection with the centerline of Second Avenue, thence turning and running southeasterly by said centerline to a point of intersection with a line 200 ft. southerly from and parallel to the southerly sideline of Highland Avenue, thence from said intersection running westerly by a line 200 ft. southerly of and parallel to the southerly sideline of Highland Avenue to the point of beginning.

Or take any other action relative thereto.

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INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 4 Explanation: This Article describes the geographical boundaries of the New England Business Center District (NEBC), Mixed Use-128 District (MU-128), and Highland Commercial-District (HC-128).

The New England Business Center (NEBC) is bounded by Route 128 to the west, Cutler Lake to the south, the Charles River to the east, and the rear lot line of properties on Highland Avenue to the north. The NEBC district has the same zoning boundaries as the previous Industrial Park district.

The Highland Commercial-128 (HC-128) district includes all properties fronting on Highland Avenue between Route 128 and the Charles River. The district boundary typically follows the rear lot lines of properties along Highland Avenue, to a depth of 100 to 200 feet on either side of the public right-of-way. The HC-128 district has the same zoning boundaries as the previous Business district.

The Mixed Use-128 (MU-128) district is bounded by Route 128 to the west, the rear lot line of properties on Highland Avenue to the south, the Charles River to the east, and the elevated rail line to the north. The MU-128 district has the same zoning boundaries as the previous Industrial district.

ARTICLE 5: ESTABLISHMENT OF RESIDENTIAL OVERLAY MU-128 DISTRICT

To see if the Town of Needham will vote to amend the Zoning By-Law, as follows:

1. In Section 2.1, Classes of Districts, by adding a new Overlay District designation and category as follows:

"RO-128 - Residential Overlay MU-128"

2. In Section 3, Use Regulations, by inserting a new Subsection 3.8, Residential Overlay MU-128 (RO-128) District, to read as follows:

3.8 Residential Overlay MU-128 (RO-128)

3.8.1 Purpose and Intent.

To permit residential use in the MU-128 district in a manner that does not cause conflict with established commercial uses, takes advantage of the riverfront assets in the MU-128 district, and provides for more diverse and affordable housing opportunities in Needham.

3.8.2 Establishment of the District and Relationship to Underlying Districts

The RO-128 is established as an overlay district to be applied over a portion of the Mixed Use - 128 District. The RO-128 shall not restrict the rights of landowners which are provided in the underlying zoning district. However, if the owner elects to use the rights provided by the RO-128 for development purposes, all development shall conform to the regulations of this subsection.

3.8.3 Uses Permitted by Right.

In the RO-128 district multifamily residential development consistent with the dimensional criteria of this section, up to a Floor to Area Ratio (FAR) of 1.0, is permitted as of right.

3.8.4 Uses Permitted by Special Permit.

The RO-128 shall permit multifamily residential development consistent with the dimensional criteria of this section up to a floor area ratio of 2.0, if the special permit conditions of section 7.5.2 of this bylaw and the following additional conditions, are met.

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a. Twenty percent (20%) of the residential units constructed, beyond the number of units that can be constructed as of right, shall be provided as low and moderate income housing consistent with the affordable housing policies of the Town of Needham.

3.8.5 Accessory Uses.

All accessory uses permitted in the General Residence (GR) district shall be permitted in the RO-128 district.

3.8.6 Dimensional Criteria.

- a. Density: Residential development shall not exceed one dwelling unit per 1,250 sq. ft. of total lot area.
- b. Minimum Lot Area: 20,000 sq. ft.
- c. Minimum Lot Frontage: 100 feet
- d. Minimum Front, Side and Rear Setback: 20 feet
- e. Maximum Height: 6 stories and 65 feet
- f. Maximum Lot Coverage: 50%
- g. Minimum Open Space for landscaping or recreation purposes: 50%

3.8.7 Parking Requirements

Off-Street Parking shall conform to section 5.1.4 of the Needham Zoning Bylaw.

3.8.8 Relationship to Site Plan Review

All development undertaken through the use of the RO-128 District shall be reviewed and shall be subject to the criteria of the Needham Zoning Bylaw, Section 7.4 Site Plan Review.

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 5 Explanation: A new Residential Overlay MU-128 (RO-128) District would be established by this Article. The Residential Overlay MU-128 District would include all that land zoned Mixed Use-128 (MU-128), as described in Article 4 above, that is located within 350 feet of the Needham Bank of the Charles River.

Within the Residential Overlay MU-128 District multifamily residential development having a maximum Floor Area Ratio of 1.0 is permitted as of right. To encourage the provision of affordable housing units, an increase in the Floor Area Ratio to 2.0 is permitted by special permit provided twenty percent of the units constructed, beyond those constructed as of right, are dedicated for use as low and moderate income units consistent with the affordable housing policies of the Town of Needham.

The minimum lot size within the district is 20,000 square feet (slightly less than an acre). The maximum lot coverage is 50% with the remaining 50% dedicated to open space for landscaping or recreational purposes. Building heights are limited to 6 stories and 65 feet with front, side, and rear setbacks set at a 20-foot limit. Residential development is limited to one dwelling unit per 1,250 square feet of total lot area.

ARTICLE 6:

MAP CHANGE TO RESIDENTIAL OVERLAY MU-128 DISTRICT

To see if the Town will vote to revise the Zoning Map by placing in the Residential Overlay MU-128 (RO-128) district those portions of the underlying Mixed Use-128 District (MU-128), as described in Article 4 above, that are located within 350 feet of the Needham Bank of the Charles River, said area bounded and described as follows:

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Beginning at the point of intersection located 350 ft. westerly of the west bank of the Charles River and the centerline of the MBTA right-of-way, thence running easterly by the centerline of said MBTA right-of-way to the centerline of the Charles River, thence turning and running southeasterly by the centerline of said Charles River to a point of intersection with a line 100 ft. northerly from and parallel to the northerly sideline of Highland Avenue, thence turning and running by said parallel line to its intersection with the southerly most centerline of Highland Circle, thence running northwesterly and westerly by said centerline to the point of intersection of a line 200 feet northerly from and parallel to the northerly sideline of Highland Avenue, thence running westerly by said parallel line to the point of intersection with a line 350 ft. westerly of the west bank of the Charles River, thence turning and running northwesterly by a line 350 ft. westerly of and parallel to the west bank of the Charles River to the point of beginning.

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 6 Explanation: This Article describes the geographical boundaries of the Residential Overlay MU-128 (RO-128) district which would generally include all that land zoned Mixed Use-128 (MU-128), as described in Article 4 above, that is located within 350 feet of the Needham Bank of the Charles River.

ARTICLE 7:

PETITION GENERAL COURT - TRAFFIC MITIGATION FUND

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled "AN ACT TO AUTHORIZE THE TOWN OF NEEDHAM TO AMEND ITS ZONING BY-LAW TO PROVIDE FOR A TRAFFIC MITIGATION FUND."

Be it enacted by the Senate and House of Representatives in the General Court assembled and by the authority of same, as follows:

SECTION 1. The Town of Needham is authorized to amend its Zoning By-Law as follows:

1. Intensity of Use Special Permit Criteria for the NEBC District (New England Business Center District), 128, HC-128 District (Highland Commercial-128 District), and MU-128 District (Mixed Use-128 District).

Applicability

Development in the NEBC, HC-128 and MU-128 requiring a special permit for an increase in the intensity of use over what is permitted by right shall be subject to the following additional special permit provisions.

a. Special permits shall be granted by the Planning Board (Board) only if the Board determines that the project is consistent with the New England Business Center, Highland Avenue Corridor, and Wexford/Charles Street Industrial District Plan (District Plan), as adopted by the Planning Board.

b. The Board, at a minimum, shall also examine the following factors:

The ability of existing public infrastructure to adequately service the proposed facility without negatively impacting existing uses, including but not limited to, water supply, drainage, sewage, natural gas, and electric services.

Impact on traffic conditions at the site, on adjacent streets and in nearby neighborhoods, including the adequacy of roads and major intersections to safely and effectively provide access to and from the areas included in the District Plan and the areas immediately adjacent to said areas.

The environmental implications of the proposal and the relationship of the proposal to open space and conservation plans adopted by the Town.

The short and long term fiscal implications of the proposal to the Town of Needham.

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c. The Board shall consider all the factors noted in item b. above, and any proposed mitigation measures proposed by the applicant. The Board shall make findings as to whether the benefits, if any, of the proposed project outweigh the costs and adverse impacts, if any, to the Town. If the Board, after considering all factors noted above, finds that the proposal would benefit the Town and is consistent with the District Plan, the Board may grant a special permit with or without specific conditions.

d. Consistent with Massachusetts General Laws, the Board may require the applicant to provide financial assistance so that the Board may hire professionals to assist it in the review of any factors noted in items b. and c. above.

e. Traffic Improvement Fee. The Board shall determine how many additional square feet of development, above those allowed by right, will be created by the grant of the special permit under this section. Applying the Needham Zoning Bylaw sections establishing the Required Parking, the Board shall determine the appropriate number of off-street parking spaces required to service that portion of the development which exceed that permitted by right. The Board shall then require a Traffic Improvement Fee (Fee) for each such parking space in an amount to be set forth in the Zoning By-Law. Said fee shall be paid by the applicant or the applicants designee into a Traffic Mitigation Fund, established hereunder, for the purpose of addressing long-term traffic improvements clearly related to and directly benefitting the uses within the area covered by the District Plan. Said use area shall be limited to the intersections of Kendrick Street and Hunting Road, all portions of the existing intersection of Interstate Route 95 (Route 128) and Highland Avenue, the intersection of Highland Avenue and Needham Street, Highland Avenue between Route 95 (Route 128) and the Newton line, Kendrick Street from the intersection with Hunting Road to the Newton line, and any planned or proposed intersection on Route 95 (Route 128) directly servicing the business zoning districts included in the District Plan.

f. Payment of Traffic Improvement Fee. The applicant may pay the entire Traffic Improvement Fee prior to receipt of the building permit for the project. In the alternative, the applicant may pay in two installments: half prior to receipt of the building permit for the project, and the other half prior to receipt of the occupancy permit for the project, provided, however, that interest on the second installment will accrue at 12% per annum from the date of payment of the first installment and must be paid with the second installment.

g. Site Mitigation. The payment of the Fee shall not exempt developers from any on-site or access-related traffic improvements required by the special permit, or the site plan review process, and any conditions resulting from said process. Further, payment of the Fee shall not exempt any developer from any costs associated with providing other forms of infrastructure improvements, such as water, sewer, or drainage improvements, in order to provide safe and efficient use of the site.

2. Traffic Mitigation Fund

a. Establishment

A Traffic Mitigation Fund is hereby established within the Office of the Town Treasurer. Such Fund shall be operated in conformance with M.G.L. Chapter 44, Section 53E ½, except as set forth herein.

b. Use of Funds

All funds deposited, and any interest accrued, shall only be used to fund in part or in total the traffic improvement projects described in the New England Business Center Highland Avenue Corridor and Wexford/Charles Street Industrial District Plan dated January 2001, or as subsequently amended by the Planning Board, including land takings necessary to accomplish said improvements.

c. Authorization

Any monies from the Fund shall be expended only at the direction of the Board of Selectmen after receiving comments from the Planning Board. Prior to entering into any contract for expending such funds, the Board of Selectmen shall have given sixty (60) days notice to the Planning Board and inviting its comments.

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d. Custodian

The Town Treasurer shall be the custodian of the Fund and may deposit the proceeds in a bank or invest all or part of the Fund in securities as are allowed under the laws of the Commonwealth of Massachusetts. Said investment proceeds shall accrue to the Fund.

e. Source of Funds

All special permit fees for traffic improvement associated with new development in the New England Business Center District, Highland Commercial 128 District and Mixed Use-128 District shall be deposited into the Fund. Other monies donated by private individuals or groups for the express purpose of implementing identified traffic improvement within the project area may also be deposited into the Fund, and be subject to all regulations governing the use of Fund monies. The Town of Needham may also make appropriations of public monies into the Fund for the purpose of expediting the objectives of the Fund.

f. Expenditure Deadline

All funds deposited shall remain in the Fund for a period of not to exceed 15 years. If all or part of the collected fees or contributions have not been expended or contracted to be expended by said time, the monies shall be returned to the parties, their heirs, executors or assigns, who paid or contributed to said fund, on a pro rata basis. In order for an heir, executor or assign to be eligible for such repayment, it must have filed notice of its status and mailing address with the Town Treasurer on or before 30 days after the 15th anniversary of said fund.

SECTION 2. The Town shall follow the procedures established under Massachusetts General Laws, Chapter 40A, Section 5 to amend its zoning by-law in accordance with this act;

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen and Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 7 Explanation: This article authorizes the Board of Selectmen to petition the legislature for enactment of special legislation empowering the Town of Needham to amend its Zoning By-Law to provide for a Traffic Mitigation Fund under the control of the Board of Selectmen. The Traffic Mitigation fund to be established as part of the zoning proposal described in Articles 3 - 6 above and this Article, would create a dedicated funding source for traffic improvements in the New England Business Center, Highland Avenue Corridor, and Wexford/Charles Street study areas.

Moneys in the fund are to be used exclusively for traffic improvements as recommended in the plan, and/or other traffic improvements related to the study area, as approved by the Board of Selectmen. Expenditures from the Fund require a vote of Town Meeting. Private individuals or groups may also donate money to the Fund to be used for the same purposes and under the same restrictions as the special permit fees. The Town of Needham may also transfer public monies into the Fund to expedite traffic improvements. The Town Treasurer will be the custodian of the Fund, and may deposit the proceeds in a bank or invest all or part of the Fund.

All Special permit fees deposited into the Fund will remain in the Fund for a period not to exceed 15 years. If the fee has not been expended and is not contracted to be expended within this time, the money will be refunded to the appropriate parties with all accrued interest.

ARTICLE 8:

APPROVE EASEMENT FOR GAS AND DRAINAGE LINES

To see if the Town will vote to authorize the Board of Selectmen to grant permanent utility easements, on land owned by the Town adjacent to Dwight Road, to the Charles River Association for Retarded Citizens, Inc., for the purpose of installing and maintaining underground gas and drainage utilities necessary to operate its facility on North Hill in the Town of Needham, or take any other action relative thereto.

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INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 8 Explanation: As part of the new Charles River Association for Retarded Citizens new facility on Dwight Road, new natural gas and drainage utilities were necessary. This Article will allow the Town to grant a permanent easement within the Town's right-of-way for these utilities.

ARTICLE 9: BETTERMENT STREET ACCEPTANCE - HENDERSON STREET

To see if the Town will vote to accept the following street or portion thereof as laid out by the Board of Selectmen and according to a plan on file with the Town Clerk.

Henderson Street - From Oakcrest Road to Miller Street, a distance of approximately 508 feet, including the taking or acceptance of easements as shown on said plan, under the provisions of law authorizing the assessment of betterments; or take any action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 9 Explanation: Henderson Street is a private way which, at the expense of the abutters, was recently reconstructed to meet the Town's design standards. This Article, if accepted, will make Henderson Street a public way.

ARTICLE 10: NON-BETTERMENT STREET ACCEPTANCE

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans:

Bridle Trail Road
Cutler Road
Cranberry Lane

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 10 Explanation: The above named streets were constructed by the developers in conformance with the Town's design standards. This Article, if accepted, will make these streets public ways.

PERSONNEL RELATED ARTICLES

ARTICLE 11: AMEND CLASSIFICATION AND STANDARD RATES OF COMPENSATION

To see if the Town will vote to amend the Classification and Standard Rates of Compensation Schedule in its entirety by substituting therefor a new Classification and Standard Rates of Compensation Schedule; or take any other action relative thereto.

INSERTED BY: Personnel Board

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FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Article be Adopted

Article 11 Explanation: In accordance with M.G.L. c. 41 Section 108A, the Town annually adopts a classification and compensation schedule for General Government employees, other than employees covered by labor contracts. The Personnel Board recommends classification and compensation levels for non-represented employees, as well as classification levels for employees whose titles are contained in a bargaining unit. The rates of pay for the latter are set during the collective bargaining process and are incorporated into the classification and compensation schedule. All proposed revisions to the Classification and Standard Rates of Compensation Schedule will be provided to Town Meeting Members before May 7, 2001. The Personnel Board recommends a 3% wage increase for non-represented employees for fiscal year 2002.

ARTICLE 12: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2001, as required by the Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	\$54,253
Town Clerk with Six or more Years of Service in that Position	\$64,777 (1)
Selectmen, Chairman	\$1,800
Selectmen, Others	\$1,500
Assessor, in Office as of 1/17/96	\$10
Assessor, elected after 1/17/96	\$0;

- (1) In addition, such compensation shall also include payment of longevity in the amount of \$2,591; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed \$21,600. The annual salary of \$64,777 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed \$6,500. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation in an amount not to exceed \$9,100.

or take any other action relative thereto.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Article be Adopted

Article 12 Explanation: In accordance with M.G.L. c. 41 Section 108, the Town must annually vote to set the salary and compensation for any Elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits as close to that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now included in the recommended salary and compensation article. This article also includes provision for a one time distribution of accumulated and unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977; the stipends for the members of the Board of Assessors were eliminated at the 1996 Annual Town Meeting. Members of the Board of Assessors in office at that time were grandfathered at a \$10 annual rate so that current members could retain their health insurance benefits.

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FINANCE / BUDGET ARTICLES

ARTICLE 13: ACCEPT CHAPTER 411 OF THE ACTS OF 2000 (PENSION ADJUSTMENT FOR CERTAIN RETIREES) RETIREMENT BOARD

To see if the Town will vote to accept Chapter 411 of the Acts of 2000; or take any other action relative thereto.

INSERTED BY: Needham Retirement Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 13 Explanation: The Town has already accepted legislation which provides this benefit to retirees hired after 1937. This Article will provide equity to those who retired prior to this date. There is currently one retiree who was hired prior to 1937 having selected Retirement Option C, which provides for a monthly benefit to be paid to the beneficiary (usually the spouse) upon the death of the retirees. Retirees who have lost their spouses will, if this legislation is accepted, have their benefits increase to the Option A benefit level (no beneficiary benefits).

ARTICLE 14: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986 (CONTINUATION OF INCREASE IN PROPERTY TAX EXEMPTION LIMITS)

To see if the Town will vote to accept, for Fiscal Year 2002, the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions and approve an increase in the amount of 34% for each eligible exemption; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 14 Explanation and Summary of Chapter 73, Section 4 of the Acts of 1986 and Chapter 126 of the Acts of 1988: Town Meeting approval of the additional exemption, as well as application for the exemption by the taxpayer, must be made annually. Approval was first granted by the May 1993 Town Meeting. The Board of Selectmen has, each year, recommended that the exemption increase by the percentage increase in property taxes for the prior year. In fiscal year 2001 the exemption was 30%. Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws:

Clauses 17, 17C, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42, or 43.

The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayers original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value.

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ARTICLE 15: APPROPRIATE FOR SENIOR CORPS PROGRAM

To see if the Town will vote to raise and appropriate the sum of \$7,500 for the purpose of conducting the Senior Corps program, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 15 Explanation: In fiscal year 1996, the Town initiated a program (previously called the Property Tax Work-off Program) whereby qualified elderly and disabled property owners could work up to 100 hours for the Town. In turn, the individuals are paid approximately \$600 which is applied to their property tax bill. The funding request is unchanged from the amount approved in FY2001.

ARTICLE 16: APPROPRIATE FOR COMPENSATED ABSENCE FUND

To see if the Town will vote to raise and appropriate the sum of \$78,000 for the purpose of funding compensated absences provided by Personnel By-law, Personnel Policies or collective bargaining agreement, said sum to be spent under the direction of the Town Administrator and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 16 Explanation: The purpose of this Article is to fund the Town's employee sick leave liability. Upon retirement, termination or death, certain employees are compensated for unused sick leave. This account, which is gradually increased each year, funds this liability

ARTICLE 17: APPROPRIATE FOR HAZARDOUS WASTE COLLECTION

To see if the Town will vote to raise and appropriate the sum of \$30,000 for Hazardous Waste Collection Days, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 17 Explanation: The DPW has been conducting Hazardous Waste Collection Days for the past five years. This has been a tremendously successful program, with the fall 2000 hazardous waste collection day registering the largest volume of materials in five years. This appropriation, together with a small balance from a prior year appropriation, will allow the Town to conduct a Fall 2001 and a Spring 2002 hazardous waste collection day.

ARTICLE 18: APPROPRIATE FOR TRAFFIC MANAGEMENT PROGRAM

To see if the Town will vote to raise and appropriate the sum of \$55,000 for the purpose of creating a Traffic Management Program, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

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Article 18 Explanation: In response to numerous and widespread complaints regarding pedestrian and motor vehicle safety, the Board of Selectmen is proposing to implement a Traffic Management Program having the following three components:

- a. **Education:** Providing the public with information on the scheduling of road construction projects and alternative commuter routes, pedestrian and vehicle safety rules, etc.
- b. **Enforcement:** Using a combination of a mobile traffic enforcement unit and additional police presence to enforce the traffic laws.
- c. **Engineering:** Continue the Town's program of redesigning roads and intersections to improve vehicle and pedestrian safety. Utilize traffic calming techniques where appropriate. Identify the road and intersection improvements that will allow traffic to flow smoothly, thereby reducing the need for traffic to move to residential streets in order to avoid congestion.

The \$55,000 will provide for two traffic counters (\$15,000), a mobile traffic speed monitoring unit (\$30,000), additional police enforcement (\$8,000) and educational / informational materials (\$2,000).

ARTICLE 19: APPROPRIATE FOR POST-RETIREMENT EMPLOYEE HEALTH INSURANCE LIABILITY FUND

To see if the Town will vote to raise and appropriate the sum of \$380,000 for a Post-Retirement Employee Health Insurance Liability Fund, said sum to be spend under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 19 Explanation: A recent actuarial study shows that the Town has a liability of between \$27 and \$32 million for post retirement employee health insurance benefits. These are the health insurance benefits the Town must provide, by law, to its retirees. It is proposed that the reduction in the Town's pension assessment (line item 019) be used to begin funding this liability. Warrant Article 71 is related to this Article in that it will allow the Town to use the investment proceeds of this fund to reduce this liability.

ARTICLE 20: APPROPRIATE FOR MEMORIAL PARK GARDEN

To see if the Town will vote to raise and appropriate the sum of \$1,000 for the purpose of maintaining the Memorial Park Garden, said sum to be spent under the direction of the Memorial Park Trustees and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Memorial Park Trustees

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 20 Explanation: The Memorial Park Garden was originally developed with donations and volunteers. The Memorial Park Trustees are requesting \$1,000 in order to fund a portion of the annual upkeep and maintenance of this garden.

ARTICLE 21: APPROPRIATE FOR ENVIRONMENTAL COMPLIANCE AUDIT

To see if the Town will vote to raise and appropriate the sum of \$30,000 for the purpose of completing an Environmental Compliance Audit, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

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Article 21 Explanation: The U.S. Environmental Protection Agency (EPA) has identified public works facilities as a significant source of ground water contamination. As such, the EPA has begun a systematic review of such facilities, and has issued substantial fines to those municipalities violating EPA regulations. One greater Boston municipality was fined \$400,000. This Article, if funded, will provide for a comprehensive review of all DPW facilities (Main garage, RTS, sewer pumping stations) where there is the storage of chemicals, petroleum products, solvents or other hazardous materials.

ARTICLE 22: APPROPRIATE FOR WEST NILE VIRUS PROGRAM

To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of conducting larviciding and town-wide education regarding the emergence of West Nile Virus, said sum to be spent under the direction of the Board of Health and raised from the tax levy; or take any other action relative thereto

INSERTED BY: Board of Health

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 22 Explanation: Funds requested are in addition to funds appropriated for routine surveillance, spraying and breeding site reduction of nuisance mosquitoes, assessed through the Cherry Sheet for the Norfolk County Mosquito Control District. The funds would be used only if West Nile Virus activity reemerges next summer and fall. The funds would be used to pay for targeted educational efforts aimed at increasing awareness of West Nile virus and at reducing the risk of exposure to, and local breeding of, disease carrying mosquitoes, to purchase additional mosquito larvicide and to increase surveillance for mosquitos..

ARTICLE 23: APPROPRIATE FOR ACCUVOTE BALLOT READING TECHNOLOGY UPGRADE

To see if the Town will vote to raise and appropriate the sum of \$22,000 to replace the internal electronic components of the 11 Accuvote machines, to be spent under the direction of the Board of Selectmen and Town Clerk and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Town Clerk

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 23 Explanation: This request for funding would upgrade the Town's eleven accuvote machines with the newer "visible light" ballot reading technology. The primary benefit of this upgrade is to do away with the need for voters to use special marking pens or pencils when marking their ballot. This will virtually eliminate the possibility of ballots not being read correctly because of either a light mark or an incorrect marker being used (especially absentee ballots).

ARTICLE 24: APPROPRIATE FOR THE FY2002 OPERATING BUDGET

To see what sums of money the Town will vote to raise and appropriate for the necessary Town expenses and charges; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted as shown on pages 9 - 14

ARTICLE 25: APPROPRIATE THE FY2002 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2002; under the provision of G.L. Chapter 44, Section 53F ½:

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		<u>Expended FY 00</u>	<u>Appropriated FY 2001</u>	<u>Recommended FY2002</u>
901	Salaries	\$813,413	831,681	743,344
902	Purchase of service	223,070	242,200	253,850
903	Expenses	252,005	268,827	284,363
904	Capital outlay	49,449	20,000	20,000
905	MWRA assessment	356,384	691,798	691,708
906	Emergency repairs	13,361	50,000	50,000
907	Debt service	<u>923,676</u>	<u>960,000</u>	<u>1,107,698</u>
	Total	\$2,631,689	3,064,506	3,151,052

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen/ Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 25 Explanation: The Water Enterprise Fund budget is a self-supporting account. That is, water user fees and charges cover the entire cost of operations. The decrease in salaries is due to the completion of the 24/7 staffing requirement at the Water Treatment Facility. The Town anticipates a decrease in the MWRA assessment due to a reduction in the amount of water purchased. This assessment will be known on June 30. The July 1, 2000 Water Enterprise Fund Retained Earnings are \$559,249.

ARTICLE 26: APPROPRIATE THE FY2002 WASTEWATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2002; under the provisions of G.L. Chapter 44, Section 53F ½:

		<u>Expended FY00</u>	<u>Appropriated FY2001</u>	<u>Recommended FY2002</u>
908	Salaries	\$374,310	404,225	411,315
909	Purchase of service	93,486	104,200	104,200
910	Expenses	55,116	63,470	63,658
911	Capital outlay	59,968	7,500	0
912	MWRA assessment	4,519,711	4,474,927	4,474,927
913	Emergency repairs	18,219	20,000	20,000
914	Debt service	<u>994,465</u>	<u>964,000</u>	<u>1,126,605</u>
	TOTAL	\$6,111,274	6,038,322	6,200,704

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen/Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 26 Explanation: The Wastewater Enterprise Fund budget (Sewer Division) is a self-supporting account. That is, sewer user fees and charges cover the entire cost of operations. The July 1, 2000 Wastewater Enterprise Fund Retained Earnings are \$706,293.

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ARTICLE 27: APPROPRIATE THE FY2002 SOLID WASTE/RECYCLING ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2002; under the provisions of G.L. Chapter 44, Section 53F ½:

	<u>Expended</u> <u>FY2000</u>	<u>Appropriated</u> <u>FY2001</u>	<u>Recommended</u> <u>FY2002</u>
915 Salaries	\$309,895	\$406,571	424,477
916 Purchase of service	699,175	806,700	824,700
917 Expenses	101,977	126,280	126,455
918 Capital outlay	0	1,000	0
919 Emergency repairs	0	0	0
920 Debt service	232,409	230,000	270,339
TOTAL	\$1,343,456	\$1,570,551	1,645,971

INSERTED BY: Board of Selectmen / Finance Committee
 FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 27 Explanation: This budget is funded through a combination of property tax revenues(approximately \$957,000) and user fees (\$689,000) costs. The July 1, 2000 Solid Waste / Recycling Enterprise Fund Retained Earnings are \$249,440.

ARTICLE 28: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to continue revolving funds for certain town departments pursuant to the provisions of G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2001:

<u>Revolving Fund</u>	<u>Authority to Spend</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY2002 Budget</u>
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	\$215,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	\$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Donations Town Appropriation	Transportation program for COA	\$40,000
Yard Waste Processing Program	Board of Selectmen /DPW Director	Appropriation from Town and Participating Communities	Multi-community yard waste processing program	\$75,000
Home Composting Bin Account	Board of Selectmen / DPW Director	DEP Grant / Sales of Bins	Purchase of additional home composting bins	\$2,000
Human Rights Committee Invest. Account	Board of Selectmen / Town Administrator	MCAD	Costs related to the Investigation of MCAD complaints	\$2,000
Senior Center Activities	Council on Aging Director	Program Fees	Costs related to social programs for elderly	\$1,000

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or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 28 Explanation and Summary of G.L. Chapter 44, Section 53E ½ : A revolving fund established under the provisions of G.L. Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited with only the departmental receipts received in connection with the programs supported by such revolving fund and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½.

The Annual Town Meeting authorization for each revolving fund shall specify:

- (1) the programs and purposes for which the revolving fund may be expended;*
- (2) the departmental receipts which shall be credited to the revolving fund;*
- (3) the board, department or officer authorized to expend from such fund; and*
- (4) a limit on the amount which may be expended from such fund in the ensuing year.*

In any fiscal year the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to G.L. Chapter 59, section 23.

ARTICLE 29: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Board of Selectmen to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town Ways and authorize the expenditure of \$500,000 provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 29 Explanation: State law requires that Town Meeting approve the use of funds received from the State for road construction purposes including engineering or to address traffic improvements. In FY2001, the Town received approximately \$465,000 from the State.

ARTICLE 30: TRANSFER OF UNDESIGNATED FUND BALANCE

To see if the Town will vote to transfer \$3,749,945 from the Undesignated Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the fiscal year 2002; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 30 Explanation: Undesignated fund balance is the result of unexpended appropriations and revenue in excess of estimates from fiscal year 2000. It also includes the collection of previously delinquent taxes.

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CAPITAL IMPROVEMENT BUDGET ARTICLES

Articles 31 - 65 are the Capital Improvement Budget Articles as recommended by the Board of Selectmen in the FY 2002-2006 Capital Improvement Plan (CIP). A summary of potential capital projects for FY2002 - 2006 can be found in the Supplemental Information section of the Warrant.

ARTICLE 31: APPROPRIATE FOR EXTRAORDINARY BUILDING REPAIRS POLICE/ FIRE STATION

To see if the Town will vote to raise and appropriate the sum of \$560,000 for extraordinary repairs at the Police / Fire station, to be spent under the direction of the Municipal Building Maintenance Board, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow up to \$560,000 for a period of up to five years, under G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 31 Explanation: Funding for the design of this project was approved at the 2000 Annual Town Meeting. It includes: abatement of lead paint and painting of exterior surfaces; replacement/repair and painting of exterior wood trim and exterior balusters; the replacement of exterior sealant and wall expansion joints; the installation of aluminum windowsill flashing to protect wood sills; miscellaneous repairs to roofing systems; repair of flat roofing sections; repair of masonry walkways and ramps; the installation of exterior trench drains at Station #2 to alleviate water infiltration; and the cleaning of bird debris and installation of a bird netting system to prevent the future accumulation of debris.

ARTICLE 32: APPROPRIATE FOR POLLARD SCHOOL PORTABLE CLASSROOMS - DESIGN

To see if the Town will vote to raise and appropriate the sum of \$100,000 for engineering and design of portable classrooms at the Pollard Middle School, to be spent under the direction of the Permanent Public Building Committee and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 32 Explanation: Current and projected enrollment at the Pollard indicates a critical need for additional classroom space. With the prospect of a new middle school still under consideration, it is the opinion of the School Committee that one short-term solution is to lease portable classrooms. Final costs and related set-up charges are still being evaluated.

ARTICLE 33: APPROPRIATE FOR HIGH SCHOOL COMMUNICATION SYSTEM

To see if the Town will vote to raise and appropriate the sum of \$50,000 for a High School Communication System, to be spent under the direction of the Municipal Building Maintenance Board and raised from the tax levy, or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 33 Explanation: The intercom/paging/bell system at the High School is obsolete. Some of the speakers in the system were installed in 1930's; the newest speakers were installed in the 1960's. The oldest sections of the system wiring date from the 1950's, while the newer sections date from the 1960's and 1980's. At present, the system is currently inoperable in 33

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classrooms and 5 other non-classroom spaces including the cafeteria. This request is for funding for a completely new system that would utilize the latest technology and would be integrated with the recently replaced telephone system

ARTICLE 34: APPROPRIATE FOR INTERIOR PAINTING

To see if the Town will vote to raise and appropriate the sum of \$75,000 for interior painting of town and school buildings, to be spent under the direction of the Municipal Building Maintenance Board and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Not be Adopted

Article 34 Explanation: This request is for the 2nd year of a multi-year plan to systematically address the need for the maintenance of interior spaces in town and school buildings. The amount appropriated in the annual operating budget of the Municipal Building Maintenance Department has been insufficient to address the total work needed. This has resulted in the deferral of many projects. The funds sought in this request are slated for work at the Pollard School and both fire stations.

ARTICLE 35: APPROPRIATE FOR POLLARD AIR CONDITIONING

To see if the Town will vote to raise and appropriate \$32,000 for air conditioning in certain classrooms at the Pollard Middle School, to be spent under the direction of the Municipal Building Maintenance Board and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Not be Adopted

Article 35 Explanation: In the summer of 2000, the MBMB installed air conditioning in a portion of the 6th grade cluster at the Pollard School to accommodate a student with a specific medical condition. A cluster of 7th grade classrooms will now need air conditioning to accommodate this student for 2001-2002.

ARTICLE 36: APPROPRIATE FOR SCHOOL FLOOR REPLACEMENT

To see if the Town will vote to raise and appropriate \$75,000 to replace flooring in school buildings, to be spent under the direction of the Municipal Building Maintenance Board and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Not be Adopted

Article 36 Explanation: This request is for the third year of a multi-year plan to systematically address the need to replace asbestos flooring in school buildings. In most cases, the worn flooring is comprised of asbestos, or carpeting glued directly to tiles that contain asbestos. In all cases, the asbestos floor tile is a minimum of 30 years old and would be due for replacement even if it did not contain asbestos. The cost of removing asbestos tile, or carpeting resting on asbestos tile, and replacing it with vinyl is estimated at \$4,000 for the average sized classroom. It is estimated that it will take 20 years to remove and replace all asbestos flooring in Needham classrooms. This effort will be directed toward those schools not slated for renovation work in the near future and for emergency repair areas.

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ARTICLE 37: APPROPRIATE FOR SCHOOL TECHNOLOGY PLAN

To see if the Town will vote to raise and appropriate the sum of \$185,000 for school department computer hardware, other data processing equipment and computer software, to be spent under the direction of the School Department, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$185,000 for a period of up to five years under M.G.L., Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 37 Explanation: This request will increase the inventory of computers as well as upgrade older model computers to accept new software applications and provide access to Internet resources. It will provide adequate workstations and associated peripherals for all instructional area: computer labs, school media centers, classrooms, special education programs, and tutorial areas. The request also includes upgrades for administrative computers and upgrades for administrative software.

ARTICLE 38: APPROPRIATE FOR SCHOOL DEPARTMENT MINI BUS

To see if the Town will vote to raise and appropriate the sum of \$50,000 for a School Department Mini Bus, to be spent under the direction of the School Committee and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 38 Explanation: The School Department's Mini Bus is used for transporting special education students and transporting other students on field trips. The current bus - a 1989 model GMAC - has approximately 143,000 miles on it and is in need of replacement. This request is for a handicapped accessible Mini Bus.

ARTICLE 39: APPROPRIATE FOR HIGH SCHOOL ENROLLMENT FEASIBILITY STUDY

To see if the Town will vote to raise and appropriate the sum of \$30,000 for a High School Enrollment Feasibility Study, to be spent under the direction of the Permanent Public Building Committee and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Not be Adopted

Article 39 Explanation: In light of projected increases in enrollment at the High School, the School Committee is requesting funds to undertake an assessment of the interior space at the High School and the potential to reconfigure it so that it is used more efficiently and productively. Part of this evaluation will be to determine if the Town's cable television studio can be relocated to the High School.

ARTICLE 40: APPROPRIATE FOR MITCHELL SCHOOL MEDIA CENTER

To see if the Town will vote to raise and appropriate the sum of \$54,000 for improvements to the Mitchell School Media Center, to be spent under the direction of the School Committee and the Municipal Building Maintenance Board and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

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FINANCE COMMITTEE RECOMMENDS THAT: Article Not be Adopted

Article 40 Explanation: This request combines two projects - one from the School Committee and one from the Municipal Building Maintenance Board - for the renovation of certain systems in the Media Center and the replacement of existing furniture. At the request of the School Committee, the MBMB is seeking funds for carpet replacement, ceiling replacement, electrical upgrades, painting and the replacement of window treatments at an estimated cost of \$25,000. The School Committee is seeking funds to replace/upgrade existing furniture including shelving, chairs, computer tables, and a circulation desk.

ARTICLE 41: APPROPRIATE FOR HIGH SCHOOL FURNITURE REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$50,000 for furniture replacement at Needham High School, to be spent under the direction of the School Committee and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Not be Adopted

Article 41 Explanation: The building renovation completed in 1988 was originally intended to include the replacement of building furniture. Unfortunately, due to higher than anticipated construction costs, the furniture replacement was not done. In its 1998 accreditation report, the New England Association for Schools and Colleges recommended the replacement and upgrade of outdated and damaged classroom and office furniture. This request is for the first year of a 3 year replacement program.

ARTICLE 42: APPROPRIATE FOR HIGH SCHOOL LANGUAGE LAB

To see if the Town will vote to raise and appropriate the sum of \$200,000 to replace the High School Language Lab, to be spent under the direction of the School Committee and raised from the tax levy, or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Not be Adopted

Article 42 Explanation: The language lab at Needham High School is not able to meet student demand or current programmatic needs. The student booths have been in place for 40 years and the equipment itself is seriously out of date. A state-of-the-art lab will allow for increased compliance with state and national standards / frameworks for foreign language study.

ARTICLE 43: APPROPRIATE FOR LOCAL ROAD/INTERSECTION RECONSTRUCTION

To see if the Town will vote to raise and appropriate the sum of \$1,000,000 for road and intersection improvements and reconstruction, including engineering design and construction administration, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$1,000,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 43 Explanation: This request reflects the third year of funding of the Board of Selectmen's road and intersection reconstruction program. The funds would be used to (1) reconstruct Canterbury Lane, Elder Road, Gary Road and Lee Road (2) undertake extraordinary repairs to local and Chapter 90 eligible roads; and, (3) subject to further engineering analysis.

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reconstruct one of the following intersections; Greendale Avenue at High Street and Tower Avenue, Central Avenue at Charles River Street; Dedham Avenue at Harris Avenue or Chapel Street/ May Street / Highland Avenue.

ARTICLE 44: APPROPRIATE FOR VEHICLES AND EQUIPMENT REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$640,100 for DPW equipment, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$640,100 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 44 Explanation: The total amount of vehicle and equipment replacement recommended for funding from all sources (i.e., general fund and enterprise fund revenues) equals \$640,100. \$611,600 represents that portion of the Town's vehicle and equipment replacement plan to be financed with general obligation debt. The remainder, \$28,500, represents RTS Enterprise Fund debt.

<u>Description</u>	<u>General Fund</u>	<u>RTS Fund</u>
Plow Frame and Plow	\$ 6,500	
1/2 ton van (parks division)	24,500	
Multi-purpose sidewalk tractor	68,000	
Replacement vehicle for Building Insp.	23,500	
Tractor w/Tiller Attachment (parks)	21,200	
1/4 ton pick up (RTS Supt truck)		28,500
Six replacement plow frames	30,000	
1 ton 4 WD pick-up (parks)	40,500	
Stump cutter (parks)	21,400	
1 WD Utility vehicle (engineering)	40,000	
1/4 ton pick-up (garage)	28,500	
1 ton 4 WD dump truck (highway)	48,000	
Hook lift truck w/plow frame, plow and		
odies (multiple divisions)	106,000	
1 ton 4 WD pick-up (highway)	40,500	
Highway mower w/trailer (parks)	78,500	
1 Ton pick up truck (garage)	34,500	
Total	\$611,600	\$28,500

ARTICLE 45: APPROPRIATE FOR SPORTSMAN'S POND FORCE MAIN PROJECT

To see if the Town will vote to raise and appropriate the sum of \$130,000 for the completion of the Great Plain Avenue / Sportsman's Pond sewer force main project, including construction administration, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$130,000 for a period of up to thirty years, under M.G.L. Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

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Article 45 Explanation: Prior to the 1996 relocation of the force main that ran under Sportsman's Pond (funded at the 1995 ATM), there were numerous leaks of wastewater into this privately-owned pond. Testing of the pond sediments revealed contamination of an estimated 3,200 cubic yards of material. This request is for funding to dredge, transport and dispose of these sediments, and to construct an adjacent sedimentation pond. The \$130,000 requested is an estimate that is highly dependent upon the ultimate location identified for disposal of the dredge.

ARTICLE 46: APPROPRIATE FOR RICHARDSON DRIVE PUMP STATION / SEWER FORCE MAIN DESIGN

To see if the Town will vote to raise and appropriate the sum of \$100,000 for engineering and design costs for a force main to replace the Richardson Drive pump station, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 46 Explanation: As part of the Wastewater System Master Plan, several of the Town's wastewater pump stations were evaluated to determine their physical condition, capacity to accommodate additional wastewater flows, and compliance with codes and standards of operation. Seven of the 10 wastewater pump stations in Town were identified as needing attention. In lieu of reconstruction, it is recommended that the station on Richardson Drive be eliminated by installing a gravity sewer to South Street allowing the station to be bypassed permanently. This request is for design funds for this gravity sewer project. The preliminary estimate of the cost of constructing this main is \$500,000.

ARTICLE 47: APPROPRIATE FOR WASTEWATER SYSTEM REHABILITATION - DESIGN

To see if the Town will vote to raise and appropriate the sum of \$150,000 for engineering and design costs to construct or reconstruct the wastewater system, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$150,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7 and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA with respect to such loan; and that the Selectmen be authorized to contract for and expend any federal, state or other aid available for the project, including any grant related to such project from the MWRA; or take any other action relative thereto.

INSERTED BY: The Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 47 Explanation: The Town of Needham, along with numerous other communities, is under an Administrative Order from the DEP to identify and remove Infiltration and Inflow (I/I) from our wastewater system. In addition, since the Town's MWRA sewer assessment is largely a function of metered flow, reductions of significant amounts of I/I will have a direct impact on the assessment.

The Town has undertaken studies to determine the locations and volumes of I/I entering the sewer system. The highest priority project identified was the Carol Road/Newman/Frank Street project, which was approved at the November, 2000 special town meeting. This request is for design funding for the next I/I project identified in these studies: Area 1-Along Dedham Ave. from the Dedham Line to Railroad Bridge/Cross Country to Webster St./Webster St., from South St. to Dedham Ave/Howland St./Pleasant St. and Area 3 & Area 4 - Edgewater Drive area. Design work on this project will be completed in the Fall of 2001 and a request for construction funds will be brought to the 2002 Annual Town Meeting

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ARTICLE 48: APPROPRIATE FOR WATER SYSTEM REHABILITATION

To see if the Town will vote to raise and appropriate the sum of \$665,000 for the construction or reconstruction of water mains, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$665,000 for a period of up to forty years, under M.G.L., Chapter 44, Section 8 and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA with respect to such loan; and that the Selectmen be authorized to contract for and expend any federal, state or other aid available for the project, including any grant related to such project from the MWRA; or take any other action relative thereto.

INSERTED BY: The Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 48 Explanation: The recently completed water system master plan identified a range of necessary improvements including various system upgrades to water mains that are greater than 70 years of age. The Dedham Avenue Water main is over 100 years old and has had numerous breaks over the last five years. The integrity of the main is unreliable and needs to be replaced. Engineering design was completed by the Town Engineering Division.

ARTICLE 49: APPROPRIATE FOR HANDICAPPED RAMPS

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the construction of handicapped ramps at various sidewalk locations, to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Not be Adopted

Article 49 Explanation: By Spring, 2001, the Town will have constructed 66 handicapped ramps in 46 locations in compliance with a January, 1997 order of the State Architectural Access Board (AAB). Notwithstanding this work, there are still over 2,000 locations around Town that require the installation of handicapped ramps in compliance with Federal Americans with Disabilities Act. This request, which will fund an estimated 10 to 15 ramps next year, is the part of a multi-year program to meet these Federal requirements.

ARTICLE 50: APPROPRIATE FOR DPW BASE RADIO REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$25,000 to replace the DPW two-way radio system, to be spent under the direction of the Board of Selectmen and raised from the tax levy, or take any other action relative thereto.

INSERTED BY: The Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 50 Explanation: For the past several years, DPW has been experiencing severe problems with its two-way radio system that is used for communication between DPW and divisional vehicles in the field, and among the vehicles themselves. This communication enhances service efficiency and productivity and is critical during snow and emergency events. The source of the problem with the existing system has been traced to the system cable that connects the DPW Building on Dedham Avenue to the base station located at the Birds Hill Water Tank. It is proposed that a new repeater-based system be installed as a replacement for the cable-based system. Replacement of the existing cable would not be cost effective.

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ARTICLE 51:

APPROPRIATE FOR STORMWATER DISCHARGE PERMIT

To see if the Town will vote to raise and appropriate the sum of \$55,000 for engineering services related to the NPDES permit, to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto

INSERTED BY Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 51 Explanation: In December, 1999, the U.S. Environmental Protection Agency issued Phase II regulations governing stormwater discharges for communities with populations under 100,000. These regulations require that municipalities apply for permits under the National Pollution Discharge Elimination System (NPDES) no later than March, 2003. These permits will stipulate conditions that municipalities must meet, and steps they must take to meet these conditions. This request is for funding to engage the services of an engineering consultant to assist the Town in preparing its application for an NPDES permit.

This request will be followed by additional requests at subsequent town meetings for funds to address the stipulations that will accompany the permit issued to the Town. The DPW anticipates such stipulations to include the development of a stormwater management plan, a process already underway in Needham (funded by Art. 7 of the May, 1998 special town meeting). Other requirements that might be imposed include the sampling and testing of discharges into "receiving" waters (ponds, streams, rivers, etc.); instituting best management practices that mitigate pollution from public streets and other public infrastructure such as catch basins and storm drains; designing and constructing water quality improvements; and, public education efforts to modify maintenance practices on private property.

ARTICLE 52:

APPROPRIATE FOR BROOK / CULVERT REPAIRS

To see if the Town will vote to raise and appropriate the sum of \$100,000 for repairs to brooks and culverts, to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 52 Explanation: This is a request for funding of the 2nd year of a multi-year request to clean brooks throughout Town and repair culverts/retaining walls in the brooks. During severe storms there are numerous incidents of flooding in residential areas. The flooding conditions are largely the result of blockages of waterways due to the failure of retaining walls and the clogging of waterways with vegetation and silt. These conditions have occurred due to the lack of manpower for routine maintenance of these waterways. A major effort is now needed to address this problem. The total multi-year cost has yet to be determined but \$100,000 is currently projected as the annual cost of the program. FY02 funds are proposed for work in the area between Linden St., Maple St. and the MBTA railroad tracks.

ARTICLE 53:

APPROPRIATE FOR SIDEWALK REPAIR AND RESURFACING

To see if the Town will vote to raise and appropriated the sum of \$60,000 for sidewalk repair and resurfacing, to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

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Article 53 Explanation: The School Department's busing policy has resulted in more school age children walking to school. This has placed a greater emphasis on the condition of sidewalks along designated walking routes. Steps to remedy this situation were taken two years ago with the appropriation of \$65,000 at the May, 1998 annual town meeting for the repair of sidewalks on high priority walking routes and \$85,000 at the May, 2000 annual town meeting. This current request would fund repairs to sidewalks on additional high priority routes, specifically on Paul Revere Road from Lindbergh Avenue from to Greendale Avenue.

ARTICLE 54: APPROPRIATE FOR PARKING LOT - DESIGN

To see if the Town will vote to raise and appropriate the sum of \$40,000 for design costs for the Dedham Avenue parking lot, to be spent under the direction of the Board of Selectmen and raised from the Parking Meter Fund; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 54 Explanation: This Article is for engineering design for reconstruction of the Dedham Avenue Parking lot. The front portion of this lot is owned by the Town. The rear portion is leased to the Town by the First Church of Christ, Scientist. The lease expires in November 2001. In exchange for a \$0 annual lease payment, the Town maintains the lot. As part of the lease negotiations, the Church has asked that the lot be reconstructed with curbing and related improvements. The estimated cost of reconstructing the entire parking lot is \$180,000. Construction funding will be requested at the May 2002 Town Meeting.

ARTICLE 55: APPROPRIATE FOR MEMORIAL PARK PARKING LOT

To see if the Town will vote to raise and appropriated the sum of \$46,000 to resurface Memorial Park parking lot, to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 55 Explanation: The Memorial Park parking lot needs to be resurfaced based on its current condition. As a means of extending the life of the existing pavement, the lot received a crack sealing treatment in 1993 along with repairs of significantly deteriorated and damaged areas.

ARTICLE 56: APPROPRIATE FOR KENDRICK STREET BRIDGE WATER MAIN - DESIGN

To see if the Town will vote to raise and appropriate the sum of \$ 35,000 for design costs to repair or replace the water main under the Kendrick Street Bridge, to be spent under the direction of the Board of Selectmen and raised from water receipts; or take any other action relative thereto

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 56 Explanation: In early Fall, 2000, a serious leak in the water main that is suspended under the Kendrick Street bridge was detected. While fixing the leak, the DPW discovered that the restraining bolts and couplings that hold the main together had rusted through and failed. A temporary sleeve was installed at the points of failure as a short term solution. Inspection of other sections of the main show evidence of similar deterioration and potential failure. This main provides water to properties in Needham on the east side of Route 128 including the Needham Business Center.

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Prior to developing this request, the Massachusetts Highway Department was contacted to determine when it intends to replace the Kendrick Street Bridge as part of the Route 128 Add-A- Lane project with the thought being that the Town may be able to wait until that time to replace the main. The scheduled time for replacement of the bridge is not known and because of the significant risks involved, the DPW is recommending that engineering plans be completed immediately.

ARTICLE 57: APPROPRIATE FOR WASTEWATER PUMP STATION PUMP REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$25,000 for two wastewater pump station pump replacements, to be spent under the direction of the Board of Selectmen and raised from Wastewater receipts; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 57 Explanation: The estimated useful life of pump station pumps is 12 to 15 years. The goal of this program is to minimize emergency calls due to mechanical failures by replacing pumps that have outlived their useful lives. It seeks \$25,000 a year to finance the replacement of two pumps per year. There are 23 pumps in operation in the Town's pump stations. This request is for Year 3 funding of an ongoing program to replace pumps at the various stations around town.

ARTICLE 58: APPROPRIATE FOR WATER SYSTEM IMPROVEMENT- DESIGN

To see if the Town will vote to raise and appropriate the sum of \$15,000 for design costs related to addressing water infrastructure needs, to be spend under the direction of the Board of Selectmen and raised from Water receipts; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 58 Explanation: This request is for design funds to address two water infrastructure needs identified in the recently completed water system master plan: water main looping and the replacement of small diameter mains. Water main looping is where lines that dead end at a particular location are tied into existing mains to improve water quality by eliminating stagnation and to enhance fire flow capacity by increasing line pressure. The master plan recommends the installation of approximately 9000 feet of new 8" mains to complete this looping at a total cost of \$1,175,000. The DPW proposes accomplishing this over a 12 to 15 year period. The plan recommends the replacement of 26,500 feet of small diameter mains at a total cost of \$3,450,000. The DPW proposes accomplishing this over a 15 -25 year period.

ARTICLE 59: APPROPRIATE FOR RTS TRANSFER TRAILER

To see if the Town will vote to raise and appropriate the sum of \$43,500 for the purchase of a solid waste transfer trailer, to be spent under the direction of the Board of Selectmen and raised from the Solid Waste / Recycling retained earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 59 Explanation: During FY01, two (2) trailers were approved for purchase; one to replace an older trailer and one to expand the total fleet to 6 trailers. One(1) trailer is being requested in FY2002 for replacement, as scheduled. The least damaged trailers are being retained and will be repaired to haul the less handled, non-compacted and lighter recyclables.

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It is anticipated that the total life of the trailers will be 6 to 8 years. The trailer that will be replaced if this request is funded is 12 years old.

ARTICLE 60: APPROPRIATE FOR WATER / SEWER SERVICE REPLACEMENTS

To see if the Town will vote to raise and appropriate the sum of \$50,000 for water and sewer service connection installation / replacement, to be spent under the direction of the Board of Selectmen and raised from Water and Wastewater receipts; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 60 Explanation: With the initiation of the Road Construction Program, a related component of these projects is the replacement or installation of the water or sewer service building connections. If this work is not done, it leaves an element of the subsurface infrastructure susceptible to failure before the desired life of the reconstructed roadway has been realized. In regard to the sewer connections, there are still homes that have chosen not to connect to the sewer system. Should their septic system fail, they could be ordered to connect despite any road excavation moratoriums that may be in place. The costs for these service replacements or installations are not included in the road construction estimates.

ARTICLE 61: APPROPRIATE FOR FIRE DEPARTMENT LADDER TRUCK

To see if the Town will vote to raise and appropriate the sum of \$625,000 to purchase a Fire Department ladder truck, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow up to \$625,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 61 Explanation: Last year, this project was recommended by the Board of Selectmen but was withdrawn just prior to Annual Town Meeting due to a lack of funds. The ladder truck is essential to the proper delivery of fire suppression and life/fire safety rescue. It has many functions including rescue, ventilation and salvage. The existing Ladder 1 will be 16 years old at the time of this scheduled replacement. It is very difficult to get parts for repairs as the manufacturer went out of business several years ago. Its salvage/trade-in value is between \$5,000 - \$10,000.

ARTICLE 62: APPROPRIATE FOR FIRE DEPARTMENT VEHICLE (C-2)

To see if the Town will vote to raise and appropriate the sum of \$42,000 to replace the Fire Department C-2 Vehicle, to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 62 Explanation: This vehicle is assigned to the Deputy Fire Chief. It must respond to every fire and EMS call and must be reliable to facilitate quick response to the scene of the incident. The current Deputy Chief's vehicle will not be traded in but retained as a special service unit. A Ford Bronco with 60,000 miles will be traded in.

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ARTICLE 63: APPROPRIATE FOR FIRE DEPARTMENT BRUSH TRUCK

To see if the Town will vote to raise and appropriate the sum of \$37,000 to replace the Fire Department Brush Truck, to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 63 Explanation: Fire vehicle C-6 is a pick-up truck used for utility purposes year round. In addition, it has a slide-in brush fire unit and serves as our forestry brush fire vehicle. The slide-in brush fire unit was funded for replacement at the May, 2000 annual town meeting. C-6, the pick-up that holds the slide-in unit, is a 1993 Ford F-350 and will be eight years old in FY02. In addition to its role in fighting brush fires, it is also used for many other purposes including fire suppression, transportation of supplies to a fire scene, pulling the hazardous materials trailer, and pulling the department's boat used for water rescues. Though it has relatively low mileage (31,000 miles), it has many hours on it at idle which causes wear and tear on the engine. It is beyond the age that it can be relied on for what it is called on to do, particularly regarding off-road uses. This request is for replacement of that vehicle.

ARTICLE 64: APPROPRIATE FOR ROSEMARY POOL REPAIRS

To see if the Town will vote to raise and appropriate the sum of \$300,000 for Rosemary Pool Renovations, to be spent under the direction of the Permanent Public Building Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$300,000 for a period of up to fifteen years, under G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 64 Explanation: At this time, the Park and Recreation Commission recommends expending up to \$300,000 for immediate repairs and modifications to the Rosemary Pool. This work will ensure that the pool can continue to operate until a long-term feasibility plan is approved. Design funds were approved at the May, 2000 annual town meeting

ARTICLE 65: APPROPRIATE FOR ROSEMARY POOL FEASIBILITY STUDY

To see if the Town will vote to raise and appropriate the sum of \$75,000 for a feasibility study of the Rosemary Pool Complex, to be spent under the direction of the Permanent Public Building Committee and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 65 Explanation: At the May, 2000 annual town meeting, \$100,000 was approved for engineering design for improvements to the Rosemary Pool Complex. Since that time, it has become apparent that the Rosemary Pool site has the potential to be developed to address multiple facility needs including an integrated Senior Center/Community Center Complex with parking to accommodate the needs of these centers as well as the Rosemary Pool Complex.

At a meeting held on November 27, 2000, representatives of the Permanent Public Building Committee, Board of Selectmen, Park and Recreation Commission, Council on Aging, Library Trustees, Finance Committee and the School Committee met to discuss the possibility of an integrated complex at the Pool parking lot site. At that meeting, it was agreed that a feasibility study of such a complex was a prudent step to take. This request is for the funding of that study.

ARTICLE 66: RESCIND BOND AUTHORIZATIONS

To see if the Town will vote to rescind a part of certain authorizations to borrow funds, which were approved in prior years, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the amount approved:

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Article 34, May 1999 ATM - Mitchell Boiler	29,300
Article 64, May 1999 ATM - Fire Rescue Vehicle	2,700
Article 44, May 1997 ATM - Webster Street Drain	33,511
Article 46, May 1997 ATM - Sewer Rehab	384,600
Article 8, October 1996 STM - Sewer Design	57,100

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 66 Explanation: *The above noted projects have been completed. It is necessary for Town Meeting to rescind the balances of the bond authorization so that these authorizations can be removed from the Town's financial records.*

ARTICLE 67: APPROPRIATE FOR NEW DEBT SERVICE

To see if the Town will vote to raise and appropriate the sum of \$66,414 from the tax levy for the payment of interest on debt in fiscal year 2002 for capital projects approved at the Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 67 Explanation: *This Article is to fund the first year of the general fund debt service for those Capital Article bond authorizations approved by Town Meeting. Debt service for the Enterprise Fund related bond authorizations is found in Articles 26-28. All amounts will be amended, if necessary, based on final action by Town Meeting.*

GENERAL BY-LAW ARTICLES

ARTICLE 68: AMEND GENERAL BY-LAW - NOISE BY-LAW

"To see if the Town will vote to adopt the following amendment to its General By-Laws.

Section 3.8 Noise Regulation

3.8.1 General

Noise generated by construction, landscaping projects including tree removal, deliveries and/or private trash pickup in residential areas of Needham (zoned as Residence A & B, General Residence, Rural Residence and Conservation) shall conform to the following restrictions:

- 1) Weekdays: There shall be no such activity prior to 7:00 a.m., including the arrival of vans and trucks, or the starting of engines and motors for warm-up purposes.
- 2) Saturdays: There shall be no such activity prior to 7:30 a.m., including the arrival of vans and trucks or the starting of engines and motors for warm-up purposes;

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- 3) Sundays: There shall be no such activity prior to 8:00 a.m. including the arrival of vans or trucks, or the starting of engines and motors for warm-up purposes if not otherwise regulated by Federal, State or other Town ordinances.

3.8.2 Notice

The Building Inspector, upon issuing a building or demolition permit, shall notify the permit holder of these restrictions. The Department of Public Works, upon issuing a street opening or other permit, shall notify the permit holder of these restrictions.

3.8.3 Activities Included

The following types of activities and equipment are covered by this by-law:

- Excavation - tractors, front-end loaders, jackhammers, and similar noise making equipment.
- Building and framing - power tools (permissible inside fully enclosed quarters), power generators, cement mixers, and similar noise making equipment.
- Site Clearing - including equipment listed above as well as chainsaws, stump grinders, wood chippers, and similar noise making equipment.
- Landscaping / tree removal - power mowers, leaf blowers, chainsaws, wood chippers, and similar noise making equipment.

3.8.4 Activities Excluded

- On-going activities at a permanently fixed business location that existed prior to April 1, 2001.
- Snow Removal
- Emergency work necessary for the immediate safety or protection of persons or property.

3.8.5 Penalties

- | | |
|---------------------------------|---------------|
| • 1st offense | Warning |
| • 2nd offense | \$50.00 fine |
| • 3rd and subsequent offenses - | \$200.00 fine |

Each day that there is an occurrence is a new offense."

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 68 Explanation: At the May 2000 Annual Town Meeting, a Citizen's Petition was submitted to establish a noise by-law for the Town. Town Meeting referred the Article to the Board of Selectmen for further study. Since that time, a Committee established by the Board of Selectmen has been meeting to discuss and draft a noise by-law. In general, the proposed by-law

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prohibits noise generated by construction, landscaping and other related activities prior to 7:00 a.m. on weekdays, 7:30 a.m. on Saturdays and 8:00 a.m. on Sundays..

ARTICLE 69:

AMEND GENERAL BY-LAW - HANDICAPPED PARKING FINES

To see if the Town will vote to amend Article 3 Section 3.4, Handicapped Parking, of the Town's General By-laws, by deleting in its entirety section 3.4.4 Penalty, and replacing it with a new section, as follows:

"3.4.4 Penalty

The penalty for violation of Section 3.4 shall be as follows:

\$100.00 each offense"

Or take any other action relative thereto.

INSERTED BY: The Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 69 explanation: A recent change in State law increases the minimum fine for handicapped parking violations to \$100.00 (the maximum fine is \$300.00). The Town's current fine is \$25.00. This change will bring the Town's by-law in conformance with State law.

ARTICLE 70:

AMEND GENERAL BY-LAW - TRANSIENT VENDORS

To see if the Town will vote to amend Article 9 of the Town's General By-laws, Penalties and Enforcement of Town By-laws, by adding a new section, as follows:

"9.2.2.8 Board of Selectmen Regulations

- a. Regulations Regarding For-Profit Transient Vendors / Businesses; Hawkers and Peddlers; Door to Door Solicitations
\$25.00 First offense
\$50.00 Each subsequent offense within any twelve month period, each subsequent offense constituting a separate offense."

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 70 Explanation: The Board of Selectmen has adapted regulations regarding For-Profit Transient Vendors / Businesses; Hawkers and Peddlers; Door-to-Door Solicitations. This Article, if adopted, will allow the Town to issue non-criminal disposition tickets for violations of these regulations.

ARTICLE 71:

PETITION GENERAL COURT - RETIREE HEALTH CARE LIABILITY TRUST FUND

To see if the Town will authorize the Board of Selectmen to petition the General Court as follows:

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Section 1. The Town Meeting of the Town of Needham may appropriate funds in order to offset the anticipated costs of premium payments for or direct payments to retired employees and the eligible surviving spouses or dependents of deceased employees. Such amount shall be credited to a special fund to be known as the Post Retirement Insurance Liability Fund. Any interest or other income earned by the fund shall be added to and become part of the fund. The Treasurer of the Town shall be the custodian of the fund and may deposit the proceeds in national banks or invest the proceeds by deposit in savings banks, cooperative banks or trust companies organized under the laws of the Commonwealth or in federal savings and loan associations situated in the Commonwealth or invest the same in such securities as are legal for the investment of funds of savings banks under the laws of the Commonwealth. Amounts shall be appropriated to or expended from such fund by any Town Meeting by majority vote only in accordance with an actuarial schedule developed by the Town. Such schedule shall be designed to reduce to zero any unfunded liability attributable to the payment of such premiums or direct payments. Such schedule shall also be designed to maintain appropriations as a fixed ratio of the current and predicted future payroll of the Town. The Treasurer may employ any qualified bank, trust company, corporation, firm or person for advice on the investment of the fund and to prepare an actuarial study and may pay for such advice and services from the fund.

Section 2. This Act shall take effect upon its passage.

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 71 Explanation: Cities and Towns face large unfunded liability exposure for health care costs for retired municipal employees. An actuarial study commissioned by the Town of Needham projects that Needham's unfunded liability ranges from 27 to 35 million dollars. Current law does not permit local governments to invest funds today for tomorrow's health care costs. If enacted, this legislation would allow the Town of Needham use the investment proceeds of a Post Retirement Employee Health Insurance Liability Fund (See Article 19) to help fund this Town liability.

TOWN MEETING COMMITTEES

ARTICLE 72: CONTINUE COMMUNITY CENTER STUDY COMMITTEE

To see if the Town will continue the Community Center Study Committee, established by vote of the 1994 Annual Town Meeting under Article 59, to direct and authorize said Committee to study the options for providing a community facility that may meet the current and future needs for youth, recreation, cultural and senior programs, said Committee shall report back to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Community Center Study Committee

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

ARTICLE 73: CONTINUE SCHOOL SAFETY STUDY COMMITTEE

To see if the Town will vote to continue the School Safety Study Committee, established by vote of the 1991 Special Town Meeting under Article 10, direct and authorize said Committee to continue the study and evaluation of safe walking routes for Needham School children, to develop and recommend minimum and uniform safety criteria regarding school walking routes, to address the issue of age appropriate walking routes and distances and to generally examine the issue of safe student access

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to and from their schools, said Committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: School Safety Study Committee

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

ARTICLE 74: CONTINUE SOLID WASTE DISPOSAL/RECYCLING ADVISORY COMMITTEE

To see if the Town will vote to continue the Solid Waste Disposal/Recycling Advisory Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and amended under Article 40 of the 1993 Annual Town Meeting, direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste, said Committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Solid Waste Disposal/Recycling Advisory Committee

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

ARTICLE 75: CONTINUE THE NEEDHAM GOVERNMENTAL REVIEW STUDY COMMITTEE

To see if the Town will continue the Needham Governmental Review Study Committee, established by vote of the 1997 Annual Town Meeting, under Article 71, said Committee shall report back to the next Annual Town Meeting or sooner, or take any other action relative thereto.

INSERTED BY: Needham Governmental Review Study Committee

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

ARTICLE 76: OMNIBUS ARTICLE

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town Officer or Committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 7 days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this day of 13th day of March, 2001

Daniel P. Matthews, Chairman
John H. Cogswell, Vice Chairman
Gerald A. Wasserman
William M. Powers
Colleen F. Schaller
Selectmen of Needham

true copy
attest:
Constable

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SUMMARY OF PROPOSED CAPITAL PROJECTS - FY 2002 - 2006

The FY2002 to 2006 Capital Improvement Plan (CIP) is the proposed schedule for the expenditure of funds to build, replace, and maintain the public facilities used by the citizens of Needham. The Capital Budget is the first year of the CIP and is reflected in 2002 Annual Town Meeting Warrant Articles 31 through 65. In addition, the CIP included other capital project requests for funding in FY2003 or future years. Those projects which were deferred for further consideration are shown in the list below.

DEFERRED AND FUTURE PROJECTS

PROJECT	FY2002-2006 COST	POTENTIAL FUNDING SOURCE	FY2002 [note 1]	FY2003	FY2004	FY2005	FY2006
MUNICIPAL BUILDING MAINTENANCE BOARD							
1. ROOF REPLACEMENTS (EMORY GROVER/LIBRARY HILLSIDE / HIGH ROCK SCHOOL)	1,910,000	G.O.DEBT	210,000	500,000	400,000	300,000	500,000
2. MECHANICAL SYSTEMS REPAIR(SCHOOLS DPW)	3,215,000	G.O.DEBT	40,000	575,000	800,000	800,000	1,000,000
3. EXTERIOR PAINTING (SCHOOL + MUNICIPAL BLDGS)	255,000	G.O.DEBT	0	30,000	85,000	70,000	70,000
4. COMMUNICATION SYSTEM REPLACEMENT	50,000	G.O.DEBT	0	50,000	0	0	0
5. WINDOW REPLACEMENT(EMORY GROVER /HILLSIDE MITCHELL/HIGH ROCK/HILLSIDE/DPW	1,850,000	G.O.DEBT	150,000	200,000	400,000	500,000	600,000
6. SCHOOL PARKING LOT REPAIRS(HILLSIDE/ POLLARD/NEWMAN	1,395,000	G.O.DEBT	80,000	645,000	260,000	160,000	250,000
7. POLLARD BRIDGE RECONST ADA ALTERATIONS	200,000	AVAIL/FUNDS	115,000	85,000	0	0	0
8. SCHOOL FLOORING REPLACEMENT	300,000	G.O.DEBT	0	75,000	75,000	75,000	75,000
9. INTERIOR PAINTING (SCHOOL + MUNICIPAL BLDGS)	300,000	G.O.DEBT	0	75,000	75,000	75,000	75,000
10. LIGHT + SOUND SYS REPLACE(NEWMAN/POLL AUDI)	265,000	G.O.DEBT	0	145,000	120,000	0	0
11. BUILDING STRUCTURAL REPAIRS	200,000	AVAIL/FUNDS	0	100,000	100,000	0	0
SUBTOTAL	9,940,000		595,000	2,480,000	2,315,000	1,980,000	2,570,000
POLICE DEPARTMENT							
12. MOBILE DATA TERMINALS	130,000	G.O.DEBT	0	0	130,000	0	0
SUBTOTAL	130,000		0	0	130,000	0	0
FIRE DEPARTMENT							
13. REPLACEMENT OF ENGINE 4	450,000	G.O.DEBT	0	0	0	0	450,000
14. REPLACEMENT OF TURNOUT GEAR	148,000	AVAIL/FUNDS	0	0	0	148,000	0
15. REPLACE RESCUE 1	180,000	G.O.DEBT	0	0	0	180,000	0
16. REPLACEMENT OF FIRE ENGINE 3	675,000	G.O.DEBT	0	0	675,000	0	0
17. REPLACEMENT OF FIRE ENGINE 2	400,000	G.O.DEBT	0	400,000	0	0	0
SUBTOTAL	1,853,000		0	400,000	675,000	328,000	450,000
DEPARTMENT OF PUBLIC WORKS							
18. MUNICIPAL PARKING LOT IMPROVEMENTS	430,000	G.O.DEBT (pkg.meter fund)	40,000	180,000	40,000	170,000	0
19. DEFAZIO ACCESS RD/PARKING LOT RECONS.	525,000	G.O.DEBT	200,000	325,000	0	0	0
20. MITCHELL SCHOOL PARKING LOT	0	G.O.DEBT	0	TBD	0	0	0
21. VEHICLE EQUIPMENT WASH SYSTEM	TBD	G.O.DEBT (water/sewer fees)		TO BE DETERMINED			
22. HANDICAPPED RAMPS	200,000	G.O.DEBT	0	50,000	50,000	50,000	50,000
23. LOCAL RD/INTERSECTION RECONSTRUCT PROG	5,000,000	G.O.DEBT	0	1,000,000	1,200,000	1,300,000	1,400,000
24. SIDEWALK REPAIR/ RESURFACING(school/nonsch route)	930,000	G.O.DEBT	90,000	230,000	160,000	305,000	145,000
25. TRAFFIC SIGNAL EQUIPMENT REPLACEMENT	200,000	G.O.DEBT	0	50,000	50,000	50,000	50,000
26. TRANSFER TRAILER REPLACEMENT	189,000	RTS FEES	0	45,000	46,500	48,000	49,500
27. ATHLETIC FIELD IRRIGATION PROGRAM	410,000	G.O.DEBT	100,000	100,000	75,000	65,000	70,000
28. STORM DRAINAGE IMPROVEMENTS	150,000	G.O.DEBT		150,000			
29. BROOK AND CULVERT MAINTENANCE PROGRAM	400,000	AVAIL FUNDS	0	100,000	100,000	100,000	100,000
30. EPA STORMWATER DISCHARGE PERMIT	TBD	G.O.DEBT		TBD			
31. EPA STORM DRAIN DISCHARGE IMPROVEMENT	TBD	G.O.DEBT		TBD			
32. WASTEWATER SYS REHABILITATION DESIGN	600,000	SEWER FEES	0	150,000	150,000	150,000	150,000
33. WASTEWATER SYS REHABILITATION CONSTRUCT	TBD	G.O.DEBT					

SUBJECT TO ABOVE DESIGN

NOTE 1: PROJECTS IN THIS COLUMN WERE PREVIOUSLY PLANNED FOR FY2001 OR EARLIER, BUT ARE BEING DEFERRED FOR FINANCIAL REASONS.

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DEFERRED AND FUTURE PROJECTS CONTINUED

PROJECT	FY2002-2006 COST	POTENTIAL FUNDING SOURCE	YEAR		FUNDING INITIALLY		REQUESTED FY2006
			FY2002 (Note 1)	FY2003	FY2004	FY2005	
34. WASTEWATER PUMPING STA PUMP REPLACE PRO	100,000	SEWER FEES	0	25,000	25,000	25,000	25,000
35. WASTEWATER PUMP STATION IMPROVEMENTS	500,000	G.O. DEBT	0	500,000	TBD	TBD	TBD
36. TRAFFIC SIGNAL LED REPLACEMENT	85,000	G.O. DEBT	85,000	0	0	0	0
37. WATER SYSTEM REHABILITATION PROGRAM	2,080,000	WATER FEES	0	65,000	710,000	745,000	560,000
38. GPA/GREENDALE AVE INTERSECTION IMPROV	220,000	G.O. DEBT	0	220,000	0	0	0
39. WATER SYSTEM - FIRE FLOW IMPROVEMENTS	4,400,000	WATER FEES	300,000	2,200,000	1,150,000	750,000	0
40. CLAXTON FIELD PARKING LOT REPLACEMENT	32,000	AVAIL FUNDS	32,000	0	0	0	0
41. WATER SYSTEM IMPROVEMENTS - SMALL DIAMETER MAIN REPLACEMENT / WATER MAIN LOOPING	800,000	G.O. DEBT	0	200,000	200,000	200,000	200,000
42. TRASH RECEPTACLE REPLACEMENT	75,000	AVAIL FUNDS	25,000	25,000	25,000	0	0
43. MITCHELL SCHOOL PICKUP/DROP OFF IMPROV.	TBD	G.O. DEBT			TBD		
44. RTS LANDSCAPING	TBA	RTS FEES	TO BE DETERMINED				
45. DPW EQUIPMENT REPLACEMENT	3,181,500	G.O. DEBT	916,500	865,000	902,500	497,500	TBD
46. WELLESLEY AVE/CEDAR ST INTERSECTION	100,000	G.O. DEBT	100,000	0	0	0	0
47. DPW BUILDING - INTERIM ADA IMPROVEMENTS	TBD	G.O. DEBT	TO BE DETERMINED				
48. HIGHLAND AVE/CHAPEL /MAY ST - TRAFFIC SIGNAL	275,000	G.O. DEBT	275,000	0	0	0	0
49. WATER/SEWER SERVICE CONNECTION INSTALL/REPL	200,000	G.O. DEBT	0	50,000	50,000	50,000	50,000
50. KENDRICK ST BRIDGE WATER MAIN	115,000	G.O. DEBT	0	115,000	0	0	0
SUBTOTAL	21,197,500		2,163,500	6,745,000	4,934,000	4,505,500	2,849,500
PARK AND RECREATION							
1. RENOVATION OF CRICKET BUILDING	500,000	G.O. DEBT		50,000	450,000		
2. LANDFILL REUSE	300,000	G.O. DEBT	50,000	TBA	250,000	0	0
3. ROSEMARY POOL COMPLEX IMPROVEMENTS	9,400,000	G.O. DEBT	0	9,400,000	0	0	0
4. DEFAZIO BASKETBALL COURT CONSTR.	25,000	AVAIL/FUNDS	0	0	25,000	0	0
SUBTOTAL	10,225,000		50,000	9,450,000	725,000	0	0
LIBRARY							
5. LIBRARY INTERIOR SPACE RENOVATION	9,680,000	STATE AID/ EXCLUDED DEBT	0	0	9,680,000	0	0
SUBTOTAL	9,680,000		0	0	9,680,000	0	0
FINANCE							
6. NETWORK SERVICES AND SWITCHES	316,000	G.O. DEBT	101,500	68,000	23,500	0	123,000
7. UPGRADE OF PUBLIC SAFETY COMPUTER SYS.	120,000	G.O. DEBT	0	0	120,000	0	0
8. TOWN FORMS/POSTAGE EQUIPMENT	36,000	G.O. DEBT	0	36,000	0	0	0
9. GEOGRAPHIC INFORMATION SYSTEMS	81,000	G.O. DEBT	81,000	0	0	0	0
SUBTOTAL	553,000		182,500	104,000	143,500	0	123,000
ELECTRICITY							
1. EMERY GROVER BUILDING	5,500,000	EXCLUDED DEBT	0	0	0	500,000	5,000,000
2. NEW TOWN ADMINISTRATION OFFICE BLDG	9,900,000	EXCLUDED DEBT	0	0	0	900,000	9,000,000
3. RENOVATION OF HIGH ROCK SCHOOL	5,500,000	EXCLUDED DEBT	0	350,000	5,200,000	0	0
4. RENOVATION OF TOWN HALL	5,500,000	EXCLUDED DEBT	0	0	500,000	5,000,000	0
5. STEPHEN PALMER RENOVATION	120,000	EXCLUDED DEBT	0	0	0	10,000	110,000
6. POLICE/FIRE DISPATCH CENTER	TBD	G.O. DEBT	TO BE DETERMINED				
SUBTOTAL	26,570,000		0	350,000	5,700,000	6,410,000	14,110,000
SCHOOL DEPARTMENT							
1. HIGH SCHOOL FITNESS CENTER	107,000	G.O. DEBT	35,000	42,000	30,000	0	0
2. HIGH SCHOOL MEDIA CENTER REPAIR/EQUIP.	150,000	G.O. DEBT	150,000	0	0	0	0
3. POLLARD AIR CONDITIONING	32,000	AVAIL FUNDS		32,000	0	0	0
4. HIGH SCHOOL FURNITURE REPLACEMENT	100,000	G.O. DEBT	0	50,000	50,000	0	0
SUBTOTAL	389,000		185,000	74,000	30,000	0	0
GRAND TOTAL	80,537,500		3,176,000	19,603,000	24,332,500	13,223,500	20,102,500

NOTE 1: PROJECTS IN THIS COLUMN WERE PREVIOUSLY PLANNED FOR FY2001 OR EARLIER, BUT ARE BEING DEFERRED FOR FINANCIAL REASONS

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TOTAL AUTHORIZED DEBT WITHIN LEVY, ISSUED AND ESTIMATED

SUMMARY

DEPT	AMOUNT AUTHORIZED	AMOUNT ISSUED	PURPOSE	DATE VOTED	ART. #	DATE ISSUED	FY91 Total	FY92 Total	FY93 Total	FY94 Total	FY95 Total	FY96 Total
1. HOSPITAL	735,000	735,000					31,802	30,634	29,426	28,186	26,906	0
2. TAX LEVY	13,128,544	9,830,916					2,083,075	2,045,032	1,757,998	2,148,282	1,136,695	988,924
3. FEES	21,867,828	19,649,257					2,137,288	2,466,047	2,191,865	1,895,388	1,654,978	1,542,874
TOTAL	35,730,572	30,645,273					4,252,165	4,542,513	3,889,489	4,842,854	2,812,579	2,512,798

1. DEBT SERVICE SUPPORTED BY HOSPITAL ENTERPRISE FUND

DEPT	AMOUNT AUTHORIZED	AMOUNT ISSUED	PURPOSE	DATE VOTED	ART. #	DATE ISSUED	FY91 Total	FY92 Total	FY93 Total	FY94 Total	FY95 Total	FY96 Total
Hospital	420,000	420,000	Renovation	Nov '92	14	Feb '93	0	0	0	0	0	0
Hospital	315,000	315,000	Renovation	Nov '92	15	Feb '93	31,802	30,634	29,426	28,186	26,906	0
TOTAL-HOSP	735,000	735,000					31,802	30,634	29,426	28,186	26,906	0

2. DEBT SERVICE SUPPORTED BY TAX LEVY

DEPT	AMOUNT AUTHORIZED	AMOUNT ISSUED	PURPOSE	DATE VOTED	ART. #	DATE ISSUED	FY91 Total	FY92 Total	FY93 Total	FY94 Total	FY95 Total	FY96 Total
DPW	88,000	88,000	Building Repairs	May '92	36	Feb '93	8,549	9,806	14,957	0		
Town Hall	225,000	225,000	Building Repairs	May '92	37	Feb '93	19,567	18,796	17,798	0		
School	177,000	177,000	Oil Tank Replac.	May '92	38	Feb '93	11,348	14,027	9,314	0		
Newman	100,000	100,000	Renovation	Nov '92	13	Sep '93	11,388	11,005	10,610	10,205	0	
Town Hall/Police	333,240	333,240	Hardware	May '93	19	Sep '93	38,631	37,333	35,993	34,619	0	
School	130,000	130,000	Hardware	May '93	21	Sep '93	14,804	14,307	13,793	13,267	0	
Fire	425,000	425,000	Fire Truck	May '92	38	May '96	56,668	49,620	47,760	45,860	43,940	41,980
DPW	50,000	50,000	Traffic Lights	May '94	38	May '96	10,455	0				
MS	80,000	80,000	Computers	May '94	36	May '96	11,875	11,420	10,965	10,480	0	
Landfill	50,000	50,000	Engineering	May '98	19	May '98	10,455	0				
High School	250,000	250,000	Boilers	May '95	8	May '98	52,275	0				
DPW	209,000	209,000	Equipment	May '96	36	May '98	41,820	0				
Pollard	457,000	457,000	HVAC	May '95	48	May '98	57,870	55,823	53,730	51,593	49,433	47,228
Newman	128,000	128,000	Grounds	May '95	32	May '98	26,138	0				
Hillside School	100,000	100,000	Parking	May '95	34	May '98	20,910	0				
Newman	527,000	527,000	Renovation	May '95	30	May '98	69,528	62,025	59,700	57,325	54,925	52,475
storm drain	30,000	30,000	Storm Drains	May '93	28	June '97	6,510	6,258	0			
storm drain	30,000	30,000	Storm Drains	May '94	41	June '97	6,510	6,258	0			
Schools	160,000	160,000	Newman HVAC	May '95	30	June '97	16,676	16,214	22,741	28,949	27,824	19,674
Schools	500,000	500,000	High School ADA	Oct '96	11	June '97	107,414	103,257	0			
Schools	150,000	113,000	Pollard ADA	May '96	31	June '97	26,695	15,645	0			
Fire	35,000	35,000	Command vehicle	May '96	34	June '97	7,595	7,301	0			
Public Safety	180,000	180,000	Dispatching Equip.	May '96	38	June '97	39,060	37,548	0			
MBMB	118,000	118,000	Building Repairs	May '96	40	June '97	25,954	22,946	0			
DPW	264,600	264,600	Equipment	May '96	41	June '97	57,462	54,236	0			
DPW	60,000	60,000	Sidewalk Tractor	May '96	42	June '97	13,020	12,616	0			
Park and Rec.	87,000	87,000	Pollard/Green's Field	May '96	44	June '97	19,229	11,473	0			
Schools	360,000	360,000	Newman HVAC	May '96	5	June '97	31,738	30,982	72,208	61,568	59,228	56,636
Schools	223,000	223,000	Modular Classrooms	Feb '97	2	June '97	29,850	28,804	33,895	33,619	22,269	18,349
Schools	15,000	15,000	Mitchell School Roof Design	Feb '97	3	June '97	3,126	0				
Fire	36,000	36,000	Base Radio Station	Feb '97	4	June '97	7,596	7,301	0			
DPW	35,000	35,000	Sidewalk Ramps	May '94	37	June '98	7,819	7,550	7,277	0		
DPW	25,000	25,000	Sidewalk Repair	May '95	47	June '98	5,585	5,393	5,198	0		
DPW	25,000	25,000	Sidewalk Reconstruction	May '96	43	June '98	5,585	5,393	5,198	0		
Finance	60,000	60,000	Computer Upgrade	May '97	37	June '98	13,404	12,942	12,474	0		
DPW	84,000	84,000	Equipment Replacement	May '97	39	June '98	18,950	18,295	16,832	0		
MBMB	190,000	190,000	Mitchell School Roof	Jun '97	33	June '98	28,216	27,369	22,511	98,800	0	
Selectmen	80,000	80,000	Chestnut St. Lot Design	Nov '97	18	June '98	26,748	10,785	10,395	0		
MBMB	50,000	50,000	H. S. Roof Design	Nov '97	11	June '98	11,165	20,780	0			
DPW	60,000	60,000	Sidewalk Tractor	Jun '97	40	June '98	13,404	12,942	12,474	0		
Schools	200,000	200,000	Technology Plan	May '98	28	June '98	47,800	45,600	43,600	41,600	0	0
MBMB	805,000	805,000	H.S. Roof Construction	May '98	38	June '98	78,675	76,200	73,950	71,700	144,900	139,950
MBMB	274,000	274,000	DPW Roof Replacement	May '98	40	June '98	41,225	39,575	38,075	36,575	30,375	28,344
MBMB	200,000	200,000	Hillside Boiler Replacement	May '98	41	June '98	47,800	45,600	43,600	41,600	0	0
MBMB	60,000	60,000	Elementary School Roof Repairs	May '98	42	June '98	17,225	11,400	10,900	10,400	0	0
MBMB	210,000	210,000	H.S. Exterior Repairs	May '98	45	June '98	53,075	45,600	43,600	41,600	0	0
DPW	50,000	50,000	Handicapped Ramps - sidewalks	May '98	50	June '98	11,950	11,400	10,900	10,400	0	0
DPW	196,000	191,200	Equipment (vehicles)	May '98	51	June '98	47,350	45,150	38,150	36,400	0	0
DPW	65,000	65,000	Sidewalk repaving/resurfacing	May '98	54	June '98	17,475	16,650	10,900	10,400	0	0
Finance	60,000	55,000	Police/Fire Computer Upgrade (AS400)	May '98	85	June '98	11,950	11,400	10,900	10,400	0	0
Fire	300,000	300,000	Replace Fire Engine 2	May '98	87	June '98	42,300	40,650	39,150	37,650	36,450	35,213
DPW	628,000	496,276	Storm Drain Master Plan (MPAT)	May '98	7	Oct '98	21,631	21,655	21,691	21,728	21,765	21,804
MBMB	171,300	171,300	Roof - High School Gym	Nov '98	14	June '98	28,925	25,825	24,825	18,825	18,225	17,606
Selectmen	425,000	395,800	Chestnut Street Lot Construction	Nov '98	15	June '98	95,400	91,000	87,000	78,000	0	0
Health	85,894	85,894	Community Septic Mgmt. (MPAT)	Jun '97	84		0	4,772	4,772	4,772	4,772	4,772
Selectmen	300,000	246,300	Townwide Telephone System	May '98	84	June '98	112,999	51,888	54,760	52,375	0	0
PPBC	365,000	335,700	Mitchell School Boiler	May '98	34	June '98	86,808	82,750	74,425	71,338	68,250	0
PPBC	325,000	313,000	Pollard HVAC	May '98	35	June '98	107,943	75,525	72,438	64,350	31,500	0
PPBC	20,000	20,000	New Elementary School Design	May '98	45	June '98	20,950	0				
Schools	263,000	242,000	School Technology Plan	May '98	47	June '98	103,520	57,150	54,775	42,400	10,500	0
Fire	151,300	151,300	Fire Rescue Vehicle Replacement	May '98	84	June '98	98,487	32,850	31,425	0		
TOTAL	9,837,748	9,836,916					2,083,075	1,998,056	1,285,817	1,148,787	824,356	485,238

2001 ANNUAL TOWN MEETING WARRANT

DEPT	AMOUNT	ESTIMATED	PURPOSE	DATE	DATE	FY01	FY02	FY03	FY04	FY05	FY06			
	AUTHORIZED	AMOUNT										VOTED	ART. 9	Totals
BUT UNISSUED TO BE ISSUED														
AUTHORIZED LEVY SUPPORTED DEBT, NOT ISSUED (estimated)														
Schools	37,000		Pollard ADA	May '98	31	candidate for recession								
Health	114,106		Community Septic Mgmt (WPAT)	Jun '97	94	candidate for recession								
DPW	0	88,000	Storm Drain Master Plan (WPAT)	May '98	7		22,000	21,120	\$20,240	\$19,360	\$18,480			
DPW	4,600		Equipment (Vehicles)	May '98	51	candidate for recession								
Selectmen	0		Townwide Telephone System	May '98	84	candidate for recession								
Finance	5,000		Police/Fire Computer Upgrade (AS400)	May '98	65		1,250	1,200	1,150	1,100	1,060			
Selectmen	28,200		Christina Street Lot Construction	Nov '98	15		4,526	4,366	4,206	4,044	3,884			
PPBC	0		Mitchell School Boiler	May '99	34	candidate for recession								
PPBC	0		Pollard HVAC	May '99	35	candidate for recession								
Schools	0		School Technology Plan	May '99	47	candidate for recession								
DPW	680,000		Road and Intersection Reconstruction	May '99	51		170,000	163,200	156,400	149,600	142,800			
DPW	100,000		Henderson Street Reconstruction	May '98	52		25,000	24,000	23,000	22,000	21,000			
Fire	2,700		Fire Rescue Vehicle Replacement	May '99	84	candidate for recession								
MIS	118,000		Geographic Information Systems	May '00	45		29,500	28,320	27,140	25,960	24,780			
DPW	900,000		Local Road Intersection Reconstruction	May '00	51		139,500	134,550	129,600	124,650	119,700			
PPBC	100,000		Rosemary Pool Renovation Design	May '00	83		55,000	52,500	50,000	47,500	45,000			
PPBC	750,000		High School HVAC	Feb '01	1			20,625	116,250	112,125	108,000			
Selectmen	450,000		Needham Cinema	Feb '01	2			22,500	472,500					
	3,299,896						0	446,776	472,380	1,806,483	506,339	484,884		
TOTAL LEVY							13,128,546	9,630,016	2,083,075	2,045,832	1,757,998	2,149,282	1,130,695	965,922

2. DEBT SUPPORTED BY PMS

DEPT	AMOUNT		PURPOSE	DATE		FY01 Total	FY02 Total	FY03 Total	FY04 Total	FY05 Total	FY06 Total
	AUTHORIZED	ISSUED		VOTED	ACT. & ISSUED						
Sewer	225,000	225,000	Mains Const	May '98	22 Oct '91	24,390	23,130	25,198	0	0	0
Sewer	125,000	125,000	Mains Const	May '98	22 Feb '93	20,274	29,153	25,198	0	0	0
Sewer	135,000	135,000	Rehabilitation	May '98	21 Feb '93	21,079	28,902	20,506	0	0	0
Sewer	393,951	393,951	Rehab (WPAT)	May '91	40 Feb '93	23,813	24,216	24,640	25,083	25,550	26,041
Sewer	115,000	115,000	Rehabilitation	May '98	21 Sep '93	13,096	12,656	12,201	11,736	0	0
Sewer	50,000	50,000	Mains Const	May '98	22 Sep '93	5,694	5,503	5,305	5,103	0	0
Sewer	238,725	238,725	MMWA Loan	Nov '94	2 May'95	0	0	0	0	0	0
Sewer	650,000	650,000	Great Plain Sta	May '95	37 May '96	83,590	80,633	77,610	74,623	71,403	68,218
Sewer	250,000	250,000	Rehabilitation	May '93	22 May '96	32,150	31,013	29,850	28,523	27,463	26,236
Sewer	250,000	250,000	Rehabilitation	May '92	31 May '96	32,150	31,013	29,850	28,563	27,463	26,236
Sewer	20,000	20,000	Cooks Bridge Sta	May '94	42 May '96	0	0	0	0	0	0
Sewer	600,000	600,000	Rehabilitation	May '94	40 May '96	77,160	74,430	71,640	68,790	66,910	62,970
Sewer	553,300	553,300	MMWA Loan	May '98	46 Aug '98	82,995	82,995	0	0	0	0
Sewer	86,005	50,000	Rehabilitation design	May '98	46 June '97	10,860	10,430	0	0	0	0
Sewer	109,000	100,000	EPA Stormwater Investigation	May '98	50 June '98	13,170	12,785	12,395	52,000	0	0
Sewer	106,500	106,500	Equipment Replacement	Jun '97	38 June '98	23,364	19,868	19,149	0	0	0
Sewer	143,500	143,500	Sewer Rehab Design	May '97	47 June '98	33,318	27,163	26,188	5,200	0	0
Sewer	356,000	350,000	West St Pump Sta. Design	Feb '97	5 June '98	78,190	75,495	72,765	0	0	0
Sewer	243,300	243,300	Sewer Master Plan (WPAT)	Oct '96	7 Nov '98	10,939	10,950	10,971	10,987	11,001	11,011
Sewer	91,400	91,400	Rehabilitation Design (Area 19-1) (WPAT)	Oct '96	8 Nov '98	4,079	4,108	4,141	4,171	4,101	4,130
Sewer	177,489	177,489	Sewer Rehab (Webster St.) (WPAT)	May '97	42 Nov '98	7,833	7,897	7,868	7,936	7,902	7,965
Sewer	1,380,400	1,380,400	Sewer Rehabilitation (Area 19-1) (WPAT)	May '97	46 Nov '98	62,006	62,029	62,111	62,274	62,316	61,568
Sewer	1,076	1,076	Sewer Master Plan (WPAT)	Oct '96	7 June '99	0	0	0	0	0	0
Sewer	25,500	25,500	Rehabilitation Design (Area 19-1) (WPAT)	Oct '96	8 June '99	5,975	5,700	5,450	5,200	0	0
Sewer	39,511	39,511	Sewer Rehab (Webster St.)	May '97	42 June '99	10,433	9,944	9,500	4,617	0	0
Sewer	4,989	4,989	Sewer Rehab (Webster St. Drain)	May '97	44 June '99	1,317	1,256	1,200	583	0	0
Sewer	1,939,000	1,939,000	West Street Pump Sta. Rehab	May '98	58 June '99	154,499	150,924	152,674	154,174	151,174	153,000
Sewer	881,800	881,800	West St. Force Main/Interceptor Const	May '98	58 June '99	70,690	69,040	67,540	71,040	69,640	68,196
Sewer	99,500	99,500	Equipment Replacement	May '98	51 June '99	23,700	22,600	21,600	15,600	0	0
Sewer	3,500	3,500	Sewer Rehab (Webster St. Drain) (WPAT)	May '97	44 June '00	3,666	0	0	0	0	0
Sewer	15,000	15,000	Sewer Rehabilitation (Area 19-1) (WPAT)	May '97	46 June '00	15,713	0	0	0	0	0
Sewer	35,700	35,700	West Street Pump Sta. Rehab	May '98	58 June '00	12,408	11,200	5,725	5,488	5,260	0
TOTAL SEWER	9,239,341	9,239,341				968,635	925,030	776,075	641,823	529,172	515,643
Water	191,000	191,000	Rehabilitation	May '98	24 Oct '91	20,704	19,635	0	0	0	0
Water	406,000	406,000	Rehabilitation	May '98	24 Oct '91	52,113	60,035	0	0	0	0
Water	309,000	309,000	Rehabilitation	May '91	41 Feb '93	71,878	35,111	32,205	0	0	0
Water	200,000	200,000	Rehabilitation	May '91	41 Feb '93	24,680	23,843	22,979	16,496	0	0
Water	500,000	500,000	Rehabilitation	May '92	34 Sep '93	61,701	59,608	57,448	41,240	0	0
Water	500,000	500,000	Rehabilitation	May '94	43 May '96	64,300	62,025	59,700	57,325	54,925	52,475
Water	200,000	200,000	Rehabilitation	May '93	25 May '96	26,720	24,810	23,890	22,930	21,970	20,990
Water	185,000	185,000	Water Master Plan	Oct '88	8 June '97	41,015	34,419	0	0	0	0
Water	335,000	335,000	Treatment Plant	May '98	47 June '97	72,695	69,981	0	0	0	0
Water	66,000	66,000	Equipment Replacement	May '97	39 June '98	18,339	12,488	12,037	0	0	0
Water	37,592	37,592	MMWA Water Loan/Grant Program	Nov '97	19 May '99	7,518	7,518	7,518	7,518	0	0
Water	2,665,500	2,665,000	Treatment Plant	May '98	47 June '99	212,829	212,879	208,129	208,379	209,379	210,049
Water	79,500	79,500	Equipment Replacement	May '98	51 June '99	17,925	17,100	16,350	15,600	0	0
Water	3,090,000	3,090,000	Treatment Plant	Nov '97	19 June '00	242,695	242,095	246,945	241,095	241,495	241,545
Water	265,500	265,500	Treatment Plant	Nov '97	19 June '00	23,311	67,313	64,700	72,085	84,000	0
TOTAL WATER	8,749,092	8,749,092				954,323	948,760	751,791	682,670	611,769	625,058
RTS	135,000	135,000	Recycling Exp	Nov '95	6 May '98	18,568	17,875	17,178	11,465	10,995	10,495
RTS	318,000	318,000	Recycling Exp	May '82	27 May '98	38,580	37,215	35,820	34,395	32,965	31,485
RTS	225,000	225,000	Transfer Sta Roads	Nov '95	7 May '98	30,948	24,810	23,980	22,930	21,970	20,990
RTS	807,000	807,000	Recycling Equip	Nov '95	5 June '97	90,251	105,689	116,292	112,200	118,015	123,277
RTS	31,000	31,000	Transfer Trailer Replacement	May '98	51 June '97	6,510	6,258	0	0	0	0
RTS	25,000	25,000	Transfer Trailer Replacement	Jun '97	53 June '98	5,595	5,393	5,198	0	0	0
RTS	9,000	9,000	Recycling Exp, Contingency	Nov '97	17 June '98	5,275	0	0	0	0	0
RTS	87,800	87,800	Container Roll Off Truck	May '98	51 June '98	23,200	17,100	16,350	15,600	0	0
RTS	13,424	13,424	Transfer Trailers	May '98	82 June '98	5,525	5,250	0	0	0	0
TOTAL RTS	1,651,224	1,651,224				224,431	219,589	214,717	196,990	183,925	186,247
TOTAL ISSUED	19,646,257	19,646,257				2,137,288	2,093,379	1,742,582	1,521,889	1,324,985	1,228,947

FY2002 data schedule 1.23

AUTHORIZED FEE SUPPORTED DEBT, NOT ISSUED (estimated)

DEPT	AMOUNT AUTHORIZED	ESTIMATED AMOUNT TO BE ISSUED	PURPOSE	DATE VOTED	ART. #	DATE ISSUED	FY01 Total	FY02 Total	FY03 Total	FY04 Total	FY05 Total	FY06 Total
Sewer	5,624		Sewer Master Plan (WPAT)	Oct '96	7		candidate for recission					
Sewer	58,100		Rehabilitation Design (Area 19-1) (WPAT)	Oct '96	8		candidate for recission					
Sewer	33,511		Sewer Rehab (Webster St. Drain)	May '97	44		candidate for recission					
Sewer	384,600		Sewer Rehabilitation (Area 19-1) (WPAT)	May '97	46		candidate for recission					
Sewer	8,500		Sewer Rehab Design	May '97	47		candidate for recission					
Sewer	275,300		West Street Pump Sta. Rehab	May '98	58		candidate for recission					
Sewer	312,700	1,200	West St. Force Main/Interceptor Const.	May '98	59			300	288	276	264	252
Sewer	2,600		Equipment Replacement	May '98	51		candidate for recission					
Sewer	125,000		Newman/Carol Rd. and Frank St. Design	May '99	58		to be funded w/ balance of Phase II WRA funds (see Art. 48 of 1996 ATM)					
Sewer	100,500	100,500	Vehicles and Equipment	May '00	49		25,125	24,120	23,115	22,110	21,105	
Sewer	59,000	59,000	Geographic Information Systems	May '00	45		14,750	14,160	13,570	12,980	12,390	
Sewer	100,000	100,000	Emergency Gen. - Kendrick St. Pump Sta.	Nov. '00	10		25,000	24,000	23,000	22,000	21,000	
Sewer	880,000	631,000	Newman/Carol Rd. and Frank St. Const.	Nov. '00	14		97,805	94,335	90,864	87,394	83,923	
	1,363,335						0	162,980	158,903	150,825	144,748	138,870
Water	241,908		Treatment Plant	Nov. '97	18		candidate for recission					
Water	2,000		Equipment Replacement	May '98	51		candidate for recission					
Water	185,000	\$185,000	Water System Improvements - Fire Flow	May '00	56		41,250	39,800	37,950	36,300	34,650	
Water	103,750	\$103,750	Vehicles and Equipment	May '00	49		25,938	24,900	23,863	22,825	21,788	
Water	60,000	\$60,000	Broadmeadow Rd. Main Design	May '00	58		15,000	14,400	13,800	13,200	12,600	
Water	58,000	\$58,000	Geographic Information Systems	May '00	45		14,750	14,160	13,570	12,980	12,390	
Water	400,000	\$400,000	Broadmeadow Rd. Main Construction	Nov. '00	13		82,000	59,800	57,600	55,400	53,200	
	631,658						0	158,938	152,860	146,783	140,705	134,828
RTS	26,576	0	Transfer Trailers	May '98	82		candidate for recission					
RTS	2,200		Container Roll Off Truck	May '98	51		candidate for recission					
RTS	53,000	53,000	Vehicles and Equipment	May '00	49		13,250	12,720	12,190	11,660	11,130	
RTS	150,000	150,000	RTS Retaining Wall Reconstruction	May '00	61		37,500	36,000	34,500	33,000	31,500	
	231,776						0	50,760	48,720	46,690	44,660	42,630
UNISSUED	2,228,769						0	372,668	358,483	344,298	330,113	315,928
TOTAL FEE	21,867,026	19,640,257					2,137,288	2,466,047	2,101,065	1,865,386	1,654,978	1,542,874

DEBT AUTHORIZED OUTSIDE LEVY LIMIT

DEPT	AMOUNT AUTHORIZED	AMOUNT ISSUED	PURPOSE	DATE VOTED	ART. #	DATE ISSUED	FY01 Total	FY02 Total	FY03 Total	FY04 Total	FY05 Total	FY06 Total
Fire	98,000	98,000	Renovation #2	May '99	59	Oct '91	11,193	0				
Schools	6,444,000	6,444,000	Pollard	May '92	29	Feb '93	814,878	817,344	474,265	79,189	75,594	0
Schools	3,900,000	3,900,000	Newman	Nov. '96	10	June '97	477,425	477,725	482,030	485,090	488,865	487,315
Schools	880,000	880,000	Newman	Nov. '96	10	June '98	0	0				
Landfill	1,285,000	1,285,000	Closure	May '97	54	June '98	36,348	0				
Landfill	472,000	472,000	Closure	May '97	54	June '99	247,925	0				
Schools	340,000	340,000	Newman	Nov. '96	10	June '99	128,825	115,500				
Schools	152,000	152,000	Newman	Nov. '96	10	June '00	39,295	35,775	34,360	32,925	31,500	0
Schools	6,350,000	0	High School Repairs	May '00	1		109,879	577,432	817,573	788,958	768,342	658,481
Schools	15,950,000	0	Broadmeadow School Design and Ren.	May '00	31		1,421,888	1,004,851	1,237,852	1,640,715	1,371,149	1,046,882
Schools	14,900,000	0	Elliot School Design and Renovation	May '00	32		40,291	217,000	839,760	831,080	822,400	1,129,440
Schools	207,000	0	High Rock School Improvements	May '00	33		0	51,750	49,680	47,810	45,540	43,470
Schools	400,000	0	Newman School Improvements	May '00	34		0	20,000	100,000	96,000	92,000	88,000
Commission	1,880,000	0	Land Acquisition - Wiswell Property	Nov. '00	17		36,943	270,720	280,380	250,040	239,700	228,380
	52,158,000	13,471,000					3,362,881	3,588,098	4,295,890	4,249,607	3,921,090	3,583,958
Newman reimbursement										(396,596)	(396,596)	(396,596)
Elliot Reimbursement												(570,652)
Broadmeadow Reimbursement							(514,249)	(514,249)	(514,249)	(514,249)	0	(600,831)
H.S. Reimbursement							(508,520)	(508,520)	(508,520)	(508,520)	(508,520)	
Pollard Reimbursement												
Net Excluded Debt Service							2,339,922	2,565,329	3,273,121	2,830,242	3,015,974	1,955,879

TRANSFERS FROM FINANCE COMMITTEE RESERVE FUND TO APPROPRIATION ACCOUNTS

July 1, 1999 - June 30, 2000

(Transfers have been summarized below by department. These amounts are included in the departmental EXPENDED FY 2000 column of the Operating Budget section)

DEPARTMENT	AMOUNT
Board of Appeals	\$1,200
Board of Health	5,000
Council on Aging	1,000
DPW - Engineering	2,000
DPW - Road Repairs	50,000
DPW - Snow & Ice	70,500
Legal Department	25,000
Municipal Building Maintenance Board	16,000
Park & Recreation	6,000
Personnel Administration	8,325
Police	66,000
Total Transfers	251,025

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Summer/Seasonal Positions)

<u>TITLE</u>	<u>GRADE</u>	<u>FUNDED FY1999</u>	<u>FUNDED FY2000</u>	<u>FUNDED FY2001</u>	<u>ANNUALIZED SALARY RANGE</u>
<u>GENERAL GOVERNMENT</u>					
<u>Board of Selectmen</u>					
Town Administrator	NA	1.00	1.00	1.00	\$91,936
Assistant to Town Administrator	NR-3	1.00	1.00	1.00	\$32,143-42,860
Department Assistant 1	TS-1	1.13	1.13	1.13	\$20,229-26,643
Department Assistant 2	TS-2	0.48	0.67	0.67	\$23,744-30,241
Asst. Town Admin/Personnel Dir.	M-3	1.00	1.00	1.00	\$56,932-71,344
Administrative Assistant	SS-3	1.00	1.00	1.00	\$25,784-33,839
Administrative Specialist	SS-4	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$29,724-37,887
Subtotal:		<u>6.61</u>	<u>6.80</u>	<u>6.80</u>	
<u>Town Clerk</u>					
Town Clerk	Elected	1.00	1.00	1.00	\$62,890
Assistant Town Clerk	NR-3	1.00	1.00	1.00	\$32,143-42,860
Department Assistant 2	TS-2	2.00	2.00	2.00	\$23,744-30,241
Department Assistant 1	SS-1	<u>0.24</u>	<u>0.00</u>	<u>0.00</u>	\$20,229-26,643
Subtotal:		<u>4.24</u>	<u>4.00</u>	<u>4.00</u>	
<u>Legal</u>					
Town Counsel	Sch C				\$54,505.80
<u>Personnel Board</u>					
Recording Secretary	Sch C				\$14.07/hour
<u>FINANCE</u>					
<u>Assessors</u>					
Administrative Assessor	M-2	1.00	1.00	1.00	\$52,673-66,035
Asst. Administrative Assessor	PT-4	1.00	1.00	1.00	\$35,965-46,990
Administrative Coordinator	TS-4	1.00	1.00	1.00	\$29,724-37,887
Department Specialist	TS-3	2.00	2.00	2.00	\$25,784-33,839
Department Assistant 2	TS-2	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$23,744-30,241
Subtotal:		<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	
<u>Finance Department</u>					
Finance Director	M-4	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$65,535-82,091
Working Clerk	Sch C				\$4,700
Subtotal:		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	
<u>Accounting</u>					
Town Comptroller	M-2	1.00	1.00	1.00	\$52,673-66,035
Administrative Specialist	TS-4	2.00	2.00	2.00	\$29,724-37,887
Department Specialist	TS-3	<u>0.80</u>	<u>0.80</u>	<u>0.80</u>	\$25,784-33,839
Subtotal:		<u>3.80</u>	<u>3.80</u>	<u>3.80</u>	

2001 ANNUAL TOWN MEETING WARRANT

<u>TITLE</u>	<u>GRADE</u>	<u>FUNDED FY1999</u>	<u>FUNDED FY2000</u>	<u>FUNDED FY2001</u>	<u>ANNUALIZED SALARY RANGE</u>
<u>Data Processing</u>					
Director, MIS	M-3	1.00	1.00	1.00	\$56,932-71,344
Senior Systems Analyst	PT-6	1.00	0.00	0.00	\$40,923-53,467
Network Administrator	PT-6	0.00	1.00	1.00	\$41,946-54,804
GIS/Database Administrator	PT-5	0.00	1.00	1.00	\$40,248-51,770
Systems Analyst	PT-3	1.00	0.00	0.00	\$32,143-42,860
Programmer/Computer Operator	PT-3	1.00	1.00	1.00	\$32,143-42,860
Computer Operator	PT-1	1.00	1.00	1.00	\$26,794-35,430
Technical Support Specialist	PT-3	0.00	1.00	1.00	\$32,143-42,860
Department Specialist	TS-3	<u>1.16</u>	<u>0.20</u>	<u>0.20</u>	\$25,784-33,839
PC Specialist	Sch C				\$29.14 /hour
Subtotal:		6.16	6.20	6.20	
<u>Treasurer</u>					
Treasurer/Collector	M-2	1.00	1.00	1.00	\$52,673-66,035
Assistant Treasurer/Collector	NR-5	1.00	1.00	1.00	\$40,247-51,771
Department Specialist	TS-3	2.00	2.00	2.00	\$25,784-33,839
Department Specialist	SS-3	0.30	0.40	0.40	\$25,155-33,014
Department Assistant 2	TS-2	1.00	1.00	1.00	\$23,744-30,241
Department Assistant 1	SS-1	<u>0.47</u>	<u>0.47</u>	<u>0.47</u>	\$19,736-25,994
Sub Total:		5.77	5.87	5.87	
<u>Finance Committee</u>					
Finance Comm. Exec. Secretary	Sch C				\$25,482.91
<u>Retirement</u>					
Senior Admin. Coordinator	TS-5	1.00	1.00	1.00	\$31,236-39,823
Department Specialist	TS-3	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$25,784-33,839
Subtotal:		2.00	2.00	2.00	
<u>PUBLIC SAFETY</u>					
<u>Police Department</u>					
Chief	Contract	1.00	1.00	1.00	\$83,963
Lieutenant	P-3	3.00	3.00	3.00	\$48,726-61-875
Sergeant	P-2	8.00	8.00	8.00	\$41,677-48,429
Police Officer	P-1	35.00	37.00	37.00	\$32,510-39,195
COPS FAST Officer	P-1	1.00	0.00	0.00	\$32,510-39,195
Animal Control Officer	PB-1	1.00	1.00	1.00	\$29,326-38,915
Administrative Specialist	TS-4	1.00	1.00	1.00	\$29,724-37,887
Maintenance Worker/Custodian	NR-1	1.00	1.00	1.00	\$26,141-34,566
Department Assistant 2	TS-2	2.00	2.00	2.00	\$23,744-30,241
Public Safety Dispatcher	NR-1	5.00	3.00	3.00	\$26,794-35,430
Parking Enforcement Attendant	SS-2	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$23,744-30,241
Traffic Supervisor	Sch C				\$14.99/hour
Subtotal:		59.00	58.00	58.00	
<u>Fire Department</u>					
Fire Chief	M-5	1.00	1.00	1.00	\$73,916-92,624
Deputy Fire Chief Operations	F-4	1.00	1.00	1.00	\$54,709-65,084

2001 ANNUAL TOWN MEETING WARRANT

<u>TITLE</u>	<u>GRADE</u>	<u>FUNDED FY1999</u>	<u>FUNDED FY2000</u>	<u>FUNDED FY2001</u>	<u>ANNUALIZED SALARY RANGE</u>
Deputy Fire Chief	F-4	4.00	4.00	4.00	\$52,758-58,024
Fire Captain	F-3	2.00	2.00	2.00	\$49,182-50,719
Fire Lieutenant	F-2	6.00	6.00	6.00	\$42,428-46,662
Firefighter	F-1	53.00	52.00	52.00	\$33,771-40,175
Asst., Super., Fire Alarm	FA-2	1.00	1.00	1.00	\$39,592-47,623
Management Analyst	PT-5	1.00	1.00	1.00	\$40,248-51,770
Administrative Assistant	TS-3	1.00	1.03	1.03	\$25,784-33,839
Public Safety Dispatcher	NR-1	0.00	4.00	4.00	\$26,794-35,430
Public Safety Dispatch Super.	NR-4	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	\$35,965-46,990
Dir. Emergency Mgmt.	Sch C				\$2,000
Asst. Dir. Emergency Mgmt.	Sch C				\$1,500
Subtotal:		70.00	74.03	74.03	
<u>Building</u>					
Inspector of Buildings	M-2	1.00	1.00	1.00	\$52,673-66,035
Inspector of Plumbing and Gas	NR-4	0.53	0.53	1.00	\$35,965-46,990
Inspector of Wires	NR-4	0.53	0.53	1.00	\$35,965-46,990
Local Building Inspector	NR-5	1.00	1.00	1.00	\$40,247-51,771
Sealer of Weights and Measures	NR-4	0.25	0.25	0.25	\$35,965-45,990
Administrative Specialist	TS-4	1.00	1.00	1.00	\$29,724-37,887
Department Assistant 2	TS-2	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$23,744-30,241
Building Inspector Substitute	Sch C				\$16.21/hour
Plumbing & Gas Inspector Sub.	Sch C				\$41.00 (per diem)
Wire Inspector Substitute	Sch C				\$12.00 (per inspection)
					\$41.00 (per diem)
					\$12.00 (per inspection)
Subtotal:		5.31	5.31	6.25	
<u>PUBLIC FACILITIES</u>					
<u>Department of Public Works</u>					
Director	M-5	1.00	1.00	1.00	\$73,916-92,624
Town Engineer	M-3	1.00	1.00	1.00	\$56,932-71,344
Division Super. Highway	M-2	1.00	1.00	1.00	\$52,673-66,035
Division Super. Parks	M-2	1.00	1.00	1.00	\$52,673-66,035
Division Super. Water & Sewer	M-3	1.00	1.00	1.00	\$56,932-71,344
Garage & Equipment Supervisor	M-1	1.00	1.00	1.00	\$45,288-56,763
Division Super. Solid Waste	M-1	0.00	0.00	1.00	\$45,288-56,763
Program Manager/Landfill	M-3	1.00	0.00	0.00	\$56,932-71,344
Assistant Town Engineer	NR-6	1.00	1.00	1.00	\$41,946-54,804
Dir. of Administrative Services	NR-5	1.00	1.00	1.00	\$40,247-51,771
Assistant Superintendent	NR-5	5.00	5.00	4.00	\$40,247-51,771
Water Treatment Facility Mgr.	NR-5	1.00	1.00	1.00	\$40,247-51,771
Civil Engineer	NR-4	1.00	1.00	1.00	\$35,965-46,990
Senior Draftsman	NR-2	2.00	2.00	2.00	\$30,848-40,303
Survey Party Chief	NR-3	2.00	2.00	2.00	\$32,143-42,860
Senior Admin. Coordinator	TS-5	1.00	1.00	1.00	\$31,236-39,823
Department Specialist	TS-3	2.00	2.00	2.00	\$25,784-33,839
Department Assistant 2	TS-2	1.00	1.00	1.00	\$23,744-30,241
Master Mechanic	W-9	1.00	1.00	1.00	\$15.82-18.34 hour

2001 ANNUAL TOWN MEETING WARRANT

<u>TITLE</u>	<u>GRADE</u>	<u>FUNDED FY1999</u>	<u>FUNDED FY2000</u>	<u>FUNDED FY2001</u>	<u>ANNUALIZED SALARY RANGE</u>
Working Foreman	W-8	8.00	8.00	9.00	\$15.35-17.81/hour
Equipment Mechanic 1	W-6	1.00	1.00	1.00	\$14.29-16.52/hour
Equipment Mechanic 2	W-7	2.00	2.00	2.00	\$14.89-17.15/hour
Public Works Inspector	W-7	2.00	2.00	2.00	\$14.89-17.15/hour
HMEO 1	W-5	9.00	9.00	9.00	\$13.75-15.95/hour
HMEO 2	W-6	2.00	2.00	1.00	\$14.29-16.52/hour
Craftsworker 1	W-5	12.00	12.00	13.00	\$13.75-15.95/hour
Craftsworker 2	W-6	6.00	6.00	5.00	\$14.29-16.52/hour
Tree Climber	W-6	2.00	2.00	2.00	\$14.29-16.52/hour
Chief Pumping Station Operator	W-7	1.00	1.00	1.00	\$14.89-17.15/hour
Pumping Station Operator	W-6	3.00	3.00	3.00	\$14.29-16.52/hour
Public Works Specialist	W-6	1.00	1.00	1.00	\$14.29-16.52/hour
Weighmaster	W-4	1.00	1.00	1.00	\$13.24-15.35/hour
Laborer 1	W-1	6.00	1.00	2.00	\$11.94-13.75/hour
Laborer 2	W-3	2.00	7.00	6.00	\$12.76-14.89/hour
Laborer 3	W-4	<u>2.00</u>	<u>2.00</u>	<u>3.00</u>	\$13.24-15.35/hour
Student Draftsman/Roadmen	Sch. C				
Subtotal:		84.5	85.0	85.00	

Municipal Building Maintenance Board

Director	M-4	1.00	1.00	1.00	\$65,535-82,091
Supervisor of Custodial Services	NR-5	1.00	1.00	1.00	\$40,247-51,771
Senior Program Manager	M-3	1.00	0.00	0.00	\$56,932-71,344
Administrative Specialist	TS-4	1.00	1.00	1.00	\$29,724-37,887
Department Specialist	TS-3	0.53	0.53	0.53	\$25,784-33,839
Senior Building Custodian	T-10	2.00	2.00	2.00	\$26,140-34,493
Building Custodian	T-7	1.00	0.00	0.00	\$20,892-27,532
Jr. Building Custodian	T-5	0.30	0.00	0.00	\$18,643-24,550
Senior Custodian 1	BC-2	11.00	10.00	10.00	\$28,915-34,025
Senior Custodian 2	BC-3	0.00	1.00	1.00	\$30,363-35,730
Custodian	BC-1	23.75	27.30	27.30	\$26,240-30,878
Warehouse Person	BT-1	1.00	1.00	1.00	\$30,642-36,057
General Maintenance	AC-3	3.00	1.00	1.00	\$27,130-31,956
HVAC Technician	BT-3	1.00	1.00	1.00	\$37,086-43,640
Carpenter	BT-2	1.00	1.00	1.00	\$33,706-39,663
Craftsworker	BT-2	1.00	3.00	3.00	\$33,706-39,663
Plumber	BT-3	1.00	1.00	1.00	\$37,086-43,640
Electrician	BT-3	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$37,086-43,640
Building Monitor	Sch C				\$8.62
Subtotal:		51.58	52.83	52.83	

Permanent Public Building Comm.

Bldg. Construction/Renov. Mgr.	M-3	1.00	1.00	1.00	\$56,932-71,344
Committee Secretary	SS-3	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	\$25,784-33,839
Subtotal:		1.25	1.25	1.25	

HUMAN SERVICES

Board of Health

Director	M-3	1.00	1.00	1.00	\$56,932-71,344
Environmental Health Agent	PT-5	1.00	1.00	1.12	\$40,248-51,770
Nutritionist	PT-3	0.60	0.60	0.60	\$32,143-42,860

2001 ANNUAL TOWN MEETING WARRANT

<u>TITLE</u>	<u>GRADE</u>	<u>FUNDED FY1999</u>	<u>FUNDED FY2000</u>	<u>FUNDED FY2001</u>	<u>ANNUALIZED SALARY RANGE</u>
Public Health Nurse	PT-5	1.17	1.17	1.26	\$40,248-51,770
Administrative Specialist	TS-4	1.00	1.00	1.00	\$29,724-37,887
Department Assistant 2	SS-1	<u>0.28</u>	<u>0.40</u>	<u>0.40</u>	\$20,229-26,643
Animal Inspector	Sch C				\$2,000
Seasonal Packer/Driver	Sch C				\$9.94/hour
Recording Secretary	Sch C				\$14.07/hour
Subtotal:		5.05	5.17	5.38	
<u>Veterans Services</u>					
Director	M-1	0.53	0.53	0.53	\$45,288-56,763
Department Specialist	TS-3	<u>0.53</u>	<u>0.53</u>	<u>0.53</u>	\$25,784-33,839
Subtotal:		1.06	1.06	1.06	
<u>Youth Commission</u>					
Director	M-2	1.00	1.00	1.00	\$52,673-66,035
Social Worker	PT-3	2.00	2.00	2.00	\$32,143-42,860
Administrative Assistant	TS-3	<u>0.40</u>	<u>0.80</u>	<u>0.80</u>	\$25,784-33,839
Subtotal:		3.80	3.80	3.80	
<u>Council on Aging</u>					
Executive Director	M-2	1.00	1.00	1.00	\$52,673-66,035
Associate Director	PT-4	1.00	1.00	1.00	\$35,965-46,990
Outreach Worker	PT-2	0.25	0.25	0.25	\$30,849-40,303
Social Worker	PT-3	1.00	1.00	1.00	\$32,143-42,860
Department Assistant 2	TS-2	1.20	1.20	0.50	\$23,744-30,241
Program Coordinator	NR-2	<u>0.00</u>	<u>0.00</u>	<u>0.80</u>	\$30,848-40,303
Program Coordinator PT	Sch C				\$14.61
Assistant	Sch C				\$11.35/hour
Assistant Program Coordinator	Sch C				\$12.81/hour
Recording Secretary	Sch C				\$14.07/hour
Subtotal:		4.45	4.45	4.55	
<u>DEVELOPMENT</u>					
<u>Planning Board</u>					
Director	M-2	1.00	1.00	1.00	\$52,673-66,035
Assistant Planning Director	NR-3	0.00	1.00	1.00	\$32,143-42,860
Administrative Assistant	TS-3	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	\$25,784-33,839
Recording Secretary	Sch C				\$14.07 / hour
Subtotal:		2.00	2.00	2.00	
<u>Conservation Commission</u>					
Conservation Officer	Sch C	<u>0.50</u>	<u>0.70</u>	<u>0.70</u>	\$16.21/hour
Subtotal:		0.50	0.70	0.70	
<u>Board of Appeals</u>					
Committee Secretary	SS-3				\$14.07/hour

2001 ANNUAL TOWN MEETING WARRANT

<u>TITLE</u>	<u>GRADE</u>	<u>FUNDED FY1999</u>	<u>FUNDED FY2000</u>	<u>FUNDED FY2001</u>	<u>ANNUALIZED SALARY RANGE</u>
<u>CULTURE AND LEISURE SERVICES</u>					
<u>Library</u>					
Director	M-3	1.00	1.00	1.00	\$56,932-71,344
Assistant Director	NR-6	1.00	1.00	1.00	\$41,946-54,804
Reference Supervisor	NR-4	1.00	1.00	1.00	\$35,965-46,990
Children's Supervisor	NR-4	1.00	1.00	1.00	\$35,965-46,990
Tech. Services Supervisor	NR-4	1.00	1.00	1.00	\$35,965-46,990
Reference Librarian/AV Specialist	NR-3	1.00	1.00	1.00	\$32,143-42,860
Circulation Supervisor	SS-5	1.00	1.00	1.00	\$31,236-39,823
Assistant Children's Librarian	SS-4	1.00	1.00	1.00	\$29,724-37,887
Assistant Cataloger	SS-3	1.00	1.00	1.00	\$25,784-33,839
Administrative Assistant	TS-3	1.00	1.00	1.00	\$25,784-33,839
Library Assistant	SS-2	6.16	6.16	6.16	\$23,744-30,241
Reference Librarian PT	NR-2	<u>2.01</u>	<u>2.48</u>	<u>2.48</u>	\$30,848-40,303
Library Page	Sch C				\$6.41-6.86/hour
Subtotal:		18.17	18.64	18.64	
 <u>Park & Recreation</u>					
Director	M-2	1.00	1.00	1.00	\$52,673-66,035
Assistant Director	NR-4	1.00	1.00	1.00	\$35,965-46,990
Administrative Specialist	TS-4	1.00	1.00	1.00	\$29,724-37,887
Department Assistant 2	TS-2	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$23,744-30,241
Subtotal:		4.00	4.00	4.00	
GRAND TOTAL:		346.25	351.91	353.16	

NEEDHAM PUBLIC SCHOOLS SALARY AND STAFFING SCHEDULE

<u>CLASSIFICATION</u>	<u>EMPLOYEES</u>	<u>NUMBER OF EQUIVALENCY</u>	<u>SALARY MINIMUM</u>	<u>SALARY MAXIMUM</u>
Superintendent	1	1		\$113,360 yr.
Director of Personnel & Resources.	1	1		\$89,740 yr.
Director of Student Development	1	1		\$89,740 yr.
Director of Program Development	1	1		\$89,740 yr.
Director of Financial Operations	1	1		\$73,375 yr.
High School Principal	1	1		\$97,657 yr.
Middle School Principal	1	1		\$92,379 yr.
Elementary Principal	5	5	\$73,903 yr	\$88,156 yr.
High School Asst. Principal	2	2	\$61,293 yr	\$79,886 yr.
M.S. House Administrator	3	3	\$56,986 yr.	\$75,578 yr.
Elementary Asst. Principal	2	1.5	\$47,455 yr	\$67,795 yr.
Director	6	5.3	\$51,992 yr.	\$74,421 yr.
Director of Special Education	3	3	\$53,197 yr.	\$74,851 yr.

2001 ANNUAL TOWN MEETING WARRANT

Department Chairs	4	2.3	\$50,340 yr.	\$72,152 yr.
Teacher	384	353	\$31,517 yr.	\$65,823 yr.
Nurse	8	7	\$31,517 yr.	\$51,280 yr.
Instruct/SPED Aides	93	83.3	\$12.49 hr.	\$23.75 hr.
Permanent Substitute	4	4		\$85.00/dy
Network Administrator	1	1		\$56,044yr.
School Aide	21	10.2	\$8.55 hr.	\$11.29 hr.
Mail Carrier	1	.5		\$10.89 hr.
Secretary	49	44.5	\$13.02 hr.	\$21.12 hr.
Grants Coordinator	1	0.8		\$34,882 yr.
Administrative Assistant	1	1		\$51,693 yr.
Bus Driver	1	1		\$13.13 hr.
Transportation Coordinator	1	1		\$34,019 yr.
Budget Analyst	1	1		\$43,502 yr.

Needham Board of Selectmen
1471 Highland Avenue
Needham, MA 02492

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STANDARD
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Permit # 58224

NEEDHAM RESIDENT

SPECIAL TOWN MEETING

WARRANT



TOWN OF NEEDHAM

MONDAY, MAY 14, 2001

7:30 P.M.

NEWMAN ELEMENTARY SCHOOL

NEEDHAM

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School in said Town on

MONDAY, THE FOURTEENTH OF MAY, 2001

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

**ARTICLE 1: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE
 UNITS A & B**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, Units A and B, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 1 Explanation: At the time of the printing of this Warrant, an agreement has not yet been reached with this Union.

**ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENTS – POLICE
 SUPERIOR OFFICERS**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Superior Officers Association, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same; or take any other action relative thereto

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 2 Explanation: At the time of the printing of this Warrant, an agreement has not yet been reached with this Union.

ARTICLE 3: AMEND FY2001 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
103	Selectmen, Purchase of Service	\$ 144,923	\$ 144,173
104	Selectmen, Expenses	20,380	21,130
205	Finance, Salaries	793,888	732,976
206	Finance, Purchase of Service	309,741	328,741
208	Finance, Capital Outlay	54,360	77,060
211	Finance Committee, Reserve Fund	638,621	638,621
301	School, Salaries	25,226,640	25,239,225
302	School, Expenses	1,032,717	1,037,024
401	Police, Salaries	3,480,872	3,480,872
405	Fire, Salaries	4,455,323	4,468,323
406	Fire, Purchase of Service	98,825	85,825
409	Building, Salaries	286,947	286,347
410	Building, Purchase of Service	2,750	3,350
506	MBMB, Salaries	1,998,159	2,026,500
507	MBMB, Purchase of Service	1,561,368	1,540,074
508	MBMB, Expenses	302,934	292,934
509	MBMB, Capital Outlay	46,512	56,512
701	Planning, Salaries	110,595	101,595
706	Planning, Purchase of Service	13,660	22,660

and \$23,939 appropriated from insurance proceeds.

Or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

**ARTICLE 4: APPROPRIATE FOR RTS RETAINING WALLS
RECONSTRUCTION**

To see if the Town will vote to raise and appropriate the sum of \$25,000 for the reconstruction of the RTS retaining walls, to be spent under the direction of the Board of Selectmen and raised from Solid Waste / Recycling Enterprise Fund retained earnings, or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 4 Explanation: Town Meeting had previously approved funding for the reconstruction of the RTS retaining walls (drop off areas). The bids for this work were in excess of this appropriation. The DPW will re-bid this work with a slightly reduced scope. This additional funding will provide a sufficient appropriation to award a contract and have a project contingency.

ARTICLE 5: APPROPRIATE FOR RTS CONTAINERS

To see if the Town will vote to raise and appropriate the sum of \$27,500 to purchase six RTS Containers, to be spent under the direction of the Board of Selectmen and raised from Solid Waste / Recycling Enterprise Fund retained earnings, or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article 5 Explanation: This summer, the RTS drop off area will be reconstructed to rebuild the deteriorating walls and increase the number of bays for recycling containers. These six containers are for this expanded recycling area.

ARTICLE 6: AMEND WASTEWATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the FY01 Wastewater Enterprise Fund Budget adopted under Article 26 of the 2000 Annual Town Meeting and amended under Article 7 of the November Special Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts, under provisions of M.G.L. Chapter 44, Section 53F1/2;

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
908	Salaries	\$404,225	\$429,225
913	Emergency Repairs	20,000	45,000

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article 6 Explanation: The increase in emergency services is related to the snow and rain events in March.

ARTICLE 7:

AUTHORIZE USE OF SCHOOL DEPARTMENT PROPERTY

To see if the Town will vote to transfer all or part of the land located to the rear of 1330 Highland Avenue, presently held by the School Committee for school purposes, to the School Committee for the purpose of leasing, letting or licensing all or a portion of said land to a charitable organization for parking of motor vehicles for non profit educational purposes and further authorizing the School Committee to let or lease or license all or a portion of said area for such purposes under such terms and conditions as said Committee deems appropriate; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article 7 Explanation: The Board of Selectmen has been working with the School Department, St. Joseph's School and neighborhood residents to address traffic safety and parking concerns in this neighborhood. There is a general consensus that expanding the School Administration parking lot to provide for more off-street parking will help address these traffic and parking issues. St. Joseph's has agreed to pay for this work in exchange for the use of some of these additional off-street parking spaces. This Article if passed, will allow the School Committee to enter into an agreement with St. Joseph's for this purpose

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this Twenty-fourth day of April 2001

John H. Cogswell
Gerald A. Wasserman
Colleen F. Schaller
William M. Powers
Daniel P. Matthews

Board of Selectmen

A TRUE COPY

Attest:

Constable:

**Town Clerk's Office
Needham, MA 02492**

**First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224**

ATTN: SPECIAL TOWN MEETING WARRANT

TOWN OF NEEDHAM



FISCAL YEAR 2001

TOWN CLERK'S RECORDS

OF THE

STATE PRIMARY

Tuesday, September 19, 2000

STATE ELECTION

Tuesday, November 7, 2000

SPECIAL TOWN MEETING

Monday, November 13, 2000

SPECIAL TOWN MEETING

Monday, February 26, 2001

ANNUAL TOWN ELECTION

Monday, April 9, 2001

ANNUAL TOWN MEETING

Monday, May 7, 2001

SPECIAL TOWN MEETING

Monday, May 14, 2001

TOWN OF NEEDHAM



FISCAL YEAR 2001

TOWN CLERK'S RECORDS

OF THE

STATE PRIMARY

Tuesday, September 19, 2000

STATE ELECTION

Tuesday, November 7, 2000

SPECIAL TOWN MEETING

Monday, November 13, 2000

SPECIAL TOWN MEETING

Monday, February 26, 2001

ANNUAL TOWN ELECTION

Monday, April 9, 2001

ANNUAL TOWN MEETING

Monday, May 7, 2001

SPECIAL TOWN MEETING

Monday, May 14, 2001

RECORD OF THE STATE PRIMARY

The ballot box returns in the Precincts were as follows:

Tuesday, September 19, 2000

Pursuant to a Warrant issued by the Selectmen August 15, 2000 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the nineteenth day of September in the year 2000 at seven o'clock in the forenoon for the purpose of nominating State and County officers. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Warrant and the Officer's Return were read by the Wardens of the Precincts.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
 Precinct B - Hillside School - Gymnasium
 Precinct C - Newman School - Gymnasium
 Precinct D - High Rock School - Gymnasium
 Precinct E - Pollard Middle School - Room 226
 Precinct F - Stephen Palmer Community Room
 Precinct G - Broadmeadow School - Gymnasium
 Precinct H - Broadmeadow School - Gymnasium
 Precinct I - William Mitchell School - Gymnasium
 Precinct J - William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

<u>PRECINCTS</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
7:00 A.M.	0	0	0	0	0
8:00 A.M.	10	12	24	14	2
9:00 A.M.	18	25	35	22	27
10:00 A.M.	24	30	48	30	32
11:00 A.M.	32	44	69	35	47
12:00 NOON	37	53	71	48	53
1:00 P.M.	43	57	82	53	60
2:00 P.M.	52	61	95	54	67
3:00 P.M.	58	71	106	62	79
4:00 P.M.	62	85	120	67	90
5:00 P.M.	73	89	132	75	105
6:00 P.M.	84	104	147	88	116
7:00 P.M.	99	118	163	101	131
8:00 P.M.	106	128	177	107	145

<u>PRECINCTS</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>
7:00 A.M.	0	0	0	0	0
8:00 A.M.	17	7	8	20	22
9:00 A.M.	28	15	34	35	35
10:00 A.M.	50	35	47	40	39
11:00 A.M.	61	41	67	53	43
12:00 NOON	71	48	85	60	55
1:00 P.M.	89	59	93	69	61
2:00 P.M.	103	68	99	74	69
3:00 P.M.	110	72	110	81	75
4:00 P.M.	126	81	125	87	84
5:00 P.M.	148	87	140	95	97
6:00 P.M.	175	107	168	124	122
7:00 P.M.	185	118	194	154	141
8:00 P.M.	199	139	213	169	159

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:00 P.M., September 19, 2000.

The total number of votes cast was as follows:

	<u>Republican</u>	<u>Democrat</u>	<u>Libertarian</u>	<u>Total</u>
Precinct A	34	72	0	106
Precinct B	37	87	4	128
Precinct C	69	108	0	177
Precinct D	33	74	0	107
Precinct E	53	91	1	145
Precinct F	61	138	0	199
Precinct G	51	88	0	139
Precinct H	69	144	0	213
Precinct I	52	117	0	169
Precinct J	50	109	0	159

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST - 1,452

(8.20% of Registered Voters)

The result of the balloting was as follows:

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
<u>REPUBLICAN PARTY</u>											
Total # of Votes Cast	34	37	69	33	53	61	51	69	52	50	509
<u>SENATOR IN CONGRESS</u>											
Jack E. Robinson, III	20	26	47	24	36	40	37	39	30	44	343
Scattered Write-Ins	1	1	0	0	0	0	3	4	2	2	13
Blanks	13	10	22	9	17	21	11	26	20	4	153
<u>REPRESENTATIVE IN CONGRESS (Ninth District)</u>											
Janet E. Jeghelian	31	31	60	29	46	53	45	52	42	48	437
Scattered Write-Ins	0	0	1	1	0	0	1	0	0	0	3
Blanks	3	6	8	3	7	8	5	17	10	2	69
<u>COUNCILLOR (Second District)</u>											
No Nomination	0	0	0	0	0	0	0	0	0	0	0
Write-In: John V. Boland, Jr.	4	1	13	6	12	7	8	1	6	10	68
Scattered Write-Ins	3	2	7	4	3	4	8	9	3	4	47
Blanks	27	34	49	23	38	50	35	59	43	36	394
<u>SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)</u>											
Daryl Hanlin	14	24	27	12	29	33	20	26	25	28	238
Earl Henry Sholley	10	13	34	19	21	21	27	30	16	18	209
Scattered Write-Ins	0	0	0	0	0	0	0	0	1	0	1
Blanks	10	0	8	2	3	7	4	13	10	4	61
<u>REPRESENTATIVE IN GENERAL COURT (Thirteenth Norfolk District)</u>											
Sean E. Rickert	24	30	59	30	43	50	44	48	35	43	406
Scattered Write-Ins	0	0	0	0	0	0	0	0	1	0	1
Blanks	10	7	10	3	10	11	7	21	16	7	102
<u>CLERK OF COURTS (Norfolk County)</u>											
Daniel M. Dewey	28	29	59	28	42	52	44	45	37	42	406
Scattered Write-Ins	0	0	0	0	1	0	0	0	1	0	2
Blanks	6	8	10	5	10	9	7	24	14	8	101
<u>REGISTER OF DEEDS (Norfolk District)</u>											
Bruce Olsen	26	25	58	30	43	50	44	47	38	41	402
Scattered Write-Ins	0	1	0	0	0	0	0	0	1	0	2
Blanks	8	11	11	3	10	11	7	22	13	9	105

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
<u>REPUBLICAN PARTY</u>											
Total # of Votes Cast	34	37	69	33	53	61	51	69	52	50	509
<u>COUNTY COMMISSIONER (Norfolk County)</u>											
No Nomination	0	0	0	0	0	0	0	0	0	0	0
write-In: Robert D. Hall, Jr.	4	1	16	5	15	9	8	11	11	10	90
Scattered Write-Ins	0	3	7	3	5	5	4	0	4	1	32
Blanks	64	70	115	58	86	108	90	127	89	89	896

A B C D E F G H I J TOTAL

DEMOCRATIC PARTY

Total # of Votes Cast	72	87	108	74	91	138	88	144	117	109	1028
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SENATOR IN CONGRESS

Edward M. Kennedy	64	74	99	65	73	126	78	112	102	89	882
Scattered Write-Ins	1	1	1	1	4	0	1	0	2	0	11
Blanks	7	12	8	8	14	12	9	32	13	20	135

REPRESENTATIVE IN CONGRESS (Ninth District)

John Joseph Moakley	62	73	90	64	79	122	78	117	104	90	879
Scattered Write-Ins	0	1	1	1	0	0	0	0	0	1	4
Blanks	10	13	17	9	12	16	10	27	13	18	145

COUNCILLOR (Second District)

Kelly A. Timilty	39	48	58	43	53	65	50	69	52	57	534
Terence J. O'Malley	20	16	29	17	19	33	23	41	29	30	257
Scattered Write-Ins	1	0	1	1	0	1	0	0	0	0	4
Blanks	12	23	20	13	19	39	15	34	36	22	233

SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)

Cheryl Jacques	62	70	93	64	70	115	71	112	107	89	853
Scattered Write-Ins	1	2	1	0	3	0	0	0	1	1	9
Blanks	9	15	14	10	18	23	17	32	9	19	166

REPRESENTATIVE IN GENERAL COURT (Thirteenth Norfolk District)

Lida E. Harkins	64	70	97	64	69	118	73	118	106	87	866
Scattered Write-Ins	0	3	2	0	1	0	0	1	1	1	9
Blanks	8	14	9	10	21	20	15	25	10	21	153

CLERK OF COURTS (Norfolk County)

Walter F. Timilty, Jr.	52	55	75	54	63	95	69	90	76	69	698
Scattered Write-Ins	0	1	1	0	0	0	0	0	0	0	2
Blanks	20	31	32	20	28	43	19	54	41	40	328

REGISTER OF DEEDS (Norfolk District)

Peter H. Collins	26	26	33	25	25	40	30	46	36	31	318
Mary Ellen Cronin	21	36	42	28	29	45	39	48	44	37	369
Paul D. Harold	18	12	13	12	14	34	8	21	14	25	171
Scattered Write-Ins	0	0	1	0	0	0	0	1	0	0	2
Blanks	7	13	19	9	23	19	11	28	23	16	168

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
<u>DEMOCRATIC PARTY</u>											
Total # of Votes Cast	72	87	108	74	91	138	88	144	117	109	1028
<u>COUNTY COMMISSIONER (Norfolk County)</u>											
John M. Gillis	32	44	51	33	37	66	38	57	54	50	462
William P. O'Donnell	44	52	62	48	46	73	63	69	59	62	578
Scattered Write-Ins	0	1	0	0	0	1	0	0	0	0	2
Blanks	68	77	103	67	99	136	75	162	121	106	1014

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
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LIBERTARIAN PARTY

Total # of Votes Cast	0	4	0	0	1	0	0	0	0	0	5
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SENATOR IN CONGRESS

Carla A. Howell	0	4	0	0	1	0	0	0	0	0	5
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	0	0	0

REPRESENTATIVE IN CONGRESS (Ninth District)

No Nomination	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	0	1	0	0	0	0	0	1
Blanks	0	4	0	0	0	0	0	0	0	0	4

COUNCILLOR (Second District)

No Nomination	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	4	0	0	1	0	0	0	0	0	5

SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)

No Nomination	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	0	1	0	0	0	0	0	1
Blanks	0	4	0	0	0	0	0	0	0	0	4

REPRESENTATIVE IN GENERAL COURT (Thirteenth Norfolk District)

No Nomination	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	4	0	0	1	0	0	0	0	0	5

CLERK OF COURTS (Norfolk County)

No Nomination	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	0	1	0	0	0	0	0	1
Blanks	0	4	0	0	0	0	0	0	0	0	4

REGISTER OF DEEDS (Norfolk District)

No Nomination	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	4	0	0	1	0	0	0	0	0	5

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
<u>LIBERTARIAN PARTY</u>											
Total # of Votes Cast	0	4	0	0	1	0	0	0	0	0	5
<u>COUNTY COMMISSIONER (Norfolk County)</u>											
No Nomination	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	8	0	0	2	0	0	0	0	0	10

The ballots cast in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 9:30 P.M., September 19, 2000.

A true copy
ATTEST:

Theodora K. Eaton, CMC
Town Clerk

RECORD OF THE STATE ELECTION

The ballot box returns in the Precincts were as follows:

Tuesday, November 7, 2000

Pursuant to a Warrant issued by the Selectmen October 24, 2000 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the seventh day of November in the year 2000 at seven o'clock in the forenoon for the purpose of nominating State and County officers. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Warrant and the Officer's Return were read by the Wardens of the Precincts.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
 Precinct B - Hillside School - Gymnasium
 Precinct C - Newman School - Gymnasium
 Precinct D - High Rock School - Gymnasium
 Precinct E - Pollard Middle School - Room 226
 Precinct F - Stephen Palmer Community Room
 Precinct G - Broadmeadow School - Gymnasium
 Precinct H - Broadmeadow School - Gymnasium
 Precinct I - William Mitchell School - Gymnasium
 Precinct J - William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

<u>PRECINCTS</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
7:00 A.M.	0	0	0	0	0
8:00 A.M.	176	134	175	210	179
9:00 A.M.	243	269	312	355	328
10:00 A.M.	385	397	450	548	458
11:00 A.M.	552	582	626	704	640
12:00 NOON	677	641	814	800	774
1:00 P.M.	732	730	905	928	893
2:00 P.M.	798	870	1056	979	1031
3:00 P.M.	883	994	1227	1056	1121
4:00 P.M.	1024	1119	1340	1163	1231
5:00 P.M.	1185	1268	1464	1300	1344
6:00 P.M.	1306	1401	1603	1392	1467
7:00 P.M.	1446	1497	1725	1508	1600
8:00 P.M.	1542	1634	1795	1602	1685

<u>PRECINCTS</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>
7:00 A.M.	0	0	0	0	0
8:00 A.M.	202	175	172	152	168
9:00 A.M.	343	299	348	331	324
10:00 A.M.	520	407	499	443	435
11:00 A.M.	659	540	620	564	557
12:00 NOON	779	650	804	689	698
1:00 P.M.	868	754	927	826	814
2:00 P.M.	958	863	1018	900	927
3:00 P.M.	1034	943	1090	1001	1012
4:00 P.M.	1131	1035	1181	1121	1125
5:00 P.M.	1238	1134	1305	1245	1247
6:00 P.M.	1390	1240	1400	1369	1383
7:00 P.M.	1538	1383	1553	1506	1515
8:00 P.M.	1601	1486	1664	1618	1639

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:22 P.M., November 7, 2000.

The total number of votes cast was as follows:
 (Includes 9 overseas absentee ballots received by tenth day following the election)

	<u>Total</u>
Precinct A	1543
Precinct B	1635
Precinct C	1795
Precinct D	1602
Precinct E	1685
Precinct F	1604
Precinct G	1488
Precinct H	1667
Precinct I	1621
Precinct J	1640

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST - 16,280
(84.30% of Registered Voters)

The result of the balloting was as follows:

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Total # of Votes Cast	1543	1635	1795	1602	1685	1604	1488	1667	1621	1640	16,280

ELECTORS OF PRESIDENT AND VICE PRESIDENT

Browne and Oliver	13	9	4	6	3	8	9	7	4	7	70
Buchanan and Higgins, Sr.	3	3	8	5	2	8	1	6	5	2	43
Bush and Cheney	445	515	651	546	607	518	549	623	485	544	5483
Gore and Lieberman	995	1010	1048	961	946	965	831	935	1008	991	9690
Hagelin and Tompkins	1	0	0	0	2	1	2	1	0	1	8
Nader and LaDuke	69	84	73	69	102	90	83	80	100	85	835
Scattered Write-Ins	2	3	2	6	9	1	4	2	4	4	37
Blanks	15	11	9	9	14	13	9	13	15	6	114

SENATOR IN CONGRESS

Edward M. Kennedy	1135	1163	1215	1129	1135	1135	1030	1119	1198	1168	11,427
Carla A. Howell	162	167	184	182	204	189	177	206	159	172	1,802
Jack E. Robinson, III	152	202	251	193	204	171	175	201	158	193	1,900
Dale E. Friedgen	6	2	3	2	4	3	5	4	7	5	41
Philip Hyde, III	4	2	2	2	2	1	7	1	2	2	25
Philip F. Lawler	26	34	21	27	40	29	35	53	20	30	315
Scattered Write-Ins	4	1	2	4	3	0	2	1	2	2	21
Blanks	54	64	117	63	93	76	57	82	75	68	749

REPRESENTATIVE IN CONGRESS (Ninth District)

John Joseph Moakley	1105	1138	1163	1085	1143	1109	1034	1135	1145	1141	11,198
Annet E. Jeghelian	354	397	525	426	447	384	367	429	376	408	4,113
David A. Rosa	18	28	26	24	24	35	22	21	18	21	237
Scattered Write-Ins	0	2	1	2	1	3	1	0	0	1	11
Blanks	66	70	80	65	70	73	64	82	82	69	721

COUNCILLOR (Second District)

Kelly A. Timilty	1056	1079	1135	1013	1055	1011	979	1061	1054	1074	10,517
Scattered Write-Ins	12	13	13	11	10	10	6	11	9	11	106
Blanks	475	543	647	578	620	583	503	595	558	555	5,657

SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)

Theryl Jacques	1122	1184	1262	1168	1185	1145	1039	1136	1211	1183	11,635
Earl Henry Sholley	331	371	431	350	419	377	371	445	322	377	3,794
Scattered Write-Ins	1	0	0	2	1	2	1	1	2	0	10
Blanks	89	80	102	82	80	80	77	85	86	80	841

REPRESENTATIVE IN GENERAL COURT (Thirteenth Norfolk District)

Ida E. Harkins	1178	1193	1252	1190	1239	1190	1081	1208	1244	1215	11,990
Sean E. Rickert	272	339	416	333	347	311	320	348	278	328	3,292
Scattered Write-Ins	0	1	1	1	0	2	3	1	1	1	11
Blanks	93	102	126	78	99	101	84	110	98	96	987

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Total # of Votes Cast	1543	1635	1795	1602	1685	1604	1488	1667	1621	1639	16,280

CLERK OF COURTS (Norfolk County)

Daniel M. Dewey	389	499	571	482	513	449	437	476	421	479	4,716
Walter F. Timilty, Jr.	859	851	837	791	840	824	759	840	842	838	8,281
Scattered Write-Ins	0	1	0	2	1	1	3	2	1	4	15
Blanks	295	284	387	327	331	330	289	349	357	319	3,268

REGISTER OF DEEDS (Norfolk District)

Paul D. Harold	844	814	780	736	754	765	691	776	776	767	7,703
Bruce Olsen	391	494	577	497	533	467	454	496	436	497	4,842
Scattered Write-Ins	1	1	0	4	0	2	1	1	3	2	15
Blanks	307	326	438	365	398	370	342	394	406	374	3,720

COUNTY COMMISSIONER (Norfolk County)

John M. Gillis	844	869	886	813	792	787	746	801	839	820	8,197
William P. O'Donnell	678	736	759	682	713	651	705	726	721	714	7,091
Scattered Write-Ins	6	10	11	12	8	5	13	8	16	10	99
Blanks	1558	1655	1934	1697	1857	1765	1512	1799	1660	1736	17,173

QUESTION #1 (Earlier Redistricting for State Legislators and Governor's Councillors)

Yes	1092	1203	1319	1167	1270	1212	1137	1250	1271	1236	12,157
No	352	340	356	351	337	311	280	336	286	324	3,273
Blanks	99	92	120	84	78	81	71	81	64	80	850

QUESTION #2 (Voting by Incarcerated Felons)

Yes	943	1018	1078	995	1049	980	888	1105	987	1035	10,078
No	548	560	627	544	583	579	557	522	598	563	5,681
Blanks	52	57	90	63	53	45	43	40	36	42	521

QUESTION #3 (Dog Racing)

Yes	751	776	906	847	865	844	725	836	828	828	8,206
No	737	800	809	705	771	711	716	790	754	765	7,558
Blanks	55	59	80	50	49	49	47	41	39	47	516

QUESTION #4 (Income Tax Rate Reduction)

Yes	878	962	1035	928	992	840	815	968	896	942	9,256
No	601	619	693	631	640	723	635	664	692	663	6,561
Blanks	64	54	67	43	53	41	38	35	33	35	463

QUESTION #5 (Health Insurance and Health Care)

Yes	651	705	650	679	650	666	569	670	631	685	6,556
No	825	860	1053	855	974	871	864	929	930	906	9,067
Blanks	67	70	92	68	61	67	55	68	60	49	657

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Total # of Votes Cast	1543	1635	1795	1602	1685	1604	1488	1667	1621	1640	16,280

QUESTION #6 (Tax Credit for Tolls and Motor Vehicle Excise Taxes)

Yes	648	708	676	663	686	621	592	672	586	687	6,539
No	825	870	1035	876	945	930	851	950	991	906	9,179
Blanks	70	57	84	63	54	53	45	45	44	47	562

QUESTION #7 (Tax Deduction for Charitable Contributions)

Yes	1154	1245	1420	1241	1375	1221	1159	1298	1262	1298	12,673
No	316	330	282	293	247	319	267	321	318	303	2,996
Blanks	73	60	93	68	63	64	62	48	41	39	611

QUESTION #8 (Drug-Dependency Treatment and Drug-Crime Fines and Forfeitures)

Yes	724	772	818	797	807	827	680	776	758	776	7,735
No	733	786	866	718	794	699	749	824	806	791	7,766
Blanks	86	77	111	87	84	78	59	67	57	73	779

QUESTION #9 (Proposition 2 ½ Override Question - \$2,000,000 to Purchase the Wiswall Property)

Yes	727	817	1031	907	926	933	872	850	958	831	8,852
No	586	607	495	511	550	472	436	610	491	636	5,394
Blanks	230	211	269	184	209	199	180	207	172	173	2,034

The ballots cast in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 9:30 P.M., November 7, 2000.

A true copy
ATTEST:

Theodora K. Eaton, CMC
Town Clerk

SPECIAL TOWN MEETING**November 13, 2000**

Pursuant to a Warrant issued by the Selectmen October 24, 2000, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Pollard Middle School on Monday, November 13, 2000, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 215 voters, including 207 Town Meeting Members, were checked on the list as being present.

The meeting was called to order at 7:30 o'clock by the Moderator, Michael K. Fee. The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator announced that the First Grade Class at the Hillside School led by their teacher, Marjorie M. Margolis, and assisted by Karen Hood, would provide a brief presentation on seeds and plants. The children sang "The Garden" accompanied by pianist Soomi Lowry. Town Meeting members joined the first graders in pledging allegiance to the flag and singing "My Country Tis of Three". The Moderator thanked Tom Hood and Jordan Pransky for managing the microphones this evening.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities. Let us remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of our town.

2. I ask that you rise to be recognized and address the Moderator. Please state your name and precinct when recognized so that the Town Clerk may keep an accurate record.

3. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.

4. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.

5. Short motions to amend and procedural motions need not be in writing.

6. Parliamentary procedures known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

7. Limits on debate shall be enforced by the Moderator.

8. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

9. As stated in the Moderator's memorandum to Town Meeting Members, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

10. Unanimous consent was given to adopt the following limits of debate:

15 Minutes - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.

5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys.

As in previous years, with respect to Article 5, an amendment to Article 24, the Fiscal Year 2001 Operating Budget, as well as Articles 6 and 7, no motion to amend which adds funds to a particular line item or items will be in order unless the movant identifies the line items elsewhere in the budget from which these funds will be taken.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator announced that the proponents no longer have an interest in Articles 1 and 2 and they are herewith withdrawn.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 3. No Town Meeting Members responded with "question" or "debate" to Articles 13, 14, and 16. The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder is as follows:

ARTICLE 13: APPROPRIATE BROAD MEADOW ROAD WATER MAIN REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$400,000 for Broad Meadow Road Water Main Replacement, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the

approval of the Board of Selectmen, is authorized to borrow up to \$400,000 for a period of up to 40 years, under M.G.L., Chapter 44, Section 8; or take any other action relative thereto.

Article 13 Explanation: Town Meeting approved \$60,000 for design costs at the May 2000 Annual Town Meeting. This funding is for the construction, which needs to occur and be coordinated with the Broad Meadow Road reconstruction and School reconstruction projects.

MOVED: That the Town vote to raise and appropriate the sum of \$400,000 for Broad Meadow Road Water Main Replacement, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$400,000 for a period of up to 40 years, under M.G.L., Chapter 44, Section 8.

ACTION: So voted by unanimous vote.

ARTICLE 14: APPROPRIATE FOR NEWMAN SCHOOL /CAROL ROAD AND FRANK STREET WASTEWATER REHABILITATION

To see if the Town will vote to raise and appropriate the sum of \$880,000 for sewer main repair and replacement, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with approval of the Board of Selectmen, is authorized to borrow up to \$880,000 for a period of up to 30 years, under M.G.L., Chapter 44, Section 7; and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Resources (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA with respect to such loan; and that the Selectmen be authorized to contract for and expend any federal, state or other aid available for the project, including any grant related to such project from the MWRA; or take any other action relative thereto.

Article 14 Explanation: At the May 1999 Annual Town Meeting, \$125,000 was approved for the engineering / design of the Newman School / Carol Road and Frank Street sewer mains. Since these two sewer mains are in wetlands area, work needs to be done during the winter months when it will have less of an impact on the environment.

MOVED: That the Town vote to raise and appropriate the sum of \$880,000 for sewer main repair and replacement, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with approval of the Board of Selectmen, is authorized to borrow up to \$880,000 for a period of up to 30 years, under M.G.L., Chapter 44, Section 7; and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Resources (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA with respect to such loan; and that the Selectmen be authorized to contract for and expend any federal, state or other aid available for the project, including any grant related to such project from the MWRA.

ACTION: So voted by unanimous vote.

ARTICLE 16: AUTHORIZE SELECTMEN, LIBRARY TRUSTEES, AND LIBRARY BUILDING COMMITTEE TO APPLY FOR CONSTRUCTION GRANTS

To see if the Town will vote to authorize the Board of Selectmen, the Board of Library Trustees, and/or the Building Committee to apply for, accept, and expend any state or federal grants which may be available for the renovation and expansion of the Needham Public Library; or take any other action relative thereto.

Article 16 Explanation: State Regulations require that Town Meeting approve in concept a library construction project (Article 15) and also grant authorization for the various boards and committees involved to apply for, accept, and expend any state or federal grants that may be available.

MOVED: That the Town vote to authorize the Board of Selectmen, the Board of Library Trustees, and/or the Building Committee to apply for, accept, and expend any state or federal grants which may be available for the renovation and expansion of the Needham Public Library.

ACTION: So voted by unanimous vote.

Article 1 was previously withdrawn earlier this evening.

Article 2 was previously withdrawn earlier this evening.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 3: FUND COLLECTIVE BARGAINING AGREEMENT - FIRE: UNITS A, B, AND C

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, Units A, B, and C, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget under Article 5 to fund same; or take any other action relative thereto.

Article 3 Explanation: A summary of this collective bargaining agreement will be provided at Town Meeting if agreement is reached with this Union.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, Units A, B, and C, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget under Article 5 to fund same.

Mr. Daniel P. Matthews, Chairman, urged support of this proposal on behalf of the Board of Selectmen.

Mr. Ronald W. Ruth, Vice Chairman, advised that the money is available for this union contract and the Finance Committee supports this article.

Mr. Richard S. Creem, member, endorsed this proposal on behalf of the Personnel Board.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 4: FUND COLLECTIVE BARGAINING AGREEMENT - DPW NAGE

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham DPW / NAGE, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget under Articles 5 - 8 to fund same; or take any other action relative thereto.

Article 4 Explanation: A summary of this collective bargaining agreement will be provided at Town Meeting if agreement is reached with this Union.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham DPW / NAGE, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget under Articles 5 - 8 to fund same.

Mr. Daniel P. Matthews, Chairman, endorsed this proposal on behalf of the Board of Selectmen.

Mr. Ronald W. Ruth, Vice Chairman, explained that the money to fund this union contract is available and the Finance Committee supports this proposal.

Mr. Richard S. Creem, member, endorsed this proposal on behalf of the Personnel Board.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 5: AMEND FY2001 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the FY2001 Operating Budget adopted under Article 24 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

Line Item	Appropriation	Changing From	Changing To
017	Maturing bonds	\$1,751,125	\$1,795,560
018	Interest	411,563	359,317
021	Minuteman Voc. Assessment	495,000	497,760
211	Finance Committee,		

	Reserve	736,056	808,721
302	Schools, purchase of service	2,982,535	2,982,535
401	Police, salaries	3,477,627	3,480,872
405	Fire, salaries	4,350,023	4,350,023
406	Fire, purchase of service	97,400	98,825
407	Fire, Expenses	147,750	146,325
410	Building, purchase of service	1,650	2,750
501	Public Works, salaries	2,209,282	2,209,282
502	Public Works, purchase of service	454,281	457,361
503	Public Works, expenses	272,050	280,450
504	Public Works, capital outlay	0	0
505	Public Works, snow and ice	150,000	165,000
506	Building Maintenance, salaries	1,995,021	1,998,159
507	Building Maintenance, purchase of serv.	1,326,088	1,561,368
508	Building Maintenance, expenses	298,235	302,934
509	Building Maintenance, capital outlay	28,950	46,512
601	Board of Health, salaries	251,929	256,929
602	Board of Health, purchase of service	73,991	68,991
701	Planning, salaries	114,095	110,595
702	Planning, purchase of service	10,160	13,660
705	Conservation, salaries	23,443	23,843

and that an additional \$15,000 be transferred from the Parking Meter fund in order to partially fund line-item 505, snow and ice.

Or take any other action relative thereto.

MOVED: That the Town vote to amend and supersede certain parts of the FY2001 Operating Budget adopted under Article 24 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

Line Item	Appropriation	Changing From	Changing To
017	Maturing bonds	\$1,751,125	\$1,795,560
018	Interest	411,563	359,317
021	Minuteman Voc. Assessment	495,000	497,760
211	Finance Committee, Reserve	736,056	808,721
302	Schools, purchase of service	2,982,535	2,982,535
401	Police, salaries	3,477,627	3,480,872
405	Fire, salaries	4,350,023	4,350,023
406	Fire, purchase		

	of service	97,400	98,825
407	Fire, Expenses	147,750	146,325
410	Building, purchase of service	1,650	2,750
501	Public Works, salaries	2,209,282	2,209,282
502	Public Works, purchase of service	454,281	457,361
503	Public Works, expenses	272,050	280,450
504	Public Works, capital outlay	0	0
505	Public Works, snow and ice	150,000	165,000
506	Building Maintenance, salaries	1,995,021	1,998,159
507	Building Maintenance, purchase of serv.	1,326,088	1,561,368
508	Building Maintenance, expenses	298,235	302,934
509	Building Maintenance, capital outlay	28,950	46,512
601	Board of Health, salaries	251,929	256,929
602	Board of Health, purchase of service	73,991	68,991
701	Planning, salaries	114,095	110,595
702	Planning, purchase of service	10,160	13,660
705	Conservation, salaries	23,443	23,843

and that an additional \$15,000 be transferred from the Parking Meter fund in order to partially fund line-item 505, snow and ice.

A motion to amend was offered by Mr. Peter W. Adams as follows:

Line Item	Appropriation	Changing From	Changing To
211	Finance Committee Reserve Fund	\$ 736,056	\$ 638,621
405	Fire Salaries	4,350,023	4,455,323
501	Public Works Salaries	2,209,282	2,250,082

A second motion to amend was offered by Mr. Daniel P. Matthews to strike the words "2001 Annual Town Meeting" and insert in place thereof the words "2000 Annual Town Meeting".

Mr. Michael J. Crawford, Chairman, recommended adoption of this proposal on behalf of the Finance Committee.

Mr. Matthews' motion to amend was presented and carried unanimously by voice vote.

Mr. Adams' motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the FY2001 Operating Budget adopted under Article 24 of the 2000 Annual Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

Line Item	Appropriation	Changing From	Changing To
017	Maturing bonds	\$1,751,125	\$1,795,560
018	Interest	411,563	359,317
021	Minuteman Voc. Assessment	495,000	497,760
211	Finance Committee, Reserve	736,056	638,621
302	Schools, purchase of service	2,982,535	2,982,535
401	Police, salaries	3,477,627	3,480,872
405	Fire, salaries	4,350,023	4,455,323
406	Fire, purchase of service	97,400	98,825
407	Fire, Expenses	147,750	146,325
410	Building, purchase of service	1,650	2,750
501	Public Works, salaries	2,209,282	2,250,082
502	Public Works, purchase of service	454,281	457,361
503	Public Works, expenses	272,050	280,450
504	Public Works, capital outlay	0	0
505	Public Works, snow and ice	150,000	165,000
506	Building Maintenance, salaries	1,995,021	1,998,159
507	Building Maintenance, purchase of serv.	1,326,088	1,561,368
508	Building Maintenance, expenses	298,235	302,934
509	Building Maintenance, capital outlay	28,950	46,512
601	Board of Health, salaries	251,929	256,929
602	Board of Health, purchase of service	73,991	68,991
701	Planning, salaries	114,095	110,595
702	Planning, purchase of service	10,160	13,660
705	Conservation, salaries	23,443	23,843

and that an additional \$15,000 be transferred from the Parking Meter fund in order to partially fund line-item 505, snow and ice.

ARTICLE 6: AMEND FY 2001 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the FY2001 Water Enterprise Fund Budget adopted under Article 25 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and

appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F ½ ;

Line Item	Appropriation	Changing From	Changing To
901	Salaries	\$ 704,781	814,781
903	Expenses	266,627	268,827
905	MWRA Assessment	356,384	691,798
907	Debt Service	964,000	960,000

with \$261,735 to be raised from retained earnings.

Or take any other action relative thereto.

Article 6 Explanation: The budget adjustment in salaries is to reflect Department of Environmental Protection staffing requirement at the new water treatment facility during its "testing" phase. It is anticipated that the salary line item will be amended at Town Meeting to reflect collective bargaining increases. The increase in expenses is for an increase in vehicle fuel. The \$335,414 increase in the MWRA Assessment is due to the additional water the Town purchased from the MWRA during the construction of the Water Treatment Facility and rehabilitation of the Town's wells. The appropriation of retained earning is to allow for the reduction of water rates in FY2001. The June 30, 2000 estimate of retained earnings is \$542,000 (prior to the use of the \$261,735).

MOVED: That the Town vote to amend and supersede certain parts of the FY2001 Water Enterprise Fund Budget adopted under Article 25 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F ½ ;

Line Item	Appropriation	Changing From	Changing To
901	Salaries	\$ 704,781	814,781
903	Expenses	266,627	268,827
905	MWRA Assessment	356,384	691,798
907	Debt Service	964,000	960,000

with \$261,735 to be raised from retained earnings.

A motion to amend was offered by Mr. Peter W. Adams as follows:

Line Item	Appropriation	Changing From	Changing To
901	Salaries	\$ 704,781	\$ 831,681

A second motion to amend was offered by Mr. Daniel P. Matthews to strike the words "2001 Annual Town Meeting" and insert in place thereof the words "2000 Annual Town Meeting".

Mr. James Masterman, member, recommended adoption of this proposal on behalf of the Finance Committee.

Mr. Matthews' motion to amend was presented and

carried unanimously by voice vote.

Mr. Adams' motion to amend was presented and carried unanimously by voice vote.

ACTION: That main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain part of the FY2001 Water Enterprise Fund Budget adopted under Article 25 of the 2000 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F ½ ;

Line Item	Appropriation	Changing From	Changing To
901	Salaries	\$ 704,781	831,681
903	Expenses	266,627	268,827
905	MWRA Assessment	356,384	691,798
907	Debt Service	964,000	960,000

with \$261,735 to be raised from retained earnings.

ARTICLE 7: AMEND FY2001 WASTEWATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the FY2001 Wastewater Enterprise Fund Budget adopted under Article 26 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F½ ;

Line Item	Appropriation	Changing From	Changing To
908	Salaries	\$ 395,328	395,328
909	Purchase of Service	101,400	104,200
910	Expenses	61,070	63,470
912	MWRA Assessment	4,519,711	4,474,927
914	Debt Service	957,000	964,000

with \$444,000 to be raised from retained earnings.

Or take any other action relative thereto.

Article 7 Explanation: It is anticipated that the salary line item will be amended at Town Meeting to reflect collective bargaining increases. The purchase of service increase is for meter calibration services. The expense increase is for an increase in vehicle fuel. The appropriation of retained earning is to indirectly offset a "revenue deficit" in this fund from FY2000. The June 30, 2000 estimate of retained earnings is \$720,000 (prior to the use of the \$444,000).

MOVED: That the Town vote to amend and supersede certain parts of the FY2001 Wastewater Enterprise Fund Budget adopted under

Article 26 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F½;

Line Item	Appropriation	Changing From	Changing To
908	Salaries	\$ 395,328	395,328
909	Purchase of Service	101,400	104,200
910	Expenses	61,070	63,470
912	MWRA		
	Assessment	4,519,711	4,474,927
914	Debt Service	957,000	964,000

with \$444,000 to be raised from retained earnings.

A motion to amend was offered by Mr. Peter W. Adams as follows:

Line Item	Appropriation	Changing From	Changing To
908	Salaries	\$ 395,328	\$ 404,225

A second motion to amend was offered by Mr. Daniel P. Matthews to strike the words "2001 Annual Town Meeting" and insert in place thereof the words "2000 Annual Town Meeting".

Mr. John H. Cogswell, Selectman, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. James Masterman, member, recommended adoption on behalf of the Finance Committee.

Mr. Matthews' motion to amend was presented and carried unanimously by voice vote.

Mr. Adams' motion to amend was presented and carried unanimously by voice vote.

ACTION: That main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the FY2001 Wastewater Enterprise Fund Budget adopted under Article 26 of the 2000 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F½;

Line Item	Appropriation	Changing From	Changing To
908	Salaries	\$ 395,328	404,225
909	Purchase of Service	101,400	104,200
910	Expenses	61,070	63,470
912	MWRA		
	Assessment	4,519,711	4,474,927
914	Debt Service	957,000	964,000

with \$444,000 to be raised from retained earnings.

ARTICLE 8: AMEND FY 2001 SOLID WASTE / RECYCLING ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the FY2001 Solid Waste/ Recycling Enterprise Fund Budget adopted under Article 27 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F1/2;

Line Item	Appropriation	Changing From	Changing To
915	Salaries	\$ 390,402	\$397,041
916	Purchase of service	673,700	806,700
917	Expenses	103,600	126,280
920	Debt Service	232,000	230,000

with \$72,000 to be raised from retained earnings.

Or take any other action relative thereto.

Article 8 Explanation: It is anticipated that the salary line item will be amended at Town Meeting to reflect collective bargaining increases. The increase in purchase of services is for increased tonnage and revised tipping and hauling fees for the Town's solid waste. The increase in expenses is for vehicle fuel and the purchase of additional pay per throw bags. The use of retained earnings is to allow the Town to maintain sticker and bag fees at their current levels. The June 30, 2000 estimate of retained earnings is \$252,000 (prior to the use of \$72,000).

MOVED: That the Town vote to amend and supersede certain parts of the FY2001 Solid Waste/ Recycling Enterprise Fund Budget adopted under Article 27 of the 2001 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F1/2;

Line Item	Appropriation	Changing From	Changing To
915	Salaries	\$ 390,402	\$397,041
916	Purchase of service	673,700	806,700
917	Expenses	103,600	126,280
920	Debt Service	232,000	230,000

with \$72,000 to be raised from retained earnings.

A motion to amend was offered by Mr. Peter W. Adams as follows:

Line Item	Appropriation	Changing From	Changing To
915	Salaries	\$ 390,402	\$ 406,571

A second motion to amend was offered by Mr. Daniel P. Matthews to strike the words "2001 Annual Town Meeting" and

insert in place thereof the words "2000 Annual Town Meeting".

Mr. Gerald A. Wasserman, Selectman, addressed this proposal on behalf of the Board of Selectmen. He noted that the proposal covers contractual agreements approved earlier this evening as well as salary costs for additional Wednesday evening hours at the Disposal Area. The additional Wednesday evening hours will be held again in the Spring.

Mr. Paul T. Milligan, member, recommended support on behalf of the Finance Committee.

Mr. Matthews' motion to amend was presented and carried unanimously by voice vote.

Mr. Adams' motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the FY2001 Solid Waste/ Recycling Enterprise Fund Budget adopted under Article 27 of the 2000 Annual Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts; under the provisions of M.G.L. Chapter 44, Section 53F1/2;

Line Item	Appropriation	Changing From	Changing To
915	Salaries	\$ 390,402	\$406,571
916	Purchase of service	673,700	806,700
917	Expenses	103,600	126,280
920	Debt Service	232,000	230,000

with \$72,000 to be raised from retained earnings.

ARTICLE 9: APPROPRIATE FOR RTS TRANSFER TRAILER

To see if the Town will vote to raise and appropriate the sum of \$38,500 for the purchase of a solid waste transfer trailer, to be spent under the direction of the Board of Selectmen and raised from Solid Waste / Recycling retained earnings; or take any other action relative thereto.

Article 9 Explanation: The estimated useful life of a transfer trailer under the present operating conditions at the Recycling Transfer Station is six years. Three years hauling solid waste and three years of less strenuous duty hauling recyclables. Two transfer trailers were requested at the May 2000 Annual Town Meeting, of which funding was approved for one. The transfer trailer that would be replaced if this Article is approved is six years old. It has suffered repeated hydraulic failures at the disposal site.

MOVED: That the Town vote to raise and appropriate the sum of \$38,500 for the purchase of a solid waste transfer trailer, to be spent under the direction of the Board of Selectmen and raised from Solid Waste / Recycling retained earnings.

Mr. Gerald A. Wasserman, Selectman, urged support of this proposal on behalf of the Board of Selectmen.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 10: APPROPRIATE FOR EMERGENCY GENERATOR

To see if the Town will vote to raise and appropriate the sum of \$100,000 for a sewer pumping station emergency generator, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L. Chapter 44, Section 7; or take any other action relative thereto.

Article 10 Explanation: As part of the 140 Kendrick Street project, the developer was required to expand and renovate the Town's Kendrick Street sewer pumping station (in addition to other traffic mitigation requirements). The Town is providing an emergency generator to this newly renovated pumping station to keep the station from flooding during power outages and damaging the pumps and electrical equipment. An emergency preamble will be requested for this Article.

MOVED: That the Town vote to raise and appropriate the sum of \$100,000 for a sewer pumping station emergency generator, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L. Chapter 44, Section 7.

A motion to amend was offered by Mr. John H. Cogswell to add the following emergency preamble:

"This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative."

Mr. John H. Cogswell addressed this proposal on behalf of the Board of Selectmen. He stated that the emergency generator will augment the operations at the Kendrick Street pumping station.

Mr. James Masterman, member, concurred with Mr. Cogswell and recommended support on behalf of the Finance Committee.

The motion to add the emergency preamble was presented and carried by a two-thirds vote as declared by the Moderator.

ACTION: The main motion, as amended, was presented and carried by a two-thirds vote as declared by the Moderator.

VOTED: That the Town vote to raise and appropriate the sum of \$100,000 for a sewer pumping station emergency generator, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L. Chapter 44, Section 7. This is an

emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

ARTICLE 11: APPROPRIATE FOR COMPUTER NETWORK

To see if the Town will vote to raise and appropriate the sum of \$100,000 for computer network equipment, to be spent under the direction of the School Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

Article 11 Explanation: This equipment is for "switches" that will allow the School Department's computer network to connect to the new RCN fiber optic institutional loop. This will allow all town and School computers in various buildings to connect to one another.

MOVED: That the Town vote to raise and appropriate the sum of \$100,000 for computer network equipment, to be spent under the direction of the School Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7.

A motion to amend was offered by Mr. William M. Powers as follows: 1) by deleting the words "raise and appropriate the sum of \$100,000" and inserting in place thereof the words "raise and appropriate the sum of \$50,000"; and by deleting the words "the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L., Ch. 44, Section 7." and inserting in place thereof the words "\$26,000 shall be spent from the unexpended balance of the appropriation under Article 8 of the May 8, 2000 Special Town Meeting and \$24,000 shall be raised from the current tax levy."

Mr. William M. Powers, Selectman, addressed this proposal on behalf of the Board of Selectmen.

Mr. Michael J. Greis, Town Meeting Member, and member of the newly created Technology Advisory Board, advised that the Board had its first meeting last week and voted unanimously to adopt this proposal.

Mr. Ronald Ruth, Vice Chairman, advised that the Finance Committee prefers using the tax levy to fund this project and supported adoption on behalf of the Finance Committee.

Mr. Paul F. Denver, Chairman, advised that the estimated cost for this project is \$80,000 and the School Committee hope to receive \$30,000 from the Federal Government.

Unanimous consent was given to allow Mr. Paul Messias, on-resident and Network Administrator for the School Department, to address Town Meeting. In response to an inquiry from Mr. Alan Fanger, Mr. Messias advised the adult filtering system is already in place.

After a brief discussion, the motion to amend was

presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$50,000 for computer network equipment, to be spent under the direction of the School Committee, and to meet this appropriation, \$26,000 shall be spent from the unexpended balance of the appropriation under Article 8 of the May 8, 2000 Special Town Meeting and \$24,000 shall be raised from the current tax levy.

ARTICLE 12: APPROPRIATE FOR FIRE DEPARTMENT BUILDING EXHAUST SYSTEM

To see if the Town will vote to raise and appropriate the sum of \$75,000 for a Fire Department building exhaust system; to be spent under the direction of the Municipal Building Maintenance Board and raised from the tax levy; or take any other action relative thereto.

Article 12 Explanation: A recent report by the State's Division of Occupational Safety found unsatisfactory levels of carbon monoxide, oxides of nitrogen and diesel exhaust contaminants in the office and living quarters of both fire stations. This appropriation will provide for the installation of a venting system that will directly exhaust fumes from fire vehicles.

MOVED: That the Town vote to raise and appropriate the sum of \$75,000 for a Fire Department building exhaust system; to be spent under the direction of the Municipal Building Maintenance Board and raised from the tax levy.

Mr. William M. Powers, Selectman, explained that a recent report found unsatisfactory levels of carbon monoxide in both fire stations and the Board of Selectmen recommends adoption of this proposal.

Mr. Michael J. Crawford, Chairman, advised that the report is quite clear and that the town also hired its own consultant who concurred with the report.

ACTION: The main motion was presented and carried unanimously by voice vote.

Article 13 was unanimously adopted earlier this evening.

Article 14 was unanimously adopted earlier this evening.

ARTICLE 15: APPROVE LIBRARY RENOVATION AND EXPANSION CONCEPT PLAN

To see if the Town will vote to approve the concept of renovating and expanding of the Needham Free Public Library; or take any other action relative thereto.

Article 15 Explanation: State Regulations require that a library

construction project must be "approved by a majority vote of the town at a town meeting" (605 CMR 6:03) before a library can qualify for a construction grant. Approval of this article does not obligate the Town to expend funds to renovate and expand the library. That funding request will be presented at a future Town Meeting.

MOVED: That the Town vote to approve the concept of renovating and expanding of the Needham Free Public Library.

Lois C. Bacon, Chairman, Library Trustees, advised that the Trustees are seeking approval for the concept of renovating and expanding the library. There is no obligation to expend funds now. The funding will be presented at a future Town meeting.

Mr. Michael J. Crawford, Chairman, advised that there is no money to approve now and much more will be learned about this project in the next few months. The Finance Committee recommends approval of the concept.

ACTION: The main motion was presented and carried unanimously by voice vote.

Article 16 was unanimously adopted earlier this evening.

ARTICLE 17: APPROPRIATE FOR CONSERVATION LAND - WISWALL PROPERTY

To see if the Town will vote to raise and appropriate the sum of \$2,000,000 for the purchase of approximately 17.74 acres of land located off Cartwright Road and Lehigh Road and known as the Wiswall Property, to be spent under the direction of the Conservation Commission, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$2,000,000 for a period of up to 20 years for the bonds under M.G. L. Chapter 44, Section 7; or take any other action relative thereto.

Article 17 Explanation: This Article is also the subject of a Proposition 2 ½ Debt Exclusion question on the November 7 ballot. If that vote passes, Town Meeting will be asked to approve this bonding authorization.

MOVED: That the Town vote to raise and appropriate the sum of \$2,000,000 for the purchase of approximately 17.74 acres of land located off Cartwright Road and Lehigh Road and known as the Wiswall Property, to be spent under the direction of the Conservation Commission, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$2,000,000 for a period of up to 20 years for the bonds under M.G. L. Chapter 44, Section 7.

Mr. Daniel P. Matthews, Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that this article was the subject of the November 7th ballot question to allow the town to override the tax levy by \$2,000,000. Town Meeting must now approve the funding. He noted also that the Conservation Commission is going to contribute \$100,000 toward this purchase as well as \$5,000 from a citizen.

Mr. Michael J. Crawford, Chairman, advised that the Finance Committee supports this proposal.

A motion to table the subject matter of Article 17 was offered by Mr. Alan S. Fanger. (The Moderator noted that a motion to table is not debatable and requires a two-thirds passage.) Mr. Fanger stated that this proposal would violate M.G.L. Ch. 40, Section 14 which prohibits the town from purchasing property if the purchase price is greater than 25 percent in excess of the property's average assessed valuation during the previous three years. The assessed value of the property is approximately \$16,300. He further noted that since the proponent of Article 17 has failed to demonstrate that the Wiswall property satisfies this requirement, the town is not legally empowered to purchase this property. The Moderator stated that Town Meeting has independent authority to vote on this proposal.

Mr. Fanger's motion to table was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt as to the voice vote. The following Town Meeting Members were sworn in as tellers by the Moderator: Meredith P. Page, LeRoy J. Nutile, Helen Jurzek, William R. Dermody, Jane B. Murphy, Richard S. Creem. The motion was presented again, but it failed to pass by a count of hands. The hand count was Yes 24 - No 158.

Mr. Daniel P. Matthews, Chairman, Board of Selectmen, advised that this land was assessed as forest land and valued extremely low. If Town meeting doesn't approve this proposal, the town will lose its deposit. He further noted that the town did have an appraisal on this property which was provided in the local newspaper. The appraisal was \$2,800,000. Mr. Matthews urged support of the proposal.

Mr. David S. Tobin, Town Counsel, advised that the section under M.G.L. Chapter 40, Section 14 that pertains to twenty-five percent of the property's average assessed valuation during the previous three years applies to cities - not towns. He further stated that the town hopes to purchase this property under M.G.L. Chapter 40, Section 8C - Conservation Commission. He opined that the town followed proper legal procedures.

In response to an inquiry from Mr. Stuart J. Farkas, Mr. Daniel P. Matthews, Chairman, Board of Selectmen, advised that the town agreed to purchase this property for conservation purposes.

Mr. James G. Healy noted that this project is extremely important to Needham's open space plan.

After a brief discussion, a motion to move the previous question was offered by Mr. Martin L. B. Walter. The motion was presented and carried by a two-thirds vote as declared by the Moderator.

ACTION: The main motion was presented and carried by a two-thirds vote as declared by the Moderator.

ARTICLE 18: HOME RULE PETITION - WINE AND MALT ALCOHOLIC BEVERAGE LICENSES TO RESTAURANTS WITH A SEATING CAPACITY OF LESS THAN 100 SEATS

To see if the Town will authorize the Board of Selectmen to petition the General Court, in compliance with clause (1), Section 8 of Article LXXXIX of the amendments of the Constitution, for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled:

AN ACT TO ALLOW THE VOTERS IN THE TOWN OF NEEDHAM TO DECIDE IF THE TOWN OF NEEDHAM SHOULD HAVE THE AUTHORITY TO ISSUE WINE AND MALT ALCOHOLIC BEVERAGE LICENSES TO RESTAURANTS WITH A SEATING CAPACITY OF LESS THAN 100 PERSONS.

SECTION 1. The following ballot question shall be placed on the ballot in the Town of Needham in the first general election following the enactment of this act:

"Shall licenses be granted in the Town of Needham for the sale therein of wine and malt beverages by restaurants with a seating capacity of less than one hundred persons?"

Yes	
No	

SECTION 2. If a majority of the votes cast in answer to the question is in the affirmative, the Town of Needham shall be authorized to issue such licenses to restaurants having a seating capacity of less than one hundred persons in accordance with Massachusetts General Laws, Chapter 138, Sections 12 through 14, in addition to such other licenses it is already authorized to issue.

SECTION 3. This act shall take effect upon enactment."

Or any other action relative thereto.

Article 18 Explanation: The Economic Development Advisory Committee has recommended to the Board of Selectmen that the Town be able to issue beer and wine licenses to restaurants with fewer than 100 seats. This Home Rule Petition, if approved by Town Meeting, will allow the Selectmen to petition the Legislature for permission to place such a question on a ballot, for approval by the voters.

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with clause (1), Section 8 of Article LXXXIX of the amendments of the Constitution, for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled:

AN ACT TO ALLOW THE VOTERS IN THE TOWN OF NEEDHAM TO DECIDE IF THE TOWN OF NEEDHAM SHOULD HAVE THE AUTHORITY TO ISSUE WINE AND MALT ALCOHOLIC BEVERAGE LICENSES TO RESTAURANTS WITH A SEATING CAPACITY OF LESS THAN 100 PERSONS.

SECTION 1. The following ballot question shall be placed on the ballot in the Town of Needham in the first general election following the enactment of this act:

"Shall licenses be granted in the Town of Needham for the sale therein of wine and malt beverages by restaurants with a seating capacity of less than one hundred persons?"

Yes	
No	

SECTION 2. If a majority of the votes cast in answer to the question is in the affirmative, the Town of Needham shall be authorized to issue such licenses to restaurants having a seating capacity of less than one hundred persons in accordance with Massachusetts General Laws, Chapter 138, Sections 12 through 14, in addition to such other licenses it is already authorized to issue.

SECTION 3. This act shall take effect upon enactment."

The Moderator announced that the proponents of Article 18 request a "no" vote on the main motion and will submit a new main motion to be voted in the affirmative.

Mr. Gerald A. Wasserman, Selectman, explained that the new motion contains some wording changes required by the State. He also explained that restaurants with less than 100 seat capacity can currently only "brown bag" or allow customers to bring their own. This proposal would allow the sale of beer and wine and may help with the revitalization of the area. The Board of Selectmen voted unanimously to support this proposal. He further explained that if the State Legislation approved the home rule petition, it could be on the April ballot. In addition, if the ballot question is approved, it would not increase the number of licenses allowed.

In response to an inquiry from Carol A. Tracy, Mr. Wasserman advised that this ballot question would not have to be placed on the biennial state election and voted in the affirmative three consecutive times.

ACTION: The main motion was presented, but it failed to pass unanimously by voice vote.

The second substitute main motion was presented.

MOVED: That the Town authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the amendments of the Constitution, for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled:

AN ACT AUTHORIZING THE TOWN OF NEEDHAM TO ISSUE LICENSES TO CERTAIN ESTABLISHMENTS FOR THE SALES OF WINES AND MALT BEVERAGES TO BE DRUNK ON THE PREMISES OF RESTAURANTS WITH A SEATING CAPACITY OF LESS THAN 100 PERSONS

SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, the licensing authority of the Town of Needham may issue to restaurants with seating capacities of less than 100, licenses for the sale of wines and malt beverages.

SECTION 2. Notwithstanding the provisions of section 11 of chapter 138 of the General Laws as to the time and manner of

voting on the question, this act shall be submitted for its acceptance to the qualified voters of the Town of Needham at an annual or special town election following the effective date of this act in the form of the following question: "Shall an act passed by the General Court in the year 2001, entitled "An Act authorizing the Town of Needham to issue licenses to certain establishments for the sale of wines and malt beverages to be drunk on the premises of restaurants with a seating capacity of less than one hundred persons, be accepted?"

If a majority of the votes cast in answer to said question is in the affirmative, this act shall take effect in the Town of Needham, but not otherwise.

SECTION 3 This act shall take effect upon its passage.

ACTION: The second substitute main motion was presented and carried unanimously by voice vote.

ARTICLE 19: HOME RULE PETITION - AN ACT TO AMEND THE CHARTER OF THE TOWN OF NEEDHAM

To see if the Town will authorize the Board of Selectmen to petition the General Court in compliance with clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law in the following form of the proposed act printed below, as part of this article without any substantive change and entitled "AN ACT AMENDING PROVISIONS OF THE SPECIAL HOME RULE CHARTER ACT OF THE TOWN OF NEEDHAM RELATING TO THE SIZE OF THE REPRESENTATIVE TOWN MEETING THEREOF AND TO THE ESTABLISHMENT AND REVISION OF PRECINCTS IN SAID TOWN."

Be it enacted by the Senate and House of Representatives in the General Court assembled and by the authority of same, as follows:

SECTION 1. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby amended by striking out in the second sentence of the first paragraph thereof the following words "not less than five hundred voters."

SECTION 2. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by striking out the second paragraph and inserting in place thereof the following paragraph:

The precincts shall be established so as to consist of compact and contiguous territory and bounded, so far as possible, by the center line of known streets and ways or by other well defined limits. Their boundaries shall be reviewed and, if need be, revised by the Board of Selectmen, based on the most recent federal census, in the second January following the taking of said census, conformable to the requirements of sections one through ten of chapter fifty-four of the general laws. In any year when so directed by a vote of the town meeting, their boundaries shall be reviewed and if need be, revised by the Board of Selectmen in conformity to said sections one

through ten of chapter fifty-four.

SECTION 3. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by striking out in the first sentence of the third paragraph the words "January twentieth of the succeeding year" and inserting in place thereof the following words "January thirty-first of that year."

SECTION 4. Section six of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby amended by striking out in the first paragraph the words "not more than two hundred and fifty-two as may be." and inserting in place thereof the words "not more than two hundred and forty as may be."

SECTION 5. Section six of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by inserting after the first paragraph thereof the following new paragraph:

"In any year in which a revision of the precincts in the town may not be done because of the restrictions imposed by chapter fifty-four of the general laws, the Board of Selectmen may reapportion the seats of the town meeting members elected from precincts in proportion to the number of inhabitants residing therein in order to reflect significant population changes as estimated by the town clerk using the annual street listings and the annual school census.

Section 6. This act shall take effect upon its passage.

Or take any other action relative thereto.

Article 19 Explanation: The purpose of this proposed Charter change is to make the State law and Town Charter consistent with respect to the timing of redistricting of voting precincts and change the number of elected town meeting members from 252 to 240.

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court in compliance with clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law in the following form of the proposed act printed below, as part of this article without any substantive change and entitled: "AN ACT AMENDING PROVISIONS OF THE SPECIAL HOME RULE CHARTER ACT OF THE TOWN OF NEEDHAM RELATING TO THE SIZE OF THE REPRESENTATIVE TOWN MEETING THEREOF AND TO THE ESTABLISHMENT AND REVISION OF PRECINCTS IN SAID TOWN."

Be it enacted by the Senate and House of Representatives in the General Court assembled and by the authority of same, as follows:

SECTION 1. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby amended by striking out in the second sentence of the first paragraph thereof the following words "not less than five hundred voters."

SECTION 2. Section five of chapter four hundred and

three of the acts of nineteen hundred and seventy-one is hereby further amended by striking out the second paragraph and inserting in place thereof the following paragraph:

The precincts shall be established so as to consist of compact and contiguous territory and bounded, so far as possible, by the center line of known streets and ways or by other well defined limits. Their boundaries shall be reviewed and, if need be, revised by the Board of Selectmen, based on the most recent federal census, in the second January following the taking of said census, conformable to the requirements of sections one through ten of chapter fifty-four of the general laws. In any year when so directed by a vote of the town meeting, their boundaries shall be reviewed and if need be, revised by the Board of Selectmen in conformity to said sections one through ten of chapter fifty-four.

SECTION 3. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by striking out in the first sentence of the third paragraph the words "January twentieth of the succeeding year" and inserting in place thereof the following words "January thirty-first of that year."

SECTION 4. Section six of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby amended by striking out in the first paragraph the words "not more than two hundred and fifty-two as may be." and inserting in place thereof the words "not more than two hundred and forty as may be."

SECTION 5. Section six of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by inserting after the first paragraph thereof the following new paragraph:

"In any year in which a revision of the precincts in the town may not be done because of the restrictions imposed by chapter fifty-four of the general laws, the Board of Selectmen may reapportion the seats of the town meeting members elected from precincts in proportion to the number of inhabitants residing therein in order to reflect significant population changes as estimated by the town clerk using the annual street listings and the annual school census.

Section 6. This act shall take effect upon its passage.

A motion to amend was offered by Mr. Daniel P. Matthews to add the following emergency preamble:

"This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative."

Mr. Daniel P. Matthews addressed this proposal on behalf of the Board of Selectmen. He explained that this amendment to the Charter is to comply with state laws. He also noted that the second change reduces the number of Town Meeting Members to 240 or 24

per each of the town's ten precincts. The original number of 252 was divisible by the then six precincts in town.

Mr. James Hugh Powers noted that he worked on the redistricting committee at the State level for many years. The precincts serve as building blocks for state and federal legislators.

A motion was offered by Mr. Andrew James Maynard to strike the words "and bounded, so far as possible, by the center line of known streets and ways or by other well defined limits." after the words "The precincts shall be established so as to consist of compact and contiguous territory".

Mr. James Hugh Powers explained that the wording is in compliance with state and federal law.

After a brief discussion, a motion to move the previous question on all motions under Article 19 was offered by Mr. William R. Dermody. The motion was presented and carried by a two-thirds vote as declared by the Moderator.

Mr. Maynard's motion to amend was presented, but it failed to pass by voice vote.

Mr. Matthews' motion to amend to add an emergency preamble was presented and carried by the required two-thirds vote as declared by the Moderator.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to authorize the Board of Selectmen to petition the General Court in compliance with clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law in the following form of the proposed act printed below, as part of this article without any substantive change and entitled: "AN ACT AMENDING PROVISIONS OF THE SPECIAL HOME RULE CHARTER ACT OF THE TOWN OF NEEDHAM RELATING TO THE SIZE OF THE REPRESENTATIVE TOWN MEETING THEREOF AND TO THE ESTABLISHMENT AND REVISION OF PRECINCTS IN SAID TOWN."

Be it enacted by the Senate and House of Representatives in the General Court assembled and by the authority of same, as follows:

SECTION 1. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby amended by striking out in the second sentence of the first paragraph thereof the following words "not less than five hundred voters."

SECTION 2. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by striking by striking out the second paragraph and inserting in place thereof the following paragraph:

The precincts shall be established so as to consist of compact and contiguous territory and bounded, so far as possible, by the center line of known streets and ways or

by other well defined limits. Their boundaries shall be reviewed and, if need be, revised by the Board of Selectmen, based on the most recent federal census, in the second January following the taking of said census, conformable to the requirements of sections one through ten of chapter fifty-four of the general laws. In any year when so directed by a vote of the town meeting, their boundaries shall be reviewed and if need be, revised by the Board of Selectmen in conformity to said sections one through ten of chapter fifty-four.

SECTION 3. Section five of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by striking out in the first sentence of the third paragraph the words "January twentieth of the succeeding year" and inserting in place thereof the following words "January thirty-first of that year."

SECTION 4. Section six of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby amended by striking out in the first paragraph the words "not more than two hundred and fifty-two as may be." and inserting in place thereof the words "not more than two hundred and forty as may be."

SECTION 5. Section six of chapter four hundred and three of the acts of nineteen hundred and seventy-one is hereby further amended by inserting after the first paragraph thereof the following new paragraph:

"In any year in which a revision of the precincts in the town may not be done because of the restrictions imposed by chapter fifty-four of the general laws, the Board of Selectmen may reapportion the seats of the town meeting members elected from precincts in proportion to the number of inhabitants residing therein in order to reflect significant population changes as estimated by the town clerk using the annual street listings and the annual school census.

Section 6. This act shall take effect upon its passage.

This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

At 11:20 P.M. the following Resolution was offered by the Board of Selectmen:

RESOLUTION

Whereas: Frederick Lynch was born in Everett. He settled in Needham 27 years ago where he devoted time and energy volunteering for sports programs and civic affairs; and

Whereas: Frederick Lynch is survived by his wife Sandra, a daughter Benna and son Steven; and

Whereas: Frederick Lynch founded and operated Lynch Insurance Company in Needham; and

Whereas: Frederick Lynch was a longtime volunteer as a coach for Little league and the Senior baseball league, was a director of Umpires for the baseball program and director of the Needham Youth Hockey Tournament; and

Whereas: Frederick Lynch served the Community as a Town Meeting Member from 1980 to 1989.

NOW, THEREFORE, BE IT RESOLVED by this body that this Special Town meeting be dissolved in honor of the many civic contributions of Frederick J. Lynch to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, CMC,
Town Clerk

A true copy
ATTEST:

SPECIAL TOWN MEETING**February 26, 2001**

Pursuant to a Warrant issued by the Selectmen January 30, 2001, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Pollard Middle School on Monday, February 26, 2001, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 200 voters, including 187 Town Meeting Members, were checked on the list as being present.

The meeting was called to order at 7:30 o'clock by the Moderator, Michael K. Fee. The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator asked Town Meeting members and guests to stand and join in the Pledge of Allegiance to the flag and to remain standing and seek divine guidance through a silent moment of reflection. The Moderator thanked Jordan Pransky and Drew Hudson for managing the microphones this evening.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities. Let us remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of our town.
2. I ask that you rise to be recognized and address the Moderator. Please state your name and precinct when recognized so that the Town Clerk may keep an accurate record.
3. All commentary, remarks and inquiries must be addressed to the Chair.
4. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.
5. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.
6. Short motions to amend and procedural motions need not be in writing.
7. Parliamentary procedures known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

8. Limits on debate shall be enforced by the Moderator.
9. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

10. As stated in the Moderator's memorandum to Town Meeting Members, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

11. Unanimous consent was given to adopt the following limits of debate:

15 Minutes - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.

5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

The Moderator announced that the proponents no longer have an interest in Article 4 and it is herewith withdrawn.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator announced that the following articles are subject to motions to amend and therefore cannot be passed by unanimous consent: Articles 1, 2, and 3.

The Moderator then proceeded to Article 1.

ARTICLE 1: APPROPRIATE FOR HIGH SCHOOL REPAIRS

To see if the Town will vote to raise and appropriate the sum of \$300,000 for extraordinary repairs at the High School, to be spent under the direction of the Permanent Public Building Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$300,000 for a period of up to 20 years under M.G.L. Chapter 44, Section 7; or take any other action relative thereto.

Article 1 Explanation: At the May 2000 Annual Town Meeting, \$3,050,000 was approved for improvements to the High School HVAC system. Following the design and engineering of this work, it now appears that the cost will be substantially higher. The \$300,000 requested here will, in addition to the funds already appropriated, allow the PPBC to complete Phase I of this project. The PPBC will request at a future Town Meeting funds to complete

Phases 2 and 3. Bids for the Phase 1 work are due prior to the Special Town Meeting. The amount requested here, therefore, may be amended based on these bids.

MOVED: That the Town vote to raise and appropriate the sum of \$300,000 for extraordinary repairs at the High School, to be spent under the direction of the Permanent Public Building Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$300,000 for a period of up to 20 years under M.G.L. Chapter 44, Section 7.

A motion to amend was offered by Mr. Daniel P. Matthews to replace the figure "\$300,000" in two places with the figure "\$750,000".

Mr. John P. Connelly, Chairman, addressed this proposal on behalf of the Permanent Public Building Committee. He explained that costs appear to be much higher than anticipated. The additional \$750,000 will address phase I of the High School HVAC system. Phases 2 and 3 will be done in the Summers of 2002 and 2004 for a total anticipated cost of approximately \$7.5 million.

Mr. Paul Milligan, member, recommended adoption of this proposal on behalf of the Finance Committee. He stated that the Finance Committee does feel strongly that future phases of this project be funded through overrides rather than levy raised.

Mr. Daniel P. Matthews, Chairman, recommended adoption on behalf of the Board of Selectmen.

Mr. Paul F. Denver, Chairman, School Committee, stated that these additional costs are obviously not good. He did, however, indicate the necessity to proceed with these repairs and recommended adoption on behalf of the School Committee.

Unanimous consent was given to allow Mr. Mark LaFleur, Director, Municipal Building Maintenance Board, and non-resident, to address Town Meeting. In response to an inquiry from Cynthia Conturie, Mr. LaFleur explained that all the school boilers were inspected in August and passed with flying colors.

Mr. Matthews' motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$750,000 for extraordinary repairs at the High School, to be spent under the direction of the Permanent Public Building Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$750,000 for a period of up to 20 years under M.G.L. Chapter 44, Section 7.

ARTICLE 2: APPROPRIATE FOR NEEDHAM CINEMA BUILDING CODE ENFORCEMENT

To see if the Town will vote to raise and appropriate the sum of \$450,000 to enforce the General Laws and the State Building Code concerning an unsafe structure located at 916 Great Plain Avenue, to be spent under the direction of the Board of

Selectmen and raised from the Stabilization Fund; or take any other action relative thereto.

Article 2 Explanation: Following a public safety concern raised by the Fire Chief, the Town determined that the former Needham Cinema building is an unsafe structure. As provided by State Law and the Building Code, the owners have been ordered to make the building safe. They have refused to respond to this order. The Town, therefore, is exercising its authority to make the building safe. Because of the condition of the building, the Town will most likely demolish the structure. A lien will then be placed on the property so that the Town can recover its costs.

MOVED: That the Town vote to raise and appropriate the sum of \$450,000 to enforce the General Laws and the State Building Code concerning an unsafe structure located at 916 Great Plain Avenue, to be spent under the direction of the Board of Selectmen and raised from the Stabilization Fund.

A motion to amend was offered by Mr. William M. Powers to insert after the figure "916" the figure "-932" and further to delete the words "raised from the Stabilization Fund and insert in place thereof the words "to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$450,000 for a period of up to 2 years, under M.G.L. Chapter 44, Section 8.

Mr. William M. Powers, Selectmen, addressed this proposal. He announced that Fire Chief Robert DiPolli has a four-minute video showing the unsafe conditions of the local movie theater.

Mr. Powers explained the time frame and legal process necessary to go forward and eventually to reach the period of time when the town could begin to recover its costs.

Mr. Michael Crawford, Chairman, noted that the Finance Committee focused on three issues - 1. Is there a better way, 2. How should this be funded, and 3. What are the costs. There has been no appraisal to date and litigation could stall the monetary recovery. The Finance Committee does recommend adoption of this article, but prefers to use the borrowing method and keep the \$450,000 in the stabilization fund.

David S. Tobin, Town Counsel, explained the process as provided by State Law and the Building Code. The owners have been ordered to make the building safe, but have refused to respond to this order. The Town is attempting to make the building safe. Mr Tobin feels the risks to the Town are minimal.

A motion to amend was offered by Mr. Robert Y. Larsen to replace the sum of "\$450,000" with "\$45,000" and after "from the Stabilization Fund" insert the following: "such sum to be used for the purpose of engaging a civil/construction engineer to determine the cost and length of time required for the demolition and removal of said building; and further that such determinations shall be presented in the form of a warrant article at the next Annual Town Meeting authorizing and providing funds to that end in like manner".

Mr. Larsen suggested suspending action on the theater

building demolition until the Annual Town Meeting when actual demolition figures have been obtained.

After a lengthy discussion, a motion to move the previous question on all motions on the floor was offered by Mr. Ford H. Peckham. Mr. Peckham's motion was presented and carried by the required two thirds vote as declared by the Moderator.

Mr. Larsen's motion to amend was presented, but it failed to pass by voice vote.

Mr. Powers' motion to amend, which requires a two-thirds vote, was presented and passed unanimously by voice vote.

ACTION: The main motion, as amended, which requires a two-thirds vote, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$450,000 to enforce the General Laws and the State Building Code concerning an unsafe structure located at 916-932 Great Plain Avenue, to be spent under the direction of the Board of Selectmen and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$450,000 for a period of up to 2 years under M.G.L. Chapter 44, Section 7.

ARTICLE 3: ACCEPT MGL CHAPTER 44, SECTIONS 3 - 7 - COMMUNITY PRESERVATION ACT

To see if the Town will vote to accept Massachusetts General Law Chapter 44, Sections 3 through 7, known as the Community Preservation Act, which establishes a special "Community Preservation Fund" that may be appropriated and spent for certain open space, historic resources and affordable housing purposes, and to approve a property tax surcharge of one percent of the taxes assessed annually on real property which shall be dedicated to the fund, such surcharge to be imposed on taxes assessed for fiscal years beginning on or after July 1, 2001, and to exempt from the surcharge the following: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the community, and (2) \$100,000 of the assessed valuation of Class One, Residential, parcels; or take any other action relative thereto.

Article 3 Explanation: This act allows a city or town to establish a "Community Preservation Fund" that may be appropriated and spent for certain open space, historic resource and affordable housing purposes. To establish the fund, a community must accept G.L. Ch. 44B §§3-7. Acceptance requires majority approval of both Town Meeting and voters at the next regular municipal or state election.

The primary source of revenue for the local Community Preservation Fund is a property tax surcharge of up to three percent that will be assessed on each parcel of taxable real estate within the community. Amounts generated by the surcharge are not subject to the levy limitations of Proposition 2 ½. A second source of revenue for the fund will be annual distributions received from the state "Massachusetts Community Preservation Trust Fund," also created under the act. Monies distributed from the state trust fund will come primarily from surcharges on fees

charged for recording various documents with the Registry of Deeds or Land Court.

A community accepting the act must also establish a Community Preservation Committee to make annual recommendations to Town Meeting regarding expenditures from its Community Preservation Fund. For each fiscal year, the community must spend or reserve at least 10 percent of the annual revenues in the fund for each of the act's community preservation purposes: open space, historic resources and affordable housing. The remaining 70 percent may be spent for any of these purposes as well as land for recreational use. If Town Meeting approves this Article, it will then appear on the April 2001 Town ballot for voter approval.

MOVED: That the Town vote to accept Massachusetts General Law Chapter 44, Sections 3 through 7, known as the Community Preservation Act, which establishes a special "Community Preservation Fund" that may be appropriated and spent for certain open space, historic resources and affordable housing purposes, and to approve a property tax surcharge of one percent of the taxes assessed annually on real property which shall be dedicated to the fund, such surcharge to be imposed on taxes assessed for fiscal years beginning on or after July 1, 2001, and to exempt from the surcharge the following: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the community, and (2) \$100,000 of the assessed valuation of Class One, Residential, parcels.

A motion to amend was offered by Mr. Gerald A. Wasserman to attach the following emergency preamble: This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

A second motion to amend was offered by Mr. Gerald A. Wasserman to insert the letter "B" after the words "Chapter 44".

Mr. Gerald A. Wasserman, member, addressed this proposal on behalf of the Board of Selectmen. He urged Town Meeting to allow the voters of the town an opportunity to vote on this proposal.

Mr. Ronald Ruth, member, addressed this proposal on behalf of the Finance Committee. He stated that the Finance Committee does not have a recommendation on this proposal because they do not feel they have a right to deny this proposal going before the voters. The Finance Committee does, however, have some serious concerns. He likened this Act to an override. The Act creates three pools of money dedicated to open space, historic resources, and affordable housing purposes. It is similar to Enterprise Funds which do not compete on an even level because they already have a dedicated source fund. There are already several overrides in the forecast - the High School HVAC system, Library Construction, Rosemary Pool. He did, however, indicate that the three dedicated goals are worthy.

Mr. Richard W. Gatto, Town Meeting Member and member of the Needham Housing Authority, spoke in favor of this proposal. He addressed the housing needs of the town stating that Needham has less than 4% affordable housing and the state

requirement is 10%.

A motion to refer was offered by Mr. Alan S. Fanger that Article 3 be referred back to the Community Preservation Act Advisory Committee for examination, and subsequent report back to Town Meeting, concerning the following questions: 1. Absent adoption of the Community Preservation Act, what prejudice, if any, would the Town suffer relative to any future efforts to: (a) preserve open space; (b) provide affordable rental housing to low-income and disabled residents; and (c) provide low-interest "first time home buyer" financing? 2. What would be the effect, if any, of the town's adoption of the Community Preservation Act on the ability of the town to finance future necessary capital undertakings, including but not limited to: renovations to town buildings, possible construction of a new middle school, possible construction of a community center, and significant equipment purchases?

Mr. William J. Miles expressed concern that when Proposition 2 ½ passed in the 1980s, the town used the override route. Then towns used the internal route with user fees. Now this Act is a "surcharge" route. Mr. Miles recommended defeat of this proposal.

Mr. Martin L. B. Walter also expressed concern with the legal procedures of this Act.

Mr. John A. Bulien spoke in support of the motion to refer expressing concern that this could become an open-ended cost.

After a brief discussion, a motion to move the previous question was offered by Penny Gordon. The motion, which requires a two-thirds vote, was presented, but the Moderator was in doubt as to the voice vote. The following Town Meeting Members were sworn in as tellers: William R. Dermody, Helen Jursek, Jane B. Murphy, Richard S. Creem, Leroy J. Nutile, and Michele M. McQuillen. The motion was again presented and carried by the required two-thirds vote. The hand count was Yes 137 - No 31.

Mr. Fanger's motion to refer, which requires a majority vote, was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt. The motion was presented again and passed by majority vote. The hand count was Yes 99 - No 71.

ARTICLE 4 was withdrawn earlier this evening.

At 10:50 P.M. the following Resolutions were offered by Daniel P. Matthews on behalf of the Board of Selectmen:

RESOLUTION

In memory of Heidi Robinson

WHEREAS: Heidi Dieffenbach Robinson was born and raised in Newton. She settled in Needham with her husband Donald, and raised their two sons Christopher and Douglas; and

WHEREAS: Heidi Robinson was a member of the Eliot

School PTC, serving as its President for three years. She was also active in the Friends of Music at Needham High School and was a founding board member and treasurer of the Friends of Needham Youth; and

WHEREAS: Heidi Robinson was active in town politics. She served as a Precinct B Town Meeting member from 1981 to 1990; and

WHEREAS: Heidi Robinson was dedicated to her family, her neighbors and her Community and will long be remembered by the citizens of Needham.

NOW, THEREFORE, BE IT RESOLVED by this body that the February 2001 Special Town Meeting be dissolved in honor of many civic and community contributions of Heidi Robinson to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

RESOLUTION

In memory of Alfred J. Murphy

WHEREAS: Alfred J. Murphy was born and raised in Boston. He settled in Needham with his wife Jean in 1962, and raised five children, Susan, Alfred, Jane, Elspeth and Gretchen; and

WHEREAS: Alfred Murphy was a World War II Navy veteran and a retired senior narcotics investigator for the Commonwealth of Massachusetts, Department of Public Health; and

WHEREAS: Alfred Murphy was a member of the Needham Lions Club, a special police officer for the Needham Police Department and a 12 year Needham Town Meeting member; and

WHEREAS: Alfred Murphy was dedicated to his family, his neighbors and his Community and will long be remembered by the citizens of Needham.

NOW, THEREFORE BE IT RESOLVED by this body that the February 2001 Special Town Meeting be dissolved in honor of many contributions of Alfred J. Murphy for his years of service to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, CMC/AAE,
Town Clerk

a true copy
ATTEST:

RECORD OF THE ANNUAL TOWN ELECTION **MONDAY, APRIL 9, 2001**

Pursuant to a Warrant issued by the Selectmen March 13, 2001 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Monday, the tenth day of April in the year 2000 at forty-five minutes after six o'clock in the forenoon.

The meeting was called to order and the Warrant and the Officer's Return were read by the Warden of the Precincts, the reading of the articles in the Warrant being waived upon motion.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - High Rock School - Gymnasium
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G - Broadmeadow School - Gymnasium
Precinct H - Broadmeadow School - Gymnasium
Precinct I - William Mitchell School - Gymnasium
Precinct J - William Mitchell School - Gymnasium

The polls were opened at forty-five minutes after six o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;
One Selectman for Three Years;
One Town Clerk for Three Years;
One Assessor for Three Years;
Three Members of School Committee for Three Years;
Two Trustees of Memorial Park for Three Years;
Two Trustees of Needham Public Library for Three Years;
One Member of Board of Health for Three Years;
One Member of Planning Board for Five Years;
One Member of Needham Housing Authority for Five Years;
One Commissioner of Trust Funds for Three Years;
Two Members of Park & Recreation Commission for Three Years;
Nine Town Meeting Members from Precinct A for Three Years;
Nine Town Meeting Members from Precinct B for Three Years;
One Town Meeting Member from Precinct B for Two Years;
Nine Town Meeting Members from Precinct C for Three Years;
Nine Town Meeting Members from Precinct D for Three Years;
One Town Meeting Member from Precinct D for One Year;
Eight Town Meeting Members from Precinct E for Three Years;
Eight Town Meeting Members from Precinct F for Three Years;

Eight Town Meeting Members from Precinct G for Three Years;
Eight Town Meeting Members from Precinct H for Three Years;
One Town Meeting Member from Precinct H for Two Years;
Eight Town Meeting Members from Precinct I for Three Years;
One Town Meeting Member from Precinct I for One Year;
Eight Town Meeting Members from Precinct J for Three Years;
One Town Meeting Member from Precinct J for One Year;

The ballot box returns in the Precincts were as follows:

<u>PRECINCTS</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
7:00 A.M.	1	3	6	7	3
8:00 A.M.	6	9	12	10	11
9:00 A.M.	9	16	24	14	23
10:00 A.M.	15	19	36	19	32
11:00 A.M.	19	29	53	25	44
12:00 NOON	24	42	63	32	55
1:00 P.M.	26	50	69	36	63
2:00 P.M.	30	54	73	40	68
3:00 P.M.	32	60	83	44	82
4:00 P.M.	43	70	99	57	98
5:00 P.M.	50	78	111	62	110
6:00 P.M.	62	85	118	80	122
7:00 P.M.	67	100	139	90	152
8:00 P.M.	71	117	152	107	174

<u>PRECINCTS</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>
7:00 A.M.	1	10	0	4	0
8:00 A.M.	15	16	26	16	19
9:00 A.M.	23	21	42	32	36
10:00 A.M.	33	27	51	43	50
11:00 A.M.	40	45	66	48	67
12:00 NOON	58	59	70	55	78
1:00 P.M.	68	68	78	58	92
2:00 P.M.	81	76	89	66	103
3:00 P.M.	91	82	103	70	111
4:00 P.M.	101	89	134	89	122
5:00 P.M.	115	96	155	102	149
6:00 P.M.	141	114	169	132	175
7:00 P.M.	168	138	200	160	209
8:00 P.M.	196	154	227	178	242

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:57 P.M. April 9, 2001.

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST: 1,618 - 8.58%

The result of the balloting was as follows:

TOWN OFFICES

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Total Number of Votes Cast	71	117	152	107	174	196	154	227	178	242	1,618
MODERATOR (for one year)(Vote for One)											
Michael K. Fee	50	92	127	96	127	148	119	169	137	189	1,254
Scattered Write-Ins	1	0	0	0	2	0	0	1	0	1	5
Blanks	20	25	25	11	45	48	35	57	41	52	359
SELECTMAN (for three years)(Vote for One)											
Daniel P. Matthews	51	82	117	84	116	142	106	156	126	176	1,156
Scattered Write-ins	3	1	0	4	1	1	5	0	2	3	20
Blanks	17	34	35	19	57	53	43	71	50	63	442
TOWN CLERK (for three years)(Vote for One)											
Theodora K. Eaton	54	90	125	89	128	150	119	175	130	183	1,243
Scattered Write-ins	1	0	0	0	0	1	0	0	1	0	3
Blanks	16	27	27	18	46	45	35	52	47	59	372
ASSESSOR (for three years)(Vote for One)											
James M. Zeiger	40	69	117	78	102	127	89	140	107	150	1,019
Scattered Write-ins	1	0	0	0	0	1	1	2	0	0	5
Blanks	30	48	35	29	72	68	64	85	71	92	594
SCHOOL COMMITTEE (for three years)(Vote for NOT MORE THAN THREE)											
Gary C. Crossen	37	65	86	64	101	99	88	132	122	142	936
Irwin Silverstein	49	86	119	71	107	120	93	155	115	154	1,069
Jeffrey J. Simmons	44	70	122	70	108	103	88	124	111	130	970
William Okerman	21	47	52	48	64	111	63	88	67	97	658
Scattered Write-ins	0	0	0	0	0	0	1	0	0	3	4
Blanks	62	83	77	68	142	155	129	182	119	200	1,217
TRUSTEE OF MEMORIAL PARK (for three years)(Vote for NOT MORE THAN TWO)											
William R. Dermody	45	71	115	75	110	134	101	146	126	166	1,089
Charles J. Mangine	48	73	115	78	115	132	89	136	115	146	1,047
Scattered Write-ins	0	0	0	0	0	0	0	1	0	1	2
Blanks	49	90	84	61	123	126	118	171	115	171	1,108
TRUSTEE OF NEEDHAM PUBLIC LIBRARY (for three years)(Vote for Not More Than Two)											
Lois C. Bacon	47	75	115	81	110	135	99	143	116	153	1,074
Gail B. Hedges	49	74	111	82	111	129	102	146	122	153	1,079
Scattered Write-ins	1	0	0	0	0	0	0	0	0	1	2
Blanks	45	85	78	51	127	128	107	165	118	177	1,081
BOARD OF HEALTH (for three years)(Vote for One)											
Peter Stephen Connolly	48	76	111	79	108	131	95	145	116	151	1,060
Scattered Write-ins	2	0	0	0	0	0	0	1	1	0	4
Blanks	21	41	41	28	66	65	59	81	61	91	554
PLANNING BOARD (for five years)(Vote for One)											
Bruce T. Eisenhut	46	73	114	82	107	134	86	140	110	142	1,034
Scattered Write-ins	0	0	0	0	0	1	0	0	0	0	1
Blanks	25	44	38	25	67	61	68	87	68	100	583

TOWN OFFICES

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Total Number of Votes Cast	71	117	152	107	174	196	154	227	178	242	1,618

NEEDHAM HOUSING AUTHORITY (for five years)(Vote for One)

Sharon C. O'Brien	45	74	111	77	106	134	95	138	116	145	1,041
Scattered Write-ins	0	0	0	1	0	0	0	0	0	0	1
Blanks	26	43	41	29	68	62	59	89	62	97	576

COMMISSIONER OF TRUST FUNDS (for three years)(Vote for One)

Patrick C. Forde	46	74	110	80	108	126	99	149	125	154	1,071
Scattered Write-ins	1	0	0	0	0	2	0	0	0	0	3
Blanks	24	43	42	27	66	68	55	78	53	88	544

PARK & RECREATION COMMISSION (for three years)(Vote for NOT MORE THAN TWO)

Jeffrey I. Meropol	35	62	97	53	80	98	91	113	106	116	851
James F. Sargent	44	70	93	71	93	103	85	129	104	144	936
John James Collieran	15	36	35	32	53	54	40	55	52	52	424
Scattered Write-ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	48	66	79	58	122	137	92	157	94	172	1,025

TOWN MEETING MEMBERS

* Not Elected

PRECINCT A (for three years)(Vote for NOT MORE THAN NINE)

Karen N. Price	50	Blanche D. Randall	42
Alan S. Fanger	48	Write-Ins:	
Stanley E. Piltch	47	Maureen E. Dimeo	2
Michael A. Cerundolo	45	Karen S. Tiberi	2
Richard S. Luskin	45	*Elsie Robinson	1
Sydney Randall	45		

PRECINCT B (for three years)(Vote for NOT MORE THAN NINE)

Amy L. MacAvery	79	Sandra E. Jaszek	71
Donald R. Steinberg	75	Irene D. Jenkins	70
Corine Wong	75	Elisabeth A. Harris	68
Julio Farulla	73	Scattered Write-Ins:	
Deborah H. Anastas	72	* Sharon C. Fener	1
Meredith P. Page	72		

PRECINCT B (for two years)(Vote for One)

Paul Theodore Owens	68
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PRECINCT C (for three years)(Vote for NOT MORE THAN NINE)

Christine M. Harvey	108	Jonathan D. Tamkin	96
Stanton H. Davis	100	William H. Dugan, Jr.	95
James D. Masterman	97	Carl J. Lueders	95
Steven C. Sharaf	97	Jeffrey W. Stulin	90
Derrek Lane Shulman	96		

TOWN MEETING MEMBERS

* Not Elected

PRECINCT D (for three years)(Vote for NOT MORE THAN NINE)

Kathleen M. Lewis	79	Maura Brady Steeves	71
Joan E. Adams	76	Write-Ins:	
Mark S. Driscoll	75	Alexander V. Zaleski	2
Saul Adams	74	Richard S. Man	1
Elizabeth B. Kloss	74	Sharon C. O'Brien	1
Albert C. Dore	74		

PRECINCT D (for one year)(Vote for One)

Cris A. Blackstone	87
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PRECINCT E (for three years)(Vote for NOT MORE THAN EIGHT)

Ann M. Cosgrove	109	Lawrence R. Cummings	60
William J. Supple	78	Ann Dermarderosian	60
Roma Jean Brown	75	* Paul J. Durda	59
James G. Healy	75	* Joseph A. Conry, Jr.	54
Jean C. Martin	70	* Theodore M. Crowell	50
Linda J. George	61		

PRECINCT F (for three years)(Vote for NOT MORE THAN EIGHT)

Jennifer S. Sexton	106	Bernard H. Ford	91
Maurice P. Handel	105	Michele K. Wolfman	83
Richard W. Davis	97	Douglas L. Landry	82
Carolyn R. McIver	95	* Steven Markman	71
Gregory John Shesko	95	* Scattered Write-in: Kathryn P. Dietz	1

PRECINCT G (for three years)(Vote for NOT MORE THAN EIGHT)

Marcia B. Young	87	Jo Ann Miles	72
Barbara K. Popper	84	William J. Miles	60
Robert T. Heald	81	Edward W. Gagnon	55
Robert T. Smart, Jr.	80	Donald C. Dudley	44
Susan W. Abbott	79	Scattered Write-ins:	4
Timothy P. Tierney	78		

PRECINCT H (for three years)(Vote for NOT MORE THAN EIGHT)

Nancy E. McCarthy	131	Write-Ins:	
John E. Comando	130	A. Marie Holland	62
Leroy J. Nutile	129	Lee K. Fox	58
Barbara R. Wilmot	128	* William H. Bromstedt	10
Elizabeth P. Handler	124	Paul Milligan	2
Arthur P. Phillips	117	Scattered Write-ins:	13

PRECINCT H (for two years)(Vote for One)

Lee K. Fox	93	* William H. Bromstedt	66
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TOWN MEETING MEMBERS

* Not Elected

PRECINCT I (for three years)(Vote for NOT MORE THAN EIGHT)

Paul F. Denver	128	Write-ins:	
Peter W. Adams	120	Leslie Ann Renzulli	14
John W. Day	120	Nicholas S. Renzulli	14
Michele M. McQuillen	116	* Jonathan S. Weistrop	5
David J. Escalante	110	* Walter F. Sabroski	2
Peter J. Pingitore	105	* Jane W. Lockhart	2
		Scattered Write-ins:	11

PRECINCT I (for one year)(Vote for One)

Harry F. Kearins	113	Scattered Write-ins:	2
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PRECINCT J (for three years)(Vote for NOT MORE THAN EIGHT)

William R. Dermody	126	Jane B. Murphy	83
John P. Connelly	117	* Mathew David Talcoff	79
Frank H. Schaller	109	* Paul G. Smith	76
Michael J. Greis	108	* Richard W. Epstein	64
Marcia C. Mather	108	* Bobbie Alicen	53
Emily M. Salaun	97	* Jeffrey S. Solomon	42
Laura A. Brooks	97	* Keith M. Saxon	38

PRECINCT J (for one year)(Vote for One)

Leigh M. Doukas	92	Stephen H. Milder	50
Melanie A. Prescott	62	Scattered Write-ins	1

The ballots cast in the several precincts were returned to the Town Clerk in the sealed containers. The voting lists used at the entrance to the polling place and at the ballot boxes and a copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 9:57 P.M., April 9, 2001.

Theodora K. Eaton, CMC/AAE,

Town Clerk

a true copy
ATTEST:

ELECTION

(To break Tie Vote in Precinct D
for Write-In Candidates for Three-Year Term)

Tuesday, April 24, 2001
7:00 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct D was held on Tuesday, April 24, 2001 at 7:00 P.M. for the purpose of electing one of two write-in candidates receiving tie votes to fill a vacancy until the next Annual Town Election. The vacancy was created by the re-election of William M. Powers to the Board of Selectmen who becomes a Town Meeting Member-At-Large. The ballots were cast with the following results:

Richard S. Mann	0 Votes
Sharon C. O'Brien	8 Votes

Theodora K. Eaton, CMC/AAE,
Town Clerk

Attest:

ELECTION

(To Fill A Vacancy in Precinct A
Until the Next Annual

Tuesday, April 24, 2001
7:30 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct D was held on Tuesday, April 24, 2000 at 7:30 P.M. for the purpose of electing a Town Meeting Member until the next Annual Town Election to fill the vacancy created by the resignation of Ruth P. Siskowitz. The ballots were cast with the following results:

Herbert Robinson	6 Votes
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Theodora K. Eaton, CMC/AAE,
Town Clerk

Attest:

WARRANT ARTICLE INDEX

<u>Article</u>	<u>Descriptive Title</u>	<u>Page</u>
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1.	Fund Collective Bargaining Agreement - Police Units A and B	13
2.	Fund Collective Bargaining Agreement - Police Superior Officers	13
3.	Fund Collective Bargaining Agreement - Fire: Units A, B, and C	13
4.	Fund Collective Bargaining Agreement - DPW NAGE	14
5.	Amend FY 2001 Operating Budget	14
6.	Amend FY 2001 Water Enterprise Fund Budget	15
7.	Amend FY 2001 Wastewater Enterprise Fund Budget	16
8.	Amend FY 2001 Solid Waste/Recycling Enterprise Fund Budget	17
9.	Appropriate for RTS Transfer Station	18
10.	Appropriate for Emergency Generator	18
11.	Appropriate for Computer Network	19
12.	Appropriate for Fire Department Building Exhaust System	19
13.	Appropriate for Broad Meadow Road Water Main Replacement	12/19
14.	Appropriate for Newman School/Carol Road and Frank Street Wastewater Rehabilitation	13/19
15.	Approve Library Renovation and Expansion Concept Plan	19
16.	Authorize Selectmen, Library Trustees, and Library Building Committee To Apply For Construction Grants	13/20
17.	Appropriate for Conservation Land - Wiswall Property	20
18.	Home Rule Petition - Wine and Malt Alcoholic Beverage Licenses to Restaurants With A Seating Capacity of Less Than 100 Seats	20
19.	Home Rule Petition - An Act To Amend The Charter of The Town of Needham	21

SPECIAL TOWN MEETING - February 26, 2001

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2.	Appropriate for Needham Cinema Building Code Enforcement	26
3.	Accept MGL Chapter 44, Section 3 - 7 - Community Preservation Act	27
4.	Pollard School Portable Classrooms	25/28

ANNUAL TOWN MEETING - May 7, 2001

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2.	Committee and Officer Reports	38/43

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3.	Zoning Amendment - Establishment of New England Business Center District, Highland Commercial-128 District, and Mixed Use-128 District	38/43
4.	Zoning Amendment - Map Change to New England Business Center District Highland Commercial-128 District, and Mixed Use-128 District	38/43
5.	Zoning Amendment - Establishment of Residential Overlay MU-128 District	38/43
6.	Zoning Amendment - Map Change to Residential Overlay MU-128 District	38/43
7.	Petition General Court - Traffic Mitigation Fund	43
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9.	Betterment Street Acceptance - Henderson Street	39/48
10.	Non-Betterment Street Acceptance - Bridle Trail Road, Cutler Road and Cranberry Lane	48

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11.	Amend Classification and Standard Rates of Compensation Schedule	48
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FINANCE / BUDGET ARTICLES		
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17.	Appropriate for Hazardous Waste Collection	40/53
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20.	Appropriate for Memorial Park Garden	38/54
21.	Appropriate for Environmental Compliance Audit	54
22.	Appropriate for West Nile Virus Program	40/54
23.	Appropriate for Accuvote Ballot Reading Technology Upgrade	38/54
24.	Appropriate for the FY2002 Operating Budget	54/84
25.	Appropriate the FY2002 Water Enterprise Fund Budget	59/65
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27.	Appropriate the FY2002 Solid Waste / Recycling Enterprise Fund Budget	59/67
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29.	Authorize the Expenditure of State Funds for Public Ways	42/68
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33.	Appropriate for High School Communication System	59/68
34.	Appropriate for Interior Painting	38/59/68
35.	Appropriate for Pollard Air Conditioning	38/59/68
36.	Appropriate for School Floor Replacement	38/59/68
37.	Appropriate for School Technology Plan	60/68
38.	Appropriate for School Department Mini Bus	60/68
39.	Appropriate for High School Enrollment Feasibility Study	60/68
40.	Appropriate for Mitchell School Media Center	38/61/68
41.	Appropriate for High School Furniture Replacement	61/69
42.	Appropriate for High School Language Lab	38/69
43.	Appropriate for Local Roads and Intersection Reconstruction	69
44.	Appropriate for Vehicle and Equipment Replacement	69
45.	Appropriate for Sportsman's Pond Force Main Project	70
46.	Appropriate for Richardson Drive Pump Station / Sewer Force Main - Design	70
47.	Appropriate for Wastewater System Rehabilitation - Design	71
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49.	Appropriate for Handicapped Ramps	38/72
50.	Appropriate for DPW Base Radio Replacement	72
51.	Appropriate for Stormwater Discharge Permit	72
52.	Appropriate for Brook / Culvert Repair and Maintenance	72
53.	Appropriate for Sidewalk Repair and Resurfacing	38/73
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55.	Appropriate for Memorial Park Parking Lot	38/73
56.	Appropriate for Kendrick Street Bridge Water Main - Design	73
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59.	Appropriate for RTS Transfer Trailer	74
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<u>Article</u>	<u>Descriptive Title</u>	<u>Page</u>
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TOWN MEETING COMMITTEES

72.	Continue Community Center Study Committee	43/82
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75.	Continue Needham Governmental Review Study Committee	83
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SPECIAL TOWN MEETING - May 14, 2001

77.	Fund Collective Bargaining Agreement - Police Units A and B	62/65/75
78.	Fund Collective Bargaining Agreements - Police Superior Officers	62/75
79.	Amend FY 2001 Operating Budget	62/76
80.	Appropriate for RTS Retaining Walls Reconstruction	63
81.	Appropriate for RTS Containers	64
82.	Amend Wastewater Enterprise Fund Budget	64/65
83.	Authorize Use of School Department Property	64

ANNUAL TOWN MEETING FOR THE TRANSACTION OF BUSINESS

May 7, 2001

Pursuant to a Warrant issued by the Selectmen March 13, 2001, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Elementary School on Monday, May 7, 2001, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 240 voters, including 232 Town Meeting Members, were checked on the list as being present.

The meeting was called to order at 7:30 o'clock by the Moderator, Michael K. Fee. The colors were presented by Caitlin Concannon, Jen Riley, Jesssica Werner, Krisi Heller, Emily Nickles members of Junior Girl Scout Troup 3098, while those present joined in pledging allegiance to the flag. Town Meeting Members joined in singing the National Anthem to the accompaniment of 12 year old pianist James Michael Fee. The Moderator thanked Jordan Pransky and Drew Hudson for manning the microphones this evening.

At the designation of the President of the Needham Clergy Association, the Reverend Gorden C. Swan, current President and Pastor of The First Baptist Church in Needham, gave the invocation.

The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities. Let us remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of our town.
2. I ask that you rise to be recognized and address the Moderator. Please state your name and precinct when recognized so that the Town Clerk may keep an accurate record.
3. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.
4. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting

and formulation process is underway.

5. Short motions to amend and procedural motions need not be in writing.

6. Parliamentary procedures known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

7. Limits on debate shall be enforced by the Moderator.

8. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

9. As stated in the Moderator's memorandum to Town Meeting Members, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

10. Unanimous consent was given to adopt the following limits of debate:

15 Minutes in total - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.

5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

As in previous years, with respect to Article 24, the Fiscal Year 2002 Operating Budget, as well as Articles 25, 26 and 27, and Article 11 in the Special Town Meeting noticed for Monday May 14, 2001, no motion to amend which adds funds to a particular line item or items will be in order unless the movant identifies the line items elsewhere in the budget from which these funds will be taken.

Hearing no objection, the Moderator finds unanimous consent that the rules of practice concerning debate and rules of procedure as described by the Moderator are voted and adopted and the Town Clerk will so record.

Changes in affirmative motions contrasted with articles were noted by the Moderator.

The Moderator announced that the proponents of Article 7, a Home Rule Petition, will present a substitute main motion.

The Moderator announced that the proponents of Articles 3, 4, 5, 6, 20, 23, 32, 34, 35, 36, 40, 42, 49, 53, 55, 62, and 63 requested unanimous consent to withdraw these articles. Town Meeting Members indicated that there were no objections to the withdrawal of Articles 3, 4, 5, 6, 20, 23, 32, 34, 35, 36, 40, 42, 49, 53, 55, 62, and 63. It was voted unanimously to withdraw Articles

3, 4, 5, 6, 20, 23, 32, 34, 35, 36, 40, 42, 49, 53, 55, 62, and 63.

The Moderator announced the following articles in which there will be motions to amend and therefore cannot be passed by unanimous consent: Articles 24, 25, 26, 27, 37, 39, 41, 43, 44, 52, 61, and 67.

The Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No 8. No Town Meeting Member responded with "question" or "debate" to the following articles: 8, 9, 14, 15, 16, 17, 22, 28, 29, 30, 57, 66, 72, and 73.

The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. The Moderator stated that the Town Counsel had filed copies of an affirmative motion for each article with the Town Clerk on April 26, 2001, and that the motions had been available for public scrutiny since that date. It was moved that all affirmative motions for the above-mentioned articles be adopted by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 8: APPROVE EASEMENT FOR GAS AND DRAINAGE LINES

To see if the Town will vote to authorize the Board of Selectmen to grant permanent utility easements, on land owned by the Town adjacent to Dwight Road, to the Charles River Association for Retarded Citizens, Inc., for the purpose of installing and maintaining underground gas and drainage utilities necessary to operate its facility on North Hill in the Town of Needham, or take any other action relative thereto.

Article 8 Explanation: As part of the new Charles River Association for Retarded Citizens new facility on Dwight Road, new natural gas and drainage utilities were necessary. This Article will allow the Town to grant a permanent easement within the Town's right-of-way for these utilities.

MOVED: That the Town vote to authorize the Board of Selectmen to grant permanent utility easements, on land owned by the Town adjacent to Dwight Road, to the Charles River Association for Retarded Citizens, Inc., for the purpose of installing and maintaining underground gas and drainage utilities necessary to operate its facility on North Hill in the Town of Needham.

ACTION: So voted by unanimous vote.

ARTICLE 9: BETTERMENT STREET ACCEPTANCE - HENDERSON STREET

To see if the Town will vote to accept the following street or portion thereof as laid out by the Board of Selectmen and according to a plan on file with the Town Clerk.

Henderson Street - From Oakcrest Road to Miller Street, a distance of approximately 508 feet, including the taking or acceptance of easements as shown on said plan, under the provisions of law authorizing the assessment of betterments; or take any action relative thereto.

Article 9 Explanation: Henderson Street is a private way which, at the expense of the abutters, was recently reconstructed to meet the Town's design standards. This Article, if accepted, will make Henderson Street a public way.

MOVED: That the Town vote to accept the following street or portion thereof as laid out by the Board of Selectmen and according to a plan on file with the Town Clerk.

Henderson Street - From Oakcrest Road to Miller Street, a distance of approximately 508 feet, including the taking or acceptance of easements as shown on said plan, under the provisions of law authorizing the assessment of betterments.

ACTION: So voted by unanimous vote.

ARTICLE 14: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986 (CONTINUATION OF INCREASE IN PROPERTY TAX EXEMPTION LIMITS)

To see if the Town will vote to accept, for Fiscal Year 2002, the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions and approve an increase in the amount of 34% for each eligible exemption; or take any other action relative thereto.

Article 14 Explanation and Summary of Chapter 73, Section 4 of the Acts of 1986 and Chapter 126 of the Acts of 1988: Town Meeting approval of the additional exemption, as well as application for the exemption by the taxpayer, must be made annually. Approval was first granted by the May 1993 Town Meeting. The Board of Selectmen has, each year, recommended that the exemption increase by the percentage increase in property taxes for the prior year. In fiscal year 2001 the exemption was 30%. Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws:

Clauses 17, 17C, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42, or 43.

The additional exemption shall be uniform for all exemptions but

shall not exceed one hundred percent of a taxpayers original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value.

MOVED: That the Town vote to accept, for Fiscal Year 2002, the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions and approve an increase in the amount of 34% for each eligible exemption.

ACTION: So voted by unanimous vote.

ARTICLE 15: APPROPRIATE FOR SENIOR CORPS PROGRAM

To see if the Town will vote to raise and appropriate the sum of \$7,500 for the purpose of conducting the Senior Corps program, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

Article 15 Explanation: In fiscal year 1996, the Town initiated a program (previously called the Property Tax Work-off Program) whereby qualified elderly and disabled property owners could work up to 100 hours for the Town. In turn, the individuals are paid approximately \$600 which is applied to their property tax bill. The funding request is unchanged from the amount approved in FY2001.

MOVED: That the town vote to raise and appropriate the sum of \$7,500 for the purpose of conducting the Senior Corps program, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 16: APPROPRIATE FOR COMPENSATED ABSENCE FUND

To see if the Town will vote to raise and appropriate the sum of \$78,000 for the purpose of funding compensated absences provided by Personnel By-law, Personnel Policies or collective bargaining agreement, said sum to be spent under the direction of the Town Administrator and raised from the tax levy; or take any other action relative thereto.

Article 16 Explanation: The purpose of this Article is to fund the Town's employee sick leave liability. Upon retirement, termination or death, certain employees are compensated for unused sick leave. This account, which is gradually increased each year, funds this liability

MOVED: That the Town vote to raise and appropriate the sum of \$78,000 for the purpose of funding compensated absences provided by Personnel By-law, Personnel Policies or collective bargaining agreement, said sum to be spent under the direction of the Town

Administrator and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 17: APPROPRIATE FOR HAZARDOUS WASTE COLLECTION

To see if the Town will vote to raise and appropriate the sum of \$30,000 for Hazardous Waste Collection Days, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

Article 17 Explanation: The DPW has been conducting Hazardous Waste Collection Days for the past five years. This has been a tremendously successful program, with the fall 2000 hazardous waste collection day registering the largest volume of materials in five years. This appropriation, together with a small balance from a prior year appropriation, will allow the Town to conduct a Fall 2001 and a Spring 2002 hazardous waste collection day.

MOVED: That the Town vote to raise and appropriate the sum of \$30,000 for Hazardous Waste Collection Days, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 22: APPROPRIATE FOR WEST NILE VIRUS PROGRAM

To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of conducting larviciding and town-wide education regarding the emergence of West Nile Virus, said sum to be spent under the direction of the Board of Health and raised from the tax levy; or take any other action relative thereto

Article 22 Explanation: Funds requested are in addition to funds appropriated for routine surveillance, spraying and breeding site reduction of nuisance mosquitoes, assessed through the Cherry Sheet for the Norfolk County Mosquito Control District. The funds would be used only if West Nile Virus activity reemerges next summer and fall. The funds would be used to pay for targeted educational efforts aimed at increasing awareness of West Nile virus and at reducing the risk of exposure to, and local breeding of, disease carrying mosquitoes, to purchase additional mosquito larvicide and to increase surveillance for mosquitoes.

MOVED: That the Town vote to raise and appropriate the sum of \$10,000 for the purpose of conducting larviciding and town-wide education regarding the emergence of West Nile Virus, said sum to be spent under the direction of the Board of Health and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 28: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to continue revolving funds for certain town departments pursuant to the provisions of G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2001:

<u>Revolving Fund</u>	<u>Authority to Spend</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY2002 Budget</u>
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	\$215,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	\$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Donations Town Appropriation	Transportation program for COA	\$40,000
Yard Waste Processing Program	Board of Selectmen /DPW Director	Appropriation from Town and Participating Communities	Multi-community yard waste processing program	\$75,000
Home Composting Bin Account	Board of Selectmen / DPW Director	DEP Grant / Sales of Bins	Purchase of additional home composting bins	\$2,000
Human Rights Committee Invest. Account	Board of Selectmen / Town Administrator	MCAD	Costs related to the Investigation of MCAD complaints	\$2,000
Senior Center Activities	Council on Aging Director	Program Fees	Costs related to social programs for elderly	\$1,000

or take any other action relative thereto.

Article 28 Explanation and Summary of G.L. Chapter 44, Section 53E ½ : A revolving fund established under the provisions of G.L. Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited with only the departmental receipts received in connection with the programs supported by such revolving fund and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½.

The Annual Town Meeting authorization for each revolving fund shall specify:

- (1) the programs and purposes for which the revolving fund may be expended;*
- (2) the departmental receipts which shall be credited to the revolving fund;*
- (3) the board, department or officer authorized to expend from such fund; and*
- (4) a limit on the amount which may be expended from such fund in the ensuing year.*

In any fiscal year the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to G.L. Chapter 59, section 23.

MOVED: That the Town vote to continue revolving funds for certain town departments pursuant to the provisions of G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2001:

<u>Revolving Fund</u>	<u>Authority to Spend</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY2002 Budget</u>
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	\$215,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	\$4,100

Local Transportation	Council on Aging Director	MBTA, Grants, Donations Town Appropriation	Transportation program for COA	\$40,000
Yard Waste Processing Program	Board of Selectmen /DPW Director	Appropriation from Town and Participating Communities	Multi-community yard waste processing program	\$75,000
Home Composting Bin Account	Board of Selectmen / DPW Director	DEP Grant / Sales of Bins	Purchase of additional home composting bins	\$2,000
Human Rights Committee Invest. Account	Board of Selectmen / Town Administrator	MCAD	Costs related to the Investigation of MCAD complaints	\$2,000
Senior Center Activities	Council on Aging Director	Program Fees	Costs related to social programs for elderly	\$1,000

ACTION: So voted by unanimous vote.

ARTICLE 29: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Board of Selectmen to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town Ways and authorize the expenditure of \$500,000 provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

Article 29 Explanation: State law requires that Town Meeting approve the use of funds received from the State for road construction purposes including engineering or to address traffic improvements. In FY2001, the Town received approximately \$465,000 from the State.

MOVED: That the Town vote to authorize the Board of Selectmen to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town Ways and authorize the expenditure of \$500,000 provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department.

ACTION: So voted by unanimous vote.

ARTICLE 30: TRANSFER OF UNDESIGNATED FUND BALANCE

To see if the Town will vote to transfer \$3,749,945 from the Undesignated Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the fiscal year 2002; or take any other action relative thereto.

Article 30 Explanation: Undesignated fund balance is the result

of unexpended appropriations and revenue in excess of estimates from fiscal year 2000. It also includes the collection of previously delinquent taxes.

MOVED: That the Town vote to transfer \$3,749,945 from the Undesignated Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the fiscal year 2002.

ACTION: So voted by unanimous vote.

ARTICLE 57: APPROPRIATE FOR WASTEWATER PUMP STATION PUMP REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$25,000 for two wastewater pump station pump replacements, to be spent under the direction of the Board of Selectmen and raised from Wastewater receipts; or take any other action relative thereto.

Article 57 Explanation: The estimated useful life of pump station pumps is 12 to 15 years. The goal of this program is to minimize emergency calls due to mechanical failures by replacing pumps that have outlived their useful lives. It seeks \$25,000 a year to finance the replacement of two pumps per year. There are 23 pumps in operation in the Town's pump stations. This request is for Year 3 funding of an ongoing program to replace pumps at the various stations around town.

MOVED: That the Town vote to raise and appropriate the sum of \$25,000 for two wastewater pump station pump replacements, to be spent under the direction of the Board of Selectmen and raised from Wastewater receipts.

ACTION: So voted by unanimous vote.

ARTICLE 66: RESCIND BOND AUTHORIZATIONS

To see if the Town will vote to rescind a part of certain authorizations to borrow funds, which were approved in prior years, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the amount approved:

Article 34, May 1999 ATM - Mitchell Boiler	29,300
Article 64, May 1999 ATM - Fire Rescue Vehicle	2,700
Article 44, May 1997 ATM - Webster Street Drain	33,511
Article 46, May 1997 ATM - Sewer Rehab	384,600
Article 8, October 1996 STM - Sewer Design	57,100

or take any other action relative thereto.

Article 66 Explanation: The above noted projects have been completed. It is necessary for Town Meeting to rescind the balances of the bond authorization so that these authorizations can be removed from the Town's financial records.

MOVED: That the Town vote to rescind a part of certain authorizations to borrow funds, which were approved in prior years, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the amount approved:

Article 34, May 1999 ATM - Mitchell Boiler	29,300
Article 64, May 1999 ATM - Fire Rescue Vehicle	2,700
Article 44, May 1997 ATM - Webster Street Drain	33,511
Article 46, May 1997 ATM - Sewer Rehab	384,600
Article 8, October 1996 STM - Sewer Design	57,100.

ACTION: So voted by unanimous vote.

ARTICLE 72: CONTINUE COMMUNITY CENTER STUDY COMMITTEE

To see if the Town will continue the Community Center Study Committee, established by vote of the 1994 Annual Town Meeting under Article 59, to direct and authorize said Committee to study the options for providing a community facility that may meet the current and future needs for youth, recreation, cultural and senior programs, said Committee shall report back to the next Annual Town Meeting or sooner, or take any other action relative thereto.

MOVED: That the Town vote to continue the Community Center Study Committee, established by vote of the 1994 Annual Town Meeting under Article 59, to direct and authorize said Committee to study the options for providing a community facility that may meet the current and future needs for youth, recreation, cultural and senior programs, said Committee shall report back to the next Annual Town Meeting or sooner.

ACTION: So voted by unanimous vote.

ARTICLE 73: CONTINUE SCHOOL SAFETY STUDY COMMITTEE

To see if the Town will vote to continue the School Safety

Study Committee, established by vote of the 1991 Special Town Meeting under Article 10, direct and authorize said Committee to continue the study and evaluation of safe walking routes for Needham School children, to develop and recommend minimum and uniform safety criteria regarding school walking routes, to address the issue of age appropriate walking routes and distances and to generally examine the issue of safe student access to and from their schools, said Committee to report to the next Annual Town Meeting or sooner, or take any other action relative thereto.

MOVED: That the Town vote to continue the School Safety Study Committee, established by vote of the 1991 Special Town Meeting under Article 10, direct and authorize said Committee to continue the study and evaluation of safe walking routes for Needham School children, to develop and recommend minimum and uniform safety criteria regarding school walking routes, to address the issue of age appropriate walking routes and distances and to generally examine the issue of safe student access to and from their schools, said Committee to report to the next Annual Town Meeting or sooner.

ACTION: So voted by unanimous vote.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 2: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

There were not reports offered at this time.

ARTICLE 3 was previously withdrawn on May 7, 2001.

ARTICLE 4 was previously withdrawn on May 7, 2001.

ARTICLE 5 was previously withdrawn on May 7, 2001.

ARTICLE 6 was previously withdrawn on May 7, 2001.

ARTICLE 7: PETITION GENERAL COURT - TRAFFIC MITIGATION FUND

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled "AN ACT TO AUTHORIZE THE TOWN OF NEEDHAM TO AMEND ITS ZONING BY-LAW TO PROVIDE FOR A TRAFFIC MITIGATION FUND."

Be it enacted by the Senate and House of Representatives in the General Court assembled and by the authority of same, as follows:

SECTION 1. The Town of Needham is authorized to amend its Zoning By-Law as follows:

1. Intensity of Use Special Permit Criteria for the NEBC District (New England Business Center District), 128, HC-128 District (Highland Commercial-128 District), and MU-128 District (Mixed Use-128 District).

Applicability

Development in the NEBC, HC-128 and MU-128 requiring a special permit for an increase in the intensity of use over what is permitted by right shall be subject to the following additional special permit provisions.

a. Special permits shall be granted by the Planning Board (Board) only if the Board determines that the project is consistent with the New England Business Center, Highland Avenue Corridor, and Wexford/Charles Street Industrial District Plan (District Plan), as adopted by the Planning Board.

b. The Board, at a minimum, shall also examine the following factors:

The ability of existing public infrastructure to adequately service the proposed facility without negatively impacting existing uses, including but not limited to, water supply, drainage, sewage, natural gas, and electric services.

Impact on traffic conditions at the site, on adjacent streets and in nearby neighborhoods, including the adequacy of roads and major intersections to safely and effectively provide access to and from the areas included in the District Plan and the areas immediately adjacent to said areas.

The environmental implications of the proposal and the relationship of the proposal to open space and conservation plans adopted by the Town.

The short and long term fiscal implications of the proposal to the Town of Needham.

c. The Board shall consider all the factors noted in item b. above, and any proposed mitigation measures proposed by the applicant. The Board shall make findings as to whether the benefits, if any, of the proposed project outweigh the costs and adverse impacts, if any, to the Town. If the Board, after considering all factors noted above, finds that the proposal would benefit the Town and is consistent with the District Plan, the Board may grant a special permit with or without specific conditions.

d. Consistent with Massachusetts General Laws, the Board may require the applicant to provide financial assistance so that the Board may hire professionals to assist it in the review of any factors noted in items b. and c. above.

e. Traffic Improvement Fee. The Board shall determine how many additional square feet of development, above those allowed by right, will be created by the grant of the special permit under this

section. Applying the Needham Zoning Bylaw sections establishing the Required Parking, the Board shall determine the appropriate number of off-street parking spaces required to service that portion of the development which exceed that permitted by right. The Board shall then require a Traffic Improvement Fee (Fee) for each such parking space in an amount to be set forth in the Zoning By-Law. Said fee shall be paid by the applicant or the applicants designee into a Traffic Mitigation Fund, established hereunder, for the purpose of addressing long-term traffic improvements clearly related to and directly benefitting the uses within the area covered by the District Plan. Said use area shall be limited to the intersections of Kendrick Street and Hunting Road, all portions of the existing intersection of Interstate Route 95 (Route 128) and Highland Avenue, the intersection of Highland Avenue and Needham Street, Highland Avenue between Route 95 (Route 128) and the Newton line, Kendrick Street from the intersection with Hunting Road to the Newton line, and any planned or proposed intersection on Route 95 (Route 128) directly servicing the business zoning districts included in the District Plan.

f. Payment of Traffic Improvement Fee. The applicant may pay the entire Traffic Improvement Fee prior to receipt of the building permit for the project. In the alternative, the applicant may pay in two installments: half prior to receipt of the building permit for the project, and the other half prior to receipt of the occupancy permit for the project, provided, however, that interest on the second installment will accrue at 12% per annum from the date of payment of the first installment and must be paid with the second installment.

g. Site Mitigation. The payment of the Fee shall not exempt developers from any on-site or access-related traffic improvements required by the special permit, or the site plan review process, and any conditions resulting from said process. Further, payment of the Fee shall not exempt any developer from any costs associated with providing other forms of infrastructure improvements, such as water, sewer, or drainage improvements, in order to provide safe and efficient use of the site.

2. Traffic Mitigation Fund

a. Establishment

A Traffic Mitigation Fund is hereby established within the Office of the Town Treasurer. Such Fund shall be operated in conformance with M.G.L. Chapter 44, Section 53E ½, except as set forth herein.

b. Use of Funds

All funds deposited, and any interest accrued, shall only be used to fund in part or in total the traffic improvement projects described in the New England Business Center Highland Avenue Corridor and Wexford/Charles Street Industrial District Plan dated January 2001, or as subsequently amended by the Planning Board, including land takings necessary to accomplish said improvements.

c. Authorization

Any monies from the Fund shall be expended only at the direction of the Board of Selectmen after receiving comments from the Planning Board. Prior to entering into any contract for expending

such funds, the Board of Selectmen shall have given sixty (60) days notice to the Planning Board and inviting its comments.

d. Custodian

The Town Treasurer shall be the custodian of the Fund and may deposit the proceeds in a bank or invest all or part of the Fund in securities as are allowed under the laws of the Commonwealth of Massachusetts. Said investment proceeds shall accrue to the Fund.

e. Source of Funds

All special permit fees for traffic improvement associated with new development in the New England Business Center District, Highland Commercial 128 District and Mixed Use-128 District shall be deposited into the Fund. Other monies donated by private individuals or groups for the express purpose of implementing identified traffic improvement within the project area may also be deposited into the Fund, and be subject to all regulations governing the use of Fund monies. The Town of Needham may also make appropriations of public monies into the Fund for the purpose of expediting the objectives of the Fund.

f. Expenditure Deadline

All funds deposited shall remain in the Fund for a period of not to exceed 15 years. If all or part of the collected fees or contributions have not been expended or contracted to be expended by said time, the monies shall be returned to the parties, their heirs, executors or assigns, who paid or contributed to said fund, on a pro rata basis. In order for an heir, executor or assign to be eligible for such repayment, it must have filed notice of its status and mailing address with the Town Treasurer on or before 30 days after the 15th anniversary of said fund.

SECTION 2. The Town shall follow the procedures established under Massachusetts General Laws, Chapter 40A, Section 5 to amend its zoning by-law in accordance with this act;

Or take any other action relative thereto.

Article 7 Explanation: This article authorizes the Board of Selectmen to petition the legislature for enactment of special legislation empowering the Town of Needham to amend its Zoning By-Law to provide for a Traffic Mitigation Fund under the control of the Board of Selectmen. The Traffic Mitigation fund to be established as part of the zoning proposal described in Articles 3 - 6 above and this Article, would create a dedicated funding source for traffic improvements in the New England Business Center, Highland Avenue Corridor, and Wexford/Charles Street study areas.

Moneys in the fund are to be used exclusively for traffic improvements as recommended in the plan, and/or other traffic improvements related to the study area, as approved by the Board of Selectmen. Expenditures from the Fund require a vote of Town Meeting. Private individuals or groups may also donate money to the Fund to be used for the same purposes and under the same restrictions as the special permit fees. The Town of Needham may also transfer public monies into the Fund to expedite traffic improvements. The Town Treasurer will be the custodian of the

Fund, and may deposit the proceeds in a bank or invest all or part of the Fund.

All Special permit fees deposited into the Fund will remain in the Fund for a period not to exceed 15 years. If the fee has not been expended and is not contracted to be expended within this time, the money will be refunded to the appropriate parties with all accrued interest.

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled "AN ACT TO AUTHORIZE THE TOWN OF NEEDHAM TO AMEND ITS ZONING BY-LAW TO PROVIDE FOR A TRAFFIC MITIGATION FUND."

Be it enacted by the Senate and House of Representatives in the General Court assembled and by the authority of same, as follows:

SECTION 1. The Town of Needham is authorized to amend its Zoning By-Law as follows:

1. Intensity of Use Special Permit Criteria for the NEBC District (New England Business Center District), 128, HC-128 District (Highland Commercial-128 District), and MU-128 District (Mixed Use-128 District).

Applicability

Development in the NEBC, HC-128 and MU-128 requiring a special permit for an increase in the intensity of use over what is permitted by right shall be subject to the following additional special permit provisions.

a. Special permits shall be granted by the Planning Board (Board) only if the Board determines that the project is consistent with the New England Business Center, Highland Avenue Corridor, and Wexford/Charles Street Industrial District Plan (District Plan), as adopted by the Planning Board.

b. The Board, at a minimum, shall also examine the following factors:

The ability of existing public infrastructure to adequately service the proposed facility without negatively impacting existing uses, including but not limited to, water supply, drainage, sewage, natural gas, and electric services.

Impact on traffic conditions at the site, on adjacent streets and in nearby neighborhoods, including the adequacy of roads and major intersections to safely and effectively provide access to and from the areas included in the District Plan and the areas immediately adjacent to said areas.

The environmental implications of the proposal and the relationship of the proposal to open space and conservation plans adopted by the Town.

The short and long term fiscal implications of the proposal to the Town of Needham.

c. The Board shall consider all the factors noted in item b. above, and any proposed mitigation measures proposed by the applicant. The Board shall make findings as to whether the benefits, if any, of the proposed project outweigh the costs and adverse impacts, if any, to the Town. If the Board, after considering all factors noted above, finds that the proposal would benefit the Town and is consistent with the District Plan, the Board may grant a special permit with or without specific conditions.

d. Consistent with Massachusetts General Laws, the Board may require the applicant to provide financial assistance so that the Board may hire professionals to assist it in the review of any factors noted in items b. and c. above.

e. Traffic Improvement Fee. The Board shall determine how many additional square feet of development, above those allowed by right, will be created by the grant of the special permit under this section. Applying the Needham Zoning Bylaw sections establishing the Required Parking, the Board shall determine the appropriate number of off-street parking spaces required to service that portion of the development which exceed that permitted by right. The Board shall then require a Traffic Improvement Fee (Fee) for each such parking space in an amount to be set forth in the Zoning By-Law. Said fee shall be paid by the applicant or the applicants designee into a Traffic Mitigation Fund, established hereunder, for the purpose of addressing long-term traffic improvements clearly related to and directly benefitting the uses within the area covered by the District Plan. Said use area shall be limited to the intersections of Kendrick Street and Hunting Road, all portions of the existing intersection of Interstate Route 95 (Route 128) and Highland Avenue, the intersection of Highland Avenue and Needham Street, Highland Avenue between Route 95 (Route 128) and the Newton line, Kendrick Street from the intersection with Hunting Road to the Newton line, and any planned or proposed intersection on Route 95 (Route 128) directly servicing the business zoning districts included in the District Plan.

f. Payment of Traffic Improvement Fee. The applicant may pay the entire Traffic Improvement Fee prior to receipt of the building permit for the project. In the alternative, the applicant may pay in two installments: half prior to receipt of the building permit for the project, and the other half prior to receipt of the occupancy permit for the project, provided, however, that interest on the second installment will accrue at 12% per annum from the date of payment of the first installment and must be paid with the second installment.

g. Site Mitigation. The payment of the Fee shall not exempt developers from any on-site or access-related traffic improvements required by the special permit, or the site plan review process, and any conditions resulting from said process. Further, payment of the Fee shall not exempt any developer from any costs associated with providing other forms of infrastructure improvements, such as water, sewer, or drainage improvements, in order to provide safe and efficient use of the site.

2. Traffic Mitigation Fund

a. Establishment

A Traffic Mitigation Fund is hereby established within the Office of the Town Treasurer. Such Fund shall be operated in

conformance with M.G.L. Chapter 44, Section 53E ½, except as set forth herein.

b. Use of Funds

All funds deposited, and any interest accrued, shall only be used to fund in part or in total the traffic improvement projects described in the New England Business Center Highland Avenue Corridor and Wexford/Charles Street Industrial District Plan dated January 2001, or as subsequently amended by the Planning Board, including land takings necessary to accomplish said improvements.

c. Authorization

Any monies from the Fund shall be expended only at the direction of the Board of Selectmen after receiving comments from the Planning Board. Prior to entering into any contract for expending such funds, the Board of Selectmen shall have given sixty (60) days notice to the Planning Board and inviting its comments.

d. Custodian

The Town Treasurer shall be the custodian of the Fund and may deposit the proceeds in a bank or invest all or part of the Fund in securities as are allowed under the laws of the Commonwealth of Massachusetts. Said investment proceeds shall accrue to the Fund.

e. Source of Funds

All special permit fees for traffic improvement associated with new development in the New England Business Center District, Highland Commercial 128 District and Mixed Use-128 District shall be deposited into the Fund. Other monies donated by private individuals or groups for the express purpose of implementing identified traffic improvement within the project area may also be deposited into the Fund, and be subject to all regulations governing the use of Fund monies. The Town of Needham may also make appropriations of public monies into the Fund for the purpose of expediting the objectives of the Fund.

f. Expenditure Deadline

All funds deposited shall remain in the Fund for a period of not to exceed 15 years. If all or part of the collected fees or contributions have not been expended or contracted to be expended by said time, the monies shall be returned to the parties, their heirs, executors or assigns, who paid or contributed to said fund, on a pro rata basis. In order for an heir, executor or assign to be eligible for such repayment, it must have filed notice of its status and mailing address with the Town Treasurer on or before 30 days after the 15th anniversary of said fund.

SECTION 2. The Town shall follow the procedures established under Massachusetts General Laws, Chapter 40A, Section 5 to amend its zoning by-law in accordance with this act.

Mr. Robert T. Smart, Jr., member, addressed this proposal on behalf of the Planning Board. He advised that the Planning Board would ask Town Meeting Members to vote in the negative on this motion and to vote to approve the substitute main motion. He further noted that this proposal authorizes the Board of Selectmen to petition the legislature for enactment of special legislation

empowering the Town of Needham to a mend its Zoning By-Law to provide for a Traffic Mitigation Fund.

Mr. John H. Cogswell, Chairman, stated that the Board of Selectmen also supports this proposal.

Mr. Ronald W. Ruth, member, advised that the Finance Committee takes no position on this proposal.

Mr. James G. Healy expressed opposition to this proposal creating a separate fund.

Mr. Daniel P. Messing also expressed opposition indicating that this proposal will create a charge only to a select group.

After a brief discussion, a motion to move the previous question was offered by Meredith P. Page. The motion was presented and carried unanimously by voice vote.

ACTION: The main motion was presented, but it failed to pass by voice vote.

The substitute main motion was presented and carried by voice vote.

VOTED: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled "AN ACT TO AUTHORIZE THE TOWN OF NEEDHAM TO AMEND ITS ZONING BY-LAW TO PROVIDE FOR A TRAFFIC MITIGATION FUND."

Be it enacted by the Senate and House of Representatives in the General Court assembled and by the authority of same, as follows:

SECTION 1. The Town of Needham is authorized to amend its Zoning By-Law as follows:

1. Intensity of Use Special Permit Criteria for land within the area covered by New England Business Center, Highland Avenue Corridor and the Wexford/Charles Street Industrial District Plan (District Plan).

The Planning Board may issue special permits to increase the intensity of use, up to maximum amounts to be set forth in the Zoning By-law, in the Commercial and Industrial zoning districts within the area of the Town located east of Interstate Route 95 (Route 128), south of the railroad right of way owned by the Massachusetts Bay Transportation Authority, west of the Charles River and north of Cutler Pond, hereinafter referred to as the District Plan Area.

2. Applicability.

Development in the Commercial and Industrial zoning districts within the District Plan Area, requiring a special permit for an increase in the intensity of use over what is permitted by right shall be subject to the following:

a. Traffic Improvement Fee. The Planning Board shall determine how many additional square feet of development above those allowed by right, up to the maximum amount to be set forth in the Zoning By-law, will be created by the grant of a special permit under this section. Applying the Needham Zoning By-law sections, which establish parking requirements, the Planning Board shall determine the appropriate number of off-street parking spaces required to service that portion of the development which exceeds that permitted by right. The Planning Board may then require a Traffic Improvement Fee (Fee) for each such parking space in an amount to be set forth in the Zoning By-law. Said fee shall be paid by the applicant or the applicant's designee into a Traffic Mitigation Fund, established hereunder, for the purpose of addressing traffic improvements clearly related to and directly benefiting the uses within the District Plan Area.

b. Payment of Traffic Improvement Fee. The applicant may pay the entire Traffic Improvement Fee prior to receipt of the building permit for the project. In the alternative, the applicant may pay in two installments, one-half prior to receipt of the building permit for the project, and the other half prior to receipt of the occupancy permit for the project, provided, however, that interest on the second installment will accrue at a rate to be established under the Zoning By-law from the date of payment of the first installment, and said interest must be paid with the second installment.

3. Traffic Mitigation Fund.

a. Establishment. A Traffic Mitigation Fund, hereinafter referred to as the Fund, is hereby established within the Office of the Town Treasurer. Such Fund shall be operated in conformance with M.G.L. Chapter 44, Section 53E1/2, except as set forth herein.

b. Use of Funds. All funds deposited, and any interest accrued, shall only be used to fund in part or in total the traffic improvement projects described in the District Plan as adopted by the Planning Board or as subsequently amended by it, necessary to accomplish said improvements. The area within which the Fund may be spent shall be limited to the District Plan Area, the intersections of Kendrick Street and Hunting Road, all portions of the existing intersection of Interstate Route 95 (Route 128) and Highland Avenue, the intersection of Highland Avenue and Needham Street, Highland Avenue between Interstate Route 95 (Route 128) and the City of Newton line, Kendrick Street from the intersection with Hunting Road to the City of Newton line, and any planned or proposed intersection on Interstate Route 95 (Route 128) directly servicing the District Plan Area.

c. Authorization. Any monies from the Fund shall be expended only at the direction of the Board of Selectmen after receiving comments from the Planning Board and appropriation by the Town Meeting. Prior to action by the Town meeting such proposed appropriation shall be referred to the Finance Committee for a recommendation to the Town Meeting. Prior to entering into any contract for expending such funds, the Board of Selectmen shall have given thirty (30) days notice to the Planning Board inviting its comments.

d. Custodian. The Town Treasurer shall be the custodian of the Fund and may deposit the proceeds in a bank or invest all or

part of the Fund in securities as are allowed under the laws of the Commonwealth of Massachusetts. Said investment proceeds shall accrue to the Fund. The Treasurer shall keep a record of all funds received, including but not limited to, the amount received the date received and the name of the party paying into the Fund. The Treasurer shall keep a record of all amounts expended.

e. Source of Funds. All special permit fees for traffic improvement associated with new development in the District Plan Area shall be deposited into the Fund. Other monies donated by private individuals or groups for the express purpose of implementing identified traffic improvements within the project area may also be deposited into the Fund, and be subject to all regulations governing the use of the Fund. The Town of Needham acting by its Town Meeting may also make appropriations of public monies into the Fund for the purpose of expediting the objectives of the Fund.

f. Expenditure Deadline. All funds deposited may remain in the Fund for a period not to exceed 20 years. Funds shall be expended for traffic mitigation on a first in first out basis. If all or part of the collected fees or contributions have not been expended or contracted to be expended by said time, the monies shall be returned to the parties, their heirs, executors or assigns, who paid or contributed the unexpended monies to said Fund. So that an applicant or applicant's designee can be paid a refund, said person or entity shall notify the Treasurer of any change of name or address on or before 20 years after making payments to the Fund. In order for an heir, executor or assign to be eligible for such repayment, it must have filed notice of its status and mailing address with the Town Treasurer on or before 30 days after the 20th anniversary of the Fund.

SECTION 2. The Town shall have the authority to amend its Zoning by-laws consistent with the intent and purposes of this act and shall follow the procedures established under Massachusetts General Laws, Chapter 40A, Section 5 to amend its zoning by-laws in accordance therewith.

ARTICLE 8 was unanimously adopted on May 7, 2001.

ARTICLE 9 was unanimously adopted on May 7, 2001.

ARTICLE 10: NON-BETTERMENT STREET ACCEPTANCE

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans:

Bridle Trail Road
Cutler Road
Cranberry Lane.

or take any other action relative thereto.

Article 10 Explanation: The above named streets were constructed by the developers in conformance with the Town's design standards. This Article, if accepted, will make these streets public ways.

MOVED: That the Town vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk including the taking or acceptance of easements as shown on said plans:

Bridle Trail Road
Cutler Road
Cranberry Lane.

A motion to postpone to a time certain, specifically prior to discussion under Article 76 the Omnibus Article was offered by Mr. John H. Cogswell, Jr. The motion was presented and carried by majority vote.

ARTICLE 11: AMEND CLASSIFICATION AND STANDARD RATES OF COMPENSATION

To see if the Town will vote to amend the Classification and Standard Rates of Compensation Schedule in its entirety by substituting therefor a new Classification and Standard Rates of Compensation Schedule; or take any other action relative thereto.

Article 11 Explanation: In accordance with M.G.L. c. 41 Section 108A, the Town annually adopts a classification and compensation schedule for General Government employees, other than employees covered by labor contracts. The Personnel Board recommends classification and compensation levels for non-represented employees, as well as classification levels for employees whose titles are contained in a bargaining unit. The rates of pay for the latter are set during the collective bargaining process and are incorporated into the classification and compensation schedule. All proposed revisions to the Classification and Standard Rates of Compensation Schedule will be provided to Town Meeting Members before May 7, 2001. The Personnel Board recommends a 3% wage increase for non-represented employees for fiscal year 2002.

MOVED: That the Town vote to amend the Classification and Standard Rates of Compensation Schedule in its entirety by substituting therefor a new Classification and Standard Rates of Compensation Schedule.

A motion to discuss the subject matter of Articles 11 and 12 together but vote on separately was offered by Mr. Richard S. Creem. The motion was presented and carried unanimously by voice vote.

Mr. Richard J. Lunetta, Chairman, addressed these proposals on behalf of the Personnel Board. He explained that the proposal adjusts the salary of all non-represented employees at 3%. This percentage also includes the elected Town Clerk under Article 12.

Mr. Edward C. Nickles, member, expressed support for these two articles on behalf of the Finance Committee.

Mr. Daniel P. Matthews, Selectman, also expressed support for these two articles.

ACTION: The main motion was presented and carried by voice vote.

VOTED: That the Town vote to amend the Classification and Standard Rates of Compensation Schedule in its entirety by substituting therefor a new Classification and Standard Rates of Compensation Schedule.

**FISCAL YEAR 2002
SCHEDULE A**

Effective July 1, 2001

Full-time, part-time and seasonal position classifications with corresponding compensation schedules

<u>CLASS TITLE</u>	<u>GRADE/SCHEDULE</u>
Activity Instructor	Schedule C
Administrative Assessor	M-2
Administrative Assistant	TS-3
Administrative Coordinator	TS-4
Administrative Specialist	TS-4
Animal Control Officer	PB-1
Animal Inspector	Schedule C
Assistant Administrative Assessor	PT-4
Assistant Cataloger	SS-3
Assistant Children's Librarian	SS-4
Assistant, Council on Aging	Schedule C
Assistant Director of Emergency Management	Schedule C
Assistant Director of Public Library	NR-6
Assistant Director, Park and Recreation	PT-4
Assistant Program Coordinator	NR-1
Assistant Program Coordinator (PT)	Schedule C
Assistant, Property Tax Program	Schedule C
Assistant Superintendent	NR-5
Assistant Superintendent, Fire Alarm	FA-2
Assistant to Planning Director	NR-3
Assistant to Town Administrator	NR-3
Assistant Town Administrator/Personnel Director	M-3
Assistant Town Clerk	NR-3
Assistant Town Engineer	NR-6
Assistant Treasurer/Collector	NR-5
Associate Director, Council on Aging	PT-4
Building Construction and Renovation Manager	M-3
Building Inspector, Substitute	Schedule C
Building Monitor	Schedule C
Canvasser	Schedule C
Carpenter	BT-2
Chief Pumping Station Operator	W-7
Civil Engineer	NR-4
Clerk	Schedule C
Committee Secretary	SS-3
Computer Operator	PT-1
Conservation Officer	NR-3
Council on Aging, Executive Director	M-2
Craftsman	BT-2
Custodian	BC-1

Department Assistant 2	TS-2
Department Assistant 1	TS-1
Department Specialist	TS-3
Deputy Fire Chief	F-4
Deputy Fire Chief, Operations	F-4
Director, Management Information Systems	M-3
Director of Emergency Management	Schedule C
Director of Finance	M-4
Director of Municipal Building Maintenance	M-4
Director of Parks & Recreation	M-2
Director of Public Health	M-3
Director of Public Library	M-3
Director of Public Works	M-5
Director of Veteran's Services	M-1
Director of Youth Services	M-2
Division Superintendent, Highway	M-2
Division Superintendent, Parks	M-2
Division Superintendent, Solid Waste/Recycling	M-1
Division Superintendent, Water & Sewer	M-3
DPW Director of Administrative Services	NR-5
Election Clerk	Schedule C
Election Inspector	Schedule C
Election Warden	Schedule C
Electrician	BT-3
Enforcement Agent	Schedule C
Environmental Health Agent	PT-5
Equipment Mechanic 1	W-6
Equipment Mechanic 2	W-7
Finance Committee, Executive Secretary	Schedule C
Fire Captain	F-3
Fire Chief	M-5
Firefighter	F-1
Fire Lieutenant	F-2
Garage and Equipment Supervisor	M-1
GIS/Database Administrator	PT-5
Heavy Motor Equipment Operator 1	W-5
Heavy Motor Equipment Operator 2	W-6
HVAC Technician	BT-3
Inspector of Buildings	M-2
Inspector of Plumbing and Gas	NR-4
Inspector of Wires	NR-4
Laborer 1	W-1
Laborer 2	W-3
Laborer 3	W-4
Library Assistant	SS-2
Library Children's Supervisor	NR-4
Library Circulation Supervisor	SS-5
Library Page	Schedule C
Library Reference Supervisor	NR-4
Library Technical Services Supervisor	NR-4
Lineman	FA-1
Local Building Inspector	NR-5
Maintenance Worker/Custodian	NR-1
Management Analyst	PT-5
Marketing Program Assistant	Schedule C
Master Mechanic	W-9
Network Administrator	PT-5
Nutritionist	PT-3
Outreach Worker, Council on Aging	PT-2
Parking Clerk	Schedule C
Parking Enforcement Attendant	SS-2
Personal Computer Specialist	Schedule C

Planning Director	M-2	(1)	Additional \$100.00 per month when assigned to and performing the duties of Assistant Director of Public Works.
Plumber	BT-3		
Plumbing and Gas Inspector Substitute	Schedule C		
Police Chief	■		
Police Lieutenant	P-3	(2)	Additional \$100.00 per month when assigned to and performing the duties of Office Manager as designated by the Director of Public Works.
Police Matron	Schedule C		
Police Officer	P-1		
Police Sergeant	P-2		
Program Coordinator (PT)	Schedule C	(3)	Said Director shall be the Superintendent of Public Works within the meaning of Section 20 to 30, inclusive of the Needham Special Home Rule Charter Act (Acts of 1971, c. 403), and shall be appointed in the manner and shall exercise the powers and duties of such Superintendent, specified in said act.
Program Coordinator	NR-2		
Program Manager	M-1		
Programmer/Computer Operator	PT-3		
Public Health Nurse	PT-5		
Public Safety Dispatcher	NR-1		
Public Safety Dispatch Supervisor	NR-4		
Public Works Craftworker 1	W-5	(4)	Additional \$75.00 per month when assigned to and performing the duties of Deputy Tree Warden.
Public Works Craftworker 2	W-6		
Public Works Inspector	W-7		
Public Works Specialist	W-6	(5)	Additional \$600.00 per year when assigned to and performing the duties of Worker's Compensation Agent.
Pumping Station Operator	W-6		
Recording Secretary	Schedule C		
Recreation Specialist 1 - 5	Schedule C	(6)	Additional \$1,500.00 per year when assigned to and performing the duties of Assistant Parking Clerk.
Reference Librarian/Audio Visual Specialist	NR-3		
Reference Librarian PT	NR-2		
Registrar of Voters	Schedule C	(7)	May be designated confidential in accordance with M.G.L. Chapter 150E.
Ridge Hill Ranger	Schedule C		
Sealer of Weights and Measurers	NR-4		
Seasonal Packers/Drivers	Schedule C	(8)	Additional \$1,200.00 when assigned to and performing the duties of Registered Land Surveyor as designated by the Director of Public Works.
Senior Administrative Coordinator	TS-5		
Senior Building Custodian	T-10		
Senior Corps Participant	Schedule C		
Senior Custodian 1	BC-2	(9)	Additional \$1,200.00 when an employee other than the Finance Director is designated by the Board of Selectmen to be Chief Procurement Officer.
Senior Custodian 2	BC-3		
Senior Drafter	NR-2		
Senior Program Manager	M-3		
Senior Trip Coordinator	Schedule C	(10)	Designated Wiring Inspector in accordance with M.G.L. c. 166 §32.
Social Worker	PT-3		
Special Detail Worker	Schedule C		
Student Draftsman and Rodman	Schedule C	(*)	Compensation set by employment agreement in accordance with M.G.L. c. 41 §108O.
Student Intern 1 - 4	Schedule C		
Supervisor of Custodial Services	NR-5		
Survey Party Chief	NR-3		
Systems Analyst	PT-3		
Technical Support Specialist	PT3		
Temporary Laborer	Schedule C		
Town Comptroller	M-2		
Town Counsel	Schedule C		
Town Engineer	M-3		
Town Treasurer and Tax Collector	M-2		
Trades Assistant	Schedule C		
Traffic Supervisor	Schedule C		
Tree Climber	W-6		
Warehouse Person	BT-1		
Water Treatment Facility Manager	NR-5		
Weighmaster	W-4		
Wiring Inspector Substitute	Schedule C		
Working Foreman	W-8		
Youth Center Worker 1 - 5	Schedule C		

SCHEDULE C

Effective July 1, 2001

Rates for Part-time and Seasonal Positions
(rates are hourly unless specifically noted)

<u>TITLE</u>	<u>RATE</u>
#Activity Instructor (per session)	
Group A	\$7.00
Group B	8.00
Group C	10.00
Group D	12.00
Group E	15.00
Group F	18.00
Group G	21.00
Group H	25.00
Group I	28.00
#Animal Inspector (per year)	2,000.00
Assistant, Council on Aging	11.69

SCHEDULE A STIPENDS

(Additional compensation for specific assignments)

#Asst. Dir. Of Emergency Management (per year)	1,500.00	#Special Detail Worker	23.00
Assistant Program Coordinator (PT)	13.19	Student Draftsman and Rodman	
Building Inspector Substitute	16.70	First Year	11.35
Building Monitor	8.88	Second Year	11.88
Canvasser	7.15	Third Year	12.40
#Director of Emergency Management (per year)	2,000.00	Fourth Year	13.46
Election Clerk	*	Fifth Year	13.46
Election Inspector	*	Student Intern 1	7.86
Election Warden	*	Student Intern 2	10.50
Enforcement Agent	15.45	Student Intern 3	13.11
Finance Committee Exec. Sec.(per year)	26,247	Student Intern 4	15.74
Library Page		Temporary Laborer/Trades Assistant	
First Year	6.75	First Year	9.20
Second Year	6.98	Second Year	9.53
Third Year	7.22	Third Year	9.86
#Marketing/Program Assistant (per month)	100.00	Fourth Year	10.20
#Parking Clerk (per year)	4,700.00	Town Counsel (per year)	56,141
Personal Computer Specialist	30.01	Traffic Supervisor (C50)	15.44
#Plumbing & Gas Inspector Substitute		#Wiring Inspector Substitute	
(per diem)	41.00	(per diem)	41.00
(per inspection)	12.00	(per inspection)	12.00
Police Matron	15.45	#Youth Center Worker 1	8.75
Program Coordinator (PT)	15.05	#Youth Center Worker 2	9.38
Recording Secretary	14.49	#Youth Center Worker 3	10.00
Recreation Specialist 1 First Year	7.43	#Youth Center Worker 4	10.50
Second Year	7.68	#Youth Center Worker 5	11.00
Recreation Specialist 2 First Year	8.45		
Second Year	8.73		
Recreation Specialist 3 First Year	9.13		
Second Year	9.45		
Recreation Specialist 4	10.64		
Second Year	11.01		
Recreation Specialist 5	12.54		
Second Year	12.98		
#Registrar of Voters (per year)	545.00		
#Ridge Hill Ranger			
Per Hour	25.00		
Per event	200.00		
Seasonal Packer/Driver	10.24		
Senior Corps Participant	6.75		

Titles not included in general wage increases.

* Rates set by Board of Selectmen

Management Salary Schedule Effective July 1, 2001

<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Performance Range*</u>
M-5	76,133	78,875	81,715	95,403
M-4	67,501	69,933	72,451	84,554
M-3	58,640	60,750	62,938	73,484
M-2	54,253	56,204	58,230	68,016
M-1	46,646	48,324	50,066	58,466

* Subject to a maximum increase of 10% in accordance with Merit Program.

Administrative/Support Salary Schedule Effective July 1, 2001

<u>GRADE</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
SS-5	32,173	33,308	34,485	35,703	36,968	38,277	39,425	40,214	41,018
SS-4	30,616	31,696	32,814	33,972	35,173	36,416	37,509	38,258	39,024
SS-3	26,558	27,488	28,456	29,458	30,496	31,573	32,685	33,839	34,854

SS-2	24,457	25,317	26,205	27,124	28,079	29,067	29,938	30,537	31,148
SS-1	20,836	21,564	22,316	23,097	23,907	24,744	25,612	26,513	27,443

**Professional and Technical Salary Schedule/Non-Represented
Effective July 1, 2001**

<u>GRADE</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
NR-8	49,518	51,298	53,147	55,058	57,042	59,093	61,220	63,428	64,696
NR-7	46,250	47,915	49,641	51,428	53,277	55,196	57,183	59,241	60,426
NR-6	43,205	44,761	46,372	48,041	49,772	51,563	53,421	55,341	56,448
NR-5	41,455	42,945	44,491	46,095	47,751	49,470	51,252	52,277	53,324
NR-4	37,044	38,378	39,759	41,190	42,672	44,209	45,801	47,450	48,400
NR-3	33,107	34,297	35,532	36,809	38,137	39,511	40,932	42,405	44,146
NR-2	33,774	32,917	34,103	35,329	36,602	37,918	39,283	40,697	41,512
NR-1	27,598	28,565	29,573	30,616	31,696	32,815	33,973	35,173	36,493

ARTICLE 12: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2001, as required by the Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	\$54,253
Town Clerk with Six or more Years of Service in that Position	\$64,777 (1)
Selectmen, Chairman	\$1,800
Selectmen, Others	\$1,500
Assessor, in Office as of 1/17/96	\$10
Assessor, elected after 1/17/96	\$0;

- (1) In addition, such compensation shall also include payment of longevity in the amount of \$2,591; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed \$21,600. The annual salary of \$64,777 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed \$6,500. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation in an amount not to exceed \$9,100.

or take any other action relative thereto.

Article 12 Explanation: In accordance with M.G.L. c. 41 Section 108, the Town must annually vote to set the salary and compensation for any Elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the

practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits as close to that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now included in the recommended salary and compensation article. This article also includes provision for a one time distribution of accumulated and unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977; the stipends for the members of the Board of Assessors were eliminated at the 1996 Annual Town Meeting. Members of the Board of Assessors in office at that time were grandfathered at a \$10 annual rate so that current members could retain their health insurance benefits.

MOVED: That the Town vote to fix the compensation of the following elected officers of the Town as of July 1, 2001, as required by the Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	\$54,253
Town Clerk with Six or more Years of Service in that Position	\$64,777 (1)
Selectmen, Chairman	\$1,800
Selectmen, Others	\$1,500
Assessor, in Office as of 1/17/96	\$10
Assessor, elected after 1/17/96	\$0;

- (1) In addition, such compensation shall also include payment of longevity in the amount of \$2,591; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed \$21,600. The annual salary of \$64,777 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed \$6,500. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation in an amount

not to exceed \$9,100.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 13: ACCEPT CHAPTER 411 OF THE ACTS OF 2000 (PENSION ADJUSTMENT FOR CERTAIN RETIREES) RETIREMENT BOARD

To see if the Town will vote to accept Chapter 411 of the Acts of 2000; or take any other action relative thereto.

Article 13 Explanation: The Town has already accepted legislation which provides this benefit to retirees hired after 1937. This Article will provide equity to those who retired prior to this date. There is currently one retiree who was hired prior to 1937 having selected Retirement Option C, which provides for a monthly benefit to be paid to the beneficiary (usually the spouse) upon the death of the retirees. Retirees who have lost their spouses will, if this legislation is accepted, have their benefits increase to the Option A benefit level (no beneficiary benefits).

MOVED: That the Town vote to accept Chapter 411 of the Acts of 2000.

Mr. Gerald A. Wasserman, Selectman, addressed this proposal and recommended adoption on behalf of the Board of Selectmen.

Mr. Peter W. Adams, member, recommended adoption of this proposal on behalf of the Finance Committee.

ACTION: The main motion was presented and carried by majority voice vote.

ARTICLE 14 was adopted unanimously on May 7, 2001.

ARTICLE 15 was adopted unanimously on May 7, 2001.

ARTICLE 16 was adopted unanimously on May 7, 2001.

ARTICLE 17 was adopted unanimously on May 7, 2001.

ARTICLE 18: APPROPRIATE FOR TRAFFIC MANAGEMENT PROGRAM

To see if the Town will vote to raise and appropriate the sum of \$55,000 for the purpose of creating a Traffic Management Program, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

Article 18 Explanation: In response to numerous and widespread complaints regarding pedestrian and motor vehicle safety, the Board of Selectmen is proposing to implement a Traffic

Management Program having the following three components:

1. **Education:** Providing the public with information on the scheduling of road construction projects and alternative commuter routes, pedestrian and vehicle safety rules, etc.
2. **Enforcement:** Using a combination of a mobile traffic enforcement unit and additional police presence to enforce the traffic laws.
3. **Engineering:** Continue the Town's program of redesigning roads and intersections to improve vehicle and pedestrian safety. Utilize traffic calming techniques where appropriate. Identify the road and intersection improvements that will allow traffic to flow smoothly, thereby reducing the need for traffic to move to residential streets in order to avoid congestion.

The \$55,000 will provide for two traffic counters (\$15,000), a mobile traffic speed monitoring unit (\$30,000), additional police enforcement (\$8,000) and educational / informational materials (\$2,000).

MOVED: That the Town vote to raise and appropriate the sum of \$55,000 for the purpose of creating a Traffic Management Program, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy.

Mr. John H. Cogswell, Chairman, addressed this proposal and strongly recommended adoption on behalf of the Board of Selectmen.

Mr. Paul T. Milligan, member, recommended adoption of this proposal for \$55,000 from the tax levy on behalf of the Finance Committee.

In response to an inquiry from Mr. Robert Y. Larsen, Mr. John H. Cogswell, Chairman, Board of Selectmen, stated that it is very difficult to prioritize the town's financial projects and that traffic has become a very significant issue to the residents.

After a brief discussion, a motion to move the previous question was offered by Mr. William J. Supple. The motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and passed by the required two-thirds vote as declared by the Moderator.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt as to the voice vote. The following tellers were sworn to the faithful performance of their duties: Jane B. Murphy, Meredith P. Page, LeRoy J. Nutile, Helen Jursek, Richard S. Creem and William R. Dermody. The main motion was presented once more and carried by a count of hands. The hand count was Yes 160 - No 66.

ARTICLE 19: APPROPRIATE FOR POST-RETIREMENT EMPLOYEE HEALTH INSURANCE LIABILITY FUND

To see if the Town will vote to raise and appropriate the sum of \$380,000 for a Post-Retirement Employee Health Insurance Liability Fund, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

Article 19 Explanation: A recent actuarial study shows that the Town has a liability of between \$27 and \$32 million for post retirement employee health insurance benefits. These are the health insurance benefits the Town must provide, by law, to its retirees. It is proposed that the reduction in the Town's pension assessment (line item 019) be used to begin funding this liability. Warrant Article 71 is related to this Article in that it will allow the Town to use the investment proceeds of this fund to reduce this liability.

MOVED: That the Town vote to raise and appropriate the sum of \$380,000 for a Post-Retirement Employee Health Insurance Liability Fund, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy.

Mr. John H. Cogswell, Chairman, addressed this proposal on behalf of the Board of Selectmen. He advised that the post-retirement employee health insurance is an unfunded liability and this proposal would begin funding this liability. The Board of Selectmen recommended adoption of this proposal.

Mr. Ronald W. Ruth, member, advised that this proposal is a prudent measure to address future liabilities and recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 20 was previously withdrawn on May 7, 2001.

ARTICLE 21: APPROPRIATE FOR ENVIRONMENTAL COMPLIANCE AUDIT

To see if the Town will vote to raise and appropriate the sum of \$30,000 for the purpose of completing an Environmental Compliance Audit, said sum to be spent under the direction of the Board of Selectmen and raised from the tax levy; or take any other action relative thereto.

Article 21 Explanation: The U.S. Environmental Protection Agency (EPA) has identified public works facilities as a significant source of ground water contamination. As such, the EPA has begun a systematic review of such facilities, and has issued substantial fines to those municipalities violating EPA regulations. One greater Boston municipality was fined \$400,000. This Article, if funded, will provide for a comprehensive review of all DPW facilities (Main garage, RTS, sewer pumping stations) where there is the storage of chemicals, petroleum products, solvents or other hazardous materials.

MOVED: That the Town vote to raise and appropriate the sum of \$30,000 for the purpose of completing an Environmental Compliance Audit, said sum to be spent under the direction of the

Board of Selectmen and raised from the tax levy.

Mr. Gerald A. Wasserman, Selectmen, urged support of this proposal on behalf of the Board of Selectmen.

Mr. Ronald W. Ruth, member, also recommended adoption on behalf of the Finance Committee stating that "a stitch in time saves 9". He noted that there may be additional compliant costs.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 22 was adopted unanimously on May 7, 2001.

ARTICLE 23 was previously withdrawn on May 7, 2001.

ARTICLE 24: APPROPRIATE FOR THE FY2002 OPERATING BUDGET

To see what sums of money the Town will vote to raise and appropriate for the necessary Town expenses and charges; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate for the necessary Town expenses and charges.

Mr. Michael J. Crawford, Chairman, addressed Town Meeting. He noted that the Finance Committee is required to prepare a budget that balances expenditures with projected revenues. The Committee continues to recommend that debt service should remain within 3 % of the tax levy and total debt service should not exceed 10% of the total revenue. He recommended adoption of Article 24 on behalf of the Finance Committee.

Discussion commenced under Article 24 (Operating Budget) with the following amendments offered by Mr. Peter W. Adams:

A motion to amend was offered by Mr. Richard B. Weitzen under Line Item 011 Garbage Collection and Line Item 212 Reserve Fund by reducing the recommended amount in line item 011 from \$97,000 to \$0.00 and by increasing the recommended amount in line item 212 from \$912,050 to \$976,350 (an increase of \$64,300).

Mr. Weitzen addressed his amendment. He explained that the town provides a garbage collection service to all residents who pay an annual fee of \$60. This fee has remained the same since 1992. He strongly believes that this service should be eliminated. First, since the closing of the landfill in 1998, there is no longer any prohibition against disposing of food waste at the RTS. Second, charging households \$60 as an annual garbage fee when residents can include their food waste with the rest of the trash they take to the RTS is not right. Third, the Town has never told households using the Garbage Collection service that their food waste can be disposed of at the RTS. There are approximately 535

customers times \$60 = \$32,100 plus commercial fees of \$600. The difference between \$97,000 and \$32,700 is the cost to the Town - \$64,300.

Mr. Daniel P. Matthews, Selectman, requested defeat of the amendment and support of the appropriation. He indicated that those who use the garbage collection service are mainly elderly and the town does notify them of alternatives. He suggested sending the proposal to the Solid Waste - Recycling Committee.

After a brief discussion, a motion to refer the subject matter of this proposal to the Board of Selectmen for further research and report back to the next Annual Town meeting or sooner was offered by Mr. William M. Powers.

Mrs. Barbara K. Popper, a former member of the Solid Waste - Recycling Committee, spoke in favor of Mr. Weitzen's motion to amend. She indicated that the Committee knew this was coming.

After another brief discussion, a motion to move the previous question under Mr. Weitzen's motion to amend and Mr. Powers' motion to refer was offered by Mr. Maurice P. Handel. The motion was presented and carried unanimously by voice vote.

Mr. Powers' motion to refer was presented, but it failed to pass by voice vote.

Mr. Weitzen's motion to amend was presented and carried by voice vote.

At 10:59 P.M. Mr. Gilbert W. Cox, Jr. moved that the Annual Town Meeting stand adjourned to Wednesday, May 9, 2001 at 7:30 P.M. at the Newman School, and it was so voted unanimously.

Theodora K. Eaton, CMMC
Town Clerk

a true copy
ATTEST:

* * * * *

ADJOURNED ANNUAL TOWN MEETING

Wednesday, May 9, 2001

Pursuant to adjournment of the Annual Town Meeting held May 7, 2001, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Wednesday, May 9, 2001, at 7:30 P.M.

Check lists were used and 221 voters were checked on the list as being present, including 219 Town Meeting Members.

At the designation of the Reverend Gordon C. Swan, President of the Needham Clergy Association, the Reverend Eric Norgard, Pastor of the Grace Lutheran Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Discussion commenced under Article 24 (Operating Budget) with the following amendments offered by Mr. Peter W. Adams:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
013	Health Insurance	\$5,759,000	\$5,584,000 *

Under Line 021, Jeffrey W. Stulin, Chairman, Minuteman School Committee, presented a report on Minuteman School. He explained that educational needs vary for many students and Minuteman meets some of those alternatives. Minuteman offers career training plus academics.

Mr. James G. Healy expressed concern with the cost per student attending Minuteman versus the cost per student attending Needham High School. He noted that five years ago the cost per student at Needham High School was \$6,500 versus \$21,000 per student at Minuteman. Mr. Stulin noted that current cost per student at Minuteman is approximately \$17,000 and should be closer to \$15,500. The problem is that the Minuteman budget includes maintenance, construction (those none at the present time), and teacher health benefits.

Mr. Ronald W. Ruth, member, explained that the Finance Committee did find that Minuteman costs are higher than other regional schools and are trying to address those costs.

In response to an inquiry from Deborah S. Winnick, Mr. Daniel P. Matthews explained that the Board of Selectmen has not yet declared support for Chapter 74 legislation, which would allow more students to attend Minuteman High School as well as 9th graders, because they were concerned with how this legislation was drafted.

Mr. Paul A. Siegenthaler expressed concern that students from Cambridge and Watertown are allowed to attend Minuteman High School at a reduced rate. Mr. Stulin noted that the cost per these students is \$11,000 plus transportation which is not much of a reduction. Minuteman School Committee hopes this develops into a long-term relationship.

After a lengthy discussion, a motion to move the previous question under Line item 021 was offered by Cynthia J. Chaston. The motion was presented and carried by voice vote.

Discussion continued under Article 24 (Operating Budget) with the following amendments offered by Mr. Peter W. Adams:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
101	Board of Selectmen, Salaries	\$354,423	\$360,424 *

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
104	Board of Selectmen, Expenses	22,361	23,661 *
106	Town Clerk, Salaries	164,427	167,542 *
110	Town Clerk, Tellers/Canvassers/Details	7,700	7,901 *
111	Legal Salaries	54,715	56,356 *
114	Personnel Board, Salaries	1,866	1,922 *

In response to an inquiry from Mr. James G. Healy under Line Item 116, Personnel Board, Merit bonus, Mr. Richard S. Creem, member of the Personnel Board, indicated that this is a reserve fund to make sure that the Personnel Board has the ability to award a merit increase upon request. The request is basically for a smaller department that does not have the funds available.

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
201	Assessors, Salaries	259,060	261,073. *
205	Finance Department, Salaries	809,265	819,958
	<i>to be raised in part by transfer of \$6,200 from the Parking Meter Fund. *</i>		

Unanimous consent was given to allow Mr. Carl Valente, Town Administrator and non-resident, to address Town meeting. In response to an inquiry from Mr. Ford H. Peckham, Mr. Valente indicated that the Town is looking in both the public and private sectors for a Finance Director. However, hiring from the private sector would most likely cost more money.

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
206	Finance Department, Purchase of service	340,831	365,831 *
207	Finance Department, Expenses		
	<i>To be raised in part by transfer of \$,3,000 from the Parking Meter Fund. *</i>		
208	Finance Department, Capital Outlay	22,900	64,720 *
209	Finance Committee, Salaries	25,483	26,247 *
212	Finance Committee, Reserve Fund	(1,055,000)	976,350
	<i>(Includes Mr. Weitzen's motion)</i>		
	<i>Said line item to be raised in part by transfer of \$400,000 from the Overlay Surplus. *</i>		

In response to an inquiry from Mr. James G. Healy under Line Item 301, Mr. Jeffrey J. Simmons noted that the salary increases averaged 4.7% which includes a 3% cost of living adjustment and a 1.7% combination of step increases, lane increases and longevity.

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
302	School Department, Purchase of Service	3,316,188	3,350,100 *
401	Police, Total Salaries	3,574,602	3,585,231
	<i>To be raised in part by transfer of \$20,000 from the Parking Meter Fund. *</i>		
405	Fire, Total Salaries	4,707,890	4,724,012
409	Building, Salaries	250,192	258,232 *
410	Building, Purchase of Service	2,562	3,474 *
411	Building, Expenses	7,448	6,536 *
501	Public Works, Salaries	2,323,474	2,374,781
	<i>To be raised in part by transfer of \$25,800 from the Parking Meter Fund. *</i>		
502	Public Works, Purchase of Service	457,361	457,761 *
503	Public Works, Expenses	282,930	300,430 *
504	Public Works, Capital Outlay		
	<i>To be raised in part by transfer of \$9,000 from the Parking Meter Fund. *</i>		
505	Public Works, Snow & Ice		
	<i>To be raised in part by transfer of \$15,000 from the Parking Meter Fund. *</i>		
506	Building Maintenance, Salaries	2,030,149	2,043,740 *
507	Building Maintenance, Purchase of Service	1,610,343	1,527,943 *
510	Permanent Public Building Committee, Salaries	76,265	80,178 *
601	Board of Health, Salaries	260,146	262,711 *
605	Veterans' Services, Salaries	46,333	47,236 *
609	Youth Commission, Salaries	154,871	156,646 *
613	Council On Aging, Salaries	199,439	202,314 *
701	Planning Board, Salaries	113,777	117,190 *
705	Conservation Commission, Salaries	24,077	24,799 *
709	Board of Appeals, Salaries	6,094	6,277 *
801	Library, Salaries	719,390	741,536 *
806	Park and Recreation, Salaries	336,062	345,379 *

* Unanimous Vote

ACTION: The main motion under Article 24 (Operating Budget) with the amendments thereto was then presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate for the

necessary Town expenses and charges as follows:

TOWNWIDE EXPENSES:

010. Street lighting	\$370,000.
011. Garbage collection	0.
012. Insurance, general	309,300.
013. Health insurance	5,584,000.
014. Worker's compensation	385,000.
015. Prop. self insurance (Ch.40,s13)	20,000.
016. Unemployment compensation	35,000.
017. Maturing bonds	1,795,129.
018. Interest	376,837.
019. Contributory retirement	2,315,000.
020. Chapter 32 retirement	152,000.
021. Minuteman Voc. Assessment	371,983.
022. MBTA Commuter Parking	107,500.
023. Glover Hosp. Accrued Liab.	<u>320,000.</u>

TOTAL: TOWN WIDE EXP. 12,141,749.

GENERAL GOVERNMENT**BOARD OF SELECTMEN:**

101. Salaries	\$360,424.
102. Merit Pay	\$30,800.
103. Purchase of Service	152,498.
104. Expenses	23,661.
105. Capital Outlay	<u>11,000.</u>
TOTAL	578,383.

TOWN CLERK/BOARD OF REGISTRARS

106. Salaries	167,542.
107. Purchase of service	20,950.
108. Expenses	4,800.
109. Capital Outlay	0.
110. Tellers/Canvassers/Details	<u>7,901.</u>
TOTAL	201,193.

LEGAL:

111. Salaries	56,356.
112. Special Fees	150,000.
113. Expenses	<u>5,000.</u>
TOTAL	211,356.

PERSONNEL BOARD:

114. Salaries	1,922.
115. Purchase of Service	10,000.
116. Merit Bonus	<u>4,000.</u>
TOTAL	15,922.

TOTAL: GENERAL GOVERNMENT 1,006,854.

FINANCE**ASSESSORS:**

201. Salaries	261,073.
202. Purchase of service	34,550.
203. Expenses	11,750.
204. Capital Outlay	<u>0.</u>
TOTAL	307,373.

FINANCE DEPARTMENT:

205. Salaries	819,958.
(Raised by transfer of \$6,200. from the Parking Meter Fund and the balance of \$813,758. from the current tax levy)	
206. Purchase of Service	365,831.
207. Expenses	91,570.
(Raised by transfer of \$3,000. from the Parking Meter Fund and the balance of \$88,570. from the current tax levy)	
208. Capital Outlay	<u>64,720.</u>
TOTAL	1,342,079.

FINANCE COMMITTEE:

209. Salaries	26,247.
210. Purchase of Service	500.
211. Expenses	500.
212. Reserve Fund	<u>976,350</u>
(Raised by transfer of \$400,000 from the Overlay Surplus and the balance of \$576,350. from the current tax levy)	
TOTAL	1,003,597.

TOTAL: FINANCE 2,653,049.

EDUCATION:**SCHOOL DEPARTMENT:**

301. Salaries	26,594,024.
302. Purchase of Service	3,350,100.
303. Expenses	787,820.
304. Capital Outlay	<u>155,826.</u>

TOTAL: EDUCATION 30,887,770.

PUBLIC SAFETY**POLICE:**

401. Total Salaries	3,585,231.
(Raised by transfer of \$20,000. from the Parking Meter Fund and the balance of \$3,565,231. from the current tax levy)	
402. Purchase of Service	64,300.
403. Expenses	130,935.
404. Capital Outlay	<u>123,358.</u>
TOTAL	3,903,824.

FIRE:

405. Total Salaries	4,724,012.
406. Purchase of service	103,789
407. Expenses	147,773.
408. Capital Outlay	<u>700.</u>
TOTAL	4,976,274.

BUILDING:

409. Salaries	258,232.
410. Purchase of service	3,474.
411. Expenses	6,536.
412. Capital Outlay	<u>0.</u>
TOTAL	268,242.

TOTAL: PUBLIC SAFETY 9,148,340.

PUBLIC FACILITIES**PUBLIC WORKS:**

501. Salaries	2,374,781.
(Raised by transfer of \$25,800. from the Parking Meter Fund and the balance of \$2,348,981. from the current tax levy)	
502. Purchase of Service	457,761.
503. Expenses	300,430.
504. Capital Outlay	9,000.
(Raised by transfer of \$9,000 from the Parking Meter Fund)	
505. Snow & Ice	<u>165,000.</u>
(Raised by transfer of \$15,000. from the Parking Meter Fund and the balance of \$150,000. from the current tax levy)	
TOTAL	3,306,972.

BUILDING MAINTENANCE:

506. Salaries	2,043,749.
507. Purchase of Service	1,527,943.
508. Expenses	292,235.
509. Capital Outlay	<u>29,500.</u>
TOTAL	3,893,427.

PERMANENT PUBLIC BUILDING COMMITTEE:

510. Salaries	80,178.
511. Purchase of Service	1,500.
512. Expense	2,800.
513. Capital Outlay	<u>0</u>
TOTAL	84,478.

TOTAL: PUBLIC FACILITIES 7,284,877.

HUMAN SERVICES**BOARD OF HEALTH:**

601. Salaries	262,711.
602. Purchase of service	77,241.
603. Expenses	8,550.
604. Capital Outlay	<u>500.</u>
TOTAL	349,002.

VETERANS' SERVICES:

605. Salaries	47,236.
606. Purchase of Service	300.
607. Expenses	3,500.
608. Veteran's Benefits	<u>30,000.</u>
TOTAL	81,036.

YOUTH COMMISSION:

608. Salaries	156,646.
609. Purchase of Service	2,800.
610. Expenses	1,990.
611. Capital Outlay	<u>1,135.</u>
TOTAL	162,571.

COUNCIL ON AGING:

612. Salaries	202,314.
613. Purchase of Service	3,305.

614. Expenses	5,175.
615. Capital Outlay	<u>0.</u>
TOTAL	210,794.

COMMISSION ON DISABILITIES:

616. Expenses	<u>513</u>
TOTAL	513

TOTAL: HUMAN SERVICES \$803,916

DEVELOPMENT**PLANNING BOARD:**

701. Salaries	117,190.
702. Purchase of Service	9,000.
703. Expenses	2,310.
704. Capital Outlay	<u>0.</u>
TOTAL	128,500.

CONSERVATION COMMISSION:

705. Salaries	24,799.
706. Purchase of Service	3,569.
707. Expenses	1,488.
708. Capital Outlay	<u>0.</u>
TOTAL	29,856.

BOARD OF APPEALS:

709. Salaries	6,277.
710. Purchase of Service	4,040.
711. Expenses	<u>170.</u>
TOTAL	10,487.

HISTORICAL COMMISSION:

712. Expenses	<u>513</u>
TOTAL	513

TOTAL: DEVELOPMENT 169,356.

CULTURAL AND LEISURE SERVICES**LIBRARY:**

801. Salaries	741,536.
802. Purchase of Service	40,389.
803. Books & Periodicals	158,502.
804. Expenses	12,431.
805. Capital Outlay	<u>0.</u>
TOTAL	952,858.

PARK & RECREATION:

806. Salaries	345,379.
807. Purchase of Service	46,278.
808. Expenses	24,347.
809. Capital Outlay	<u>12,000.</u>
TOTAL	428,004.

MEMORIAL PARK:

811. Expenses	500.
812. Capital Outlay	<u>0.</u>
Total	500

TOTAL: CULTURAL & LEISURE SERVICES 1,381,362.

GRAND TOTAL:
DEPARTMENT BUDGETS 65,477,273.

Note: See revised budget amending Line items 011, 212, and 401 under Article 76, the Omnibus Article.

ARTICLE 25: APPROPRIATE THE FY2002 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2002; under the provision of G.L. Chapter 44, Section 53F ½:

	Expended FY 00	Appropriated FY 2001	Recommended FY2002
901 Salaries	\$813,413	831,681	743,344
902 Purchase of service	223,070	242,200	253,850
903 Expenses	252,005	268,827	284,363
904 Capital outlay	49,449	20,000	20,000
905 MWRA assessment	356,384	691,798	691,708
906 Emergency repairs	13,361	50,000	50,000
907 Debt service	923,676	960,000	1,107,698
Total	\$2,631,689	3,064,506	3,151,052

Or take any other action relative thereto.

Article 25 Explanation: The Water Enterprise Fund budget is a self-supporting account. That is, water user fees and charges cover the entire cost of operations. The decrease in salaries is due to the completion of the 24/7 staffing requirement at the Water Treatment Facility. The Town anticipates a decrease in the MWRA assessment due to a reduction in the amount of water purchased. This assessment will be known on June 30. The July 1, 2000 Water Enterprise Fund Retained Earnings are \$559,249.

MOVED: That the Town to raise and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2002; under the provision of G.L. Chapter 44, Section 53F ½:

	Expended FY 00	Appropriated FY 2001	Recommended FY2002
901 Salaries	\$813,413	831,681	743,344
902 Purchase of service	223,070	242,200	253,850
903 Expenses	252,005	268,827	284,363
904 Capital outlay	49,449	20,000	20,000
905 MWRA assessment	356,384	691,798	691,708

906 Emergency repairs	13,361	50,000	50,000
907 Debt service	923,676	960,000	1,107,698
Total	\$2,631,689	3,064,506	3,151,052

A motion to postpone the subject matter of Articles 25, 26, 27, and 31 to a time certain namely the first order of business on Monday, May 14, 2001 after completion off the Special Town Meeting. The motion was presented and carried unanimously by voice vote.

ARTICLE 32 was previously withdrawn on May 7, 2001.

ARTICLE 33: APPROPRIATE FOR HIGH SCHOOL COMMUNICATION SYSTEM

To see if the Town will vote to raise and appropriate the sum of \$50,000 for a High School Communication System, to be spent under the direction of the Municipal Building Maintenance Board and raised from the tax levy, or take any other action relative thereto.

Article 33 Explanation: The intercom/paging/bell system at the High School is obsolete. Some of the speakers in the system were installed in 1930's; the newest speakers were installed in the 1960's. The oldest sections of the system wiring date from the 1950's, while the newer sections date from the 1960's and 1980's. At present, the system is currently inoperable in 33 classrooms and 5 other non-classroom spaces including the cafeteria. This request is for funding for a completely new system that would utilize the latest technology and would be integrated with the recently replaced telephone system

MOVED: That the Town vote to raise and appropriate the sum of \$50,000 for a High School Communication System, to be spent under the direction of the Municipal Building Maintenance Board and raised from the tax levy.

Susan Welby, member, addressed this proposal and asked support on behalf of the School Committee.

Mr. Ronald W. Ruth, member, advised that the Finance Committee recommend adoption of this proposal.

ACTION: The main motion was presented and carried by majority voice vote.

ARTICLE 34 was previously withdrawn on May 7, 2001.

ARTICLE 35 was previously withdrawn on May 7, 2001.

ARTICLE 36 was previously withdrawn on May 7, 2001.

ARTICLE 37: APPROPRIATE FOR SCHOOL TECHNOLOGY PLAN

To see if the Town will vote to raise and appropriate the sum of \$185,000 for school department computer hardware, other data processing equipment and computer software, to be spent under the direction of the School Department, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$185,000 for a period of up to five years under M.G.L., Chapter 44 Section 7; or take any other action relative thereto.

Article 37 Explanation: This request will increase the inventory of computers as well as upgrade older model computers to accept new software applications and provide access to Internet resources. It will provide adequate workstations and associated peripherals for all instructional area: computer labs, school media centers, classrooms, special education programs, and tutorial areas. The request also includes upgrades for administrative computers and upgrades for administrative software.

MOVED: That the Town vote to raise and appropriate the sum of \$185,000 for school department computer hardware, other data processing equipment and computer software, to be spent under the direction of the School Department, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$185,000 for a period of up to five years under M.G.L., Chapter 44 Section 7.

A motion to amend was offered by Mr. Daniel P. Matthews that the main motion under Article 37 is amended by changing the amount of the appropriation from the sum of \$185,000 to \$130,000, and deleting the words, "and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$185,000 for a period of up to five years under M.G.L., Chapter 44 Section 7" and replacing them with the words "said sum to be raised from the tax levy."

At the request of Stephen J. Theall, Superintendent of Schools, unanimous consent was given to allow Linda Conneely, Director of Technology, and Paul Messias, Computer Specialist, both non-residents, to address Town Meeting.

Mr. Theall, Superintendent of Schools, addressed this proposal and urged support. He explained that the school's goal is 1 computer for every 5 students. Currently there is 1 computer for every 5.3 students. The appropriation in this proposal will replace 115 computers, 20 network printers and 130 licenses.

Mr. Ronald W. Ruth, member, recommended adoption of this proposal, as amended, on behalf of the Finance Committee.

In response to an inquiry from Bradley M. Christenson, Mr. Michael J. Greis, Town Meeting Member and member of the Technology Committee, advised that the Technology Committee will be gathering information in September in order to make decisions for the future.

Mr. Matthews motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried

unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$130,000 for school department computer hardware, other data processing equipment and computer software, to be spent under the direction of the School Department, said sum to be raised from the tax levy.

ARTICLE 38: APPROPRIATE FOR SCHOOL DEPARTMENT MINI BUS

To see if the Town will vote to raise and appropriate the sum of \$50,000 for a School Department Mini Bus, to be spent under the direction of the School Committee and raised from the tax levy; or take any other action relative thereto.

Article 38 Explanation: The School Department's Mini Bus is used for transporting special education students and transporting other students on field trips. The current bus - a 1989 model GMAC - has approximately 143,000 miles on it and is in need of replacement. This request is for a handicapped accessible Mini Bus.

MOVED: That the Town vote to raise and appropriate the sum of \$50,000 for a School Department Mini Bus, to be spent under the direction of the School Committee and raised from the tax levy.

Mr. Gerald A. Wasserman, Selectman, addressed this proposal and recommended adoption.

Mr. Gary C. Crossen, Member, recommended adoption on behalf of the School Committee.

Mr. Peter W. Adams, member, stated that the Finance Committee recommends adoption and considers this proposal a high priority item.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 39: APPROPRIATE FOR HIGH SCHOOL ENROLLMENT FEASIBILITY STUDY

To see if the Town will vote to raise and appropriate the sum of \$30,000 for a High School Enrollment Feasibility Study, to be spent under the direction of the Permanent Public Building Committee and raised from the tax levy; or take any other action relative thereto.

Article 39 Explanation: In light of projected increases in enrollment at the High School, the School Committee is requesting funds to undertake an assessment of the interior space at the High School and the potential to reconfigure it so that it is used more efficiently and productively. Part of this evaluation will be to determine if the Town's cable television studio can be relocated to the High School.

MOVED: That the Town vote to raise and appropriate the sum of \$30,000 for a High School Enrollment Feasibility Study, to be spent under the direction of the Permanent Public Building Committee

and raised from the tax levy.

A motion to amend was offered by Gerald A. Wasserman to strike the amount of "\$30,000" and insert in place thereof the amount of "\$20,000".

Mr. Gerald A. Wasserman, Selectman, addressed this proposal and urged support on behalf of the Board of Selectmen.

Ms. Karen N. Price, member, addressed this proposal and recommended adoption on behalf of the School Committee

Mr. Ronald W. Ruth, member, advised that the Finance Committee recommends adoption of this proposal with the understanding that this proposal is for a reconfiguration to better utilize existing space and is not a major capital project.

Mr. Wasserman's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$20,000 for a High School Enrollment Feasibility Study, to be spent under the direction of the Permanent Public Building Committee and raised from the tax levy.

ARTICLE 40 was previously withdrawn on May 7, 2001.

ARTICLE 41: APPROPRIATE FOR HIGH SCHOOL FURNITURE REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$50,000 for furniture replacement at Needham High School, to be spent under the direction of the School Committee and raised from the tax levy; or take any other action relative thereto.

Article 41 Explanation: The building renovation competed in 1988 was originally intended to include the replacement of building furniture. Unfortunately, due to higher than anticipated construction costs, the furniture replacement was not done. In its 1998 accreditation report, the New England Association for Schools and Colleges recommended the replacement and upgrade of outdated and damaged classroom and office furniture. This request is for the first year of a 3 year replacement program.

MOVED: That the Town vote to raise and appropriate the sum of \$50,000 for furniture replacement at Needham High School, to be spent under the direction of the School Committee and raised from the tax levy.

A motion to amend was offered by Mr. William M. Powers to strike the amount of "\$50,000" and insert in place thereof the amount of "\$25,000".

Mr. William M. Powers, Selectman, recommended adoption on behalf of the Board of Selectmen.

Ms. Karen N. Price, member, addressed this proposal on behalf of the School Committee. She indicated that this is a three-year plan to replace the High School furniture.

Mr. Peter W. Adams, member, recommended adoption of this proposal on behalf of the Finance Committee.

After a brief discussion, a motion to move the previous question was offered by Michele M. McQuillen. The motion was presented and carried unanimously by voice vote.

Mr. Powers' motion to amend was presented and carried by majority voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$25,000 for furniture replacement at Needham High School, to be spent under the direction of the School Committee and raised from the tax levy.

At 10:59 P.M. Mr. Gilbert W. Cox, Jr. moved that the Annual Town meeting stand adjourned to Monday, May 14, 2001 at 7:30 P.M. at the Newman School, and it was so voted unanimously.

Theodora K. Eaton, CMMC
Town Clerk

a true copy
ATTEST:

ADJOURNED ANNUAL TOWN MEETING

Monday, May 14, 2001

Pursuant to adjournment of the Annual Town Meeting held May 9, 2001, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Monday, May 14, 2001, at 7:30 P.M.

Check lists were used and 228 voters were checked on the list as being present, including 213 Town Meeting Members.

At the designation of Gordon C. Swan, President of the Needham Clergy Association, Rabbi Rifat Sonsino, Temple Beth Shalom, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Unanimous consent was given to suspend the proceedings for the fifth annual Richard Patten Melick Foundation awards. Mr. Philip V. Robey presented the first award to Roma Jean Brown. He then introduced members of the Board of Directors, Jean T.

Lindblad and Cynthia J. Chaston, who presented this year's awards to Dorothy Dwyer and George Kent respectively.

Mr. John H. Cogswell, Chairman, Board of Selectmen, moved that the Annual Town Meeting stand adjourned until such time as the Special Town Meeting called for this evening at 7:30 P.M. is either adjourned or dissolved. It was so voted unanimously.

* * * * *

SPECIAL TOWN MEETING

Monday, May 14, 2001

Pursuant to a warrant issued by the Selectmen on April 24, 2001, this meeting was called for May 14, 2001 at 7:30 P.M.

The call to the meeting and the Officer's Return were read by the Town Clerk.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 1: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNITS A & B

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, Units A and B, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same; or take any other action relative thereto.

Article 1 Explanation: At the time of the printing of this Warrant, an agreement has not yet been reached with this Union.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, Units A and B, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same.

Mr. Daniel P. Matthews moved that consideration of Article 1 be postponed to a time certain namely after the completion of Article 7. The motion was presented and carried by unanimous vote.

ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENTS – POLICE SUPERIOR OFFICERS

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Superior Officers Association, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual

Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same; or take any other action relative thereto

Article 2 Explanation: At the time of the printing of this Warrant, an agreement has not yet been reached with this Union.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Superior Officers Association, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same.

Mr. Daniel P. Matthews moved that consideration of Article 2 be postponed to a time certain namely after the completion of Article 1 of the Special Town Meeting. The motion was presented and carried by unanimous vote.

ARTICLE 3: AMEND FY2001 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

Line Item	Appropriation	Changing From	Changing To
103	Selectmen, Purchase of Service	\$ 144,923	\$ 144,173
104	Selectmen, Expenses	20,380	21,130
205	Finance, Salaries	793,888	732,976
206	Finance, Purchase of Service	309,741	328,741
208	Finance, Capital Outlay	54,360	77,060
211	Finance Committee, Reserve Fund	638,621	638,621
301	School, Salaries	25,226,640	25,239,225
302	School, Expenses	1,032,717	1,037,024
401	Police, Salaries	3,480,872	3,480,872
405	Fire, Salaries	4,455,323	4,468,323
406	Fire, Purchase of Service	98,825	85,825
409	Building, Salaries	286,947	286,347
410	Building, Purchase of Service	2,750	3,350
506	MBMB, Salaries	1,998,159	2,026,500
507	MBMB, Purchase of Service	1,561,368	1,540,074
508	MBMB, Expenses	302,934	292,934
509	MBMB, Capital Outlay	46,512	56,512
701	Planning, Salaries	110,595	101,595
706	Planning, Purchase		

of Service 13,660 22,660

received after the FY01 tax rate was set.

and \$23,939 appropriated from insurance proceeds.

Mr. Weiner's motion to amend was presented and carried unanimously by voice vote.

Or take any other action relative thereto.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

MOVED: That the Town vote to amend and supersede certain parts of the 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

VOTED: That the Town vote to amend and supersede certain parts of the 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

Line Item	Appropriation	Changing From	Changing To
103	Selectmen, Purchase of Service	\$ 144,923	\$ 144,173
104	Selectmen, Expenses	20,380	21,130
205	Finance, Salaries	793,888	732,976
206	Finance, Purchase of Service	309,741	328,741
208	Finance, Capital Outlay	54,360	77,060
211	Finance Committee, Reserve Fund	638,621	638,621
301	School, Salaries	25,226,640	25,239,225
302	School, Expenses	1,032,717	1,037,024
401	Police, Salaries	3,480,872	3,480,872
405	Fire, Salaries	4,455,323	4,468,323
406	Fire, Purchase of Service	98,825	85,825
409	Building, Salaries	286,947	286,347
410	Building, Purchase of Service	2,750	3,350
506	MBMB, Salaries	1,998,159	2,026,500
507	MBMB, Purchase of Service	1,561,368	1,540,074
508	MBMB, Expenses	302,934	292,934
509	MBMB, Capital Outlay	46,512	56,512
701	Planning, Salaries	110,595	101,595
706	Planning, Purchase of Service	13,660	22,660

and \$23,939 appropriated from insurance proceeds.

A motion to amend the following line items was offered by Theodore Weiner:

Line Item	Appropriation	Changing From	Changing To
205	Finance, Salaries	793,888	752,188
211	Finance Committee, Reserve Fund	638,621	740,724
302	School, Expenses	1,032,717	1,036,274

and that such additional amounts be raised as follows:

\$22,189 be appropriated from insurance proceeds;
\$102,103 be appropriated from supplemental lottery proceeds

Line Item	Appropriation	Changing From	Changing To
103	Selectmen, Purchase of Service	\$ 144,923	\$ 144,173
104	Selectmen, Expenses	20,380	21,130
205	Finance, Salaries	793,888	752,188
206	Finance, Purchase of Service	309,741	328,741
208	Finance, Capital Outlay	54,360	77,060
211	Finance Committee, Reserve Fund	638,621	740,724
301	School, Salaries	25,226,640	25,239,225
302	School, Expenses	1,032,717	1,036,274
401	Police, Salaries	3,480,872	3,480,872
405	Fire, Salaries	4,455,323	4,468,323
406	Fire, Purchase of Service	98,825	85,825
409	Building, Salaries	286,947	286,347
410	Building, Purchase of Service	2,750	3,350
506	MBMB, Salaries	1,998,159	2,026,500
507	MBMB, Purchase of Service	1,561,368	1,540,074
508	MBMB, Expenses	302,934	292,934
509	MBMB, Capital Outlay	46,512	56,512
701	Planning, Salaries	110,595	101,595
706	Planning, Purchase of Service	13,660	22,660

and that such additional amounts be raised as follows:

\$22,189 be appropriated from insurance proceeds;
\$102,103 be appropriated from supplemental lottery proceeds received after the FY01 tax rate was set.
(Note: see additional amendment under Article 3 on May 16, 2001)

ARTICLE 4: APPROPRIATE FOR RTS RETAINING WALLS RECONSTRUCTION

To see if the Town will vote to raise and appropriate the sum of \$25,000 for the reconstruction of the RTS retaining walls, to be spent under the direction of the Board of Selectmen and raised

from Solid Waste / Recycling Enterprise Fund retained earnings, or take any other action relative thereto.

Article 4 Explanation: Town Meeting had previously approved funding for the reconstruction of the RTS retaining walls (drop off areas). The bids for this work were in excess of this appropriation. The DPW will re-bid this work with a slightly reduced scope. This additional funding will provide a sufficient appropriation to award a contract and have a project contingency.

MOVED: That the Town vote to raise and appropriate the sum of \$25,000 for the reconstruction of the RTS retaining walls, to be spent under the direction of the Board of Selectmen and raised from Solid Waste / Recycling Enterprise Fund retained earnings.

Mr. Gerald A. Wasserman, Selectman, addressed this proposal and urged support on behalf of the Board of Selectmen.

Mr. Paul T. Milligan, Member, recommended adoption of this proposal on behalf of the Finance Committee.

ACTION: The main motion was presented and carried by majority vote as declared by the Moderator.

ARTICLE 5: APPROPRIATE FOR RTS CONTAINERS

To see if the Town will vote to raise and appropriate the sum of \$27,500 to purchase six RTS Containers, to be spent under the direction of the Board of Selectmen and raised from Solid Waste / Recycling Enterprise Fund retained earnings, or take any other action relative thereto.

Article 5 Explanation: This summer, the RTS drop off area will be reconstructed to rebuild the deteriorating walls and increase the number of bays for recycling containers. These six containers are for this expanded recycling area.

MOVED: That the Town vote to raise and appropriate the sum of \$27,500 to purchase six RTS Containers, to be spent under the direction of the Board of Selectmen and raised from Solid Waste / Recycling Enterprise Fund retained earnings.

Mr. Gerald A. Wasserman, Selectmen, addressed this proposal and recommended adoption on behalf of the Board of Selectmen.

Mr. Paul T. Milligan, Member, recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 6: AMEND WASTEWATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the FY01 Wastewater Enterprise Fund Budget adopted under Article 26 of the 2000 Annual Town Meeting and amended under Article 7 of the November Special Town Meeting,

by deleting the amounts of money appropriated under some line items and appropriating new amounts, under provisions of M.G.L. Chapter 44, Section 53F1/2;

Line Item	Appropriation	Changing From	Changing To
908	Salaries	\$ 404,225	\$ 429,225
913	Emergency Repairs	20,000	45,000.

Or take any other action relative thereto.

Article 6 Explanation: The increase in emergency services is related to the snow and rain events in March.

MOVED: That the Town vote to amend and supersede certain parts of the FY01 Wastewater Enterprise Fund Budget adopted under Article 26 of the 2000 Annual Town Meeting and amended under Article 7 of the November Special Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts, under provisions of M.G.L. Chapter 44, Section 53F1/2;

Line Item	Appropriation	Changing From	Changing To
908	Salaries	\$ 404,225	\$ 429,225
913	Emergency Repairs	20,000	45,000.

A motion to postpone to a time certain namely after the completion of Article 7 and prior to discussion under Article 1 was offered by Mr. Gerald A. Wasserman. The motion was presented and carried unanimously by voice vote.

ARTICLE 7: AUTHORIZE USE OF SCHOOL DEPARTMENT PROPERTY

To see if the Town will vote to transfer all or part of the land located to the rear of 1330 Highland Avenue, presently held by the School Committee for school purposes, to the School Committee for the purpose of leasing, letting or licensing all or a portion of said land to a charitable organization for parking of motor vehicles for non profit educational purposes and further authorizing the School Committee to let or lease or license all or a portion of said area for such purposes under such terms and conditions as said Committee deems appropriate; or take any other action relative thereto.

Article 7 Explanation: The Board of Selectmen has been working with the School Department, St. Joseph's School and neighborhood residents to address traffic safety and parking concerns in this neighborhood. There is a general consensus that expanding the School Administration parking lot to provide for more off-street parking will help address these traffic and parking issues. St. Joseph's has agreed to pay for this work in exchange for the use of some of these additional off-street parking spaces. This Article if passed, will allow the School Committee to enter into an agreement with St. Joseph's for this purpose.

MOVED: That the Town vote to transfer all or part of the land

located to the rear of 1330 Highland Avenue, presently held by the School Committee for school purposes, to the School Committee for the purpose of leasing, letting or licensing all or a portion of said land to a charitable organization for parking of motor vehicles for non profit educational purposes and further authorizing the School Committee to let or lease or license all or a portion of said area for such purposes under such terms and conditions as said Committee deems appropriate.

Mr. William M. Powers, Selectman, addressed this proposal on behalf of the Board of Selectmen. This request is to transfer a portion of land behind the School administration building for additional parking. St. Joseph's has agreed to pay for the work in exchange for some of the additional off-street parking spaces that will be created.

ACTION: The main motion, which requires a two-thirds vote, was presented and carried unanimously by voice vote.

ARTICLE 6: AMEND WASTEWATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the FY01 Wastewater Enterprise Fund Budget adopted under Article 26 of the 2000 Annual Town Meeting and amended under Article 7 of the November Special Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts, under provisions of M.G.L. Chapter 44, Section 53F1/2;

Line Item	Appropriation	Changing From	Changing To
908	Salaries	\$ 404,225	\$ 429,225
913	Emergency Repairs	20,000	45,000.

Or take any other action relative thereto.

Article 6 Explanation: The increase in emergency services is related to the snow and rain events in March.

MOVED: That the Town vote to amend and supersede certain parts of the FY01 Wastewater Enterprise Fund Budget adopted under Article 26 of the 2000 Annual Town Meeting and amended under Article 7 of the November Special Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts, under provisions of M.G.L. Chapter 44, Section 53F1/2;

Line Item	Appropriation	Changing From	Changing To
908	Salaries	\$ 404,225	\$ 429,225
913	Emergency Repairs	20,000	45,000.

A motion to amend was offered by Mr. Gerald A. Wasserman to change the amount under Line Item 908, Salaries, from \$429,225 to \$379,225.

Mr. James D. Masterman, Member, recommended adoption on behalf of the Finance Committee.

Mr. Wasserman's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the FY01 Wastewater Enterprise Fund Budget adopted under Article 26 of the 2000 Annual Town Meeting and amended under Article 7 of the November Special Town Meeting, by deleting the amounts of money appropriated under some line items and appropriating new amounts, under provisions of M.G.L. Chapter 44, Section 53F1/2;

Line Item	Appropriation	Changing From	Changing To
908	Salaries	\$ 404,225	\$ 379,225
913	Emergency Repairs	20,000	45,000.

ARTICLE 1: FUND COLLECTIVE BARGAINING AGREEMENT - POLICE UNITS A & B

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, Units A and B, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same; or take any other action relative thereto.

Article 1 Explanation: At the time of the printing of this Warrant, an agreement has not yet been reached with this Union.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, Units A and B, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same.

Under Article 1, Mr. John H. Cogswell moved that the Special Town Meeting stand adjourned to be the first order of business on Wednesday, May 16, 2001 at 7:30 P.M. The motion was presented and carried unanimously by voice vote.

The Moderator called the Annual Town Meeting to order, declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 25: APPROPRIATE THE FY2002 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the

following sums of money to operate the Water Division of the DPW during fiscal year 2002; under the provision of G. L. Chapter 44, Section 53F ½:

	Expended FY 00	Appropriated FY 2001	Recommended FY2002
901 Salaries	\$813,413	831,681	743,344
902 Purchase of service	223,070	242,200	253,850
903 Expenses	252,005	268,827	284,363
904 Capital outlay	49,449	20,000	20,000
905 MWRA assessment	356,384	691,798	691,708
906 Emergency repairs	13,361	50,000	50,000
907 Debt service	<u>923,676</u>	<u>960,000</u>	<u>1,107,698</u>
Total	\$2,631,689	3,064,506	3,151,052

Or take any other action relative thereto.

Article 25 Explanation: The Water Enterprise Fund budget is a self-supporting account. That is, water user fees and charges cover the entire cost of operations. The decrease in salaries is due to the completion of the 24/7 staffing requirement at the Water Treatment Facility. The Town anticipates a decrease in the MWRA assessment due to a reduction in the amount of water purchased. This assessment will be known on June 30. The July 1, 2000 Water Enterprise Fund Retained Earnings are \$559,249.

MOVED: That the Town to raise and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2002; under the provision of G.L. Chapter 44, Section 53F ½:

	Expended FY 00	Appropriated FY 2001	Recommended FY2002
901 Salaries	\$813,413	831,681	743,344
902 Purchase of service	223,070	242,200	253,850
903 Expenses	252,005	268,827	284,363
904 Capital outlay	49,449	20,000	20,000
905 MWRA assessment	356,384	691,798	691,708
906 Emergency repairs	13,361	50,000	50,000
907 Debt service	<u>923,676</u>	<u>960,000</u>	<u>1,107,698</u>
Total	\$2,631,689	3,064,506	3,151,052

A motion to amend the following line items was offered by Mr. Gerald A. Wasserman:

Line Item	Appropriation	Changing From	Changing To
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901	Salaries	\$743,344	\$748,582.
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Mr. Gerald A. Wasserman, Selectman, addressed this proposal on behalf of the Board of Selectmen. He noted that the salary amendment represents the salary increase for non-represented employees. He also advised that the MWRA assessment may go down as much as \$200,000.

Mr. James D. Masterman, Member, recommended adoption of this proposal on behalf of the Finance Committee.

Mr. Wasserman's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town to raise and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2002; under the provision of G.L. Chapter 44, Section 53F ½:

	Expended FY 00	Appropriated FY 2001	Recommended FY2002
901 Salaries	\$813,413	831,681	748,582
902 Purchase of service	223,070	242,200	253,850
903 Expenses	252,005	268,827	284,363
904 Capital outlay	49,449	20,000	20,000
905 MWRA assessment	356,384	691,798	691,708
906 Emergency repairs	13,361	50,000	50,000
907 Debt service	<u>923,676</u>	<u>960,000</u>	<u>1,107,698</u>
Total	\$2,631,358	3,064,506	3,156,201.

ARTICLE 26: APPROPRIATE THE FY2002 WASTEWATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2002; under the provisions of G.L. Chapter 44, Section 53F ½:

	Expended FY00	Appropriated FY2001	Recommended FY2002
908 Salaries	\$374,310	404,225	411,315
909 Purchase of service	93,486	104,200	104,200
910 Expenses	55,116	63,470	63,658
911 Capital outlay	59,968	7,500	0
912 MWRA assessment	4,519,711	4,474,927	474,927
913 Emergency			

repairs	18,219	20,000	20,000
914 Debt			
service	<u>994,465</u>	<u>964,000</u>	<u>1,126,605</u>
TOTAL	\$6,111,274	6,038,322	6,200,704

Or take any other action relative thereto.

Article 26 Explanation: The Wastewater Enterprise Fund budget (Sewer Division) is a self-supporting account. That is, sewer user fees and charges cover the entire cost of operations. The July 1, 2000 Wastewater Enterprise Fund Retained Earnings are \$706,293.

MOVED: That the Town vote to raise and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2002; under the provisions of G.L. Chapter 44, Section 53F ½:

	<u>Expended FY00</u>	<u>Appropriated FY2001</u>	<u>Recommended FY2002</u>
908 Salaries	\$374,310	404,225	411,315
909 Purchase			
of service	93,486	104,200	104,200
910 Expenses	55,116	63,470	63,658
911 Capital			
outlay	59,968	7,500	0
912 MWRA			
assessment	4,519,711	4,474,927	474,927
913 Emergency			
repairs	18,219	20,000	20,000
914 Debt			
service	<u>994,465</u>	<u>964,000</u>	<u>1,126,605</u>
TOTAL	\$6,111,274	6,038,322	6,200,704.

A motion to amend the following line items was offered by Mr. Gerald A. Wasserman:

Line Item	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
908 Salaries	\$374,310	411,315	414,157
914 Debt service		\$1,126,605	\$1,088,010.

Mr. Gerald A. Wasserman, Selectman, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. James D. Masterman, Member, recommended adoption on behalf of the Finance Committee.

Mr. Wasserman's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2002; under the provisions of G.L. Chapter 44, Section 53F ½:

	<u>Expended FY00</u>	<u>Appropriated FY2001</u>	<u>Recommended FY2002</u>
908 Salaries	\$374,310	404,225	414,157
909 Purchase			
of service	93,486	104,200	104,200
910 Expenses	55,116	63,470	63,658
911 Capital			
outlay	59,968	7,500	0
912 MWRA			
assessment	4,519,711	4,474,927	4,474,927
913 Emergency			
repairs	18,219	20,000	20,000
914 Debt			
service	<u>994,465</u>	<u>964,000</u>	<u>1,088,010</u>
TOTAL	\$6,111,275	6,038,322	6,164,952.

ARTICLE 27: APPROPRIATE THE FY2002 SOLID WASTE/RECYCLING ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2002; under the provisions of G.L. Chapter 44, Section 53F ½:

	<u>Expended FY2000</u>	<u>Appropriated FY2001</u>	<u>Recommended FY2002</u>
915 Salaries	\$309,895	\$406,571	424,477
916 Purchase			
of service	699,175	806,700	824,700
917 Expenses	101,977	126,280	126,455
918 Capital			
outlay	0	1,000	0
919 Emergency			
repairs	0	0	0
920 Debt			
service	<u>232,409</u>	<u>230,000</u>	<u>270,339</u>
TOTAL	\$1,343,456	\$1,570,551	1,645,971

Article 27 Explanation: This budget is funded through a combination of property tax revenues (approximately \$957,000) and user fees (\$689,000) costs. The July 1, 2000 Solid Waste / Recycling Enterprise Fund Retained Earnings are \$249,440.

MOVED: That the Town vote to raise and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2002; under the provisions of G. L. Chapter 44, Section 53F ½:

	<u>Expended FY2000</u>	<u>Appropriated FY2001</u>	<u>Recommended FY2002</u>
915 Salaries	\$309,895	\$406,571	424,477
916 Purchase			
of service	699,175	806,700	824,700
917 Expenses	101,977	126,280	126,455
918 Capital			

outlay	0	1,000	0
919 Emergency repairs	0	0	0
920 Debt service	232,409	230,000	270,339
TOTAL	\$1,343,456	\$1,570,551	1,645,971.

A motion to amend the following line item was offered by Mr. Gerald A. Wasserman:

Line Item	Appropriation	Changing From	Changing To
915 Salaries		\$ 424,477	\$426,505.

Mr. Gerald A. Wasserman, Selectman, urged support of this proposal on behalf of the Board of Selectmen.

Mr. Edward C. Nickles, Member, addressed this proposal and recommended adoption on behalf of the Finance Committee.

Mr. Wasserman's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and passed by majority vote as declared by the Moderator.

VOTED: That the Town vote to raise and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2002; under the provisions of G. L. Chapter 44, Section 53F ½:

	Expended FY2000	Appropriated FY2001	Recommended FY2002
915 Salaries	\$309,895	\$406,571	426,505
916 Purchase of service	699,175	806,700	824,700
917 Expenses	101,977	126,280	126,455
918 Capital outlay	0	1,000	0
919 Emergency repairs	0	0	0
920 Debt service	232,409	230,000	270,339
TOTAL	\$1,343,456	\$1,570,551	1,647,999.

ARTICLE 28 was adopted unanimously on May 7, 2001.

ARTICLE 29 was adopted unanimously on May 7, 2001.

ARTICLE 30 was adopted unanimously on May 7, 2001.

ARTICLE 31: APPROPRIATE FOR EXTRAORDINARY BUILDING REPAIRS POLICE/ FIRE STATION

To see if the Town will vote to raise and appropriate the

sum of \$560,000 for extraordinary repairs at the Police / Fire station, to be spent under the direction of the Municipal Building Maintenance Board, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow up to \$560,000 for a period of up to five years, under G. L., Chapter 44, Section 7; or take any other action relative thereto.

Article 31 Explanation: Funding for the design of this project was approved at the 2000 Annual Town Meeting. It includes: abatement of lead paint and painting of exterior surfaces; replacement/repair and painting of exterior wood trim and exterior balusters; the replacement of exterior sealant and wall expansion joints; the installation of aluminum windowsill flashing to protect wood sills; miscellaneous repairs to roofing systems; repair of flat roofing sections; repair of masonry walkways and ramps; the installation of exterior trench drains at Station #2 to alleviate water infiltration; and the cleaning of bird debris and installation of a bird netting system to prevent the future accumulation of debris.

MOVED: That the Town vote to raise and appropriate the sum of \$560,000 for extraordinary repairs at the Police / Fire station, to be spent under the direction of the Municipal Building Maintenance Board, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow up to \$560,000 for a period of up to five years, under G. L., Chapter 44, Section 7.

A motion to refer the subject matter of Article 31 back to the Municipal Building Maintenance Board for further study was offered by Mr. William M. Powers. The motion was presented and carried unanimously by voice vote.

ARTICLE 32 was previously withdrawn on May 7, 2001.

ARTICLE 33 was adopted by majority vote on May 9, 2001.

ARTICLE 34 was previously withdrawn on May 7, 2001.

ARTICLE 35 was previously withdrawn on May 7, 2001.

ARTICLE 36 was previously withdrawn on May 7, 2001.

ARTICLE 37: was adopted by majority vote on May 9, 2001.

ARTICLE 38 was adopted unanimously on May 9, 2001.

ARTICLE 39 was adopted unanimously on May 9, 2001.

ARTICLE 40 was previously withdrawn on May 7, 2001.

ARTICLE 41 was adopted unanimously on May 9, 2001.

ARTICLE 42 was previously withdrawn on May 7, 2001.

ARTICLE 43: APPROPRIATE FOR LOCAL ROAD/INTERSECTION RECONSTRUCTION

To see if the Town will vote to raise and appropriate the sum of \$1,000,000 for road and intersection improvements and reconstruction, including engineering design and construction administration, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$1,000,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

Article 43 Explanation: This request reflects the third year of funding of the Board of Selectmen's road and intersection reconstruction program. The funds would be used to (1) reconstruct Canterbury Lane, Elder Road, Gary Road and Lee Road; (2) undertake extraordinary repairs to local and Chapter 90 eligible roads; and, (3) subject to further engineering analysis, reconstruct one of the following intersections; Greendale Avenue at High Street and Tower Avenue, Central Avenue at Charles River Street; Dedham Avenue at Harris Avenue or Chapel Street/ May Street / Highland Avenue.

MOVED: That the Town vote to raise and appropriate the sum of \$1,000,000 for road and intersection improvements and reconstruction, including engineering design and construction administration, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$1,000,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7.

A motion to amend was offered by Mr. John H. Cogswell by changing the amount of the appropriation from the sum of \$1,000,000 to \$1,252,000, and by adding to the end thereof the following words" and the balance of \$252,000 is to be raised from the tax levy".

Mr. John H. Cogswell, Chairman, addressed this proposal on behalf of the Board of Selectmen. He stated that the town has over 140 miles of roads to maintain and that the investment in road maintenance is clearly a wise investment.

Mr. Michael J. Crawford, Chairman, recommended adoption of this proposal on behalf of the Finance Committee.

Mr. Stuart J. Farkas was advised that Noanett Road and Wayne Road are next in line when more money becomes available.

Mr. Cogswell's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$1,252,000 for road and intersection improvements and reconstruction, including engineering design and construction administration, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$1,000,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7 and the balance of \$252,000 is to be raised from the tax levy.

ARTICLE 44: APPROPRIATE FOR VEHICLES AND EQUIPMENT REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$640,100 for DPW equipment, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$640,100 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

Article 44 Explanation: The total amount of vehicle and equipment replacement recommended for funding from all sources (i.e., general fund and enterprise fund revenues) equals \$640,100. \$611,600 represents that portion of the Town's vehicle and equipment replacement plan to be financed with general obligation debt. The remainder, \$28,500, represents RTS Enterprise Fund debt.

<u>Description</u>	<u>General Fund</u>	<u>RTS Fund</u>
Plow Frame and Plow	\$ 6,500	
1 / 2 ton van (parks division)	24,500	
Multi-purpose sidewalk tractor	68,000	
Replacement vehicle for Building Insp.	23,500	
Tractor w/Tiller Attachment (parks)	21,200	
3/4 ton pick up (RTS Supt truck)		28,500
Six replacement plow frames	30,000	
1 ton 4 WD pick-up (parks)	40,500	
Stump cutter (parks)	21,400	
4 WD Utility vehicle (engineering)	40,000	
3/4 ton pick-up (garage)	28,500	
1 ton 4 WD dump truck (highway)	48,000	
Hook lift truck w/plow frame, plow and bodies (multiple divisions)	106,000	
1 ton 4 WD pick-up (highway)	40,500	
fairway mower w/trailer (parks)	78,500	
1 Ton pick up truck (garage)	34,500	
Total	\$611,600	\$28,500

MOVED: That the Town vote to raise and appropriate the sum of \$640,100 for DPW equipment, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer,

with the approval of the Board of Selectmen, is authorized to borrow up to \$640,100 for a period of up to five years, under M.G.L., Chapter 44, Section 7.

A motion to amend was offered by Mr. Daniel P. Matthews by changing the amount of the appropriation from the sum of \$640,100 to \$242,700, and deleting the words, "and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$185,000 for a period of up to five years under M.G.L., Chapter 44 Section 7: and replacing them with the words "of which \$214,200 is to be raised from the tax levy and \$28,500 is to be raised from the retained earnings of the RTS Enterprise Fund."

Mr. Daniel P. Matthews, Selectman, advised that this proposal is the annual request for DPW equipment replacement. He recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. Paul T. Milligan, Member, recommended adoption on behalf of the Finance Committee.

Mr. Matthews' motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$242,700 for DPW equipment, to be spent under the direction of the Board of Selectmen, of which \$214,200 is to be raised from the tax levy and \$28,500 is to be raised from the retained earnings of the RTS Enterprise Fund.

ARTICLE 45: APPROPRIATE FOR SPORTSMAN'S POND FORCE MAIN PROJECT

To see if the Town will vote to raise and appropriate the sum of \$130,000 for the completion of the Great Plain Avenue / Sportsman's Pond sewer force main project, including construction administration, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$130,000 for a period of up to thirty years, under M.G.L. Chapter 44, Section 7; or take any other action relative thereto.

Article 45 Explanation: Prior to the 1996 relocation of the force main that ran under Sportsman's Pond (funded at the 1995 ATM), there were numerous leaks of wastewater into this privately-owned pond. Testing of the pond sediments revealed contamination of an estimated 3,200 cubic yards of material. This request is for funding to dredge, transport and dispose of these sediments, and to construct an adjacent sedimentation pond. The \$130,000 requested is an estimate that is highly dependent upon the ultimate location identified for disposal of the dredge.

MOVED: That the Town vote to raise and appropriate the sum of \$130,000 for the completion of the Great Plain Avenue / Sportsman's Pond sewer force main project, including construction administration, to be spent under the direction of the Board of

Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$130,000 for a period of up to thirty years, under M.G.L. Chapter 44, Section 7.

Mr. John H. Cogswell, Chairman, addressed this proposal and recommended adoption on behalf of the Board of Selectmen.

Mr. Theodore Weiner, Member, recommended approval of this proposal on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 46: APPROPRIATE FOR RICHARDSON DRIVE PUMP STATION / SEWER FORCE MAIN DESIGN

To see if the Town will vote to raise and appropriate the sum of \$100,000 for engineering and design costs for a force main to replace the Richardson Drive pump station, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

Article 46 Explanation: As part of the Wastewater System Master Plan, several of the Town's wastewater pump stations were evaluated to determine their physical condition, capacity to accommodate additional wastewater flows, and compliance with codes and standards of operation. Seven of the 10 wastewater pump stations in Town were identified as needing attention. In lieu of reconstruction, it is recommended that the station on Richardson Drive be eliminated by installing a gravity sewer to South Street allowing the station to be bypassed permanently. This request is for design funds for this gravity sewer project. The preliminary estimate of the cost of constructing this main is \$500,000.

MOVED: That the Town vote to raise and appropriate the sum of \$100,000 for engineering and design costs for a force main to replace the Richardson Drive pump station, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7.

A motion to amend was offered by Mr. John H. Cogswell to strike the word "force" and insert in place thereof the word "sewer".

Mr. John H. Cogswell, Chairman, addressed this proposal and urged adoption on behalf of the Board of Selectmen.

Mr. Ronald W. Ruth, Member, recommended adoption of this proposal on behalf of the Finance Committee.

Mr. Cogswell's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried

unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$100,000 for engineering and design costs for a sewer main to replace the Richardson Drive pump station, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$100,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7.

ARTICLE 47: APPROPRIATE FOR WASTEWATER SYSTEM REHABILITATION - DESIGN

To see if the Town will vote to raise and appropriate the sum of \$150,000 for engineering and design costs to construct or reconstruct the wastewater system, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$150,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7 and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA with respect to such loan; and that the Selectmen be authorized to contract for and expend any federal, state or other aid available for the project, including any grant related to such project from the MWRA; or take any other action relative thereto.

Article 47 Explanation: The Town of Needham, along with numerous other communities, is under an Administrative Order from the DEP to identify and remove Infiltration and Inflow (I/I) from our wastewater system. In addition, since the Town's MWRA sewer assessment is largely a function of metered flow, reductions of significant amounts of I/I will have a direct impact on the assessment.

The Town has undertaken studies to determine the locations and volumes of I/I entering the sewer system. The highest priority project identified was the Carol Road/Newman/Frank Street project, which was approved at the November, 2000 special town meeting.

This request is for design funding for the next I/I project identified in these studies: Area 1-Along Dedham Ave. from the Dedham Line to Railroad Bridge/Cross Country to Webster St./Webster St., from South St. to Dedham Ave/Howland St./Pleasant St. and Area 3 & Area 4 - Edgewater Drive area. Design work on this project will be completed in the Fall of 2001 and a request for construction funds will be brought to the 2002 Annual Town Meeting

MOVED: That the Town vote to raise and appropriate the sum of \$150,000 for engineering and design costs to construct or reconstruct the wastewater system, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$150,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7 and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA with respect

to such loan; and that the Selectmen be authorized to contract for and expend any federal, state or other aid available for the project, including any grant related to such project from the MWRA.

Mr. John H. Cogswell, Chairman, addressed this proposal and recommended adoption on behalf of the Board of Selectmen.

Mr. Michael J. Crawford, Chairman, recommended adoption on behalf of the Finance Committee

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 48: APPROPRIATE FOR WATER SYSTEM REHABILITATION

To see if the Town will vote to raise and appropriate the sum of \$665,000 for the construction or reconstruction of water mains, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$665,000 for a period of up to forty years, under M.G.L., Chapter 44, Section 8 and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA with respect to such loan; and that the Selectmen be authorized to contract for and expend any federal, state or other aid available for the project, including any grant related to such project from the MWRA; or take any other action relative thereto.

Article 48 Explanation: The recently completed water system master plan identified a range of necessary improvements including various system upgrades to water mains that are greater than 70 years of age. The Dedham Avenue Water main is over 100 years old and has had numerous breaks over the last five years. The integrity of the main is unreliable and needs to be replaced. Engineering design was completed by the Town Engineering Division.

MOVED: That the Town vote to raise and appropriate the sum of \$665,000 for the construction or reconstruction of water mains, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$665,000 for a period of up to forty years, under M.G.L., Chapter 44, Section 8 and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA with respect to such loan; and that the Selectmen be authorized to contract for and expend any federal, state or other aid available for the project, including any grant related to such project from the MWRA.

Mr. John H. Cogswell, Chairman, addressed this proposal and recommended adoption on behalf of the Board of Selectmen. He reiterated that the Dedham Avenue main is one of the oldest water mains in the Town and needs replacing.

Mr. James D. Masterman, Member, stated that the Finance Committee unanimously recommends adoption of this proposal.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 49 was previously withdrawn on May 7, 2001

ARTICLE 50: APPROPRIATE FOR DPW BASE RADIO REPLACEMENT

To see if the Town will vote to raise and appropriate the sum of \$25,000 to replace the DPW two-way radio system, to be spent under the direction of the Board of Selectmen and raised from the tax levy, or take any other action relative thereto.

Article 50 Explanation: For the past several years, DPW has been experiencing severe problems with its two-way radio system that is used for communication between DPW and divisional vehicles in the field, and among the vehicles themselves. This communication enhances service efficiency and productivity and is critical during snow and emergency events. The source of the problem with the existing system has been traced to the system cable that connects the DPW Building on Dedham Avenue to the base station located at the Birds Hill Water Tank. It is proposed that a new repeater-based system be installed as a replacement for the cable-based system. Replacement of the existing cable would not be cost effective.

MOVED: That the Town vote to raise and appropriate the sum of \$25,000 to replace the DPW two-way radio system, to be spent under the direction of the Board of Selectmen and raised from the tax levy.

Mrs. Colleen F. Schaller, Selectman, recommended passage of this proposal on behalf of the Board of Selectmen.

Mr. Peter W. Adams, Member, stated that the Finance Committee unanimously recommends adoption of this article. He indicated that this system is much safer and more efficient.

ACTION: The main motion was presented and carried by majority vote as declared by the Moderator.

ARTICLE 51: APPROPRIATE FOR STORMWATER DISCHARGE PERMIT

To see if the Town will vote to raise and appropriate the sum of \$55,000 for engineering services related to the NPDES permit, to be spent under the direction of the Board of Selectmen and raised from the tax levy, or take any other action relative thereto.

Article 51 Explanation: In December, 1999, the U.S. Environmental Protection Agency issued Phase II regulations governing stormwater discharges for communities with populations under 100,000. These regulations require that municipalities apply

for permits under the National Pollution Discharge Elimination System (NPDES) no later than March, 2003. These permits will stipulate conditions that municipalities must meet, and steps they must take to meet these conditions. This request is for funding to engage the services of an engineering consultant to assist the Town in preparing its application for an NPDES permit.

This request will be followed by additional requests at subsequent town meetings for funds to address the stipulations that will accompany the permit issued to the Town. The DPW anticipates such stipulations to include the development of a stormwater management plan, a process already underway in Needham (funded by Art. 7 of the May, 1998 special town meeting). Other requirements that might be imposed include the sampling and testing of discharges into "receiving" waters (ponds, streams, rivers, etc.); instituting best management practices that mitigate pollution from public streets and other public infrastructure such as catch basins and storm drains; designing and constructing water quality improvements; and, public education efforts to modify maintenance practices on private property.

MOVED: That the Town vote to raise and appropriate the sum of \$55,000 for engineering services related to the NPDES permit, to be spent under the direction of the Board of Selectmen and raised from the tax levy.

Mr. John H. Cogswell, Chairman, recommended adoption on behalf of the Board of Selectmen. He advised that this request will enable the Town to enlist the services of an engineering consultant to assist in the application process.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 52: APPROPRIATE FOR BROOK / CULVERT REPAIRS

To see if the Town will vote to raise and appropriate the sum of \$100,000 for repairs to brooks and culverts, to be spent under the direction of the Board of Selectmen and raised from the tax levy, or take any other action relative thereto.

Article 52 Explanation: This is a request for funding of the 2nd year of a multi-year request to clean brooks throughout Town and repair culverts/retaining walls in the brooks. During severe storms there are numerous incidents of flooding in residential areas. The flooding conditions are largely the result of blockages of waterways due to the failure of retaining walls and the clogging of waterways with vegetation and silt. These conditions have occurred due to the lack of manpower for routine maintenance of these waterways. A major effort is now needed to address this problem. The total multi-year cost has yet to be determined but \$100,000 is currently projected as the annual cost of the program. FY02 funds are proposed for work in the area between Linden St., Maple St. and the MBTA railroad tracks.

MOVED: That the Town vote raise and appropriate the sum of \$100,000 for repairs to brooks and culverts, to be spent under the direction of the Board of Selectmen and raised from the tax levy.

A motion to amend by deleting the sum of \$100,000 and inserting in place thereof the sum of \$50,000 was offered by Mrs. Colleen F. Schaller.

Mrs. Schaller, Selectman, indicated that this is a multi-year project and some funds are being carried over to continue with the repairs. This year's request will address the Rosemary Brook problem at Linden, Maple and Chambers Streets.

Mr. Theodore Weiner, Member, advised that the Finance Committee recommends adoption of this proposal.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote raise and appropriate the sum of \$50,000 for repairs to brooks and culverts, to be spent under the direction of the Board of Selectmen and raised from the tax levy.

ARTICLE 53 was previously withdrawn on May 7, 2001.

ARTICLE 54: APPROPRIATE FOR PARKING LOT - DESIGN

To see if the Town will vote to raise and appropriate the sum of \$40,000 for design costs for the Dedham Avenue parking lot, to be spent under the direction of the Board of Selectmen and raised from the Parking Meter Fund; or take any other action relative thereto.

Article 54 Explanation: This Article is for engineering design for reconstruction of the Dedham Avenue Parking lot. The front portion of this lot is owned by the Town. The rear portion is leased to the Town by the First Church of Christ, Scientist. The lease expires in November 2001. In exchange for a \$0 annual lease payment, the Town maintains the lot. As part of the lease negotiations, the Church has asked that the lot be reconstructed with curbing and related improvements. The estimated cost of reconstructing the entire parking lot is \$180,000. Construction funding will be requested at the May 2002 Town Meeting.

MOVED: That the Town vote to raise and appropriate the sum of \$40,000 for design costs for the Dedham Avenue parking lot, to be spent under the direction of the Board of Selectmen and raised from the Parking Meter Fund.

Mr. Daniel P. Matthews, Member, recommended adoption on behalf of the Board of Selectmen.

Mr. Ronald W. Ruth, Member, advised that the Finance Committee recommends adoption on this proposal.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by majority vote as declared by the Moderator.

ARTICLE 55 was previously withdrawn on May 7, 2001.

ARTICLE 56: APPROPRIATE FOR KENDRICK STREET BRIDGE WATER MAIN - DESIGN

To see if the Town will vote to raise and appropriate the sum of \$ 35,000 for design costs to repair or replace the water main under the Kendrick Street Bridge, to be spent under the direction of the Board of Selectmen and raised from water receipts; or take any other action relative thereto

Article 56 Explanation: In early Fall, 2000, a serious leak in the water main that is suspended under the Kendrick Street Bridge was detected. While fixing the leak, the DPW discovered that the restraining bolts and couplings that hold the main together had rusted through and failed. A temporary sleeve was installed at the points of failure as a short term solution. Inspection of other sections of the main show evidence of similar deterioration and potential failure. This main provides water to properties in Needham on the east side of Route 128 including the Needham Business Center.

Prior to developing this request, the Massachusetts Highway Department was contacted to determine when it intends to replace the Kendrick Street Bridge as part of the Route 128 Add-A- Lane project with the thought being that the Town may be able to wait until that time to replace the main. The scheduled time for replacement of the bridge is not known and because of the significant risks involved, the DPW is recommending that engineering plans be completed immediately.

MOVED: That the Town vote to raise and appropriate the sum of \$ 35,000 for design costs to repair or replace the water main under the Kendrick Street Bridge, to be spent under the direction of the Board of Selectmen and raised from water receipts.

Mr. Gerald A. Wasserman, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that the Kendrick Street bridge water main is in dire need of repair and that the long, temporary solution is to use the bridge walk path.

Mr. Paul T. Milligan, Member, recommended adoption on behalf of the Finance Committee.

Mr. David J. Escalante advised that he works on the other side of the Kendrick Street bridge and that there are no crosswalks. He suggested consideration be given to the installation of crosswalks for pedestrian travel.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 57 was adopted unanimously on May 7, 2001.

ARTICLE 58: APPROPRIATE FOR WATER SYSTEM IMPROVEMENT- DESIGN

To see if the Town will vote to raise and appropriate the sum of \$15,000 for design costs related to addressing water infrastructure needs, to be spent under the direction of the Board of Selectmen and raised from Water receipts; or take any other action relative thereto.

Article 58 Explanation: This request is for design funds to address two water infrastructure needs identified in the recently completed water system master plan: water main looping and the replacement of small diameter mains. Water main looping is where lines that dead end at a particular location are tied into existing mains to improve water quality by eliminating stagnation and to enhance fire flow capacity by increasing line pressure. The master plan recommends the installation of approximately 9000 feet of new 8" mains to complete this looping at a total cost of \$1,175,000. The DPW proposes accomplishing this over a 12 to 15 year period. The plan recommends the replacement of 26,500 feet of small diameter mains at a total cost of \$3,450,000. The DPW proposes accomplishing this over a 15 -25 year period.

MOVED: That the Town vote to raise and appropriate the sum of \$15,000 for design costs related to addressing water infrastructure needs, to be spent under the direction of the Board of Selectmen and raised from Water receipts.

Mr. John H. Cogswell, Chairman, advised that this proposal is the first phase in addressing the Town's water infrastructure needs. He recommended adoption of this proposal.

Mr. James D. Masterman, Member, recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 59: APPROPRIATE FOR RTS TRANSFER TRAILER

To see if the Town will vote to raise and appropriate the sum of \$43,500 for the purchase of a solid waste transfer trailer, to be spent under the direction of the Board of Selectmen and raised from the Solid Waste / Recycling retained earnings; or take any other action relative thereto.

Article 59 Explanation: During FY01, two (2) trailers were approved for purchase; one to replace an older trailer and one to expand the total fleet to 6 trailers. One(1) trailer is being requested in FY2002 for replacement, as scheduled. The least damaged trailers are being retained and will be repaired to haul the less handled, non-compacted and lighter recyclables. It is anticipated that the total life of the trailers will be 6 to 8 years. The trailer that will be replaced if this request is funded is 12 years old.

MOVED: That the Town vote to raise and appropriate the sum of \$43,500 for the purchase of a solid waste transfer trailer, to be spent under the direction of the Board of Selectmen and raised from the Solid Waste / Recycling retained earnings.

Gerald A. Wasserman, Selectman, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. Edward C. Nickles, Member, recommended adoption of this proposal on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 60: APPROPRIATE FOR WATER / SEWER SERVICE REPLACEMENTS

To see if the Town will vote to raise and appropriate the sum of \$50,000 for water and sewer service connection installation / replacement, to be spent under the direction of the Board of Selectmen and raised from Water and Wastewater receipts; or take any other action relative thereto.

Article 60 Explanation: With the initiation of the Road Construction Program, a related component of these projects is the replacement or installation of the water or sewer service building connections. If this work is not done, it leaves an element of the subsurface infrastructure susceptible to failure before the desired life of the reconstructed roadway has been realized. In regard to the sewer connections, there are still homes that have chosen not to connect to the sewer system. Should their septic system fail, they could be ordered to connect despite any road excavation moratoriums that may be in place. The costs for these service replacements or installations are not included in the road construction estimates.

MOVED: That the Town vote to raise and appropriate the sum of \$50,000 for water and sewer service connection installation / replacement, to be spent under the direction of the Board of Selectmen and raised from Water and Wastewater receipts.

A motion to amend was offered by Mr. John H. Cogswell by deleting after the words "and raised from" the words "Water and Wastewater receipts" and inserting in place thereof the following: "in the amounts of \$37,500 from Water receipts and \$12,500 from Wastewater receipts."

Mr. John H. Cogswell, Chairman, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. Ronald W. Ruth, Member, recommended adoption on behalf of the Finance Committee.

Mr. Cogswell's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of \$50,000 for water and sewer service connection installation / replacement, to be spent under the direction of the Board of Selectmen and raised in the amounts of \$37,500 from Water receipts and \$12,500 from Wastewater receipts.

At 10:55 P.M. Mr. Gilbert W. Cox, Jr. moved that the Annual Town meeting stand adjourned to Wednesday, May 16,

2001 at 7:30 P.M. at the Newman School, and it was so voted unanimously.

Theodora K. Eaton, CMMC
Town Clerk

a true copy
ATTEST:

* * * * *

ADJOURNED ANNUAL TOWN MEETING

Wednesday, May 16, 2001

Pursuant to adjournment of the Annual Town Meeting held May 14, 2001, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Wednesday, May 16, 2001, at 7:30 P.M.

Check lists were used and 218 voters were checked on the list as being present, including 210 Town Meeting Members.

The Moderator asked for a moment of silenced in memory of our longtime Town Meeting Member Gerald R. Browne.

At the designation of Gordon C. Swan, President of the Needham Clergy Association, Paul Gardner, Pastor of the First Church of Christ Scientist, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Unanimous consent was given to suspend the proceedings for the presentation of the Richard Patten Melick Foundation in recognition of Town Meeting Members who have given twenty-five years or more of dedicated service to Town Meeting. Mr. Philip V. Robey presented certificates to the following individuals:

Roma Jean Brown (25)	Robert Y. Larsen (33)
Susan W. Abbott (26)	John W. Day (35)
Carol J. Boulris (26)	John F. Milligan (35)
Richard S. David (26)	Gilbert W. Cox, Jr. (37)
Marcia Mather (26)	Roger B. Hunt (38)
John H. Cogswell (27)	Paul H. Attridge (40)
Daniel P. Matthews (28)	William M. Powers (41)
Robert A. Downs (29)	Ronald L. Morrison (45)
Elizabeth M. Keil (29)	James Hugh Powers (51)
LeRoy J. Nutile (30)	

The Moderator called the Special Town Meeting to order that was adjourned to this evening at 7:30 P.M.

* * * * *

SPECIAL TOWN MEETING

Wednesday, May 16, 2001

Pursuant to adjournment of the Special Town Meeting held May 14, 2001, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on

Wednesday, May 16, 2001, at 7:30 P.M.

The call to the meeting and the Officer's Return were read by the Town Clerk.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 1: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNITS A & B

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, Units A and B, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same; or take any other action relative thereto.

Article 1 Explanation: At the time of the printing of this Warrant, an agreement has not yet been reached with this Union.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, Units A and B, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same.

Mr. Daniel P. Matthews moved to discuss Articles 1 and 2 together and vote on separately. The motion was presented and carried by unanimous vote.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. He advised the this contract is consistent with the other employee contracts.

Mr. Richard S. Creem, Member, Recommended adoption on behalf of the Personnel Board.

Mr. Edward C. Nickles, Member, advised that the Finance Committee supports this proposal.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENTS – POLICE SUPERIOR OFFICERS

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Superior Officers Association, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same; or take any other

action relative thereto.

Article 2 Explanation: At the time of the printing of this Warrant, an agreement has not yet been reached with this Union.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Superior Officers Association, and to recommend amending the necessary line items in the Fiscal Year 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting and proposed to be amended under Article 3 of this Special Town Meeting to fund same.

A motion to refer the subject matter of Article 2 back to the Board of Selectmen was offered by Mr. Daniel P. Matthews. The motion was presented and carried unanimously by voice vote.

A motion to reconsider the subject matter of Article 3 was offered by Mr. Peter W. Adams. The motion was presented and carried unanimously by voice vote.

ARTICLE 3: AMEND FY2001 OPERATING BUDGET
as previously adopted on May 14, 2001:

VOTED: That the Town vote to amend and supersede certain parts of the 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

Line Item	Appropriation	Changing From	Changing To
103	Selectmen, Purchase of Service	\$ 144,923	\$ 144,173
104	Selectmen, Expenses	20,380	21,130
205	Finance, Salaries	793,888	752,188
206	Finance, Purchase of Service	309,741	328,741
208	Finance, Capital Outlay	54,360	77,060
211	Finance Committee, Reserve Fund	638,621	740,724
301	School, Salaries	25,226,640	25,239,225
302	School, Expenses	1,032,717	1,036,274
401	Police, Salaries	3,480,872	3,480,872
405	Fire, Salaries	4,455,323	4,468,323
406	Fire, Purchase of Service	98,825	85,825
409	Building, Salaries	286,947	286,347
410	Building, Purchase of Service	2,750	3,350
506	MBMB, Salaries	1,998,159	2,026,500
507	MBMB, Purchase of Service	1,561,368	1,540,074
508	MBMB, Expenses	302,934	292,934
509	MBMB, Capital Outlay	46,512	56,512

701	Planning, Salaries	110,595	101,595
706	Planning, Purchase of Service	13,660	22,660

and that such additional amounts be raised as follows:

\$22,189 be appropriated from insurance proceeds;
\$102,103 be appropriated from supplemental lottery proceeds received after the FY01 tax rate was set.

A motion to further amend the following Line Items under Article 3 of the Special Town Meeting was offered by Mr. Peter W. Adams:

Line Item	Appropriation	Changing From	Changing To
211	Finance Committee, Reserve Fund	\$ 740,724	\$ 672,081
302	Schools, Expenses	1,036,274	1,035,274
401	Police, Salaries	3,480,872	3,549,515

Mr. Michael J. Crawford, Chairman, recommended adoption on behalf of the Finance Committee.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the 2001 Operating Budget adopted under Article 24 of the May 2000 Annual Town Meeting and amended under Article 5 of the November 2000 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts;

Line Item	Appropriation	Changing From	Changing To
103	Selectmen, Purchase of Service	\$ 144,923	\$ 144,173
104	Selectmen, Expenses	20,380	21,130
205	Finance, Salaries	793,888	752,188
206	Finance, Purchase of Service	309,741	328,741
208	Finance, Capital Outlay	54,360	77,060
211	Finance Committee, Reserve Fund	638,621	672,081
301	School, Salaries	25,226,640	25,239,225
302	School, Expenses	1,032,717	1,035,274
401	Police, Salaries	3,480,872	3,549,515
405	Fire, Salaries	4,455,323	4,468,323
406	Fire, Purchase of Service	98,825	85,825
409	Building, Salaries	286,947	286,347
410	Building, Purchase of Service	2,750	3,350
506	MBMB, Salaries	1,998,159	2,026,500
507	MBMB, Purchase		

	of Service	1,561,368	1,540,074
508	MBMB, Expenses	302,934	292,934
509	MBMB,		
	Capital Outlay	46,512	56,512
701	Planning, Salaries	110,595	101,595
706	Planning, Purchase		
	of Service	13,660	22,660

and that such additional amounts be raised as follows:

\$22,189 be appropriated from insurance proceeds;
 \$102,103 be appropriated from supplemental lottery proceeds
 received after the FY01 tax rate was set.

At 8:00 P.M. the following Resolution was offered by
 Daniel P. Matthews:

RESOLUTION

In Memory of Richard A. McKern

WHEREAS Richard A. McKern was born in Rockford, Illinois. He settled in Needham with his wife Norma and raised three children, Susanne, Kristen and Richard; and

WHEREAS Richard McKern graduated from the University of Illinois in 1956. After graduation he served in the U. S. Air Force as a lieutenant and navigator of C-124 Globemasters. After he completed his military service he began a 28-year career in the U. S. Space Program with the Titan Missile Program. In 1962 he joined the Charles A. Draper Lab in Cambridge and in 1964 came to Needham; and

WHEREAS Richard McKern's service to the community included coaching baseball, basketball and soccer. Richard McKern also served the Town of Needham as a Town Meeting Member from 1979 to 1989; and

WHEREAS Richard McKern was loved and respected by his family, his neighbors, his associates at Draper Lab and his Community.

NOW, THEREFORE, BE IT RESOLVED by this body that the May 2001 Special Town Meeting be dissolved in honor of the contributions of Richard A. McKern for his years of service to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

The Moderator called the Annual Town Meeting to order, declared a quorum to be present and requested the Town Clerk to so record.

At this time, a motion to reconsider Article 24, the Fiscal Year 2002 Operating Budget, was offered by Susan W. Abbott. Mrs. Abbott sought to debate the merits of Line Items 001 and 212.

After a brief discussion a motion to move the previous question was offered by Mr. Thomas M. Harkins. The motion was presented and carried by voice vote.

The motion to reconsider was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented, but it failed to pass by a count of hands. The hand count was Yes 95 - No 97. The Moderator declared the article disposed of.

ARTICLE 61: APPROPRIATE FOR FIRE DEPARTMENT LADDER TRUCK

To see if the Town will vote to raise and appropriate the sum of \$625,000 to purchase a Fire Department ladder truck, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow up to \$625,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

Article 61 Explanation: Last year, this project was recommended by the Board of Selectmen but was withdrawn just prior to Annual Town Meeting due to a lack of funds. The ladder truck is essential to the proper delivery of fire suppression and life/fire safety rescue. It has many functions including rescue, ventilation and salvage. The existing Ladder 1 will be 16 years old at the time of this scheduled replacement. It is very difficult to get parts for repairs as the manufacturer went out of business several years ago. Its salvage/trade-in value is between \$5,000 - \$10,000.

MOVED: That the Town vote to raise and appropriate the sum of \$625,000 to purchase a Fire Department ladder truck, to be spent under the direction of the Board of Selectmen, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow up to \$625,000 for a period of up to five years, under M.G.L., Chapter 44, Section 7.

A motion to refer the subject matter of Article 61 back to the Board of Selectmen for further study was offered by Mr. Daniel P. Matthews.

Mr. Matthews, Selectman, explained that there is no place to store the new ladder truck at this time and that the Board of Selectmen need to determine the best configuration.

Mr. Michael J. Crawford, Chairman, advised that the Finance Committee supports the motion to refer.

Mr. Matthews' motion to refer was presented and carried unanimously by voice vote.

ARTICLE 62 was previously withdrawn on May 7, 2001.

ARTICLE 63 was previously withdrawn on May 7, 2001.

ARTICLE 64: APPROPRIATE FOR ROSEMARY POOL REPAIRS

To see if the Town will vote to raise and appropriate the sum of \$300,000 for Rosemary Pool Renovations, to be spent under the direction of the Permanent Public Building Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$300,000 for a period of up to fifteen years, under G. L., Chapter 44, Section 7; or take any other action relative thereto.

Article 64 Explanation: At this time, the Park and Recreation Commission recommends expending up to \$300,000 for immediate repairs and modifications to the Rosemary Pool. This work will ensure that the pool can continue to operate until a long-term feasibility plan is approved. Design funds were approved at the May, 2000 annual town meeting.

MOVED: That the Town vote raise and appropriate the sum of \$300,000 for Rosemary Pool Renovations, to be spent under the direction of the Permanent Public Building Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to \$300,000 for a period of up to fifteen years, under G. L., Chapter 44, Section 7.

Mrs. Colleen F. Schaller, Selectman, addressed this proposal on behalf of the Board of Selectmen. She explained that design funds were approved at the May 2000 Annual Town Meeting. This appropriation is to address a multitude of repairs. The Board of Selectmen recommend adoption.

Mr. Michael J. Crawford, Chairman, advised that the Finance Committee recommends adoption of this proposal.

Mr. Philip V. Robey, member, presented a series of slides on behalf of the Board of Selectmen and explained that the Rosemary Pool repairs will include pipe replacement, pump replacement and landscaping of fenced area to make the grounds safer. Mr. Robey stated that the Park & Recreation Commission would appreciate support of this proposal.

After a brief discussion, a motion to move the previous question was offered by Mr. William M. Dermody. The motion was presented and carried unanimously by voice vote.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 65: APPROPRIATE FOR ROSEMARY POOL FEASIBILITY STUDY

To see if the Town will vote to raise and appropriate the sum of \$75,000 for a feasibility study of the Rosemary Pool Complex, to be spent under the direction of the Permanent Public Building Committee and raised from the tax levy; or take any other action relative thereto.

Article 65 Explanation: At the May, 2000 annual town meeting, \$100,000 was approved for engineering design for improvements to the Rosemary Pool Complex. Since that time, it has become apparent that the Rosemary Pool site has the potential to be developed to address multiple facility needs including an integrated Senior Center/Community Center Complex with parking to accommodate the needs of these centers as well as the Rosemary Pool Complex.

At a meeting held on November 27, 2000, representatives of the Permanent Public Building Committee, Board of Selectmen, Park and Recreation Commission, Council on Aging, Library Trustees, Finance Committee and the School Committee met to discuss the possibility of an integrated complex at the Pool parking lot site. At that meeting, it was agreed that a feasibility study of such a complex was a prudent step to take. This request is for the funding of that study.

MOVED: That the Town vote to raise and appropriate the sum of \$75,000 for a feasibility study of the Rosemary Pool Complex, to be spent under the direction of the Permanent Public Building Committee and raised from the tax levy.

Mrs. Colleen F. Schaller, Selectman, addressed this proposal on behalf of the Board of Selectmen. She explained that after a series of meetings with multiple boards, it was decided to go forward to the Permanent Public Building Committee for a feasibility study on a possible integrated complex at the Rosemary Pool parking lot site. The Board of Selectmen recommended adoption of this proposal.

Speaking in favor of this proposal were Mr. Philip V. Robey, Chairman, Park and Recreation Commission, Roma Jean Brown, Chairman, Council On Aging, and Helen Jursek, Co-Chairman, Community Center Study Committee.

Mr. Michael J. Crawford, Chairman, stated that the Finance Committee has seen this proposal before and due to the large number of capital projects and the timing of this request does not recommend adoption at this time.

Mr. Ford H. Peckham spoke in opposition of this proposal due to the projected costs of \$40 million in school projects, \$80 million in capital projects, library construction, and road rehabilitation. He indicated the need for a town wide capital plan.

Mr. Patrick C. Forde recommended support of this proposal noting that four distinct groups have come together to address the needs for a senior center, youth center, recreation center and possible indoor pool.

Mr. Keith M. McClelland, Co-Chairman, Community Center Study Committee, stated that this proposal get the facility into the plan and on the list of future projects.

Mr. James Hugh Powers expressed concern that the Capital Plan on page 62 is pretty hair-raising.

A motion to move the previous question was offered by Mark P. Fachetti. The motion was presented and the Moderator was in doubt as to the voice vote. The following two additional

Tellers were sworn in to the faithful performance of their duties by the Moderator to replace two tellers who are members of the Community Center Study Committee: Cynthia J. Chaston and Paul A. Siegenthaler. The motion to move the previous question was again presented, but it failed to pass by the required two-thirds vote. The hand count was Yes 119 - No 82.

Discussion continued under Article 65 with the following Town Meeting Members speaking in favor of this proposal: Bradley M. Christenson, Richard W. Gatto, Michael J. Greis, Irwin Silverstein, Derrek Lane Shulman, and Paul A. Siegenthaler.

A motion to move the previous question was offered by John J. Romeo. The motion was presented and carried by the required two-thirds voice vote as declared by the Moderator.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt as to the voice vote. The motion was presented for the third time and carried by a count of hands. The hand count was Yes 136 - No 55.

ARTICLE 66 was adopted unanimously on May 7, 2001.

ARTICLE 67: APPROPRIATE FOR NEW DEBT SERVICE

To see if the Town will vote to raise and appropriate the sum of \$66,414 from the tax levy for the payment of interest on debt in fiscal year 2002 for capital projects approved at the Annual Town Meeting; or take any other action relative thereto.

Article 67 Explanation: This Article is to fund the first year of the general fund debt service for those Capital Article bond authorizations approved by Town Meeting. Debt service for the Enterprise Fund related bond authorizations is found in Articles 26-28. All amounts will be amended, if necessary, based on final action by Town Meeting.

MOVED: That the Town vote to raise and appropriate the sum of \$66,414 from the tax levy for the payment of interest on debt in fiscal year 2002 for capital projects approved at the Annual Town Meeting.

A motion to amend was offered by Peter W. Adams to strike the sum of "\$66,414" and insert in place thereof the sum "\$32,500".

Mr. Ronald W. Ruth, Member, advised that this proposal is for the payment of interest on the debt approved at this Annual Town Meeting.

Mr. Adams' motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate the sum of

\$32,500 from the tax levy for the payment of interest on debt in fiscal year 2002 for capital projects approved at the Annual Town Meeting.

ARTICLE 68: AMEND GENERAL BY-LAW - NOISE BY-LAW

To see if the Town will vote to adopt the following amendment to its General By-Laws.

"Section 3.8 Noise Regulation

3.8.1 General

Noise generated by construction, landscaping projects including tree removal, deliveries and/or private trash pickup in residential areas of Needham (zoned as Residence A & B, General Residence, Rural Residence and Conservation) shall conform to the following restrictions:

- 1) Weekdays: There shall be no such activity prior to 7:00 a.m., including the arrival of vans and trucks, or the starting of engines and motors for warm-up purposes.
- 2) Saturdays: There shall be no such activity prior to 7:30 a.m., including the arrival of vans and trucks or the starting of engines and motors for warm-up purposes;
- 3) Sundays: There shall be no such activity prior to 8:00 a.m. including the arrival of vans or trucks, or the starting of engines and motors for warm-up purposes if not otherwise regulated by Federal, State or other Town ordinances.

3.8.2 Notice

The Building Inspector, upon issuing a building or demolition permit, shall notify the permit holder of these restrictions. The Department of Public Works, upon issuing a street opening or other permit, shall notify the permit holder of these restrictions.

3.8.3 Activities Included

The following types of activities and equipment are covered by this by-law:

- Excavation - tractors, front-end loaders, jackhammers, and similar noise making equipment.
- Building and framing - power tools (permissible inside fully enclosed quarters), power generators, cement mixers, and similar noise making equipment.
- Site Clearing - including equipment listed above as well as chainsaws, stump grinders, wood chippers, and similar noise making equipment.
- Landscaping / tree removal - power mowers, leaf blowers, chainsaws, wood chippers, and similar noise making

equipment.

purposes if not otherwise regulated by Federal, State or other Town ordinances.

3.8.4 Activities Excluded

- On-going activities at a permanently fixed business location that existed prior to April 1, 2001.
- Snow Removal
- Emergency work necessary for the immediate safety or protection of persons or property.

3.8.5 Penalties

- | | |
|---------------------------------|---------------|
| • 1st offense | Warning |
| • 2nd offense | \$50.00 fine |
| • 3rd and subsequent offenses - | \$200.00 fine |

Each day that there is an occurrence is a new offense."

Or take any other action relative thereto.

Article 68 Explanation: At the May 2000 Annual Town Meeting, a Citizen's Petition was submitted to establish a noise by-law for the Town. Town Meeting referred the Article to the Board of Selectmen for further study. Since that time, a Committee established by the Board of Selectmen has been meeting to discuss and draft a noise by-law. In general, the proposed by-law prohibits noise generated by construction, landscaping and other related activities prior to 7:00 a.m. on weekdays, 7:30 a.m. on Saturdays and 8:00 a.m. on Sundays..

MOVED: That the Town vote to adopt the following amendment to its General By-Laws.

"Section 3.8 Noise Regulation

3.8.1 General

Noise generated by construction, landscaping projects including tree removal, deliveries and/or private trash pickup in residential areas of Needham (zoned as Residence A & B, General Residence, Rural Residence and Conservation) shall conform to the following restrictions:

- | | |
|---------------|---|
| 1) Weekdays: | There shall be no such activity prior to 7:00 a.m., including the arrival of vans and trucks, or the starting of engines and motors for warm-up purposes. |
| 2) Saturdays: | There shall be no such activity prior to 7:30 a.m., including the arrival of vans and trucks or the starting of engines and motors for warm-up purposes; |
| 3) Sundays: | There shall be no such activity prior to 8:00 a.m. including the arrival of vans or trucks, or the starting of engines and motors for warm-up |

3.8.2 Notice

The Building Inspector, upon issuing a building or demolition permit, shall notify the permit holder of these restrictions. The Department of Public Works, upon issuing a street opening or other permit, shall notify the permit holder of these restrictions.

3.8.3 Activities Included

The following types of activities and equipment are covered by this by-law:

- Excavation - tractors, front-end loaders, jackhammers, and similar noise making equipment.
- Building and framing - power tools (permissible inside fully enclosed quarters), power generators, cement mixers, and similar noise making equipment.
- Site Clearing - including equipment listed above as well as chainsaws, stump grinders, wood chippers, and similar noise making equipment.
- Landscaping / tree removal - power mowers, leaf blowers, chainsaws, wood chippers, and similar noise making equipment.

3.8.4 Activities Excluded

- On-going activities at a permanently fixed business location that existed prior to April 1, 2001.
- Snow Removal
- Emergency work necessary for the immediate safety or protection of persons or property.

3.8.5 Penalties

- | | |
|---------------------------------|---------------|
| • 1st offense | Warning |
| • 2nd offense | \$50.00 fine |
| • 3rd and subsequent offenses - | \$200.00 fine |

Each day that there is an occurrence is a new offense."

A motion to amend was offered by Colleen F. Schaller to add after the last sentence the following sentence "Each site or location at which there is an occurrence shall be a separate offense."

Mrs. Schaller, Selectman, explained that this proposal is the result of a citizens' petition requesting a noise by-law for a.m. work.

In response to an inquiry Mrs. Michele M. McQuillen, Mrs. Schaller indicated that the High School is part of the residential area, but there may be some contractual regulations.

The following Town Meeting Members spoke in opposition to this proposal: Richard B. Weitzen, Julio Farulla, Paul A. Siegenthaler.

A motion to amend was offered by Mr. John P. Connelly, Chairman, Permanent Public Building Committee, at the end of Section 3.8.1 and before Section 3.8.2: "These restrictions shall not apply to construction activity on municipal buildings located within said residential zones."

Mr. James Hugh Powers questions if this by-law would allow him to run a pile driver up until midnight?

A motion to refer the subject matter under Article 68 back to the Board of Selectmen for further study was offered by Mrs. Colleen F. Schaller.

After a brief discussion, a motion to move the previous question was offered by Mr. Ted Owens. The Motion was presented and carried unanimously by voice vote.

Mrs. Schaller's motion to refer was presented and carried by majority vote as declared by the Moderator.

ARTICLE 69: AMEND GENERAL BY-LAW - HANDICAPPED PARKING FINES

To see if the Town will vote to amend Article 3 Section 3.4, Handicapped Parking, of the Town's General By-laws, by deleting in its entirety section 3.4.4 Penalty, and replacing it with a new section, as follows:

"3.4.4 Penalty

The penalty for violation of Section 3.4 shall be as follows:

\$100.00 each offense"

Or take any other action relative thereto.

Article 69 explanation: A recent change in State law increases the minimum fine for handicapped parking violations to \$100.00 (the maximum fine is \$300.00). The Town's current fine is \$25.00. This change will bring the Town's by-law in conformance with State law.

MOVED: That the Town vote to amend Article 3 Section 3.4, Handicapped Parking, of the Town's General By-laws, by deleting in its entirety section 3.4.4 Penalty, and replacing it with a new section, as follows:

"3.4.4 Penalty

The penalty for violation of Section 3.4 shall be as follows:

\$100.00 each offense".

Mr. William M. Powers, Selectman, stated that the purpose of this proposal is to bring the by-law into compliance with state law.

Mr. Peter W. Adams, member, recommended adoption on behalf of the Finance Committee.

A motion to amend to replace the sum of "\$100.00" with the sum of "\$300.00" was offered by Mr. Alan J. Davison.

After a brief discussion, a motion to move the previous question was offered by Mr. Robert T. Smart, Jr. The motion was presented and carried by the required two-thirds vote as declared by the Moderator.

Mr. Davison's motion to amend was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented, but it failed to pass by voice vote.

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 70: AMEND GENERAL BY-LAW - TRANSIENT VENDORS

To see if the Town will vote to amend Article 9 of the Town's General By-laws, Penalties and Enforcement of Town By-laws, by adding a new section, as follows:

"9.2.2.8 Board of Selectmen Regulations

a. Regulations Regarding For-Profit Transient Vendors / Businesses; Hawkers and Peddlers; Door to Door Solicitations

\$25.00 First offense

\$50.00 Each subsequent offense within any twelve month period, each subsequent offense constituting a separate offense."

Or take any other action relative thereto.

Article 70 Explanation: The Board of Selectmen has adapted regulations regarding For-Profit Transient Vendors / Businesses; Hawkers and Peddlers; Door-to-Door Solicitations. This Article, if adopted, will allow the Town to issue non-criminal disposition tickets for violations of these regulations.

MOVED: That the Town vote to amend Article 9 of the Town's General By-laws, Penalties and Enforcement of Town By-laws, by adding a new section, as follows:

"9.2.2.8 Board of Selectmen Regulations

a. Regulations Regarding For-Profit Transient Vendors / Businesses; Hawkers and Peddlers; Door to Door Solicitations

\$25.00 First offense

\$50.00 Each subsequent offense within any twelve month period, each subsequent offense constituting a separate offense."

Mr. William M. Powers, Selectman, advised that this proposal was recommended by the Police Chief to give further protection to our residents. Mr. Powers urged support on behalf of the Board of Selectmen.

ACTION: The main motion was presented and carried by majority vote as declared by the Moderator.

ARTICLE 71: PETITION GENERAL COURT - RETIREE HEALTH CARE LIABILITY TRUST FUND

To see if the Town will authorize the Board of Selectmen to petition the General Court as follows:

Section 1. The Town Meeting of the Town of Needham may appropriate funds in order to offset the anticipated costs of premium payments for or direct payments to retired employees and the eligible surviving spouses or dependents of deceased employees. Such amount shall be credited to a special fund to be known as the Post Retirement Insurance Liability Fund. Any interest or other income earned by the fund shall be added to and become part of the fund. The Treasurer of the Town shall be the custodian of the fund and may deposit the proceeds in national banks or invest the proceeds by deposit in savings banks, cooperative banks or trust companies organized under the laws of the Commonwealth or in federal savings and loan associations situated in the Commonwealth or invest the same in such securities as are legal for the investment of funds of savings banks under the laws of the Commonwealth. Amounts shall be appropriated to or expended from such fund by any Town Meeting by majority vote only in accordance with an actuarial schedule developed by the Town. Such schedule shall be designed to reduce to zero any unfunded liability attributable to the payment of such premiums or direct payments. Such schedule shall also be designed to maintain appropriations as a fixed ratio of the current and predicted future payroll of the Town. The Treasurer may employ any qualified bank, trust company, corporation, firm or person for advice on the investment of the fund and to prepare an actuarial study and may pay for such advice and services from the fund.

Section 2. This Act shall take effect upon its passage.

Or take any other action relative thereto.

Article 71 Explanation: *Cities and Towns face large unfunded liability exposure for health care costs for retired municipal employees. An actuarial study commissioned by the Town of Needham projects that Needham's unfunded liability ranges from 27 to 35 million dollars. Current law does not permit local governments to invest funds today for tomorrow's health care costs. If enacted, this legislation would allow the Town of Needham use the investment proceeds of a Post Retirement Employee Health Insurance Liability Fund (See Article 19) to help fund this Town liability.*

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court as follows:

Section 1. The Town Meeting of the Town of Needham may appropriate funds in order to offset the anticipated costs of premium payments for or direct payments to retired employees and the eligible surviving spouses or dependents of deceased employees. Such amount shall be credited to a special fund to be known as the Post Retirement Insurance Liability Fund. Any interest or other income earned by the fund shall be added to and become part of the

fund. The Treasurer of the Town shall be the custodian of the fund and may deposit the proceeds in national banks or invest the proceeds by deposit in savings banks, cooperative banks or trust companies organized under the laws of the Commonwealth or in federal savings and loan associations situated in the Commonwealth or invest the same in such securities as are legal for the investment of funds of savings banks under the laws of the Commonwealth. Amounts shall be appropriated to or expended from such fund by any Town Meeting by majority vote only in accordance with an actuarial schedule developed by the Town. Such schedule shall be designed to reduce to zero any unfunded liability attributable to the payment of such premiums or direct payments. Such schedule shall also be designed to maintain appropriations as a fixed ratio of the current and predicted future payroll of the Town. The Treasurer may employ any qualified bank, trust company, corporation, firm or person for advice on the investment of the fund and to prepare an actuarial study and may pay for such advice and services from the fund.

Section 2. This Act shall take effect upon its passage.

Mr. John H. Cogswell, Chairman, advised that this proposal is a home rule petition that would allow the Town to appropriate funds to offset anticipated costs of health care liability for retirees.

Mr. Peter W. Adams, Member, recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 72 was unanimously adopted on May 7, 2001.

ARTICLE 73 was adopted unanimously on May 7, 2001.

ARTICLE 74: CONTINUE SOLID WASTE DISPOSAL/RECYCLING ADVISORY COMMITTEE

To see if the Town will vote to continue the Solid Waste Disposal/Recycling Advisory Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and amended under Article 40 of the 1993 Annual Town Meeting, direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste, said Committee to report to the next Annual Town Meeting or sooner, or take any other action relative thereto.

MOVED: That the Town vote to continue the Solid Waste Disposal/Recycling Advisory Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and amended under Article 40 of the 1993 Annual Town Meeting, direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste, said Committee to report to the next Annual Town Meeting or sooner.

Mr. Gerald A. Wasserman, Selectman, advised that the work of this committee is not finished and the Board of Selectmen

recommend adoption of this proposal.

Mr. John A. Bulian, Chairman, Solid Waste Disposal/Recycling Advisory Committee, presented a brief committee report. He outlined the increase in transfer station sticker fees since 1999 noting that the use has increased yearly. He also noted that after conducting a survey, the transfer station opened on Wednesday evenings which alleviates some the Saturday traffic.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 75: CONTINUE THE NEEDHAM GOVERNMENTAL REVIEW STUDY COMMITTEE

To see if the Town will continue the Needham Governmental Review Study Committee, established by vote of the 1997 Annual Town Meeting, under Article 71, said Committee shall report back to the next Annual Town Meeting or sooner, or take any other action relative thereto.

MOVED: That the Town vote to continue the Needham Governmental Review Study Committee, established by vote of the 1997 Annual Town Meeting, under Article 71, said Committee shall report back to the next Annual Town Meeting or sooner.

Mr. Daniel P. Matthews, Selectman, advised that it is the request of this committee that it be closed at this time. The Board of Selectmen asks vote "no" on this proposal.

Mr. William J. Miles, Chairman, stated that the committee recommends a "no" vote and that this committee should be dissolved. He expressed his disappointment that the committee was unable to bring a recommendation before Town Meeting.

ACTION: The main motion was presented, but it failed to pass by voice vote.

At this time the Moderator brought forth Article 10 which had been postponed to a time certain, specifically prior to discussion under Article 76 the Omnibus Article.

ARTICLE 10: NON-BETTERMENT STREET ACCEPTANCE

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans:

Bridle Trail Road
Cutler Road
Cranberry Lane

or take any other action relative thereto.

Article 10 Explanation: The above named streets were constructed

by the developers in conformance with the Town's design standards. This Article, if accepted, will make these streets public ways.

MOVED: That the Town vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans:

Bridle Trail Road
Cutler Road
Cranberry Lane.

Mr. William M. Powers, Selectmen, recommended adoption of this proposal on behalf of the Board of Selectmen.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 76: OMNIBUS ARTICLE

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town Officer or Committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

MOVED: Under Article 76, the following motion was offered by Mr. Eric D. Leskowitz: That Town Meeting adopt a non-binding resolution to fund the Clean Elections Law passed by the voters two years ago.

Speaking in opposition to this proposal were Town Meeting members Sheila Pransky and Paul A. Siegenthaler.

Speaking in favor of this proposal were Town Meeting Members Sally B. Powers and Ford H. Peckham.

A motion to lay the subject matter of this motion on the table was offered by Jane A. Howard. The motion, which requires a two-thirds vote, was presented, but it failed to pass by voice vote.

A motion to move the previous question was offered by Mr. William R. Dermody. The motion was presented and carried unanimously by voice vote.

ACTION: The Resolution was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented, but the Moderator was still in doubt as to the voice vote. The motion was presented a third time and carried by a count of hands. The hand count was Yes 112 - No 64.

MOVED: Under Article 76, the following motion was offered by Mr. William J. Supple: That the Town vote to establish a Study

Committee, made up of two (2) elected Town Meeting Members, who hold no other town position, to be appointed by the Moderator, one (1) representative of the Finance Committee, one (1) representative of the Board of Selectmen, and one (1) representative of the School Committee, to study the dates to hold the annual town meetings. Said Committee shall report back to the next Annual Town Meeting or sooner with a report of their findings and recommendations.

Mr. Supple explained that many towns hold the Annual Town Meeting earlier than Town of Needham and that he would like to look explore various alternatives.

ACTION: The main motion was presented and carried by majority vote.

MOVED: Under Article 76, the following motion to amend Article 24 (Operating Budget) was offered by Mr. Peter W. Adams:

That the Fiscal Year 2002 Operating Budget adopted under Article 24 of this Annual Town Meeting be amended as follows:

Line Item	Appropriation	Changing From	Changing To
212	Finance Committee, Reserve Fund	\$ 976,350	\$ 833,358
401	Police, Salaries	3,585,231	3,742,223.

Mr. Michael J. Crawford, Chairman, Finance Committee announced that this amendment adjusts the line items with what was voted. He recommended adoption on behalf of the Finance Committee.

A motion to amend the following line items was offered by Mr. Thomas M. Harkins:

Line Item	Appropriation	Changing From	Changing To
011	Garbage Collection	\$ 0	\$ 48,000
212	Finance Committee, Reserve Fund	\$ 833,358	\$ 785,358.

Mr. Daniel P. Matthews, Selectman, recommended adoption of both motions to amend on behalf of the Board of Selectmen. He noted that this would allow the residents who use the service to have some input. He also indicated that the Board of Selectmen could assist in connecting the users with contractors.

A motion to amend the following line items was offered by Mr. Richard B. Weitzen:

Line Item	Appropriation	Changing From	Changing To
011	Garbage Collection	\$ 0	\$ 28,000
212	Finance Committee, Reserve Fund	\$ 833,358	\$ 805,358.

After a brief discussion, a motion to move the previous question was offered by Mr. Richard W. Gatto. The motion was presented and carried unanimously by voice vote.

Mr. Weitzen's motion to amend was presented, but it failed to pass by voice vote.

Mr. Harkins motion to amend was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by a count of hands. The hand count was Yes 112 - No 64.

Mr. Adams motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion under Article 24 (Operating Budget) with the amendments thereto was then presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and appropriate for the necessary Town expenses and charges as follows:

TOWNWIDE EXPENSES:

010.	Street lighting	\$370,000.
011.	Garbage collection	48,000.
012.	Insurance, general	309,300.
013.	Health insurance	5,584,000.
014.	Worker's compensation	385,000.
015.	Prop. self insurance (Ch.40,s13)	20,000.
016.	Unemployment compensation	35,000.
017.	Maturing bonds	1,795,129.
018.	Interest	376,837.
019.	Contributory retirement	2,315,000.
020.	Chapter 32 retirement	152,000.
021.	Minuteman Voc. Assessment	371,983.
022.	MBTA Commuter Parking	107,500.
023.	Glover Hosp. Accrued Liab.	320,000.

TOTAL: TOWN WIDE EXP. 12,189,749.

GENERAL GOVERNMENT

BOARD OF SELECTMEN:

101.	Salaries	\$360,424.
102.	Merit Pay	\$30,800.
103.	Purchase of Service	152,498.
104.	Expenses	23,661.
105.	Capital Outlay	11,000.
	TOTAL	578,383.

TOWN CLERK/BOARD OF REGISTRARS

106.	Salaries	167,542.
107.	Purchase of service	20,950.
108.	Expenses	4,800.
109.	Capital Outlay	0.
110.	Tellers/Canvassers/Details	7,901.
	TOTAL	201,193.

LEGAL:

111.	Salaries	56,356.
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112. Special Fees	150,000.
113. Expenses	<u>5,000.</u>
TOTAL	211,356.

PERSONNEL BOARD:

114. Salaries	1,922.
115. Purchase of Service	10,000.
116. Merit Bonus	<u>4,000.</u>
TOTAL	15,922.

TOTAL: GENERAL GOVERNMENT 1,006,854.

FINANCE**ASSESSORS:**

201. Salaries	261,073.
202. Purchase of service	34,550.
203. Expenses	11,750.
204. Capital Outlay	<u>0.</u>
TOTAL	307,373.

FINANCE DEPARTMENT:

205. Salaries	819,958.
(Raised by transfer of \$6,200. from the Parking Meter Fund and the balance of \$813,758. from the current tax levy)	
206. Purchase of Service	365,831.
207. Expenses	91,570.
(Raised by transfer of \$3,000. from the Parking Meter Fund and the balance of \$88,570. from the current tax levy)	
208. Capital Outlay	<u>64,720.</u>
TOTAL	1,342,079.

FINANCE COMMITTEE:

209. Salaries	26,247.
210. Purchase of Service	500.
211. Expenses	500.
212. Reserve Fund	<u>785,358.</u>
(Raised by transfer of \$400,000 from the Overlay Surplus and the balance of \$385,358. from the current tax levy)	
TOTAL	812,605.

TOTAL: FINANCE 2,462,057.

EDUCATION:**SCHOOL DEPARTMENT:**

301. Salaries	26,594,024.
302. Purchase of Service	3,350,100.
303. Expenses	787,820.
304. Capital Outlay	<u>155,826.</u>

TOTAL: EDUCATION 30,887,770.

PUBLIC SAFETY**POLICE:**

401. Total Salaries	3,742,223.
(Raised by transfer of \$20,000. from the Parking Meter Fund and the balance of \$3,722,223. from the current tax levy)	

402. Purchase of Service	64,300.
403. Expenses	130,935.
404. Capital Outlay	<u>123,358.</u>
TOTAL	4,060,816.

FIRE:

405. Total Salaries	4,724,012.
406. Purchase of service	103,789.
407. Expenses	147,773.
408. Capital Outlay	<u>700.</u>
TOTAL	4,976,274.

BUILDING:

409. Salaries	258,232.
410. Purchase of service	3,474.
411. Expenses	6,536.
412. Capital Outlay	<u>0.</u>
TOTAL	268,242.

TOTAL: PUBLIC SAFETY 9,305,332.

PUBLIC FACILITIES**PUBLIC WORKS:**

501. Salaries	2,374,781.
(Raised by transfer of \$25,800. from the Parking Meter Fund and the balance of \$2,348,981. from the current tax levy)	
502. Purchase of Service	457,761.
503. Expenses	300,430.
504. Capital Outlay	9,000.
(Raised by transfer of \$9,000 from the Parking Meter Fund)	
505. Snow & Ice	<u>165,000.</u>
(Raised by transfer of \$15,000. from the Parking Meter Fund and the balance of \$150,000. from the current tax levy)	
TOTAL	3,306,972.

BUILDING MAINTENANCE:

506. Salaries	2,043,749.
507. Purchase of Service	1,527,943.
508. Expenses	292,235.
509. Capital Outlay	<u>29,500.</u>
TOTAL	3,893,427.

PERMANENT PUBLIC BUILDING COMMITTEE:

510. Salaries	80,178.
511. Purchase of Service	1,500.
512. Expense	2,800.
513. Capital Outlay	<u>0.</u>
TOTAL	84,478.

TOTAL: PUBLIC FACILITIES 7,284,877.

HUMAN SERVICES**BOARD OF HEALTH:**

601. Salaries	262,711.
602. Purchase of service	77,241.
603. Expenses	8,550.

604. Capital Outlay	<u>500.</u>
TOTAL	349,002.

VETERANS' SERVICES:

605. Salaries	47,236.
606. Purchase of Service	300.
607. Expenses	3,500.
608. Veteran's Benefits	<u>30,000.</u>
TOTAL	81,036.

YOUTH COMMISSION:

608. Salaries	156,646.
609. Purchase of Service	2,800.
610. Expenses	1,990.
611. Capital Outlay	<u>1,135.</u>
TOTAL	162,571.

COUNCIL ON AGING:

612. Salaries	202,314.
613. Purchase of Service	3,305.
614. Expenses	5,175.
615. Capital Outlay	<u>0.</u>
TOTAL	210,794.

COMMISSION ON DISABILITIES:

616. Expenses	<u>513</u>
TOTAL	513

TOTAL: HUMAN SERVICES	\$803,916.
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DEVELOPMENT**PLANNING BOARD:**

701. Salaries	117,190.
702. Purchase of Service	9,000.
703. Expenses	2,310.
704. Capital Outlay	<u>0.</u>
TOTAL	128,500.

CONSERVATION COMMISSION:

705. Salaries	24,799.
706. Purchase of Service	3,569.
707. Expenses	1,488.
708. Capital Outlay	<u>0.</u>
TOTAL	29,856.

BOARD OF APPEALS:

709. Salaries	6,277.
710. Purchase of Service	4,040.
711. Expenses	<u>170.</u>
TOTAL	10,487.

HISTORICAL COMMISSION:

712. Expenses	<u>513</u>
TOTAL	513

TOTAL: DEVELOPMENT	169,356.
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CULTURAL AND LEISURE SERVICES**LIBRARY:**

801. Salaries	741,536.
802. Purchase of Service	40,389.
803. Books & Periodicals	158,502.
804. Expenses	12,431.
805. Capital Outlay	<u>0.</u>
TOTAL	952,858.

PARK & RECREATION:

806. Salaries	345,379.
807. Purchase of Service	46,278.
808. Expenses	24,347.
809. Capital Outlay	<u>12,000.</u>
TOTAL	428,004.

MEMORIAL PARK:

811. Expenses	500.
812. Capital Outlay	<u>0.</u>
Total	500

TOTAL: CULTURAL & LEISURE SERVICES	1,381,362.
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GRAND TOTAL:

DEPARTMENT BUDGETS	65,491,273.
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MOVED: Under Article 76, a motion was offered by Mr. Paul A. Siegenthaler to adopt a non-binding resolution to impose a moratorium on new garbage collection sign-ups. The motion was presented, but it failed to pass by voice vote.

At this time the Moderator expressed his thanks and appreciation to the following individuals: Tom Grimes, Senior Custodian, and other staff at the Newman Elementary School for their assistance with Town Meeting; Steve Tedeschi for his nightly assistance with the audio/visual equipment; Josh Eilberg and his team at cable TV station; Drew Hudson and Jordan Pransky for their assistance with the portable microphones. The Moderator noted that this is Jordan's last year. He will be going off to Georgetown University in the Fall. The Moderator also thanked the Finance Committee and Paul T. Milligan whose term has ended, the Town Clerk and her staff, the Board of Selectmen, the Town Administrator, and all Town Meeting Members for their involvement and attention.

MOVED: Under Article 76, the following Resolution was offered by Mr. John H. Cogswell:

RESOLUTION

In Memory of Gerald R. Browne

WHEREAS: Gerald R. Browne was born and raised in western Massachusetts. He settled in Needham in 1959 with his wife Gail and raised two daughters Deborah and Judith; and

WHEREAS: Gerald Browne had a lifelong career in the power utility industry and served as a member of the Town's Electric Utility Deregulation Study Committee; and

WHEREAS: Gerald Browne was a deacon and moderator of the Congregational Church of Needham and treasurer of the Friends of the Elderly of Needham; and

WHEREAS: Gerald Browne was a member of various town committees and served as a Town Meeting Member for more than 35 years beginning in 1965.

NOW, THEREFORE, BE IT RESOLVED by this body that the May 2001 Annual Town Meeting be dissolved in honor of the many civic and community contributions of Gerald R. Browne to the Town of Needham.

ACTION: At 12:03 A.M. the Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, CMC/AAE/CMMC
Town Clerk

a true copy
ATTEST:

